



595 Main Street, Aumsville, OR 97325  
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# PUBLIC MEETING NOTICE

## AUMSVILLE CITY COUNCIL MEETING

In the Community Center and via Zoom Video Conference

**MONDAY, FEBRUARY 14, 2022**

## **A G E N D A**

**1) CALL TO ORDER: 7:00PM**

- a) Approve Agenda

**2) PRESENTATIONS, PROCLAMATIONS, & VISITORS**

**a) Employee of the Year Awards:**

**A. Aumsville Police Department**

- a) 2021 Employees of the Year: Officer Michael Jones & Phillip Wright
- b) 2021 Reserve Officer of the Year: David Hagen

**B. City of Aumsville**

- a) 2021 Employee of the Year: Utility Worker 2 Brandon Blythe
- b) 2021 Employee of the Year: Utility Worker 2 Matthew Winens

**b) Staff Longevity Awards:**

- A. Aumsville Police Officer Michael Jones – 5-Years
- B. Utility Billing Clerk Tasha Preston – 15-Years

- c) **Public Comment:** Due to the COVID-19 Virus Council will conduct the meeting via Zoom conference call. Public Comment will be accepted from online attendees at this time. Comments are limited to 5 minutes for comments on items other than Public Hearings listed below. There is a public comment period within each hearing. You may also submit comments by emailing City Administrator Ron Harding at [rharding@aumsville.us](mailto:rharding@aumsville.us) by noon on February 14, 2022.

- d) **Visitors:** For information about how to attend the meeting online, please call City Hall at 503.749.2030 or email [crogers@aumsville.us](mailto:crogers@aumsville.us) to request log in instructions. Information will also be posted on our website <https://www.aumsville.us/citycouncil/page/city-council-regular-meeting-98>

**3) CONSENT AGENDA:** (Action) Council Meeting January 24, 2022 Minutes

**4) OLD BUSINESS: None**

**5) NEW BUSINESS:**

- a) (Action) Resolution 01-22 A RESOLUTION AUTORIZING AND SUPPORTING THE CITY OF AUMSVILLE APPLICATION FOR OREGON PARKS AND RECREATION DEPARTMENT LOCAL GOVERNMENT GRANT FOR DEVELOPMENT OF TOWER PARK
- b) (Action) Council Discussion/Direction – Electronic Message Sign Project

**6) CITY ADMINISTRATOR REPORT: (Information)**

- a) Aumsville Historical Society Annual Report
- b) Police Department Monthly Report
- c) Public Works Monthly Report
- d) Review Check Register December 7, 2021 through February 9, 2022

**7) MAYOR AND COUNCILORS REPORTS**

**8) GOOD OF THE ORDER:** Other Business May Come Before the Council at This Time

**9) CORRESPONDENCE: None**

**10) ADJOURNMENT REGULAR MEETING**

**11) EXECUTIVE SESSION: None**

The City of Aumsville does not and shall not; discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. Anyone wishing to speak on an agenda item should ask to be recognized by the Mayor or Chair at the beginning of that agenda item. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities must be made at least 48 hours prior to the meeting. Please call (503) 749-2030 and leave a message or Oregon Relay Service for TDD at (800) 735-2900.



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## **AUMSVILLE CITY COUNCIL**

### **Minutes – January 24, 2022**

Mayor Clevenger called the meeting to order at 7:02 PM. Present in person were Councilor Nico Casarez, City Administrator (CA) Harding, and City Clerk Colleen Rogers. Mayor Clevenger and Councilors Angelica Ceja, Doug Ecclestone, Della Seney, and Walter Wick joined via Zoom Conference call. Council absent: Scott Lee. The meeting was video recorded to be released later.

**AGENDA APPROVAL:** Councilor Seney moved to approve the agenda as presented by staff. Councilor Ceja seconded. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Seney, Wick and Mayor Clevenger. No: None.)

#### **PRESENTATIONS:**

**Appoint Council President:** Councilor Seney motioned for Councilor Ceja to continue as Council President. Councilor Wick seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Seney, Wick and Mayor Clevenger. No: None.)

**Sewer Treatment Facility Planning Presentation:** City Engineer Chris Brugato of Westech Engineering explained that the city's current facility plan is more than 10 years old. He stated that it is appropriate at this time to update the plan to determine current and future needs of the city's wastewater utility. He gave an overview of the existing system and how the city is going to be required to make some major improvements to comply with regulations set forth by Oregon Department of Environmental Quality (DEQ). Mr. Brugato explained three systems Westech is proposing and the costs for each. Each proposal has its own advantages and disadvantages. For a lot of reasons, the option to connect to the Salem system is the lowest risk but carries a higher cost. Council discussed the proposed systems but their discussion that the Sequencing Batch Reactor system (SBR) would be most appropriate for Aumsville, and it allows us control over future operations and near the lowest cost. CA Harding stated that based on that discussion, staff is recommending the SBR system. If the plan is approved by DEQ the city would still have an opportunity to reevaluate this option later. The language in the plan will show the SBR system as preferred but list the other two options as able to meet the conditions of our NPDES permit. CA Harding is currently applying for grant funds to help with the costs. Mayor Clevenger asked if there were any questions or comments from Council, followed by a brief discussion. Council concurred that the city should move forward with the SBR system proposal and submit it to DEQ for review.

**VISITORS AND PUBLIC COMMENT:** There were no online attendees and no in-person attendees, therefore no public comment. Login information was provided for members of the community to make public comment and listen to the discussion.

**CONSENT AGENDA:** Councilor Casarez moved to approve the consent agenda as presented. Councilor Seney seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Seney, Wick and Mayor Clevenger. No: None.)

**PUBLIC HEARING: Aumsville Development Code Update opened at 8:00 PM**

**Staff Report:** CA Harding gave a staff report explaining the proposed changes to the Development Code. He stated that most of the changes are wordsmithing for clarification and consistency. The changes won't alter the intent of the code. Changes are intended to help provide clearer details of the city intent. CA Harding also said that the development code may come back to Council semi-regularly as the city identifies areas that may require further clarification.

