



595 Main St. Aumsville, Oregon 97325
(503) 749-2030 • TTY 711 • Fax (503) 749-1852
www.aumsville.us

STAFF REPORT

TO: City of Aumsville City Council

FROM: Matthew Etzel, Aumsville Public Works

SUBJECT: Electrical Maude's Village

Recommendation: Award the contract between the City of Aumsville and Pacific Coast Electric in the amount of \$40,950.00 from the general fund 010-804. The city has funds in this account to support this proposal without a negative impact on the budget.

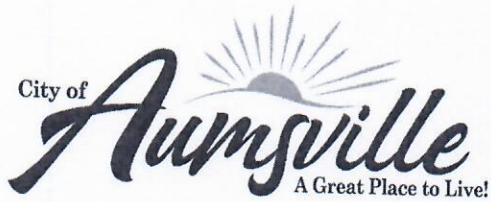
Background: Our Public Works crew has completed the building construction on Maude's Village. When we started this work we anticipated the need for electricity in the building. Unfortunately, our pre-planning has stalled our final approval of the building permit on the building. Marion County Building Department won't final the construction phase until the electrical is completed.

Public Works staff worked with a licensed electrical contractor to develop a scope of work that could be put out to bid to three electrical contractors. The scope is attached to the proposal submitted by Pacific Coast Electrical for you to view. We did this to ensure all permitting requirements would be met, and that the project would be bid the same based on the scope staff and the electrician developed before a mandatory bid meeting attended by all the bidders.

There will be some additional costs associated with this work beyond the approved proposal from Pacific Coast Electrical. Public Works staff will be doing all the trenching and installation of the electrical conduit. We will need to construct an electrical meter base support that will also serve as a reader board for the Saturday market and Maude's Village area of the park. The cost for the conduit is included in the Pacific Coast Electricals proposal but staff time, any equipment rentals, and the construction material to build the meter base and reader board will be separate from this contract. Staff doesn't anticipate those costs exceeding \$2,500.00.

MOTION:

- Move to authorize staff to award the contract to Pacific Coast Electrical for Maude's Village electrical in the amount of \$40,950.00 from the general fund 010-804 with a 10% contingency for additional cost.
- Move to authorize staff to award the contract to Pacific Coast Electrical for Maude's Village electrical in the amount of \$40,950.00 from the general fund 010-804 with a 10% contingency for additional cost with the following revisions.
- Move to remand back to staff for revisions as directed.



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The City of Aumsville is accepting quotes for electrical work for the newly constructed Maude's building, located at 1105 Main St, Aumsville, OR. A mandatory, pre-bid walkthrough will be on February 1st, 2022. Quotes are to be received at or before 2:00 pm on February 8th.

1. Provide & Install 400amp Single Phase Service per Pacific Power (PP).
 - a. 3" PVC underground from PP pole to freestanding power board N of PP pole.
 - b. 400 amp meter main (120/240 1ph).
2. Qty 2 200amp 40 Cir Main Breaker Load Centers. One in the electrical room. One on freestanding power board.
3. Sign Lighting: Provide & Install Qty 3 Gooseneck Sign Lights on 20amp Cir w/Photoelectric Control & Override.
4. Outline Lighting: Provide & Install 20amp Cir w/Photoelectric Control & Override to Roof.
5. Undercover Lighting: Provide Control, Power, Box & Installation for Qty 5 FBO Lights next to Entrance Doors.
6. Service Room:
 - a. Provide & Install Qty 3 Receptacles (GFCI Protected).
 - b. Provide & Install Switch & Light.
 - c. Provide & Install Porch Light w/ Switch & Photoelectric Control.
7. Provide & Install Qty 1 light post 12ft above grade, with a decorative base, acorn style fixture, and vandal-resistant at Sidewalk w/ Photoelectric Cell Control.
8. Provide & Install Qty 2 100amp RV Pedestals in the flower bed next to the parking lot (one at east end and one at west end) for event use with Qty 2 14-50 receptacles each.
9. Provide & Install Wall Mount Security Lights on North & West walls.
10. Sales Rooms (Qty 5). Provide & Install the following for each room:
 - a. Qty 6 receptacles on 20amp Cir.
 - b. Sign receptacle in the window.
 - c. Exit Sign w/ Egress Lighting.
 - d. Switch & Qty 4 6" LED Lights (1100 lumens each or more).
 - e. 2000W wall heater with wall mount thermostat.

