



PUBLIC MEETING NOTICE

Aumsville City Council Meeting

In the Community Center and via Zoom Video Conference

Monday, January 22, 2024

AMENDED AGENDA

1) Call to Order – 7:00 PM

- a) Approve Agenda

2) Presentations, Proclamations, and Visitors

- a) **Public Comment.** Public Comment will be accepted from online attendees at this time. Comments are limited to 5 minutes for comments on items other than Public Hearings listed below. There is a public comment period within each hearing. You may also submit comments by emailing City Administrator Ron Harding at rharding@aumsville.us by noon on January 22, 2024.
- b) **Visitors.** For information about how to attend the meeting online, please call City Hall at 503-749-2030 or email kpizzuto@aumsville.us to request login instructions. Information will also be posted on our website at Aumsville.us

3) Consent Agenda (Action)

- a) Minutes from the January 8, 2024 Regular Meeting
- b) Accounts Payable and Payroll Register

4) Public Hearings (None)

5) Old Business (None)

6) New Business

- a) TMG – Hypochlorite Generator Replacement
 - i. Staff Report
 - ii. Sole Source Letter
 - iii. Proposal
- b) Patrol Vehicle Contract
 - i. Staff Report
 - ii. Purchase Order

7) City Administrator Report

8) Mayor and Councilors Reports

9) Good of the Order (Other business may come before Council at this time)

10) Correspondence

- a) Thank You Letter from Aumsville Historical Society

11) Executive Session

12) Adjournment³



595 Main St. Aumsville, Oregon 97325
(503) 749-2030 • TTY 711 • Fax (503) 749-1852
www.aumsville.us

AUMSVILLE CITY COUNCIL

January 8th, 2024 Meeting Minutes

Mayor Angelica Ceja called the meeting to order at 7:02 PM. Present were Mayor Angelica Ceja, Councilors Nico Casarez, Della Seney, Scott Lee, Doug Cox, Katie Wallace, and Walter Wick. Council absent: None. Staff present: City Administrator (CA) Ron Harding, Assistant Administrator (ACA) Kirsti Pizzuto and Administrative Assistant Celia Lemhouse. The meeting was video recorded to be released later.

AGENDA APPROVAL: Councilor Seney moved to approve the agenda as presented. Councilor Wick seconded. Council present voted unanimously to approve the agenda. Agenda approved.

PRESENTATIONS: None.

VISITORS: None.

PUBLIC COMMENT: None.

CONSENT AGENDA Councilor Seney moved to approve the consent agenda as presented. Councilor Lee seconded the motion. Council present voted unanimously to approve the consent agenda. Motion passed.

OLD BUSINESS: None.

NEW BUSINESS:

a) Westech Engineering- Wastewater Treatment Plant 100% Design Proposal

ACA Pizzuto presented the design proposal for the Wastewater Treatment Plant. ACA Pizzuto explained there are new requirements from BABA (Build America, Buy America), which are new in the last couple of years. CA Pizzuto stated that the proposal includes bid documents to remove the biosolids that have been removed in their lifetime.

Councilor Cox asked if this was the final design. ACA Pizzuto explained this is the proposal to complete the 100% design since DEQ approved the completed 20% design previously.

Councilor Seney moved to Approve the Westech Wastewater Treatment Plant Final Design and Engineering Services Proposal with a not-to-exceed amount of \$980,000 as presented by staff. Councilor Lee seconded. Council present voted unanimously to approve the motion. Motion passed.

b) FCS- Wastewater Financial Plan and Rate Forecast Contract Agreements

ACA Pizzuto made herself available for questions regarding the staff reports. ACA stated that rate increases are inevitable with the increasing debt the city is accruing for the Wastewater Project, and that FCS Group was selected to complete a rate study in the previous Council meeting. ACA Pizzuto noted that there are add-ons to the presented proposal which the city could choose to include in a revised contract in the future.

