

PUBLIC MEETING NOTICE

AUMSVILLE CITY COUNCIL MEETING

In the Community Center and via Zoom Video Conference

595 Main Street, Aumsville, OR 97325 Office: (503) 749-2030 ~ FAX: (503) 749-1852 Email: rharding@aumsville.us MONDAY, JANUARY 9, 2023 A G E N D A

- 1) CALL TO ORDER: 7:00PM
 - a) Approve Agenda
- 2) PRESENTATIONS, PROCLAMATIONS, & VISITORS
 - a) Oath of Office for Newly Elected Mayor and Council Members
 - A. Mayor Elect Anjelica Ceja
 - B. Council Elect Nico Casarez and Della Seney
 - b) Appoint Vacant Council Positions
 - c) Appoint Council President
 - d) Appoint Planning Commission Positions
 - e) **Public Comment:** Due to the COVID-19 Virus Council will conduct the meeting via Zoom conference call. Public Comment will be accepted from online attendees at this time. Comments are limited to 5 minutes for comments on items other than Public Hearings listed below. There is a public comment period within each hearing. You may also submit comments by emailing City Administrator Ron Harding at rharding@aumsville.us by noon on January 10, 2022.
 - f) **Visitors:** For information about how to attend the meeting online, please call City Hall at 503.749.2030 or email crogers@aumsville.us to request log in instructions. Information will also be posted on our website https://www.aumsville.us/citycouncil/page/city-council-regular-meeting-118
- 3) CONSENT AGENDA: (Action) Council Meeting December 12, 2022 Minutes
- 4) PUBLIC HEARINGS: None
- 5) OLD BUSINESS: None
- **6) NEW BUSINESS:** (Action) Surplus Public Works Equipment
- 7) **CITY ADMINISTRATOR REPORT:** (Information)
 - a) Police Department Monthly Report
 - b) Public Works Monthly Report
 - c) Review Check Register October 31, 2022 through December 31, 2022
- 8) MAYOR AND COUNCILORS REPORTS
- **9) GOOD OF THE ORDER:** Other Business May Come Before the Council at This Time

10) CORRESPONDENCE: None

11) ADJOURNMENT REGULAR MEETING

12) Executive Session: None

The City of Aumsville does not and shall not; discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Anyone wishing to speak on an agenda item should ask to be recognized by the Mayor or Chair at the beginning of that agenda item. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities must be made at least 48 hours prior to the meeting. Please call (503) 749-2030 and leave a message or Oregon Relay Service for TDD at (800) 735-2900.



595 Main St. Aumsville, Oregon 97325 (503) 749-2030•TTY 711•Fax (503) 749-1852 www.aumsville.us

AUMSVILLE CITY COUNCIL

December 12, 2022 Meeting Minutes

Councilor Angelica Ceja called the meeting to order at 7:00 PM. Present in-person were Councilors Nico Casarez, Angelica Ceja, Scott Lee, Della Seney and Walter Wick. Council absent: Mayor Clevenger. Staff present: City Administrator (CA) Ron Harding, City Clerk Colleen Rogers, and Office Specialist Hayley Brewster. The meeting was video recorded to be released later.

AGENDA APPROVAL: Councilor Ceja called for a motion to approve the agenda. Councilor Seney moved to approve the agenda as presented. Councilor Lee seconded the motion. <u>Motion APPROVED 5-0: (Yes: Councilors Casarez, Ceja, Lee, Seney, Wick. No: None.)</u>

VISITORS: There were 3 in-person visitors and no online attendees.

PUBLIC COMMENT: Katie Wallace, addressed at 924 Highberger Loop, on behalf of the Aumsville Exchange Club, thanked the council for supporting their Christmas Store event benefitting local families. Katie gave updates on additional volunteer work that they have done in the month of December.

CONSENT AGENDA: Councilor Casarez moved to approve the November 14, 2022 city council meeting minutes as presented. Councilor Seney seconded the motion. <u>Motion</u> APPROVED 5-0: (Yes: Councilors Casarez, Ceja, Lee, Seney, and Wick. No: None.)

PUBLIC HEARING: Ordinance No. 711, Amendments to Ordinance No. 705, The Development Ordinance

Councilor Ceja opened the Public Hearing at 7:06 PM.

