

ORDINANCE NO. 661

AN ORDINANCE PROVIDING FOR APPOINTMENT OF A TREE BOARD FOR THE CITY OF AUMSVILLE, OREGON; PROVIDING THE TERMS OF OFFICE AND DEFINING THE POWERS AND DUTIES THEREOF; MAKING THE ORDINANCES OF SAID CITY APPLICABLE TO AUMSVILLE TREES WITHIN THE BOUNDARIES OF SAID CITY.

The city of Aumsville, Oregon, ordains as follows:

Section 1. Terms. The Mayor of the City of Aumsville shall appoint, with the approval of the Council, a Commission to be known as the City Tree Board consisting of up to five members made up by city staff, business owners, and residents of this city. At least one of the said original commissioners shall be appointed for a term of one year and two members shall be appointed for a term of two years. Thereafter, all members shall be appointed for three year terms, or until a successor is appointed. Board terms shall end on the 31st day of December. In the event that a vacancy shall occur during the term of any member, his/her successor shall be appointed for the unexpired portion of the term.

SECTION 2: Officers. The Board shall annually elect, from its members, a Chairman and Vice-Chairman and Secretary. The chairman shall preside over all meetings. The vice-chairman shall serve in the absence of the chairman. The board shall comply with public meetings law and the secretary shall give meeting notice and keep a permanent record of the proceedings of the Board, a copy of which shall be placed in city hall as one of the public records of that office. One approved copy shall also be delivered to the city administrator for submittal to the Council.

SECTION 3: Meetings. The members of the City Tree Board shall serve without pay. Said Board shall hold seasonal meetings with said meetings open to the public, and if any member of the Board shall be absent from three regularly scheduled meetings within a period of one year without excuse, the chairman shall declare the position vacant and shall proceed to fill the vacancy. A quorum shall consist of the majority of the positions filled at that particular time. Two members of the Board may call an unscheduled meeting provided that said members personally try to notify all other members of the Board, legal notice is given, and a quorum is present.

SECTION 4: City Tree Program. The City Tree Board shall, subject to Council approval, conduct a City Tree Program within its jurisdiction. All funds raised and budgeted for the purpose of carrying on the work assigned to the Board shall be expended only by the City in like manner as all other general expenses of the City are allowed and paid, and none of such funds shall be handled by the Board. That said, Board shall have no power to create any indebtedness or claim, unless there have been funds allocated and budgeted according the law by the City of Aumsville for such purpose.

SECTION 5: Duties. The duties of the Board shall consist of the power and duty to advise and assist the City Council and Administrator concerning trees now in existence and those which may hereafter be established. More specifically:

- (a) To devote due time and attention to the discharge of the duties imposed upon it by provisions of this ordinance.

(b) To propose any necessary guidelines, rules and regulations, which shall first be approved by the Council, to provide for a general program of tree care, including the benefits of trees, for the community.

(c) To advise and assist the Council and those responsible for the administration of the city tree care. This may include the development and/or annual update and administration of a written plan for the care, preservation, pruning, planting, replanting, removal, or disposition of trees and shrubs in parks, along streets, and in other public areas. Such plan will be reviewed for any needed updates, with a report provided annually to the City Council. Upon Council's acceptance and approval, this updated plan shall constitute the official comprehensive city tree plan for the city of Aumsville.

(d) The Board, when requested by the City Council shall hold a public hearing to consider, investigate, make findings, report, and recommend upon any special matter of question coming within the scope of its work.

(e) To make an advance annual activities schedule, including an Arbor Day celebration, and report to the City Council, and such other reports as from time to time may be requested of the Board.

SECTION 6: Regulation. All city trees owned by the City of Aumsville within the city limits of said city, is hereby placed under the police jurisdiction of the City of Aumsville and all other city ordinances of the City of Aumsville are hereby ordained and declared to be applicable to the trees of the City of Aumsville, in order to protect the same, and regulate the use of street trees.

SECTION 7: Severability. The sections, subsections, paragraphs and clauses of this ordinance are severable. The invalidity of one section, subsection, paragraph, or clause shall not affect the validity of the remaining sections, subsections, paragraphs, and clauses.

SECTION 8: Effective Date. This ordinance shall take effect on the thirtieth day after its enactment.

PASSED and SIGNED by the mayor on the 13th day of November, 2017.