**SUMMARY AND FINDINGS:**

Section 1.00 Definitions

- Dwelling, Multiple-Family: A residential building or group of buildings on a single lot designed containing three or more dwelling units.
- Dwelling, Single-Family: A detached residential dwelling unit.
- Dwelling, Single-Family Attached: A residential dwelling unit that is attached by a common wall to another dwelling unit at the lot line to a similar unit on a separate lot.
- Dwelling, Duplex: A residential building containing two dwelling units.
- Dwelling Unit: One or more rooms constituting a separate, independent housekeeping establishment for owner occupancy, or rental or lease, physically separated from any other room or dwelling units which may be in the same structure and containing independent cooking and sleeping facilities that meet city design standards.

FINDINGS: Definitions for housing were updated to remove references to family or family sizing as per recent changes in regulations (HB2583) prohibiting occupancy limitations. While our old definition didn't specifically restrict number of people it could've been implied to as it specified "family" as opposed to the type of unit.

- Wrecking or Junk Yard: A lot used for the storage or sale of used automobile parts or for the storage, dismantling, or abandonment of junk, obsolete automobiles, trailers, trucks, machinery, garbage, and miscellaneous metals or parts.

FINDINGS: Definition was updated to include garbage and miscellaneous metals or parts.

Section 5.00, RS-Residential Single-Family

5.10 General Requirements: Single-Family dwellings, Accessory Dwelling Units, and manufactured homes shall meet the following requirements:

- (A) It is required that the owner of the property and the owner of the ADU be the same person(s).

(B) Dwelling units except for ADUs shall be not less than 1000 sq ft.

FINDINGS: Requirement regarding ownership was updated to prevent selling an ADU separately from the main dwelling. Also, square footage was added to differentiate an ADU from a main dwelling unit.

#### Section 7.00, CL-Commercial

- 7.07 Yard Requirements:

(A) Front: 3 feet or facing any street (See Section 22);

- 7.10 Business District:

(B) 9. Fencing shall be either black chain link, wrought iron, or similar. Other fences shall be permitted only through site development review and consistent with design standards.

FINDINGS: Added *facing any street* to define the front yard. Updating fencing in the Business District for scrivener's error.

#### Section 10.00, ID-Interchange Development Zone

- 10.03 Conditional Uses:

(H) 3. The location and design of the site and structures for the proposal will be as attractive as the nature of the use and meet the design standards.

- 10.04 Prohibited Activities:

(L) Storage warehouses. Storage rooms or buildings except as needed to support an approved use.

- 10.14 Site Development Review Required: All new structures and change in use and any expansion of existing structures or uses shall be subject to a site development review.

FINDINGS: Required that the conditional use design must meet design standards. Updated Storage warehouses to allow for storage as a supportive use in approved uses. Added change in use as a requirement for a site development review in the ID Zone.

#### Section 12.00, Administrative Procedures

- 8. Notice of Decision:

(b) Any person who submits a written request to receive notice or provides comments during the application review period.

FINDINGS: Removed a comma so that both persons who request and persons who provide comments will receive the notice of decision.

#### Section 15.00, Amendments

- 15.05 Criteria of Recommending an Amendment:

(I) That the amendment complies with the Urban Growth Boundary and Policy Agreement existing between the City and Marion County.

#### Section 16.00, Zone Change

- 16.05 Action by the Commission:

(D) That there is no other appropriately zoned property in the city that could be used.

FINDINGS: Clarified that zone changes be in relation to a lack of appropriately zoned property in the city.

#### Section 18.00, Off-Street Parking and Loading

- 18.03 Parking Location, Shared Parking, and Driveways:

(D) Credit for On-Street Parking. ... On-street parking is not intended to replace off-street residential requirements.

#### 18.08, Parking and Loading Development Standards:

(C) Surfacing for Residential Uses.

FINDINGS: Clarified that on-street parking is not intended to replace off-street requirements. Clarified Surfacing to apply to all residential uses, not just single-family.

#### Section 20.00, Land Divisions

- 20.17 Decision Criteria:

(B) Public facilities are available to serve the existing and newly created parcels at maximum zoned density.

(D) The application complies with the city's adopted public works design standards for any public improvement required by the development. For example, where streets are required, the application shall comply with Division 2, Streets; for storm water improvements, the application shall comply with Division 3, Stormwater Management.

- 20.26 Decision Criteria:

(E) The application complies with the city's adopted public works design standards for any public improvement required by the development. For example, where streets are required, the application shall comply with Division 2, Streets; for storm water improvements, the application shall comply with Division 3, Stormwater Management.

(F) The application complies with the most recent version of the Oregon Fire Code, including Appendix C and Appendix D.

FINDINGS: Clarified that public facilities need to be available for development to be approved. Added criteria to comply with adopted public works design standards and Oregon Fire Code.

#### Section 21.00, Site Development Review

- 21.03 Applicability of Provisions:

#### 5. Interior modification within an existing building that meets all the following:

- (a) A modification (modification of any size in Commercial Zone requires a building permit) when the change requires less than a 25% net increase in the number of parking spaces required (not existing) for the current use; and

- (b) A modification or change in use when the change generates less than an average of 100+ trips per day per 1,000 gross square feet of building as documented in the Trip Generation Manual of the Institute of Transportation Engineers or other qualified source; and
- (c) The modification or change in use does not create any additional daily shipping and delivery trips by vehicles over 20,000 pounds gross vehicle weight.

FINDINGS: Clarified that modifications must meet all the criteria instead of one of the criteria.

- 21.06 Site Development Review-Approval Criteria:

- (H) Public health and safety factors.

- (K) The application complies with the city's adopted public works design standards for any public improvement required by the development. For example, where streets are required, the application shall comply with Division 2, Streets; for storm water improvements, the application shall comply with Division 3, Stormwater Management.

- (L) The application complies with the most recent Oregon Fire Code, including Appendix C and Appendix D.

FINDINGS: Added criteria to comply with adopted public works design standards and Oregon Fire Code.

## 22.00, Supplementary Zone Regulations

- 22.08 Outside Storage:

- (B) Non-residential Zones. Outdoor storage of materials, junk, parts, equipment is prohibited unless the materials or merchandise is approved through site development review, material use in the approved business and shall be screened with a solid, durable structure that is architecturally related to the building, complying with adopted design standards. ...

FINDINGS: Updated to allow for outside storage if approved through site development review and the material used in the approved business shall be screened, fits design standards.