City to provide:

Trenching and backfill
Posts and mounting board for power panel and meter

Contractor to provide:

Conduit for underground installation
Electrical permit
Work with Pacific Power

For questions, contact Steve Oslie at 503-749-1185, or email soslie@aumsville.us

*** FOR CITY USE ONLY ***

REQUEST FOR QUOTE PROCEDURES

Direct Inquiry:	Contact
1 Pacific Coast Electric	Chuck Norman
2 Valley 5 Electric	Daniel Wolf
3 Cherry City Electrical	David Hutchens

BID TABULATION

	Name	Company	Date Submitted	TOTAL PRICE
1	Chuck Norman	Pacific Coast Elec.	2-8-2022	\$40,950.00
2	Daniel Wolf	Valley 5 Elec.	2-8-2022	\$49,656.00
3	David Hutchens	Cherry City Elec.	2-9-2022	\$89,642.00
4				
5				

EVALUATION CRITERIA/BASIS FOR DECISION

	Company	Previous Work Experience with Aumsville	Responsiveness /Readiness to Proceed	Price
1	Pacific Coast Elec.	Yes	Mid to end of March	\$40,950.00
2				

City Administrator or Designee

Contract Award Date: _____



PACIFIC COAST ELECTRIC, INC.

Physical Address 1527 W. Washington St. #H, Stayton, OR 97383
Mailing Address: 1740 Shaff Rd. #503, Stayton, OR 97383

(503) 769-7671: FAX (503) 769-4086

CITY OF AUMSVILLE
595 MAIN ST.
AUMSVILLE, OR 97325

DATE: 02.11.2022
CCB: 45933

Bid Prepared by:
CHUCK NORMAN

PACIFIC COAST ELECTRIC, INC.

PACIFIC COAST ELECTRIC, INC. AGREES TO WIRE AS LISTED PER ATTACHEMENT RECEIVED AT WALK THROUGH. LISTED BELOW IS THE FOLLOWING CHANGES PER E-MAIL.

- MC WIRE WILL BE RAN INSTEAD OF ROMEX SINCE THE WALLS WILL BE LEFT OPEN.
- REMOVING 1 OF THE SIGN LIGHTS IN THE SERIES OF 3 CHANGING TO 2 OVER THE MAUDE'S SIGN.
- ANY CHANGES/EXTRAS TO THE ORIGINAL SCOPE PROVIDED BY THE CITY OF AUMSVILLE WILL NEED TO BE SUBMITTED IN WRITING PRIOR TO COMPLETING THE WORK.
- WORK TO BEGIN BY THE MIDDLE TO THE END OF MARCH, DEPENDING ON CLIENTS SIGNATURE OF BID. MAJORITY OF WORK CAN BE COMPLETED, EXLUDING MATERIAL THAT HAS TO BE SPECIAL ORDERED; RV PEDESTALS (80+ DAYS PLUS SHIPING), STREET LIGHTS, AND SIGN LIGHT DUE TO SUPPLIER DELAYS.

WORK TO BE DONE AT 1105 MAIN ST. IN AUMSVILLE, OREGON.

BID INCLUDE ELECTRICAL PERMIT.

ALL WIRING WILL MEET OR EXCEED ALL LOCAL, CITY, STATE, AND NATIONAL ELECTRICAL CODES.

AMOUNT OF BID: \$40,950.00

PAYMENT DUE AS FOLLOWS: 50% DUE UPON SIGNING OF THIS BID AND THE REMAINING DUE UPON COMPLETION OF THE JOB.

BY SIGNING, I AGREE THAT I AM THE OWNER OF THE ABOVE PROPERTY AND WILL BE RESPONSIBLE FOR PAYMENT OF THE WORK DESCRIBED.