CA Harding presented proposed changes to definitions, zone regulations and conditional uses associated with the legalization for marijuana and psilocybin related businesses. He reminded Council that the City of Aumsville voted to pass the measure banning those businesses.

He gave a brief overview of the goals that Council has set to continuously improve the Development Ordinance. He noted the difference between Accessory Dwelling Units and Accessory Structures and why updating these definitions would benefit the city.

Within the Landscaping section, CA Harding explained the amendment regarding noticing neighbors within 100 ft of landscaping changes. He is recommending removal of that for landscaping. The final change CA Harding noted was regarding ivy, as it is an invasive plant that staff no longer feels is appropriate under the Ordinance.

Councilor Ceja asked if there were any public comments or testimony on the subject. There being none she closed the public hearing at 7:15 PM.

There were no Council questions or deliberations.

Councilor Ceja called for a motion on the first reading. Councilor Seney motioned to approve the first reading by title only of Ordinance No. 711, an ordinance amending Ordinance No. 705 the Development Ordinance as presented by staff. Councilor Wick seconded the motion.

Motion APPROVED 5-0: (Yes: Councilors Casarez, Ceja, Lee, Seney and Wick. No: None.)

Councilor Ceja called for a motion on the second reading. Councilor Seney motioned to approve the second reading by title only and adopt Ordinance No. 711, an ordinance amending ordinance No. 705, the Development Ordinance as presented by staff. Councilor Wick seconded the motion. Motion APPROVED 5-0: (Yes: Councilors Casarez, Ceja, Lee, Seney and Wick. No: None.)

NEW BUSINESS: CA Harding presented Ordinance No. 712, to extend the Pacific Power Franchise Agreement to December 31st, 2023. Councilor Angelica Ceja noted that staff has been very busy and need extra time to complete updates to the Franchise Agreement. There was no discussion and Councilor Ceja called for a motion. Councilor Casarez moved to approve the first reading by title only of Ordinance No. 712 an Ordinance extending the franchise agreement granted to PacifiCorp DBA Pacific Power via Ordinance No. 619; declaring an emergency as presented by staff. Councilor Wick seconded the motion. Motion APPROVED 5-0: (Yes: Councilors Casarez, Ceja, Lee, Seney and Wick. No: None.)

Councilor Ceja called for a motion on the second reading. Councilor Casarez motioned to approve the second reading by title only and adopt Ordinance No. 712 an Ordinance extending the franchise granted to PacifiCorp DBA Pacific Power via Ordinance No. 619; declaring emergency as presented by staff. Councilor Wick seconded the motion. Motion APPROVED 5-0: (Yes: Councilors Casarez, Ceja, Lee, Seney and Wick. No: None.)

CA Harding presented background information on the addition the Preliminary Engineering Report (PER) of Environmental Proposal. He stated city staff has been working on finding grants to fund the projects. USDA Grant Incentives would be an option because of the low to moderate income rates of Aumsville. CA Harding states the USDA Grant application requires more testing be done to meet the standards USDA has set; this would be a \$16,600.00 add on to the current contract.

Councilor Casarez asked what kind of testing would be involved. CA Harding stated it is determining floodplain maps, and treatment facilities with potential treatment plan designs that would be done in the design phase.

Councilor Ceja called for a motion. Councilor Seney motioned to approve the new Not To Exceed fee of \$98,363.00 from Westech Engineering for the addition of Task 4 to the PER and Environmental Proposal as presented by staff. Councilor Casarez seconded the motion. Motion APPROVED 5-0: (Yes: Councilors Casarez, Ceja, Lee, Seney and Wick. No: None.

CITY ADMINISTRATOR REPORT: CA Harding presented the electronic communications board outside the community center. Staff have been trained to program messages and so far it's been a success. The project is completed aside from landscaping that will wait till spring when plants are more readily available.

CA Harding explained the contractor has finished insulating Maude's. Marion County wanted this finished now, rather than later in 2023, when it was originally planned. He told council that the city can now receive a \$15,000.00 prosperity grant from a different agency because of this project being finished. The walls will be covered soon.

He reminded Council of the Veteran's Memorial event coming up on December 13th.