There was no testimony or questions.

The Public Hearing closed at 8:09 PM and Council reconvened the regular meeting session.

Mayor Clevenger presented the **First Reading by title only of ORD No. 705 AN ORDINANCE ESTABLISHING COMPREHENSIVE PLANNING REGULATIONS FOR THE CITY OF AUMSVILLE, OREGON, ADOPTING AN OFFICIAL ZONING MAP FOR THE CITY OF AUMSVILLE, PROVIDING FOR THE ADMINISTRATION, ENFORCEMENT, AND AMENDMENTS, IN ACCORDANCE WITH ORS CHAPTER 227. REPEALING ORDINANCE 703 AND AMENDMENTS IN THEIR ENTIRETY AND STATING PENALTIES. IT IS FURTHER THE PURPOSE OF THIS ORDINANCE TO COORDINATE THE CITY REGULATIONS CONTROLLING THE DIVISION, DEVELOPMENT AND USE OF LAND AND TO IMPLEMENT THE COMPREHENSIVE PLAN.** Councilor Seney moved to approve the first reading by title only of Ordinance No. 705 repealing and replacing Ordinance No. 703 as presented, adopting findings contained in the staff report.

Councilor Casarez seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Seney, Wick and Mayor Clevenger. No: None.)

With a unanimous vote of the first reading, Council proceeded to the **Second Reading by title only of ORD No. 705**. Councilor Seney moved to approve the second reading by title only and ADOPT Ordinance No. 705 repealing and replacing Ordinance No. 703 as presented, adopting findings contained in the staff report. Councilor Ceja seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Seney, Wick and Mayor Clevenger. No: None.)

### **OLD BUSINESS: None**

### **NEW BUSINESS:**

**Parkson Influent Screen Repairs:** Matt Etzel reported to Council that a large number of rags collected on the shaft of the Parkson influent screen and caused a failure of the spiral assembly near the gearbox. Parkson has quoted \$49,967 for the necessary repairs. This includes a cost for service technicians from Parkson to install the new spiral assemble and gearbox. It could increase slightly if the installation takes longer than normal. After a brief discussion Councilor Casarez moved to approve a contract with Parkson Screens for \$49,967.00 from fund 019-601 to make repairs to influent screen as presented by staff. Councilor Wick seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Seney, Wick and Mayor Clevenger. No: None.)

**Aumsville Police Department Body Cams:** CA Harding explained that the Police Department has been using body worn cameras for the past 12 years. The purpose of utilizing body worn cameras is to improve transparency within the community and to hold officers accountable for their conduct. Since that time, body worn cameras have improved and evolved. After researching several providers, Watch Guard is not only the most cost-effective but is also a local program through Day Wireless in Salem and it was discussed. Councilor Casarez moved to authorize the city to enter into contract/lease agreement with Watch Guard Body Cameras through Day Wireless for up to 10 cameras. Funding for this project to come out of IT Services 011-650. Councilor Ceja seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Seney, Wick, and Mayor Clevenger. No: None)

### **City Administrator Report: State of the City**

CA Harding presented the State of the City to Council. He told them that there were a lot of accomplishments in 2021 and he mentioned a few of the major projects completed.

- Infrastructure: Draft Wastewater Plan, new community center kitchen, construction of Maude's at Porter-Boone Park, land acquisition for new reservoir and expansion of Porter-Boone Park. The city received \$3,850,000 in grants and federal funds this year, which will be applied to infrastructure projects within the city. Most of them will go toward a new 1,000,000-gallon reservoir.
- Community involvement: Increased social media presence, video City Council meetings and post to city website, maintain traditional events and add new events to enhance the livability of Aumsville.
- Retain and grow businesses: Approved the Vision Plan, offered resources for businesses, improvements along Main Street and COVID assistance programs.



- Safe environment: Debris and tree cleanup from February ice storm, emergency warming station at the community center during power outage from storm, working with FEMA to recover 75% of the cost for tree and damage recovery.
- City Services: Police services, downtown improvements, directional signs in partnership with Cascade school district shop, new dog park, wheelchair swing, 24-hour ballot box.

CA Harding announced that, compared to our position a year ago, the city is looking good. However, there are still a lot of infrastructure projects that need to be done. We are working on solutions to our wells diminishing output. Construction of a new million-gallon reservoir is necessary to enable us to do the needed repairs to the current water storage facilities. With DEQ's requirement we are facing major wastewater system improvements that will have to be implemented in the next few years. CA Harding stated that staff has had some success at receiving grant dollars to go toward these major projects and will continue to seek grant funds. CA Harding ended the presentation with these words:

- Our financials are strong and city policies have allowed us to address needs and events as they occur.
- The city has positioned itself to gain assistance using ARPA funds, grants, and low interest loans.
- We have a plan for improvement. Our vision, code development, and financial policies are making a difference.
- COVID-19 response in all areas have been measured and effective.
- We are working together.

**MAYOR/COUNCIL REPORTS AND INITIATIVES:** Mayor Clevenger asked if there were any reports or initiatives from Council. There were none.

**CORRESPONDENCE:** Council received a letter of thanks from the Aumsville Historical Society. Mayor Clevenger adjourned the meeting without prejudice at 9:40 PM

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Derek Clevenger, Mayor

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Ron Harding, City Administrator



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## **STAFF REPORT**

**TO:** City of Aumsville City Council

**FROM:** Ron Harding, City Administrator

**SUBJECT:** Oregon Parks and Recreation (OPRD) Grant Application

**RECOMMENDATION:** To approve Resolution No. 01-22 authorizing the city administrator to submit a grant application for the purpose of updating Tower Park.

### **BACKGROUND:**

Tower Park is badly in need of updates. The awnings over the benches need replaced. The only picnic table at the park is not ADA accessible. The space could be used in a way that is more inviting to the public into the downtown area. Improvements to Tower Park were recommended as part of the 2017 Parks Master Plan. These updates fall within the WT-1, WT-2 recommended improvements.

The city has expanded its ideas around this space to include overall vision elements memorialized in the 2020 Vision Plan to include vehicle charging stations. This grant application does not include vehicle charging stations as part of the project, nonetheless, the open space area would allow for a place for travelers and the community to use during charging periods. These stations would be located along Church and 5<sup>th</sup> street. The city will apply this year for charging station grants separately.