____BY INITIALING HERE, I ACKNOWLEDGE RECEIPT OF THE "INFORMATION NOTICE TO OWNER ABOUT CONSTRUCTION LIENS".

____BY INITIALING HERE, I ACKNOWLEDGE RECEIPT OF THE "CONSUMER PROTECTION NOTICE-ACTIONS TO TAKE WHEN HIRING A CONTRACTOR".

____BY INITIALING HERE, I ACKNOWLEDGE RECEIPT OF THE "NOTICE PROCEDURE REGARDING RESIDENTIAL CONSTRUCTION ARBITRATIONS AND LAWSUITS".

____BY INITIALING HERE, I ACKNOWLEDGE A 1.5% SERVICE CHARGE WILL APPLY TO ALL ACCOUNTS OVER 30 DAYS. IF ACCOUNT IS TURNED OVER FOR COLLECTIONS, ALL COLLECTION FEES AND/OR COURT COSTS WILL BE ADDED TO BALANCE OF BILL.

X _____ DATE: _____
ACCEPTANCE OF BID

THIS BID IS GOOD FOR 30 DAYS FROM THE ABOVE DATE



VALLEY 5 ELECTRICAL SERVICES LLC

PO Box 4492, Salem, OR 97302 • (503) 910-2974 • Daniel@valley5elec.com
www.valley5elec.com

Licensed • Bonded • Insured • CCB # 185932

PROPOSAL FOR ELECTRICAL WORK

Date: 8 FEB 2022

To: CITY OF AUMSVILLE PH#: 503-749-1185 Email: SOSLIE@AUMSVILLE.US

Project: ELECTRICAL FOR MAUDE'S BUILDING

Address: 595 MAIN ST Job Site: 1105 MAIN ST
AUMSVILLE, OR 97325 AUMSVILLE, OR 97325

VALLEY 5 ELECTRICAL SERVICES LLC, WHICH IS CURRENTLY ACTIVELY LICENSED WITH CCB, HEREBY PROPOSES TO FURNISH ALL LABOR, MATERIAL, AND PERMITS NECESSARY TO PROVIDE FOR THE ELECTRICAL INSTALLATION AT LOCATION IDENTIFIED ABOVE IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS AND SUBJECT TO THE CONDITIONS STATED ON PAGE 2 OF THIS PROPOSAL.

DESCRIPTION OF WORK	PRICE
1. Provide & Install 400amp Single Phase Service per Pacific Power (PP). a. 3" PVC underground from PP pole to freestanding power board N of PP pole. b. 400 amp meter main (120/240 1ph).	
2. Qty 2 200amp 40 Cir Main Breaker Load Centers. One in the electrical room. One on freestanding power board.	
3. Sign Lighting: Provide & Install Qty 3 Gooseneck Sign Lights on 20amp Cir w/Photoelectric Control & Override.	
4. Outline Lighting: Provide & Install 20amp Cir w/Photoelectric Control & Override to Roof.	
5. Undercover Lighting: Provide Control, Power, Box & Installation for Qty 5 FBO Lights next to Entrance Doors.	
6. Service Room: a. Provide & Install Qty 3 Receptacles (GFCI Protected). b. Provide & Install Switch & Light. c. Provide & Install Porch Light w/ Switch & Photoelectric Control.	
7. Provide & Install Qty 1 light post 12ft above grade, with a decorative base, acorn style fixture, and vandal-resistant at Sidewalk w/ Photoelectric Cell Control.	
8. Provide & Install Qty 2 100amp RV Pedestals in the flower bed next to the parking lot (one at east end and one at west end) for event use with Qty 2 14-50 receptacles each.	
9. Provide & Install Wall Mount Security Lights on North & West walls.	

- 10. Sales Rooms (Qty 5). Provide & Install the following for each room:
 - a. Qty 6 receptacles on 20amp Cir.
 - b. Sign receptacle in the window.
 - c. Exit Sign w/ Egress Lighting.
 - d. Switch & Qty 4 6" LED Lights (1100 lumens each or more).
 - e. 2000W wall heater with wall mount thermostat.

