



595 Main St. Aumsville, Oregon 97325  
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www.aumsville.us

*I acknowledge that if the actual cost to process and review the application by contracted or full-time staff exceeds the application fee, the applicant will be responsible for the excess charges. The fee would be considered a deposit toward the actual cost.*

**FOR OFFICE USE ONLY**

Filing fee: \$1850

Date Rec'd/Fee Pd

Receipt No.

**ZONE CHANGE PETITION  
TYPE III ACTION**

Site Location Description: \_\_\_\_\_

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Property Owner (if different than applicant): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Email: \_\_\_\_\_

We, the undersigned property owner(s) or authorized agent(s), request a zone change of property under **Aumsville Development Ord.** Section No. \_\_\_\_\_ for property legally described as: \_\_\_\_\_

\_\_\_\_\_

**For the following reason:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**1. Current Property Information**

a) Address and general location of the property: \_\_\_\_\_

\_\_\_\_\_

b) Current zoning: \_\_\_\_\_

- c) Total current area (square feet): \_\_\_\_\_
- d) Dimensions of the current property: \_\_\_\_\_
- e) Current use of the property: \_\_\_\_\_
- f) Number of existing structures and general description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- g) Is this area served by curbs and sidewalks?      **YES** ☐ **NO** ☐

## 2. Attachments

- a) The names of the owners of all property within 250 feet of the boundary of the property proposed for a zone change, the mailing addresses, and the description of their properties as it appears on the most recent assessment and tax roll of Marion County, or as it appears in the deed records of the county, if such records be later, shall be attached. Property owned by the City of Aumsville shall not be deemed as part of the affected area. (See attached sample mailing list format for preparing the list of owners and their mailing addresses)
- b) PLEASE SUBMIT AN ORIGINAL AND THREE COPIES OF "a & c"**
- c) A plat showing the location of all property in the affected area shall be attached.
- d) An affidavit of the person(s) preparing the plat and list of names and addresses of owners therein, showing that said person(s) is qualified and competent to prepare such plat and to examine the public records pertaining to ownership of real property, and certifying that the list of names of the owners and descriptions of the property in such lists are accurate and correct and that no name of any property owner in the affected area is omitted from the list shall be attached. The certificate of an abstract or title company duly incorporated under the laws of Oregon shall be deemed a compliance with this provision.
- e) The certificate of the notary public or other official authorized to make acknowledgments, acknowledging property owners signature on this petition, or notarized affidavit, whichever is applicable.

## 3. Criteria for a Zone Change Application

- a) Is the change in conformance with the Aumsville Comprehensive Plan, or there was a mistake in the amended plan, or have conditions in the area changed since adoption of the amended plan. This includes both the plan map, and the goals, objectives and policies of the plan.  
**YES** ☐ **NO** ☐ **Please explain:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- b) Is there is a public need for the proposed use?  
**YES** ☐ **NO** ☐ **Please explain:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- c) Is this need best met by a zone change of the property in question as compared with other property available in Aumsville?

**YES** ☐ **NO** ☐ **Please explain:** \_\_\_\_\_

\_\_\_\_\_

- d) Is there other appropriately zoned property in the surrounding area that could be used?

**YES** ☐ **NO** ☐ **Please explain:** \_\_\_\_\_

\_\_\_\_\_

- e) Does the range of uses allowed by the proposed zone change, increase or over-burden existing and future capacity of public facilities?

**YES** ☐ **NO** ☐ **Please explain:** \_\_\_\_\_

\_\_\_\_\_

4. This petition must be filed within sixty (60) days after the making of the affidavit or certificate of person(s) preparing the plat. All property owners signing the petition shall acknowledge the same before a Notary Public or some other official authorized to make acknowledgments, and the certificate of the Notary Public or other official shall be attached to the petition; or in lieu of having the signers of the petition acknowledge before a Notary Public or other officer, the person(s) circulating the petition may execute and file with the petition an affidavit to the effect that such person(s), or as he/she certified, that each name was signed freely, voluntarily, without undue influence of any nature, and under no misrepresentation as to facts.

**Property Owner Name: (please print)** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Property Owner Name: (please print)** \_\_\_\_\_

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

#### **AFFIDAVIT**

STATE OF OREGON       )  
COUNTY OF MARION   ) ss,

I, \_\_\_\_\_ being duly sworn upon oath say that I secured each name appearing on the within and foregoing petition, and each name was signed freely, voluntarily, without undue influence of any nature and under no misrepresentation as to the facts, further affirm, that to the best of my knowledge the individuals above named constitute a majority of the electors registered in the territory proposed to be annexed and the owners/contract purchasers of more than half of the land in that territory.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Subscribed and sworn to me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

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**NOTARY PUBLIC FOR OREGON**

My Commission Expires: \_\_\_\_\_