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## AUMSVILLE PLANNING COMMISSION MEETING MINUTES

Thursday, August 20, 2020

The meeting was called to order at 6:07 PM via Zoom by Chair Dan Kluver. Commissioners also present were Carrie Murphy, Russ Snow, Tom Youmans, and Walter Wick. Commissioner absent were none. Staff present was City Administrator Ron Harding (CA Harding) and Office Assistant Rynne Crowther via Zoom. Also present via Zoom was City Planner (CP) Mcrae Carmichael from Mid-Willamette Valley Council of Governments (MWVCOG) and Brian Vendetta from Udell Engineering. There were 0 members from the public present.

### **PUBLIC HEARING: Site Development Review, A+ Flagging (File 2020-04)**

The Public Hearing was opened at 6:07 PM. Chair Kluver read the Opening Statement, covered Preliminary Matters, and asked if there were any Declarations of Interests or conflicts in this matter. There were no objections to the notice given or the commission's standing to decide the application.

Staff Report: Staff report was given by CP Mcrae Carmichael from MWVCOG. CP Mcrae discussed each criterion within the staff report and associated findings. She discussed the site location, uses, parking, landscaping, buffering, and screening of an office and warehouse for a construction flagging company at 210 Klein St. CP Mcrae read the conditions of approval in full from the staff report. Staff recommended approval as conditioned based on the compliance with the applicable criteria contained within the staff report.

Applicant Testimony: Applicant testimony was given by Brian Vandetta from Udell Engineering. He said while he understood the conditions, the applicant asked that Condition #17 be revised or reconsidered in regard to the paving of Klein. Mr. Vandetta felt his client should not be required to pay for the improvement alone.

Chair Kluver asked CA Harding to comment on the request. CA Harding stated that the city road standard is 60 feet with sidewalks and curb. He stated that the city engineer was only requiring

22 feet to safely allow for two lane vehicle travel. CA Harding also stated that staff included the ability to apply for an NRA for some of the improvements but ultimately that would be up to the city engineer to determine what could be included. He felt this was already a minimum requirement. CA Harding stated, as far as requiring adjacent property owners to pay for part of the development so the applicant can access their property, that was outside of his ability to answer if that possible.

There were no Proponents, Opponents, Governmental Agencies, or General Testimony.

There were no Questions from the Public.

Applicant and Staff gave a brief summary of their testimonies. No new information was presented.

The Hearing closed at 6:43 PM.

After deliberation, including discussion, Commissioner Murphy made a motion to adopt the staff report and APPROVE the requested A+ Flagging Site Development Review 20-04, subject to the conditions of approval set forth in the staff report. Commissioner Snow seconded the motion. Voting in favor were Chair Kluver and Commissioners Murphy, Wick, Youmans, and Snow. The motion passed unanimously.

**APPROVAL OF MINUTES: May 21, 2020**

Commissioner Murphy moved to approve the minutes from the May 21, 2020 meeting. Commissioner Snow seconded the motion. Voting in favor were Chair Kluver and Commissioners Murphy, Wick, Youmans, and Snow. The motion passed unanimously.

**NEXT MEETING:** TBD September 2020 – Community Center 555 Main Street, Aumsville, Oregon 97325.

**ADJOURNMENT OF PLANNING COMMISSION MEETING:** 6:57 PM without objection.

**TREE BOARD:** Street Tree list additions. Chair Kluver opened the Tree Board meeting at 6:57 PM. CA Harding gave a brief overview of the trees recommended by the grower and Public Works for street trees and outlined the street tree projects the city has planned in the near future.

After discussion, Commissioner Snow made a motion to approve the additions to the city street tree list as presented in the staff report. Commissioner Wick seconded the motion. Voting in favor were Chair Kluver, Commissioners Youmans, Wick, Snow, and Murphy. The motion passed unanimously.

**ADJOURNMENT OF THE TREE BOARD MEETING:** 7:07 PM without objection.