The OPRD grant that we can apply for this cycle covers 80% of the costs. The Tower Park updates would cost around \$157,325 total, including the new upgraded Tower gazebo space. The grant requires a 20% match. The city would get the match from in-kind labor, and cash match from the Park Site Improvement Fund and/or General Fund Capital Improvements.

**See Sample Motions on back**

**SAMPLE MOTION:**

- Approve Resolution No. 01-22 authorizing the City Administrator to submit OPRD grant application for the purpose of updating Tower Park.
- Approve Resolution No. 01-22 authorizing the City Administrator to submit OPRD grant application for the purpose of updating Tower Park with the following amendments:
- Remand Resolution No. 01-22 to staff for revision.

**RESOLUTION NO. 01-22**

A RESOLUTION AUTHORIZING AND SUPPORTING THE CITY OF AUMSVILLE APPLICATION FOR OREGON PARKS AND RECREATION DEPARTMENT LOCAL GOVERNMENT GRANT FOR DEVELOPMENT OF TOWER PARK.

**WHEREAS**, on February 14, 2022 the Aumsville City Council directed staff to proceed with the Oregon Parks and Recreation Department Tower Park application for the Local Government Grant Program; and

**WHEREAS**, the City of Aumsville has submitted an application to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements, and enhancements; and

**WHEREAS**, the City Council has identified the necessity of development of Tower Park as a priority recreation need in the City of Aumsville; and

**WHEREAS**, The City of Aumsville has available, in the Park and General Government Funds for the 20% grant match for the proposed cost of said improvements. The Park Fund budget's priority is operating and maintenance costs, and this grant would provide the existing residents' cost share of park improvements; and

**WHEREAS**, the City of Aumsville hereby certifies that the city administrator is authorized to sign all documents pertaining to city business, and that the matching share for this application is readily available at this time, now therefore;

**BE IT RESOLVED** that the Aumsville City Council supports the city administrator's authorization to apply for Local Government Grants from the Oregon Parks and Recreation Department for the purpose of development of Tower Park.

CONSIDERED AND PASSED BY THE AUMSVILLE CITY COUNCIL ON THE 14<sup>TH</sup> DAY OF FEBRUARY, 2022.

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Derek Clevenger, Mayor

ATTEST:

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Ron Harding, City Administrator



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## **STAFF REPORT**

**TO:** City of Aumsville City Council

**FROM:** Ron Harding, City Administrator

**SUBJECT:** Provide Direction for an Electronic Sign to be Include as a 2022 Project

**RECOMMENDATION:** Discussion and direction to staff

### **BACKGROUND:**

Because the city has so many high impact projects underway right now, it was discussed that Staff would come forward with project ideas to meet some of the city council goals as they were ready.

One project that had been discussed over the past year or so was a community message center sign. The electronic sign would allow the city to provide information to the public about meetings, events, and general operations of the city. It would also be connected to the community center and city hall complex emergency generator allowing us to power the sign during emergency events. The information could be valuable during times where the community does not have phone or power services.

Staff researched different styles of signs from monument signs to pole signs. Because the location isn't ideal, with a number of clear vision obstructions, staff recommends an elevated pole sign style similar to what is pictured.

Should Council want to proceed in adding this project to our list of objectives we would like to set a budget of around \$60,000. The money has been budgeted within the General Fund Capital Projects line item 010-804.

Staff has compiled three estimates and could move forward with the project fairly soon should Council approve the project as a city goal. We would come back within 60 days with a contract to award and construct the project.

**MOTION: Direct staff:**



**DOUBLE-FACE ILLUMINATED SIGN**

**SPECIFICATIONS -**

SCALE 1/2" = 1'-0"

UPPER CABINET - Aluminum Fabricated / Painted with Matthews Acrylic Polyurethane / Black - Satin Finish / Illuminated via White LED Modules

UPPER FACES - .177 White Polycarbonate / Copy & Graphics to be Digitally Printed / Colors as per Customer-Provided file

ELECTRONIC MESSAGE BOARD - Watchfire RGB Full Color as per selected Option

POLE - 6" Square Tube Steel / Painted Satin Black

SKETCH #: 22-010D  
 JOB NAME: City of Aumsville  
 LOCATION: Aumsville, OR  
 DRAWN BY: DP DATE: 1-18-22



APPROVED FOR PRODUCTION

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**February 14, 2022**

**To: Mayor Clevenger and City Councilors**  
**From: Ron Harding, City Administrator**  
**Subject: City Administrator Report Memo**

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## **DISCUSSION ITEMS**

**Covid-19 Update:** The number continues to climb, although it seems to be trending down now. The city was able to acquire around 300 at-home test kits. We have made them available to our rural populations that are difficult to reach and now distributing them to anyone who needs one. If you or someone you know needs a kit for their family, please send them to city hall. The kits are free, and they do not need to be a city resident to get one.

**Grants:** The city received a grant from Marion County using the ARPA funds for \$1,000,000 to help construct our wastewater treatment facility. We continue to apply for multiple grant opportunities as they appear. This is a priority we are now pivoting more resources and time to because of the number of available grant opportunities. However, keep in mind our needs can be replicated across thousands of cities around the United States, so it's still very competitive.

**Financials:** Your end-of-the-year financial tracking reports have been in your council boxes; Colleen included them in your packets that you received. The city is doing well on projected revenues showing slightly higher performance overall funds and projected expenses marginally lower than projected costs. This is on track and in line with expectations, and the city continues to maintain a close review of our financials.

**FEMA:** We received payment from FEMA for the ice storm from February of last year. This is a good reminder that these programs only assist after the fact, and cities need to plan for recovery within current operations. Be that as it may, it's excellent to recoup the \$65,000. We need to conduct a supplemental budget hearing to allocate the money back into the appropriate lines. This will come to Council in the next 30 days.

**Staffing change:** I hope Council will welcome Jamie Tuss to our city hall team. Jamie and her husband live in Aumsville, and she has a great communications background. For several years, Jamie has worked for the PAC 10 and Pac 12 leagues. She will make a

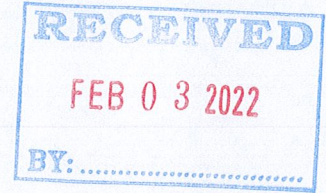
great addition to our staff and has already created some special tracking tools for me to help with grants. Welcome, Jamie!

