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AUMSVILLE PLANNING COMMISSION MEETING MINUTES

Thursday, February 17, 2022

The meeting was called to order at 6:02 PM via Zoom by Chair Chis Chytka. Commissioners also present were Jennifer Molan, Molly Hatfield, and Courtney Brennan. Commissioners absent: Tom Youmans. Staff present: City Administrator Ron Harding (CA Harding) and Office Assistant Peggy Lulay (OA Lulay) via Zoom. There were 0 members from the public present.

APPROVAL OF MINUTES: January 20, 2022

Commissioner Molan moved to approve the minutes from the January 20, 2022, meeting. Commissioner Brennan seconded the motion. Voting in favor were Commissioners Hatfield, Brennan, Molan, and Chytka. The motion passed unanimously.

APPROVAL OF Aumsville Procedural Guidelines

CA Harding went through the changes to the Procedural Guidelines with the Commissioners he stated it was housekeeping errors needing to be corrected. Commissioner Chytka moved to approve the Aumsville Procedural Guidelines with updated corrections, ordinance 705, formatting, the date on cover, and renumbering pages. Commissioner Hatfield seconded the motion. Voting in favor were Commissioners Hatfield, Brennan, Molan, and Chytka. The motion passed unanimously.

CA Harding will provide printed approved guidelines for Commissioners at the next meeting.

WORK SESSION:

CA Harding reviewed the appeals process, along with Robert's Rules Basic Principles and how they are used to conduct a meeting. The definitions of "conflict of interest" and "variance" were discussed and how they affect the Commissioners were also reviewed.

CA Harding advised the Commissioners they are required to file an annual verified Statement of Economic Interest (SEI) with the Oregon Government Ethics Commission by April 15 of each calendar year. Commissioners may contact City Clerk Colleen Rogers if they have any questions.

NEXT MEETING: The commissioners discussed the schedule for the next meeting. CA Harding suggested meeting again in April, but if the Commissioners request to meet sooner, we will accommodate their request. He suggested that the next meeting, if possible, be in person at the Community Center.

ADJOURNMENT: 7:10 PM without objection.

Planning Chair