CA Harding informed Council the water reservoir emergency generator is taking a while to get to the city because of supply chain issues.

He finished his report by explaining there are two vacant Council positions, and we have two applications so far. Council will be able to appoint these positions at the January council meeting.

CA Harding extended an invitation to Representative Ed Diehl for a tour of the areas of needed improvements within our wastewater system.

He explained the city auditors have completed the annual financial audit and should have it to Council in January.

CA Harding announced that he will give the State of the City presentation at the second meeting in January.

MAYOR/COUNCIL REPORTS AND INITIATIVES: None

GOOD OF THE ORDER: None

CORRESPONDENCE: Council received the Notice of preliminary population estimate of 4,212 people from Portland State University.

Councilor Ceja adjourned the meeting without prejudice at 7:37 PM.

	Angelica Ceja, Mayor Pro-Tem
on Harding, City Administrator	



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STAFF REPORT

TO: City of Aumsville City Council

FROM: Matthew Etzel, Aumsville Public Works

SUBJECT: Surplus PW Equipment

RECOMMENDATION: Surplus the following items from Public Works to free up storage place for the new replacement equipment and recover some cost before the equipment is too deteriorated to salvage.

BACKGROUND: In the last several years Public Works has updated some of its aging equipment. We are planning to surplus the following items that don't run anymore or we just don't have a use and room to store any longer.

- 1995 Crown Vicotria Police Car
- 1979 GMC Vactor Truck
- Deweze Side Hill Mower
- Kubota Lawn Tractor/Mower
- Craftsman Lawn Tractor (previously donated to PW by a former council member)
- Columbia Par Car
- Military Generator

Most of this equipment doesn't run and hasn't for several years. With multiple projects happening at Public Works in the next several years we would like to get this equipment out of the yard to make it easier for these projects to take place. We are also limited on space now. Since we have replaced this equipment most of it is sitting out in the weather and deteriorating.

MOTION:

- Move to approve staff to surplus the list of Public Works equipment.
- Move to approve staff to surplus the list of Public Works equipment with the following revisions...
- Move to remand back to staff for revisions as directed.

City of Aumsville December 2022 Monthly Police Report

DEPARTMENT MESSAGE:

The reserves worked a total of 40 hours during the month of December: 53 volunteer hours and 0 paid hours.



Officer Shane Bird was promoted to Sergeant on Dec. 2nd, 2022.

On December 10th, the Aumsville Police Department participated with other law enforcement agencies in Shop with a Cop. Kids in need in the Marion County area met agency Officers and Sheriff's Deputies at Target in Keizer to shop together.

The Police Department and Fire Department personnel, and volunteers, assisted Santa with handing out approximately 625 goodie bags to children throughout Aumsville as we made an appearance on almost every street in town. It was a prelude to the Christmas in the Park Event.

At the Christmas in the Park Event, we were able to capture the elusive Grinch that has been causing havoc around town. Luckily he had a change of heart and took responsibility for his grinchy actions.

Due to the generosity of our community, The Police Department Toy Drive was able to provide presents for 32 families and 86 kids in town.

Traffic Violation	City	County
Speeding	2	3
Driving While Suspended	1	0
Total	3	3

Crime	#	Ar- reste d
Theft	2	
Criminal Mischief	2	
Fraud	2	
Warrant Arrest	5	5
Harassment	2	
Giving False Information	2	2
DUII	1	1
Trespass	2	1
Runaway Juvenile	1	
Minor in Possession	2	2
Total	21	11

Calls for Service	#
Assist Other-Turner PD	3
Assist Other-Fire	3
Assist Other-DHS	3
Assist Other-MCSO	7
Assist Other-Stayton PD	5
Assist Other-Other	6
Citizen Contact	24
Area Check	2
Welfare Check	5
Suicide / Attempt	1/2
Motor Vehicle Crash	1
Traffic Complaint	7
Civil Dispute	5
False Alarm	3
Noise Complaint	3
Traffic Stops	31
Traffic Assist	1
Suspicious Person/Vehicle/Circumstance	16
Animal Complaint	5
Ordinance Violation	5
Emotionally Disturbed Persons	1
Property: Found/Lost/Seized	1/0/0
Person: Missing/Found	1
Total	141



595 Main St. Aumsville, Oregon 97325 (503) 749-2030•TTY 711•Fax (503) 749-1852 www.aumsville.us

TO: Mayor and City Council January 5, 2023

FROM: Steve Oslie, Public Works Director

SUBJECT: Public Works Report

Water: The wells pumped as follows:

Boone #1	Boone #2	Tower	Reservoir	Church	Total
688,600	1,980,000	1,336,000	158,000	3,009,900	7,172,500

We have ordered a new chlorine analyzer for the booster station. The one in use is failing slowly, causing alarm conditions when everything is actually okay.