**Vacation:** I will be out of the office from February 24<sup>th</sup> through March 3<sup>rd</sup> and then working remotely for a couple of days. I will try to disconnect from the office as much as possible, but that can be difficult for me to do if you need anything. I will be reachable if it's essential.

**February 28 Council Meeting:** Depending on the agenda, if there are no action items, Council may consider canceling the second meeting for February.

**Retirement:** Our police Chief Richard Schmitz has announced his retirement. We are working on the application and process to fill his position. His last day with the city will be April 1<sup>st</sup>, which aligns with his anniversary date of 26 years with the city. He has served the community well, and we all wish him a happy retirement!





February 14, 2022

2021 Aumsville Historical Society Report to City Council,

We had no meetings last year and our officers and volunteers continued to maintain our business needs for the museum and AHS. By board decision , AHS has extended the terms for the officers and expiring board position through the 2022 year.

Instead of opening the first Saturday in April we had a delayed opening for a shortened season on June 5th for our 2021 year, operating our normal times and day until the end of October. We hope to open for our normal season this year on April 2nd.

The museum was open for 68 hours, we welcomed 124 visitors and our volunteers donated 211 hours. Our current membership is 46.

2021 Expenses: \$2,185, Income: \$2,660, Bank Balance: \$14,943

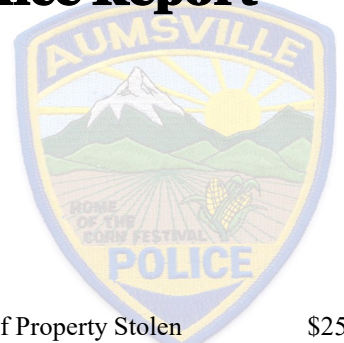
Ted Shepard

Handwritten signature of Ted Shepard in cursive.

President, Aumsville Historical Society



# City of Aumsville January 2022 Monthly Police Report



## DEPARTMENT MESSAGE:

The reserves worked a total of 104 hours during the month of January: 104 volunteer hours and 0 paid hours.

I would like to remind our citizens of our city ordinances regarding nuisances and parking. We are seeing an increase of vehicles, travel trailers, motorhomes, and utility trailers being parked or stored on the streets. City Ordinances 697 (Parking) and 686 (Nuisances) prohibit parking of an unlicensed vehicle on city streets. They also prohibit parking of any trailers for more than 5 days in any 30 day period. Last, they prohibit storing of vehicles on city streets, which means vehicles need to be driving or move every 72 hours.

The purpose of these ordinances is to make our city livable and keep property values up. In addition, vehicles left on the street for long periods of time allow fungus to grow on the street, damaging them. And vehicles and trailers left on the street for extended periods make it difficult for city crews to keep our streets clear of debris. Please be responsible and do your part to keep our streets clean and safe. (For a full listing of ordinances 697 and 686, please see the city page under development.)

Value of Property Stolen	\$250
Value of Property Damaged	\$100
Value of Property Recovered	\$0
Value of Found Property	\$10
Dogs to Pound	0

Crime	#	Arrested	Traffic Violation	City	County	Calls for Service	#
Burglary/ Attempt Burg			Speeding	1	0	Assist Other-Turner PD	6
Criminal Mischief	4	2	Fail to Carry Proof/ Driving Uninsured	0/2	0/3	Assist Other-Fire	2
Restraining Order Violation						Assist Other-DHS	10
Trespass			Driving While Suspended	4	2	Assist Other-MCSO	10
DUII	1	1	No Valid OP	1	1	Assist Other-City	2
Theft/Fraud	1/1	1/0	Fail to Carry DL			Assist Other-Stayton PD	16
Theft from Vehicles	1	0	Providing Vehicle to Unqual. Driver			Assist Other-Other	7
Receiving Stolen Property			No Seatbelt/Improper Wear			Assist Person/Citizen Contact	0/14
Warrant Arrest/ Probation Violation	3/0	3/0	Expired Registration/Fail to Register			Vehicle Repo	0
Harassment/Telephonic			Failure to Change Address			911 Hang-up/Welfare Check/Civil Dispute	2/5/1
Menacing			Failure to Carry Registration			False Alarm	5
Assault IV	1	1	Switched Plates	1	0	Noise/Traffic Complaint	1/5
Stalking Complaint			Fail to Yield to Ped. In Crosswalk			Suspicious Person/Vehicle/Circumstance	6/4/6
Weapon/Robbery			Fail to Yield to Emerg Vehicle			Traffic Accidents	1
Child Neglect			Fail Safe Distance Emerg Vehicle			Diving Impounds	2
Furnish Alcohol			Fail to Obey Traffic Control Device			Unattended Death/Notification	0
MIP: Alcohol/Drug Offense	1/1	1/1	Reckless Driving/Speed Racing			Dogs—Barking/At Large/Bite	0/8/0
Arson			Careless Driving	1		Ordinance Violation	9
Stolen Vehicle/Trailer			Fail to Drive Within Lane			Runaway Juvenile/Missing Person	1/0
Recovered Vehicle			Following Too Close			Verbal Disturbance	6
Poss. Controlled Substance	1	1	Failure to Signal/Use Turn Signal			Attempt Suicide/Mental Hold	1/3
Reckless Endanger/Drive	1/1	1/1	Use of Electronic Device/Cell Phone			Suicide	1
Giving False Info			Defective Lighting			Open Door	0
Disorderly Conduct			Open Container	1		Misc Call for Service	2
Curfew/Runaway Juvenile			Unreasonable Noise			Emotionally Disturbed Persons	4
Animal Abuse			Refuse Intox Test			Property: Found, Lost, Seized	2/1/1
Sex Offense			Misc. Violations		1		
Driving While Suspended Criminal	1	1					
Criminal Mistreatment							
Dogs as a nuisance							
Hit and Run	4	2					
Misc Crime	1	1					
<b>Total</b>	<b>23</b>	<b>17</b>	<b>Total</b>	<b>11</b>	<b>7</b>	<b>Total</b>	<b>140</b>



595 Main St. Aumsville, Oregon 97325  
(503) 749-2030 • TTY 711 • Fax (503) 749-1852  
[www.aumsville.us](http://www.aumsville.us)

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TO: Mayor and City Council  
FROM: Steve Oslie, Public Works Director  
SUBJECT: Public Works Report

February 10, 2022

**Water:** The wells pumped as follows:

Boone #1	Boone #2	Tower	Reservoir	Church	Total
876,700	2,715,000	1,302,000	225,000	4,241,700	9,360,400

A leak detection company was contacted and they performed a leak survey for us around the city. They did find some leaks and these are on our priority list to get repaired.