Councilor Seney moved to approve the FCS Group Agreement for the Wastewater Financial Plan and Rate Forecast with a not-to-exceed amount of \$23,080 as presented by staff. Councilor Lee seconded. Council present voted unanimously to approve the motion. Motion passed.

CITY ADMINISTRATOR REPORT:

CA Harding stated that the two contracts that were presented during the meeting are very important contracts for the city. CA Harding stated most of the Westech contract will be funded through an ARPA grant the city received through Marion County, and the rest will come out of the direct ARPA award from the government.

CA Harding stated we are on a roughly 2-year period of being into the construction of the Treatment Plant, which will require permanent and construction funding.

CA Harding stated that the council will be having a strategy work session for event planning in the coming month, as well as the State of the City presentation on January 22nd of this year.

CA Harding requested vacation time in February, and stated that the February 26th meeting may be canceled should no projects arise.

MAYOR/COUNCIL REPORTS AND INITIATIVES:

Councilor Seney gave an update that the SKATS meeting to discuss Aumsville’s status has been moved to February.

Councilor Cox stated the Public Safety Council Meeting was January 9th, 2024. Council recommended they have name tags for when they go to meetings.

Mayor Ceja gave a reminder for the ribbon cutting event at the Aumsville Community Food Pantry happening January 9th, 2024.

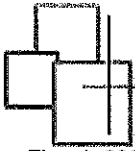
GOOD OF THE ORDER: None.

CORRESPONDENCE: None.

Mayor Ceja adjourned the meeting without prejudice at 7:28 PM.

Angelica Ceja, Mayor

Ron Harding, City Administrator



Accounts Payable Register

City of Aumsville

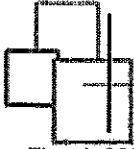
Fiscal: 2023-24

Deposit Period: 2023-24 - January

Check Period: 2023-24 - January - Second Council

Number	Name	Print Date	Amount
Riverview Community Bank	9001000967		
Check			
<u>56594</u>	AUMSVILLE ACE HARDWARE	1/22/2024	\$27.30
<u>56595</u>	BEERY ELSNER & HAMMOND LLP	1/22/2024	\$4,246.75
<u>56596</u>	BMS TECHNOLOGIES	1/22/2024	\$693.18
<u>56597</u>	DAVISON AUTO PARTS INC	1/22/2024	\$64.70
<u>56598</u>	MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS	1/22/2024	\$236.00
<u>56599</u>	MOONLIGHT MAINTENANCE	1/22/2024	\$416.00
<u>56600</u>	OFFICE DEPOT, INC	1/22/2024	\$90.28
<u>56601</u>	PACIFIC OFFICE AUTOMATION	1/22/2024	\$280.49
<u>56602</u>	PAPE MACHINERY EXCHANGE	1/22/2024	\$50.68
<u>56603</u>	PETROCARD, INC.	1/22/2024	\$2,411.29
<u>56604</u>	RECOLOGY ORGANICS	1/22/2024	\$221.00
<u>56605</u>	STEVE WHEELER TIRE CENTER	1/22/2024	\$244.98
<u>56606</u>	TRINITY'S QUALITY AUTO CARE	1/22/2024	\$1,037.17
<u>56607</u>	WESTECH ENGINEERING INC	1/22/2024	\$38,411.30
<u>EFT Payment 1/12/2024 8:47:06 AM - 1</u>	INVOICE CLOUD	1/12/2024	\$204.80
<u>EFT Payment 1/12/2024 8:47:06 AM - 2</u>	REPUBLIC SERVICES #456	1/12/2024	\$60.00
<u>EFT Payment 1/12/2024 8:47:06 AM - 3</u>	RIVERVIEW COMMUNITY BANK	1/12/2024	\$6,558.98
<u>EFT Payment 1/12/2024 8:47:06 AM - 4</u>	VERIZON WIRELESS	1/12/2024	\$38.75
<u>EFT Payment 1/12/2024 8:47:06 AM - 5</u>	WAVE	1/12/2024	\$9.95
	Total Check		\$55,303.60
	Total 9001000967		\$55,303.60
	Grand Total		\$55,303.60