Sewer: Working with the engineer on the future wastewater treatment plant.

We have been consulting with the engineer on the new treatment plant design. We feel we made some good decisions on behalf of the city.

Now that influent flows are up, the aerators are pulling old stuff from the bottom of the lagoon and plugging up the propellers.

This year starts us off with increased testing of the wastewater and now we are required to perform testing of the receiving stream, Beaver Creek.

Streets: Street sweeping is all caught up now. We are working on getting the sweepings hauled off.

Working with the PD on installing radar speed sign brackets around the city.

Parks: We are getting quotes to install and finish drywall in Maude's. We'll see if we end up doing it ourselves.

Christmas in the Park went okay on our part. The tree lights were acting up and not working and many had to be replaced. The hay rides seemed to be a hit again with many riders going between the park and the fire department. There were a couple of things that still can be improved on.

General: Our backhoe is out of service maybe until May. A broken fuel injector line is the culprit we have only been able to find two in the US and we have both on order. We tried to see if we could have one made, but the fittings are very CASE specific.

We finally received our Gator UTV. It was useful during the ice storm. It was the only way to get out and turn a resident's water off when their pipe froze.



Fiscal: 2022-23

Deposit Period: 2022-23 - October

Check Period: 2022-23 - October - Second Council

Riverview Community Bank

9001000967

EFT Payment 10/31/2022 - 1

10/31/2022

\$75.77

NW NATURAL

Check 9001000967 \$75.77

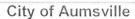
Grand Total

Total

Total

\$75.77

\$75.77



Fiscal: 2022-23

Deposit Period: 2022-23 - November

Check Period: 2022-23 - November - Second Council

Riverview Community Bank

9001000967

Check

EFT Payment 11/30/2022 - 1

NW NATURAL

11/30/2022

\$232.13

V TV TT OT UTE

Check 9001000967 \$232.13

Total

Total

\$232.13

Grand Total

\$232.13



Fiscal: 2022-23 Deposit Period: 2022-23 - December

Check Period: 2022-23 - December - First Council

XIII ON	Name	Print Date	Amount
Riverview Community Bank	9001000967		
Check			
<u>55871</u>	ARETE ADVISORS LLC	12/7/2022	\$297.00
<u>55872</u>	ARMANDO SOLA FARIAS	12/7/2022	\$72.09
<u>55873</u>	AUMSVILLE ACE HARDWARE	12/7/2022	\$96.44
<u>55874</u>	BRENDA CAMPBELL	12/7/2022	\$425.94
<u>55875</u>	CITY OF SALEM	12/7/2022	\$1,755.00
<u>55876</u>	DAVISON AUTO PARTS INC	12/7/2022	\$10.75
<u>55877</u>	FERGUSON WATERWORKS #3011	12/7/2022	\$2,325.05
<u>55878</u>	FERNANDO BANUELOS VALLEJO	12/7/2022	\$100.00
<u>55879</u>	INTEGRITY SIGNS OREGON, LLC	12/7/2022	\$12,712.32
<u>55880</u>	MNOP	12/7/2022	\$2,729.92
<u>55881</u>	MOONLIGHT MAINTENANCE	12/7/2022	\$376.75
<u>55882</u>	MOTOROLA SOLUTIONS, INC	12/7/2022	\$4,809.00
<u>55883</u>	OHA - DRINKING WATER SERVICES	12/7/2022	\$200.00
<u>55884</u>	Pixie Forest Films & Photography	12/7/2022	\$299.00
<u>55885</u>	STAN BUTTERFIELD P.C.	12/7/2022	\$750.00
<u>55886</u>	STAYTON ACE HARDWARE	12/7/2022	\$25.25
<u>55887</u>	STETTLER SUPPLY COMPANY	12/7/2022	\$241.37
<u>55888</u>	THE LOCK GUY	12/7/2022	\$65.00
<u>55889</u>	WALTER E NELSON	12/7/2022	\$1,490.90
EFT Payment 12/7/2022 10:51:53 AM - 1	INVOICE CLOUD	12/7/2022	\$174.60
EFT Payment 12/7/2022 10:51:53 AM - 2	VERIZON WIRELESS	12/7/2022	\$37.67
EFT Payment 12/7/2022 10:51:53 AM - 3	WAVE	12/7/2022	\$9.95
EFT Payment 12/7/2022 10:51:53 AM - 4	ZIPLY FIBER	12/7/2022	\$643.54
	Total	Check	\$29,647.54
	Total	9001000967	\$29,647.54
	Grand Total		\$29,647.54