**Sewer:** Lagoon levels are looking good, if not on the low side, right now. Wastewater testing results are coming out better than it has in the past, we think due to the addition of the enzyme we are adding at the front of the plant. Thayne is picking up some of the sewer testing in the lab, relieving us to do our other tasks.

The influent screen is expected to be reassembled sometime in March. We are waiting on a few more parts to be delivered.

**Streets:** The sweeper pad is now complete. We will be using it on the next round of street sweeping.

Replaced some street landscaping that died last summer and replaced the tree behind city hall.

**Parks:** We had a contractor come in and remove the debris dam at Boone Park. There is still plenty to clean up. Waiting for the ground to firm up a little before getting equipment out there.

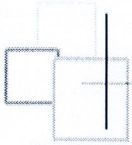
Maude's has new trees and shrubs planted out in the front. Quotes for electrical work are being looked at and hope to start on that soon.

Park tables are getting repainted or rebuilt as needed.

**General:** We are waiting for our new truck, ordered in June, to be delivered today. The other new truck may not be here until July. It is "scheduled" to be built in April.

Some IT work was done at city hall and public works. Sorting out a few bugs with some of the work that was done, but getting taken care of quickly.

The city hall generator had an electrical problem. Our contractor was quick to set us back up with a temporary repair until new parts come in.



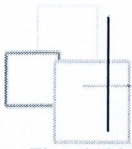
# Accounts Payable Register

City of Aumsville

Fiscal: 2021-22  
Deposit Period: 2021-22 - December  
Check Period: 2021-22 - December - First Council

Number	Name	Print Date	Amount
<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
<u>EFT Payment 11/22/2021 CORRECTION</u>	DE LAGE LANDEN FINANCIAL SERVICES, INC.	12/7/2021	(\$59.44)
	<b>Total</b>	<b>Check</b>	<b>(\$59.44)</b>
	<b>Total</b>	<b>9001000967</b>	<b>(\$59.44)</b>
	<b>Grand Total</b>		<b>(\$59.44)</b>





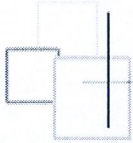
# Payroll Register

City of Aumsville

Fiscal: 2021-22  
Deposit Period: 2021-22 - January  
Check Period: 2021-22 - January - First Council

Number	Name	Print Date	Amount
<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
<u>Direct Deposit Run - 1/7/2022</u>	Turpin, Elaina K	1/11/2022	\$2,579.91
<u>EFT 55635141</u>	EFTPS	1/11/2022	\$823.69
<u>EFT 59370110</u>	Oregon Department of Revenue	1/11/2022	\$211.19
	<b>Total</b>	<b>Check</b>	<b>\$3,614.79</b>
	<b>Total</b>	<b>9001000967</b>	<b>\$3,614.79</b>
	<b>Grand Total</b>		<b>\$3,614.79</b>

*Debra Spence*  
 \_\_\_\_\_  
*Chris Hoyer*  
 \_\_\_\_\_



# Accounts Payable Register

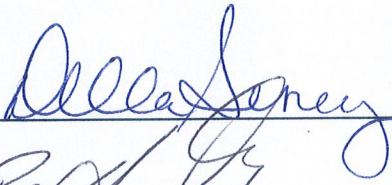
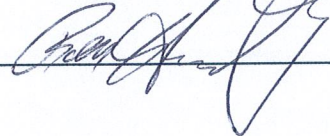
City of Aumsville

Fiscal: 2021-22

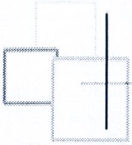
Deposit Period: 2021-22 - January

Check Period: 2021-22 - January - First Council

Number	Name	Print Date	Amount
<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
<u>55228</u>	AUMSVILLE ACE HARDWARE	1/13/2022	\$219.96
<u>55229</u>	BATTERIES PLUS	1/13/2022	\$115.50
<u>55230</u>	BEERY ELSNER & HAMMOND LLP	1/13/2022	\$839.00
<u>55231</u>	BIOLYNCEUS BIOLOGICAL SOLUTIONS, LLC	1/13/2022	\$2,333.73
<u>55232</u>	BMS TECHNOLOGIES	1/13/2022	\$2,381.81
<u>55233</u>	CANYON ROCK PRODUCTS LLC	1/13/2022	\$810.00
<u>55234</u>	FERGUSON WATERWORKS #3011	1/13/2022	\$1,673.00
<u>55235</u>	GRAINGER	1/13/2022	\$37.56
<u>55236</u>	LUCINDA KAY NEWELL	1/13/2022	\$45.00
<u>55237</u>	MARION COUNTY TREASURY DEPARTMENT	1/13/2022	\$259.52
<u>55238</u>	MNOP	1/13/2022	\$574.29
<u>55239</u>	MOONLIGHT MAINTENANCE	1/13/2022	\$336.75
<u>55240</u>	NATIONAL TESTING NETWORK, INC.	1/13/2022	\$500.00
<u>55241</u>	OCCMA	1/13/2022	\$258.45
<u>55242</u>	ONE CALL CONCEPTS INC	1/13/2022	\$19.20
<u>55243</u>	RON HARDING	1/13/2022	\$133.00
<u>55244</u>	TRINITY'S QUALITY AUTO CARE	1/13/2022	\$903.53
<u>55245</u>	VALLEY SHADE TREE LLC	1/13/2022	\$980.00
<u>55246</u>	WAVE	1/13/2022	\$19.90
<u>55247</u>	WESTECH ENGINEERING INC	1/13/2022	\$6,897.52
<u>EFT Payment 1/13/2022 9:43:34 AM - 1</u>	INVOICE CLOUD	1/13/2022	\$193.80
<u>EFT Payment 1/13/2022 9:43:34 AM - 2</u>	OREGON DEPARTMENT OF REVENUE	1/13/2022	\$61.10
<u>EFT Payment 1/13/2022 9:43:34 AM - 3</u>	PACIFIC POWER	1/13/2022	\$10,274.99
<u>EFT Payment 1/13/2022 9:43:34 AM - 4</u>	REPUBLIC SERVICES #456	1/13/2022	\$60.00
<u>EFT Payment 1/13/2022 9:43:34 AM - 5</u>	VERIZON WIRELESS	1/13/2022	\$37.69
	<b>Total</b>	<b>Check</b>	<b>\$29,965.30</b>
	<b>Total</b>	<b>9001000967</b>	<b>\$29,965.30</b>
	<b>Grand Total</b>		<b>\$29,965.30</b>