Paul J. [Signature]
Angela [Signature]



Accounts Payable Register

City of Aumsville

Fiscal: 2023-24

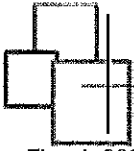
Deposit Period: 2023-24 - September

Check Period: 2023-24 - September - Second Council, 2023-24 - September - First Council

Number	Name	Pay Date	Amount
Riverview Community Bank Check 56353	9001000967 CRUISE MASTER ENGRAVING	9/12/2023	Void
	Total	Check	\$0.00
	Total	9001000967	\$0.00
	Grand Total		\$0.00

Charli G. Jones

By _____



Accounts Payable Register

City of Aumsville

Fiscal: 2023-24

Deposit Period: 2023-24 - January

Check Period: 2023-24 - January - First Council

Number	Name	Date	Amount
Riverview Community Bank	9001000967		
Check			
<u>56571</u>	911 SUPPLY	1/3/2024	\$261.43
<u>56572</u>	AIRGAS USA, LLC	1/3/2024	\$1,117.32
<u>56573</u>	ARETE ADVISORS LLC	1/3/2024	\$319.00
<u>56574</u>	AUMSVILLE ACE HARDWARE	1/3/2024	\$44.25
<u>56575</u>	AUMSVILLE RURAL FIRE DEPARTMENT	1/3/2024	\$542.87
<u>56576</u>	BIOLYNCEUS BIOLOGICAL SOLUTIONS, LLC	1/3/2024	\$2,436.30
<u>56577</u>	BMS TECHNOLOGIES	1/3/2024	\$1,974.80
<u>56578</u>	Bureau Of Labor And Industries	1/3/2024	\$516.68
<u>56579</u>	CITY OF TURNER	1/3/2024	\$352.70
<u>56580</u>	FERGUSON ENTERPRISES INC #3325	1/3/2024	\$374.60
<u>56581</u>	FERGUSON WATERWORKS #3011	1/3/2024	\$49.32
<u>56582</u>	GREYSTONE TACTICAL	1/3/2024	\$8.00
<u>56583</u>	METCOM 9-1-1	1/3/2024	\$8,467.48
<u>56584</u>	MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS	1/3/2024	\$240.44
<u>56585</u>	OREGON ASSOC CHIEFS OF POLICE	1/3/2024	\$325.00
<u>56586</u>	OREGON MAYORS ASSOCIATION	1/3/2024	\$150.00
<u>56587</u>	OWEN EQUIPMENT COMPANY	1/3/2024	\$611.59
<u>56588</u>	PETROCARD, INC.	1/3/2024	\$397.57
<u>56589</u>	R. A. GRAY CONSTRUCTION, LLC	1/3/2024	\$150,441.05
<u>56590</u>	Randy's Towing	1/3/2024	\$691.00
<u>56591</u>	SANTIAM TOWING & RECOVERY	1/3/2024	\$193.50
<u>56592</u>	STAYTON ACE HARDWARE	1/3/2024	\$5.41
<u>56593</u>	TAYLOR MACK	1/3/2024	\$79.00
<u>EFT Payment 1/3/2024 4:56:25 PM - 1</u>	ZIPLY FIBER	1/3/2024	\$660.13
	Total	Check	\$170,259.44
	Total	9001000967	\$170,259.44
	Grand Total		\$170,259.44

Angeli Aguiar

Raymond B.