Total \$49,656

\$12,414 (25%) is due before work can be scheduled. Remainder to be billed monthly.
 Final payment due upon completion.

NOTES:

- 1. City to Provide: All trenching & backfill; posts and mounting board for power panel and meter.
- 2. Contractor to Provide: Conduit and wire for underground installation; electrical permit, and work with Pacific Power.

PRICING GOOD FOR 45 DAYS.

SIGN & RETURN A COPY OF PROPOSAL ALONG WITH INITIAL PAYMENT BEFORE WORK CAN BEGIN.

Thank You

SUBMITTED BY *Daniel Wolf*

ACCEPTED BY (Print & Sign) _____

TERMS AND CONDITIONS

- 1. WARRANTY:** Workmanship is warrantied for 1 year.
- 2. UNAVOIDABLE INTERRUPTIONS:** It is hereby mutually agreed that the electrical contractor shall not be held responsible or liable for any loss, damage or delay caused by fire, strikes, civil or military authority or any other cause beyond his control.
- 3. CHARGES TO THE ELECTRICAL CONTRACTOR:** The electrical contractor shall not be liable for any drywall repair and painting required due to nature of installation, charges for temporary wiring, electrical energy, heat, job cleanup, hoisting, job telephone, job office or storage space, etc., unless specifically so stated in this proposal.
- 4. LIQUIDATED DAMAGES:** The electrical contractor shall not be liable for any charges for liquidated damages resulting from delay in completion of the work caused by factors beyond his control.
- 5. HAZARDOUS MATERIAL:** All hazardous material remains the property of the owner and all expense and liability for its disposal and abatement remains the sole responsibility of property owner.
- 6. PAYMENTS:** All payments for services rendered and supplies furnished are due and payable upon completion of the work. In the event of longer projects, progress billing will be sent and are due and payable upon receipt. Penalty & interest fees of .75% monthly will be assessed for late payments up to 60 days. Payments beyond 60 days will incur collections filing fees and/or costs. If it becomes necessary to hire an attorney to collect amounts owed by the customer, customer agrees to pay any attorney fees and costs and expenses that are incurred as a result of collecting those amounts.
- 7. CREDIT CARD PAYMENTS:** Credit card payments will incur a 4% transaction fee.
- 8. CHANGE ORDERS:** All changes will be confirmed in writing before work is to be done. Confirmation can be either by an email, written statement/request, or initialed on handwritten notes.
- 9. DISPUTES:** All disputes will be settled in a professional, cooperative manner between parties.
- 10. CANCELLATIONS:** All cancellations will incur costs for work already completed, materials purchased, restocking fees, and administrative costs incurred by the contractor in preparation for work.

PROPOSAL

TO: City of Aumsville

DATE: 2/09/2022

ATTN: Matt Etzel

PROPOSAL No.: CS22A0171

JOB: Maude Building

Address: 1105 Main St. Aumsville, OR

Furnished and installed, per the following scope of work:

- Provide and install a 400 amp single phase service per Pacific Power
 - 3" PVC underground from PP pole to freestanding power board north of PP pole
 - 400 amp meter main-120/240v single phase
- 2-200 amp 40 circuit main breaker load centers. One in the electrical room and one on the freestanding power board.
- Sign lighting, Provide and install 3 gooseneck sign lights on a 20 amp circuit with photoelectric control and override.
- Outline lighting. Provide and install a 20 amp circuit with photoelectric control and over ride to the roof. Fixtures provided by others.
- Undercover lighting. Provide control, power box, and installation for 5 FBO lights next to entrance doors.
- Service room
 - Provide and install 3 GFCI receptacles.
 - Provide and install 1 switch and a surface mount LED wrap type fixture.
 - Provide and install 1 porch light with switch and photo electric control.
- Provide and install 1-12 foot post light with decorative base, acorn style LED fixture with photoelectric control.
- Provide and install 2-100 amp RV pedestal with 2-14-50 receptacles in each, in the flow bed next to the parking lot. One at the east end and one at the west end.
- Provide and install 2 wall mount security lights on the north and west walls.
- 5 Sales rooms. Provide and install the following for each room.
 - 6 receptacles on a 20 amp circuit
 - 1 sign receptacle in the window
 - 1-exit sign with egress lighting
 - 1 switch with 4-6" LED lights
 - 1-2000 watt Cadet style heater and separate wall mount thermostat.