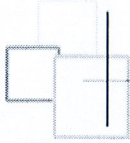


# Accounts Payable Register

City of Aumsville

Fiscal: 2021-22  
Deposit Period: 2021-22 - January  
Check Period: 2021-22 - January - First Council

Number	Name	Print Date	Amount
Riverview Community Bank Check <u>55229</u>	9001000967 BATTERIES PLUS	1/13/2022	Void
	<b>Total</b>	<b>Check</b>	<b>\$0.00</b>
	<b>Total</b>	<b>9001000967</b>	<b>\$0.00</b>
	<b>Grand Total</b>		<b>\$0.00</b>

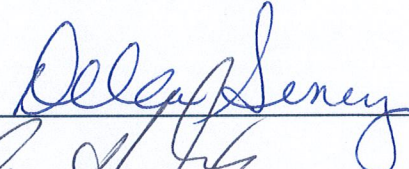
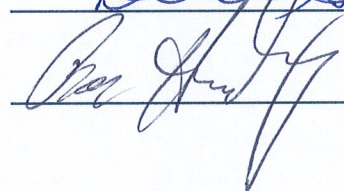


# Payroll Register

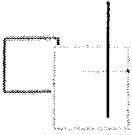
City of Aumsville

Fiscal: 2021-22  
Deposit Period: 2021-22 - January  
Check Period: 2021-22 - January - First Council

Number	Name	Print Date	Amount
<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
55249	DEPARTMENT OF REVENUE	1/14/2022	\$459.35
<u>Direct Deposit Run - 1/12/2022</u>	Payroll Vendor	1/14/2022	\$36,405.75
<u>EFT 11570583</u>	EFTPS	1/14/2022	\$13,500.03
<u>EFT 1272022</u>	PERS	1/14/2022	\$13,636.78
<u>EFT 89370112</u>	Oregon Department of Revenue	1/14/2022	\$3,800.42
<u>EFT HSA1142022</u>	HSA Bank	1/14/2022	\$35,037.50
<u>EFT OSGP1142022</u>	VOYA - STATE OF OREGON - LG#:2234	1/14/2022	\$590.00
<u>EFT V1142022</u>	Valic	1/14/2022	\$575.00
<u>HDSHP DON 1142022</u>	CITY OF AUMSVILLE	1/14/2022	\$101.47
	<b>Total Check</b>		<b>\$104,106.30</b>
	<b>Total 9001000967</b>		<b>\$104,106.30</b>
	<b>Grand Total</b>		<b>\$104,106.30</b>





# Accounts Payable Register

City of Aumsville

Fiscal: 2021-22  
Deposit Period: 2021-22 - January  
Check Period: 2021-22 - January - Second Council

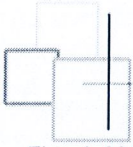
## Riverview Community Bank

9001000967

### Check

<u>55250</u>	AIRGAS USA, LLC	1/24/2022	\$1,547.84
<u>55251</u>	ARETE ADVISORS LLC	1/24/2022	\$275.00
<u>55252</u>	BATTERIES PLUS	1/24/2022	\$100.00
<u>55253</u>	BRYNLEE RAMSAY	1/24/2022	\$130.00
<u>55254</u>	CITY OF KEIZER	1/24/2022	\$1,080.00
<u>55255</u>	DAVISON AUTO PARTS INC	1/24/2022	\$540.13
<u>55256</u>	GROVE, MUELLER & SWANK, PC	1/24/2022	\$4,000.00
<u>55257</u>	MARION COUNTY TREASURY DEPARTMENT	1/24/2022	\$106.20
<u>55258</u>	METCOM 9-1-1	1/24/2022	\$8,031.67
<u>55259</u>	NCL OF WISCONSIN, INC	1/24/2022	\$190.03
<u>55260</u>	OREGON DEQ	1/24/2022	\$2,592.00
<u>55261</u>	PACIFIC OFFICE AUTOMATION	1/24/2022	\$161.70
<u>55262</u>	SANTIAM TOWING & RECOVERY	1/24/2022	\$146.50
<u>55263</u>	ULTREX BUSINESS SOLUTIONS	1/24/2022	\$74.81
<u>EFT Payment 1/24/2022 11:45:55 AM - 1</u>	AT&T MOBILITY	1/24/2022	\$120.12
<u>EFT Payment 1/24/2022 11:45:55 AM - 2</u>	NW NATURAL	1/24/2022	\$567.30
<u>EFT Payment 1/24/2022 11:45:55 AM - 3</u>	RIVERVIEW COMMUNITY BANK	1/24/2022	\$4,975.57
<u>EFT Payment 1/24/2022 11:45:55 AM - 4</u>	ZIPLY FIBER	1/24/2022	\$617.93

<b>Total</b>	<b>Check</b>	<b>\$25,256.80</b>
<b>Total</b>	<b>9001000967</b>	<b>\$25,256.80</b>
<b>Grand Total</b>		<b>\$25,256.80</b>