City of Aumsville

Fiscal: 2022-23

Deposit Period: 2022-23 - December

Check Period: 2022-23 - December - First Council

(lumber	Name	Print Date	Amount
Riverview Community Bank	9001000967		
Check			
<u>55892</u>	911 SUPPLY	12/13/2022	\$26.98
<u>55893</u>	ANGELO GASPERETTI	12/13/2022	\$500.00
<u>55894</u>	AUMSVILLE ACE HARDWARE	12/13/2022	\$166.17
<u>55895</u>	BMS TECHNOLOGIES	12/13/2022	\$2,744.22
<u>55896</u>	LEAGUE OF OREGON CITIES	12/13/2022	\$20.00
<u>55897</u>	OFFICE DEPOT, INC	12/13/2022	\$73.34
<u>55898</u>	R.L. REIMERS COMPANY	12/13/2022	\$8,227.93
<u>55899</u>	RADARSIGN, LLC	12/13/2022	\$220.00
<u>55900</u>	RAY HERRMANN	12/13/2022	\$21.61
<u>55901</u>	STETTLER SUPPLY COMPANY	12/13/2022	\$292.26
<u>55902</u>	UNDERGROUND TECH Inc	12/13/2022	\$4,950.00
EFT Payment 12/13/2022 1:42:50 PM - 1	PACIFIC POWER	12/13/2022	\$10,083.22
EFT Payment 12/13/2022 1:42:50 PM - 2	REPUBLIC SERVICES #456	12/13/2022	\$60.00
EFT Payment 12/13/2022 1:42:50 PM - 3	RIVERVIEW COMMUNITY BANK	12/13/2022	\$3,312.89
EFT Payment 12/13/2022 1:42:50 PM - 4	WAVE	12/13/2022	\$9.95
	Total	Check	\$30,708.57
	Total	9001000967	\$30,708.57
	Grand Total		\$30,708.57





City of Aumsville

Fiscal: 2022-23

Deposit Period: 2022-23 - December

Check Period: 2022-23 - December - First Council

Riverview Community Bank	9001000967		
Check			
<u>55890</u>	Brewster, Hayley E	12/15/2022	\$1,589.50
<u>55891</u>	AUMSVILLE ELEMENTARY SCHOOL	12/15/2022	\$498.12
Direct Deposit Run - 12/12/2022	Payroll Vendor	12/15/2022	\$36,916.65
EFT 04467962	EFTPS	12/15/2022	\$13,875.99
EFT 05371212	Oregon Department of Revenue	12/15/2022	\$3,959.47
EFT 12282022	PERS	12/15/2022	\$13,446.55
EFT HSA12152022	HSA Bank	12/15/2022	\$912.50
EFT OSGP12152022	VOYA - STATE OF OREGON - LG#:2234	12/15/2022	\$665.00
EFT V12152022	Valic	12/15/2022	\$25.00
HDSHP DON12152022	CITY OF AUMSVILLE	12/15/2022	\$101.47
	Total	Check	\$71,990.25
	Total	9001000967	\$71,990.25
	Grand Total		\$71,990,25