Accounts Payable Register

City of Aumsville

Fiscal: 2023-24
Deposit Period: 2023-24 - October
Check Period: 2023-24 - October - Second Council

Number	Payee	Check	Amount	Void
Riverview Community Bank	9001000967			
Check	OWEN EQUIPMENT COMPANY	10/23/2023		
56446		Total	Check	\$0.00
		Total	9001000967	\$0.00
		Grand Total		\$0.00

[Handwritten Signature]

[Handwritten Signature]

Josh Hoyer

From: Owen AR <AR@owenequipment.com>
Sent: Tuesday, December 5, 2023 1:34 PM
To: Josh Hoyer; Owen AR
Cc: Tasha Preston
Subject: RE: Statement

CAUTION: This email originated from Outside Your Organization. Exercise caution when opening attachments or on clicking links from unknown senders. Please contact Information Technology for assistance.

Hello- our remit address changed earlier this year to PO Box 30640 Los Angeles CA 90030. Was the check sent there?

Hannah Grubbs

Accounts Receivable & Rental Manager
Owen Equipment Company
Direct Line: (360) 787-7682 | Office: (360) 787-7676

Owen Equipment

Cal-Line Equipment

Blaze Equipment

-----Original Message-----

From: Josh Hoyer <jhoyer@aumsville.us>
Sent: Monday, December 4, 2023 3:05 PM
To: Owen AR <ar@owenequipment.com>
Cc: Tasha Preston <tpreston@aumsville.us>
Subject: RE: Statement

[You don't often get email from jhoyer@aumsville.us. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

We sent a payment for invoice 00112467 toward the end of October (Check #56446 dated 10/23/2023). Could you confirm that this never arrived at your office? We will void and resubmit a payment as soon as possible if needed. In this case, could you please remove the service charge?

Thanks,

Joshua Hoyer

Finance Officer, City Hall
City of Aumsville
503-749-2030
595 Main St., Aumsville, OR 97325
<http://www.aumsville.us/>

Electronic Privacy Notice. This e-mail, and any attachments, contains information that is, or may be, covered by electronic communications privacy laws, and is also confidential and proprietary in nature. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error, and then immediately delete it. Thank you in advance for your cooperation.

-----Original Message-----

From: ar@owenequipment.com <ar@owenequipment.com>
Sent: Monday, December 4, 2023 2:52 PM
To: Josh Hoyer <jhoyer@aumsville.us>
Subject: Statement

CAUTION: This email originated from Outside Your Organization. Exercise caution when opening attachments or on clicking links from unknown senders. Please contact Information Technology for assistance.

Statement for 20956



595 Main St. Aumsville, Oregon 97325
(503) 749-2030 • TTY 711 • Fax (503) 749-1852
www.aumsville.us

STAFF REPORT

DATE: January 22, 2024
TO: City of Aumsville City Council
FROM: Matthew Etzel, Assistant Public Works Director
SUBJECT: Chlorine Generator Replacement Water System

BACKGROUND:

The City of Aumsville's water system is chlorinated with sodium hypochlorite, which is produced on-site at the current one-million-gallon storage tank and pump station. During a recent takedown and maintenance of the equipment, we found some parts that needed to be replaced. When contacting the parts manufacturer, we were told that because the unit has been discontinued, the only remaining parts available for this it are used. That used part inventory is beginning to get very small, and we are concerned we will soon be unable to service or maintain this vital piece of equipment.

This system supplies the water system with chlorine to disinfect the drinking water. Hydrogen sulfide, which causes sulfuric and bad-smelling water, is also oxidized by the chlorine, which neutralizes that odor. The process of making chlorine takes a saltwater brine and some electricity which then converts that saltwater brine into sodium hypochlorite. Salt and electricity in water create a very corrosive environment and unfortunately, our chlorine generator is starting to need additional parts that just aren't available.

Some other water departments will buy bulk chlorine but in recent years there have been shortages, increases in product cost, and increases in regulations that have increased delivery fees and overall cost of operation when it comes to chlorine. We feel purchasing another generator is the best approach for the city. This new unit will also be the same as the one we recently purchased at the Wastewater Treatment Plant and will allow us to have replacement parts in stock that can be used in either unit.