# Accounts Payable Register

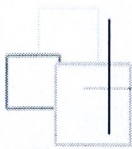
City of Aumsville

Fiscal: 2021-22

Deposit Period: 2021-22 - January

Check Period: 2021-22 - January - Second Council

Number	Name	Print Date	Amount
<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
<u>55265</u>	Carl Gabba	1/28/2022	\$5.00
<u>55266</u>	EKTRON INDUSTRIES	1/28/2022	\$35.30
<u>55267</u>	FERGUSON ENTERPRISES INC #3325	1/28/2022	\$275.34
<u>55268</u>	FERGUSON WATERWORKS #3011	1/28/2022	\$60.56
<u>55269</u>	IDEXX LABORATORIES	1/28/2022	\$208.86
<u>55270</u>	MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS	1/28/2022	\$2,137.50
<u>55271</u>	MOTION & FLOW	1/28/2022	\$25.09
<u>55272</u>	OWEN EQUIPMENT COMPANY	1/28/2022	\$299.98
<u>55273</u>	PETTY CASH - JOSHUA D HOYER	1/28/2022	\$404.91
<u>55274</u>	STATESMAN JOURNAL	1/28/2022	\$23.91
<u>55275</u>	WATERLAB CORP	1/28/2022	\$362.50
<u>EFT Payment 1/27/2022 3:57:04 PM - 1</u>	HOME DEPOT CREDIT SERVICES	1/28/2022	\$514.26
<u>EFT Payment 1/27/2022 3:57:04 PM - 2</u>	WAVE	1/28/2022	\$9.95
	<b>Total</b>	<b>Check</b>	<b>\$4,363.16</b>
	<b>Total</b>	<b>9001000967</b>	<b>\$4,363.16</b>
	<b>Grand Total</b>		<b>\$4,363.16</b>



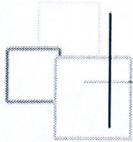
# Payroll Register

City of Aumsville

Fiscal: 2021-22  
Deposit Period: 2021-22 - January  
Check Period: 2021-22 - January - Second Council

Number	Name	Print Date	Amount
<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
<u>55264</u>	DEPARTMENT OF REVENUE	1/31/2022	\$459.35
<u>Direct Deposit Run - 1/27/2022</u>	Payroll Vendor	1/31/2022	\$36,194.15
<u>EFT 2052022</u>	CIS TRUST	1/31/2022	\$29,615.68
<u>EFT 2122022</u>	PERS	1/31/2022	\$13,349.75
<u>EFT 2152022</u>	AFLAC	1/31/2022	\$773.60
<u>EFT 84157520</u>	EFTPS	1/31/2022	\$13,524.42
<u>EFT DOR91370127</u>	Oregon Department of Revenue	1/31/2022	\$3,830.32
<u>EFT HSA1312022</u>	HSA Bank	1/31/2022	\$1,087.50
<u>EFT OSGP1312022</u>	VOYA - STATE OF OREGON - LG#:2234	1/31/2022	\$590.00
<u>EFT V1312022</u>	Valic	1/31/2022	\$575.00
	<b>Total</b>	<b>Check</b>	<b>\$99,999.77</b>
	<b>Total</b>	<b>9001000967</b>	<b>\$99,999.77</b>
	<b>Grand Total</b>		<b>\$99,999.77</b>





# Accounts Payable Register

City of Aumsville

Fiscal: 2021-22

Deposit Period: 2021-22 - February

Check Period: 2021-22 - February - First Council

Number	Name	Print Date	Amount
<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
<u>55276</u>	ABLE EQUIPMENT INSTALLERS	2/9/2022	\$380.00
<u>55277</u>	AIRGAS USA, LLC	2/9/2022	\$73.04
<u>55278</u>	AUMSVILLE ACE HARDWARE	2/9/2022	\$9.51
<u>55279</u>	BEERY ELSNER & HAMMOND LLP	2/9/2022	\$492.50
<u>55280</u>	BMS TECHNOLOGIES	2/9/2022	\$2,265.13
<u>55281</u>	CITY OF SALEM	2/9/2022	\$1,672.50
<u>55282</u>	CRUISE MASTER ENGRAVING	2/9/2022	\$649.45
<u>55283</u>	DON R FLECK	2/9/2022	\$280.00
<u>55284</u>	FERGUSON WATERWORKS #3011	2/9/2022	\$3,341.26
<u>55285</u>	FISHER'S RPM	2/9/2022	\$2,460.00
<u>55286</u>	KNIFE RIVER	2/9/2022	\$2,565.00
<u>55287</u>	LOREN J BAKER JR	2/9/2022	Void
<u>55288</u>	MNOP	2/9/2022	\$545.11
<u>55289</u>	MOONLIGHT MAINTENANCE	2/9/2022	\$494.75
<u>55290</u>	NORTHSIDE TRUCKS	2/9/2022	\$35,116.53
<u>55291</u>	OFFICE DEPOT, INC	2/9/2022	\$173.14
<u>55292</u>	PARKSON CORPORATION	2/9/2022	\$8,175.00
<u>55293</u>	STAN BUTTERFIELD P.C.	2/9/2022	\$750.00
<u>55294</u>	STAYTON TIRE & AUTOMOTIVE	2/9/2022	\$954.00
<u>55295</u>	THE AUTOMATION GROUP	2/9/2022	\$3,032.33
<u>55296</u>	TMG SERVICES INC	2/9/2022	\$2,186.75
<u>55297</u>	VALLEY 5 ELECTRICAL SERVICES LLC	2/9/2022	\$1,749.00
<u>55298</u>	WESTECH ENGINEERING INC	2/9/2022	\$4,987.68
<u>55299</u>	WHITNEY EQUIPMENT COMPANY, INC	2/9/2022	\$1,904.44
<u>55300</u>	WIRE WORKS, LLC	2/9/2022	\$290.74
<u>55301</u>	LOREN J BAKER JR	2/9/2022	\$76.87
<u>EFT Payment 2/9/2022 9:53:56 AM - 1</u>	INVOICE CLOUD	2/9/2022	\$166.40
<u>EFT Payment 2/9/2022 9:53:56 AM - 2</u>	PACIFIC POWER	2/9/2022	\$9,821.87
<u>EFT Payment 2/9/2022 9:53:56 AM - 3</u>	VERIZON WIRELESS	2/9/2022	\$38.07
<u>EFT Payment 2/9/2022 9:53:56 AM - 4</u>	WAVE	2/9/2022	\$9.95
	<b>Total</b>	<b>Check</b>	<b>\$84,661.02</b>
	<b>Total</b>	<b>9001000967</b>	<b>\$84,661.02</b>
	<b>Grand Total</b>		<b>\$84,661.02</b>