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City of Aumsville

Fiscal: 2022-23

Deposit Period: 2022-23 - December

Check Period: 2022-23 - December - Second Council

Number	Name	Print Date	Amount
Riverview Community Bank	9001000967		
Check			
<u>55903</u>	AIRGAS USA, LLC	12/28/2022	\$141.70
<u>55904</u>	AUMSVILLE ACE HARDWARE	12/28/2022	\$187.65
<u>55905</u>	BIOLYNCEUS BIOLOGICAL SOLUTIONS, LLC	12/28/2022	\$2,165.00
55906	BIO-MED TESTING SERVICE INC	12/28/2022	\$285.00
<u>55907</u>	BRENDA CAMPBELL	12/28/2022	\$74.49
55908	ENVIRO-CLEAN EQUIPMENT, INC.	12/28/2022	\$5,752.63
55909	FERGUSON WATERWORKS #3011	12/28/2022	\$1,034.55
<u>55910</u>	GREYSTONE TACTICAL	12/28/2022	\$37.50
<u>55911</u>	KIRSTI PIZZUTO	12/28/2022	\$147.56
<u>55912</u>	MARION COUNTY TREASURY	12/28/2022	\$995.88
	DEPARTMENT		
<u>55913</u>	MNOP	12/28/2022	\$517.37
<u>55914</u>	OFFICE DEPOT, INC	12/28/2022	\$110.10
<u>55915</u>	ONE CALL CONCEPTS INC	12/28/2022	\$9.45
<u>55916</u> 55917	OREGON ASSOC CHIEFS OF POLICE	12/28/2022	\$299.00
55918	RIGHT SYSTEMS INC RITZ SAFETY	12/28/2022	\$46.75
55919	SECRETARY OF STATE - AUDITS	12/28/2022 12/28/2022	\$86.35
00010	DIVISION	12/20/2022	\$250.00
<u>55920</u>	THE POLICE & SHERIFFS PRESS, INC	12/28/2022	\$17.60
<u>55921</u>	UNDERGROUND TECH Inc	12/28/2022	\$4,970.00
<u>55922</u>	VALLEY 5 ELECTRICAL SERVICES LLC	12/28/2022	\$503.50
<u>55923</u>	WESTECH ENGINEERING INC	12/28/2022	\$20,972.34
EFT Payment 12/28/2022 2:04:39 PM - 1	AT&T MOBILITY	12/28/2022	\$120.12
EFT Payment 12/28/2022 2:04:39 PM - 2	HOME DEPOT CREDIT SERVICES	12/28/2022	\$450.22
EFT Payment 12/28/2022 2:04:39 PM - 3	IDEXX LABORATORIES	12/28/2022	\$61.65
EFT Payment 12/28/2022 2:04:39 PM - 4	NW NATURAL	12/28/2022	\$630.98
EFT Payment 12/28/2022 2:04:39 PM - 5	PACIFIC OFFICE AUTOMATION	12/28/2022	\$86.70
EFT Payment 12/28/2022 2:04:39 PM - 6	ZIPLY FIBER	12/28/2022	\$642.52
	Total	Check	\$40,596.61
	Total	9001000967	\$40,596.61
	Grand Total		\$40,596.61

Dolan Serry Angelica Ej Ocer

Payroll Register

City of Aumsville

Fiscal: 2022-23

Deposit Period: 2022-23 - December

Check Period: 2022-23 - December - Second Council

Riverview Community Bank	9001000967		
Check			
<u>55924</u>	Brewster, Hayley E	12/30/2022	\$1,589.50
Direct Deposit Run - 12/28/2022	Payroll Vendor	12/30/2022	\$35,444.50
EFT 1052023	CIS TRUST	12/30/2022	\$26,348.18
EFT 1122023	PERS	12/30/2022	\$12,993.83
EFT 1152023	AFLAC	12/30/2022	\$468.90
EFT 20590104	EFTPS	12/30/2022	\$13,246.57
EFT 38371228	Oregon Department of Revenue	12/30/2022	\$3,818.23
EFT HSA12302022	HSA Bank	12/30/2022	\$1,008.33
EFT OSGP12302022	VOYA - STATE OF OREGON - LG#:2234	12/30/2022	\$665.00
EFT STT1312023	OREGON DEPARTMENT OF REVENUE	12/30/2022	\$308.32
EFT V12302022	Valic	12/30/2022	\$25.00
	Total	Check	\$95,916.36
	Total	9001000967	\$95,916.36
	Grand Total		\$95,916.36