CURRENT SITUATION:

You will see a proposal from TMG to install a new OSEC L unit, again this is the same as the one at the Wastewater Treatment Plant. We will also need to have our electrician come and move some wiring around before the installation, which he has estimated to be around \$1500. There may be some miscellaneous plumbing parts or pieces that we have to purchase but the costs are expected to be very low. This new unit is a lot smaller than our existing unit and will allow us the ability to purchase a second unit in the future, so if one goes down we will have some redundancy in this part of the system. It will also help if demand and growth require

additional production of chlorine, as we will be able to add a second unit at just the cost of the equipment.

RECOMMENDATION:

Approve the TMG proposal for the installation and purchase of 1 Wallace and Tiernan OSEC L Hypochlorite Generator for \$47,503.00 at the current one-million-gallon water tank and booster station.

COUNCIL OPTIONS:

- I move to approve the TMG proposal for the installation and purchase of 1 Wallace and Tiernan OSEC L Hypochlorite Generator for \$47,503.00 as presented by staff.
- I move to approve the TMG proposal for the installation and purchase of 1 Wallace and Tiernan OSEC L Hypochlorite Generator for \$47,503.00 as amended by ...
- Remand back to staff to provide additional research or modification.



January 08, 2024

To Whom It May Concern,

This letter is to advise that TMG Services Inc. is an authorized Sales Representative and Distributor for Evoqua Water Technologies, LLC. The following shows the products and markets in which TMG Services, Inc. is the exclusive partner authorized for the sale of equipment, instruments and products manufactured by us.

Authorized to represent the following Evoqua Products:

- Millennium III ClO2 Generators Products
- Wallace & Tiernan Products
 - OSEC - including associated equipment specific to the products i.e. transformer/rectifiers
 - Chemical Feed Analyzers / Process Controllers
 - Gas Feed
 - Water Champ

Authorized Markets within Alaska, Oregon, Washington, Idaho, and Montana.

TMG Services, Inc. is located at:

3216 E Portland Ave
Tacoma, WA 98404

Evoqua Water Technologies, LLC utilizes Distributors and Sales Representatives to promote and support our equipment on a regional basis.

Contract#: TMG_2020_0420

Letter Expiration Date: December 31, 2024

With regards,

DocuSigned by:

Tim Schneller

AAD8055D88AD4B7...

Tim Schneller

Global Channel Leader

Cc: Erika Boswell (via email erika@tmgservices.net)



3216 E. Portland Avenue
Tacoma, WA 98404
253-779-4160
tmginc@tmgservices.net

January 8th, 2024
REV-PROPOSAL

Aumsville, City of - Water
Attn: Matt Etzel
595 Main St.
Aumsville OR 97325

RE: Reservoir Site

TMG Services, Inc is pleased to offer you a PROPOSAL for the replacement OSEC system for the Reservoir Site. Per previous conversations, scope and price below is for the OSEC L with no tanks or pumps as existing equipment will be used. If you have any questions, please do not hesitate to give us a call.

(1) Wallace & Tiernan OSEC L Hypochlorite Generator

- Piped and Prewired System for Wall Mounting
- (4) 5 PPD Electrolyzer Cartridges with Manifold Rack
- Dilution Water Apparatus with Manual Isolating and Solenoid Valve, Flowmeter with Minimum Contact, Flow Control Valve
- Peristaltic Brine Pump
- Static Mixer
- Non-Return Valve at the Manifold Inlet
- Sample Valve and Drain Valve
- Level Switch to Detect Filling Level of Electrolyzer Cartridges
- Sensor to Monitor Temperature of Sodium Hypochlorite Solution
- 540W DC Power Supply Unit(s)
- Power Supply Connection Box with Main Switch
- Electronic Control Module with HMI
- Power Supply: 100-240 VAC, 50/60 Hz
- (1) Day startup and Operator Training

Spare Parts

- (1) Spare Electrolyzer Cell
- (1) Spare Peristaltic Pump Tube
- (1) Maintenance Kit

OSEC INSTALLATION CLARIFICATION

Installation of the On-Site Hypochlorite Generation System includes placing equipment in proposed location(s) and interconnecting piping between components. All work to be performed within the confines of the proposed room layout. Limit of piping installation shall be from inlet of water softener through OSEC system components to discharge side of metering pumps.

