



595 Main St. Aumsville, Oregon 97325
(503) 749-2030 • TTY 711 • Fax (503) 749-1852
www.aumsville.us

I acknowledge that if the actual cost to process and review the application by contracted or full-time staff exceeds the application fee, the applicant will be responsible for the excess charges. The fee would be considered a deposit toward the actual cost.

FOR OFFICE USE ONLY

Filing fee: \$620

Date Rec'd/Fee Pd

Receipt No.

**VARIANCE APPLICATION
TYPE II ACTION**

Site Address/Location: _____

Applicant: _____

Address: _____

Phone: _____ Email Address: _____

Property Owner (if different than applicant): _____

Address: _____

Phone: _____ Email Address: _____

We, the undersigned property owner(s) or authorized agent(s), request a variance from **Aumsville Development Ordinance** Section No. _____ for property legally described as (PLEASE PROVIDE TAX LOT INFO): _____

For the following reason:

1. Current Property Information

a) Address and general location of the property: _____

b) Current zoning: _____

c) Total current area (square feet): _____

d) Dimensions of the current property: _____

e) Current use of the property: _____

f) Number of existing structures and general description: _____

g) Is this area served by curbs and sidewalks? **YES** ☐ **NO** ☐

2. Additional Comments and Explanations

3. Attachments

- a) Attach a certified list obtained from Marion County, or a title company, of the names, addresses, and mailing addresses of the owners of all property within 100 feet of the boundary of the property proposed for a variance, as it appears on the most recent assessment and tax roll of Marion County, or deed records of the county. Property owned by the City of Aumsville shall not be deemed as part of the affected area. Please include the name and address of the applicant and property owners of the subject property. (See attached sample mailing list format)
- b) A scale drawing showing the boundary of the property with dimensions, the location of existing structures, and the location of the variance request. **Please submit an original, one paper copy, and a .pdf copy to rdharding@aumsville.us.**

4. Criteria For a Variance Application

- a) Does an exceptional and extraordinary circumstance apply to the property which does not apply generally to other properties in the same zone or vicinity.
YES ☐ **NO** ☐ **Please explain:** _____

- b) Are there circumstances over which the owner of the property had no control, since the enactment of the Aumsville Development Ordinance?
YES ☐ **NO** ☐ **Please explain:** _____

- c) Is the literal interpretation of the provisions of the Aumsville Development Ordinance depriving the applicant of rights commonly enjoyed by other properties in the same zone and under the terms of the Aumsville Development Ordinance?
YES ☐ **NO** ☐ **Please explain:** _____

- d) Would the variance be materially detrimental to the purposes of the Aumsville Development Ordinance, or to the property in the same zone or vicinity in which the property is located?
YES ☐ **NO** ☐ **Please explain:** _____

- e) Does the variance conflict with the objectives of any city plan or policy?
YES ☐ **NO** ☐ **Please explain:** _____

- f) Would the granting of a variance confer any special privileges upon the applicant that is denied by the Aumsville Development Ordinance to other lands, structures, or buildings within the same zone?
YES ☐ **NO** ☐ **Please explain:** _____

g) Is the variance requested for a minimum variance which would alleviate the hardship?

YES ☐ **NO** ☐ **Please explain:** _____

h) Are the special conditions and circumstances a result from actions of the applicant?

YES ☐ **NO** ☐ **Please explain:** _____

i) Will this variance increase the parcels' or the structures' use of the public improvements facilities?

YES ☐ **NO** ☐ **Please explain:** _____

5. This application must be signed by the applicant and all owners of the applicable property.

Applicant Signature: _____ **Date:** _____

Applicant Signature: _____ **Date:** _____

Property Owner Name: (please print) _____

Property Owner Signature: _____

Mailing Address: _____

Property Owner Name: (please print) _____

Property Owner Signature: _____

Mailing Address: _____

Prepare and attach additional signatures, if necessary.