



595 Main St. Aumsville, Oregon 97325
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 www.aumsville.us

TRANSIENT BUSINESS LICENSE APPLICATION

A transient business is defined as a business that operates from various properties and has no fixed permanent location from which business is conducted. The business must be removed each day.

\$25.00 fee for new businesses or businesses which have let their license lapse.

This license must be filled out for each individual who will be conducting business within the city.

You must allow ten business days for processing. You cannot set up your business in Aumsville without an approved business license.

Notice: It is illegal to trespass upon a premise with a clearly posted No Trespassing sign. You will be cited for trespassing if this occurs.

To be filled out by the applicant for the business license.

Business Name:	Length of time you which to do business:
Business Owner:	
Name of person who will be conducting business:	
Description of Business and Type of Product:	Description of vehicle to be used for business purposes:
Mailing Address:	Driver's License State, Number, Expiration:
Phone:	Insurance Company:
Email:	Policy Number:
Dates and Hours of Operation:	See sections 26 and 27 of the Business Development Ordinance for any Land Use requirements for your business.

See back for additional requirements

<i>In addition to this application, you may be required to provide the following:</i>	
<input type="checkbox"/> Site plan of the area where the business will be located, if stationary. Site plan shall clearly show any parking spaces which may be impacted, any necessary driving lanes, utility pole locations, nearby buildings, and sidewalks. Please note: Required parking may not displace parking required for another use.	
<input type="checkbox"/> If food or beverage is to be sold, then the applicant shall provide a copy of proof of the applicable permit from Marion County Health.	
<input type="checkbox"/> If on private property, a signed letter of authorization from the property owner, or copy of lease agreement, or the below form filled out will be required.	
<p>I hereby certify that the information contained herein is true to the best of my knowledge and that disclosure of incorrect information may be grounds for revoking the business license.</p> <p>I agree to abide by all Federal State and Local laws and ordinances in the operation of my business.</p> <p>Further, I agree to notify the city of any changes concerning information within this application.</p>	
Applicant's Signature:	Date:

Submission of this application does not constitute the issuance of a business license and the applicant cannot engage in business activities prior to receipt of a business license, which may take up to ten business days.

To be filled out by the location owner where the mobile food business will be located.

Name of Business:	
Business Owner:	
Physical Address:	
Phone:	
Permission for Transient Business employees to use your restroom facilities: Yes <input type="checkbox"/> No <input type="checkbox"/>	
I am the property owner of _____ and I give permission to _____ to conduct the described business on my property.	
Signature	Date