Installation **excludes any concrete work, drilling penetrations through roof or walls, sub-grade work and drilling of metal pipe for sample/injection point connections.

**Also, excludes any electrical wiring and/or interconnects. However, TMG will assist electrician in locating wiring landing points if they are on site at time of installation. Contractor to assist TMG personnel in placement of the heavier equipment items.

This includes Installation labor, travel and misc. installation parts

PRICE: \$ 47,503.00

Terms & Conditions of Sale:

- F.O.B.: Prepaid and Add
- Payment Terms: Net 30 Days – Our terms of payment are 100% payable 30 days after shipment. Since this is an agreement between Buyer and Seller, and Seller has no relationship with the third-party owner, this agreement must be independent of any third party action or inaction. Payment will be due as indicated above without a dependency on the buyer being paid by the owner, with no further restriction or impediments, and regardless of any payment arrangement that may exist between contractor and owner.
- This price is in effect for 60 days.
- Submittals, if required, will be provided 2 - 4 weeks after receipt of all technical data at T M G Services.
- Delivery will be made in approximately 10 - 14 weeks after receipt of order and/or approvals and resolution of all necessary technical data at T M G Services.
- Quotation prices do not include any sales taxes or any other taxes that may apply.
- This quotation is limited to the products and/or services as listed and excludes any item or service not specifically listed.
- This quotation does not include prevailing wage rates. If prevailing wage is required, a new quote must be obtained.

Sincerely,

Teresa Corrington
T M G SERVICES, INC.



595 Main St. Aumsville, Oregon 97325
(503) 749-2030 • TTY 711 • Fax (503) 749-1852
www.aumsville.us

STAFF REPORT

DATE: January 22, 2024
TO: City of Aumsville City Council
FROM: Ron Harding, City Administrator
SUBJECT: New Patrol Vehicles

BACKGROUND:

In September 2023 Council passed the motion to approve the city to purchase two patrol vehicles of their choice instead of the Ford Interceptors previously approved in September 2022, which had been discontinued. The police department has been working with Roberson Motors on a purchase agreement for two 2024 Dodge Durangos, at \$43,596.20 per vehicle for a total of \$87,192.40, which will be paid from the Police Vehicle Replacement Fund once transfers are complete.

The vehicles are in and being outfitted with police equipment and decals and preparing for delivery. Staff wanted to actually get approval for the invoices to complete the purchase memorializing the dollar amount for the record.

RECOMMENDATION: Authorize the City to complete the purchase of two new Dodge Durango patrol vehicles in the amount of \$87,192.40 from Roberson Motors.

MOTION:

- I move to authorize the city to purchase two new police vehicles in the amount of \$87,192.40 from Roberson Motors as presented by staff.
- I move to authorize the city to purchase two new police vehicles in the amount of \$ 87,192.40 from Roberson Motors as modified by:
- Remand back to staff for revisions as directed.

Aumsville Historical Society



December 20, 2023

Dear Mayor & City Council,

The Aumsville Historical Society thanks you for the donation check from the Corn Festival. We appreciate your consideration for this donation.

Historical society members have enjoyed participating in the corn bagging event.

Aumsville Historical Society would like to extend a big thank you to city staff and volunteers that helped make the 2023 Corn Festival a success.

Sincerely,

A handwritten signature in black ink that reads "Ted Shepard". The signature is written in a cursive, slightly slanted style.

Ted Shepard

President

Aumsville Historical Society