Total Bid Price

\$89,642.00

Clarifications

- Work to be done during normal business hours.
- Permit and inspection included.
- Our bid / budget does not include any costs associated with the US Government tariffs on imported goods and raw materials beyond the date of this proposal.
- Pricing includes a \$300 fixture allowance for each of the sign lights.
- Pricing includes a \$2,500 allowance for the 12 foot pole fixtures.
- There is a 25 week lead time on the 2 RV pedestals
- The power board will be installed by others.
- All excavation and backfill by others.

Exclusions

- Cutting, patching, and painting of surfaces,
- Performance and payment bond
- Offsite hauling of hazardous waste or trash
- Telephone and Data equipment, cables and termination
- Engineering and plan check fees
- Premium time
- Work in asbestos areas
- 3rd party seismic testing and inspection fees will be provided others

THANK YOU

Cherry City Electric



David Hutchens, Special Projects Manager

Acceptance by Customer

Executed for Customer by its authorized representative. By signing, the signatory warrants that he/she has authority to sign this Agreement on this Customer's behalf.

Signature

Title

Date

Quotations terminate thirty (30) calendar days after date of issuance. All awards are subject to acceptance by an officer of our company.

CONDITIONS OF CONTRACT

1. **Wiring Standard**-All workmanship and materials are to comply with the requirements of the National Electrical Code and the applicable local ordinances and the electrical plans and specifications specifically applicable to the job.
2. **Scope of Work**-Unless specifically stated otherwise in this proposal, the scope of work covered by this proposal is limited to that work specifically covered by the electrical drawings and the electrical section of the specifications.
3. **Lighting Fixtures**-Unless specifically included in the electrical drawings and the electrical section of the specifications or specifically stated in this proposal, the furnishings and installing of electrical lighting fixtures and lamps are not included in this proposal.
4. **Additional Work or Changes**-Additional work or changes may be ordered in writing by the customer at any time, for which the customer agrees to pay in addition to the contact price named herein at a price agreed upon or at our regular rate for the time and material work.
5. **Written Change Orders**-The electrical contractor shall receive written orders for all additional work or changes signed by an authorized person before proceeding with such extra work or changes.
6. **Payments for Additional Work or Change Order**-Payments for additional work and changes to the original contract shall be made under the same terms and conditions as are embodied in the original contract.
7. **Contract Payments**-The electrical contractor shall not be required to proceed with the installation of the work if the payments applying on the same have not been made as specified in the contract.
8. **Unavoidable Interruptions**-It is hereby mutually agreed that the electrical contractor shall not be liable for any loss, damage or delay caused by fire, strikes, civil or military authority or any other cause beyond his control.
9. **Charges to the Electrical Contractor**-The electrical contractor shall not be liable for any charges for temporary wiring, electrical energy, heat, job cleanup, hoisting, job telephone, job office or storage space, etc., unless specifically so stated in this proposal
10. **Liquidated Damages**-The electrical contract shall not be liable for any charges for liquidated damages resulting from delay in completion of the work caused by factors beyond his control.
11. **Transfer of Title**-If the customer disposes of the real estate by sale or otherwise, the full amount remaining unpaid on this contract becomes due at once and payable within 48 hours after date of such disposal.
12. **Arbitration**-Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be settled in Marion County, Oregon, by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and Judgment upon the award rendered may be entered in any Court having jurisdiction thereof. Monetary damage awards shall include appropriate interest, collection costs and reasonable attorney's fees to be awarded to the prevailing party.
13. **Payment**- Payment is due upon completion of work. Any funds not paid within 30 days after completion of work shall incur interest at the rate of 1.5% (one and a half percent) per month.