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AUMSVILLE CITY COUNCIL

October 23rd, 2023 Meeting Minutes

Mayor Angelica Ceja called the meeting to order at 7:00 PM. Present in-person were Mayor Angelica Ceja, Councilors Nico Casarez, Scott Lee, Della Seney, Doug Cox, Katie Wallace, and Walter Wick. Council absent: None. Staff present: City Administrator (CA) Ron Harding and Executive Assistant Kirsti Pizzuto. The meeting was video recorded to be released later.

AGENDA APPROVAL: Councilor Seney moved to approve the amended agenda as presented. Councilor Casarez seconded. Council present voted unanimously to approve the amended agenda. Agenda approved.

PRESENTATIONS: Kelli Weese, Marion County Economic Development Program Manager gave updates on economic development strategies.

CA Harding thanked Kelli for the presentation. CA Harding explained that Aumsville has used Marion County Economic Development's funding assistance for several City projects, including Maude's where the City hosts the Saturday Market, and the electronic reader board in front of City Hall.

VISITORS: None.

PUBLIC COMMENT: None.

CONSENT AGENDA: Councilor Cox noted a correction for the minutes to add his attendance to the last meeting. Councilor Casarez moved to approve the consent agenda with the correction of Councilor Cox being present at that meeting. Councilor Wick seconded the motion. Council present voted unanimously to approve the minutes with the corrections. Motion passed.

PUBLIC HEARING:

A) UGB and Comprehensive Map Amendment

Mayor Ceja opened the Public Hearing at 7:11 PM

Jesse Winterowd, the City's contracted planner from Winterbrook Planning delivered the staff report for the public hearing. Planner Winterowd talked about the process that Winterbrook Planning took to set the City up for success by working with the State, County and DLCD in expanding the UGB, to include the location where the Eastside Park will be located. Planner Winterowd stated that the Planning Commission approved of the findings that Winterbrook Planning presented and recommended it to Council to approve. Planner Winterowd explained

that the next step is that the County will co-adopt the UGB amendment, and then the City will need to annex and rezone the park property.

Mayor Ceja closed the Public Hearing at 7:16 PM.

Mayor Ceja asked for a motion. Councilor Casarez moved to approve the first reading by title only of Ordinance 721 an Ordinance Amending the City of Aumsville Urban Growth Boundary to include land needed to accommodate the Eastside Community Park; and amending the City of Aumsville Comprehensive Plan Map as presented by staff. Councilor Seney seconded the motion. Council present voted unanimously to approve the motion. Motion passed.

Councilor Seney moved to approve the second reading and adoption by title only of Ordinance 721 an Ordinance Amending the City of Aumsville Urban Growth Boundary to include land needed to accommodate the Eastside Community Park; and amending the City of Aumsville Comprehensive Plan Map as presented by staff. Councilor Casarez seconded the motion. Council present voted unanimously to approve the motion. Motion passed.

B) Development Code Update

Mayor Ceja opened the Public Hearing at 7:17 PM

Holly Byram, with Mid-Willamette Valley Council of Governments is a contracted planner with the City who presented the staff report on the development code updates. Planner Byram stated she prepared a red-line version of the ordinance with some updates that are in line with the goals and policies in the Aumsville Comprehensive Plan. Planner Byram explained the revisions include updates to the existing off-street parking standards, and a newly added section to address master plan developments.

Mayor Ceja closed the Public Hearing at 7:23PM.

Councilor Lee moved to approve the first reading of Ordinance 722 by title only. Councilor Casarez seconded the motion. Council present voted unanimously to approve the motion. Motion passed.

Councilor Seney moved to approve the second reading and adoption of Ordinance 722 by title only. Councilor Casarez seconded the motion. Council present voted unanimously to approve the motion. Motion passed.

C) 2023-05 SUB Clover Street

Mayor Ceja opened the Public Hearing at 7:25PM

Planner Byram presented her staff report on the proposed Subdivision on Clover Street. The application from Udell on behalf of Tom Youmans proposed 15 lots in a RM Zone (Multi-Family Residential Zone). Planner Byram stated that as it was presented to the Planning Commission, they recommended that it be approved by Council.

Laura Laroque, planner with Udell on behalf of Tom Youmans, offered Council the opportunity to ask further questions.

Councilor Cox asked if the City or planners received any public comments, which Planner Byram responded that none were received.

Mayor Ceja closed the Public Hearing at 7:38PM.

Councilor Casarez moved to approve the subdivision and replat, adopting the findings and recommended conditions of approval contained in the staff report. Councilor Cox seconded the motion. Council present voted unanimously to approve the motion. Motion passed.

OLD BUSINESS: None.

NEW BUSINESS: Updated Employee Handbook

CA Harding explained that the Police Department petitioned to form a collective bargaining agreement about a year and a half ago. When the City hired an attorney to help navigate that, the City found updates to the employee handbook that needed to be added. CA Harding informed Council that after the first of the year, there will be more changes needed. CA Harding recommended that instead of the Sick Leave Bonus Program, which potentially encouraged employees to come to work sick to receive additional Personal Days, the City would add 2 days off, one being Juneteenth as a paid holiday, and an additional Personal Day to replace the previous Sick Leave Bonus Program.

CA Harding stated the other update clarifies that while on breaks, personal use of the public wifi by staff is allowed and not a violation of city facilities. Using city computers, printers or buildings are primarily what this section addresses.

CA Harding also stated that should a new employee need to take sick leave in their first 12 months, the City Administrator can allow the employee to go into a negative accrual, to allow them to continue to be paid up to a week.

CA Harding continued speaking on the collective bargaining, stating that after being in that process for some time, the City received an order to dissolve the bargaining unit. CA Harding discussed some of the things that the officers spoke on during the bargaining. CA Harding advised that after consulting with Chief Flowers, they felt there were some incentives the City should offer as part of the police benefits. CA Harding said that, while these benefits now have no bearing on any future collective bargaining agreement, these are probably benefits that should be offered anyway. The proposed incentives include a 5% incentive for Spanish speaking, a 5% pay incentive when providing FTO training for new officers, City-provided phones while on duty, a \$50.00 addition to officers maintaining an advance DPSST certification which requires additional work. CA Harding also asked for a 2% pay increase across the department. CA Harding stated that the compensation study shows the department slightly above the medium-level and he would like to elevate them a little more above the medium to help with recruitment and retention.

CA Harding informed Council that these changes are within budget.

Mayor Ceja asked to clarify that officers receiving FTO hours were only incentivized during the training hours. CA Harding confirmed the statement.

Councilor Cox asked why the City wouldn't wait to make all the changes until after the first of the year when CA Harding projects to have more updates. CA Harding stated that the City's legal Council recommended making some of the changes now to stay in compliance with state leave law, but some of the rule making is still being develop so it may need to be addressed later. Councilor Wallace stated that it is common for handbooks to update frequently, and it is important to give the police department the 2% increase, as well as the fluent Spanish speaking incentive for all city staff.

Councilor Seney moved to approve changes to the employee handbook and add incentive pay for the police department and other employees as presented. Councilor Lee seconded. Council present voted unanimously to approve the motion. Motion passed.

CITY ADMINISTRATOR REPORT:

CA Harding started his report presentation by informing the Council that the City was able to receive around \$18,000 in profit from Corn Festival in 2023. CA Harding explained that the City had more sponsors in 2022, and received roughly \$4,000 less profit. CA Harding provided a list of non-profit groups that provide services within the city to be awarded funds based on hours and levels of volunteering and participation.

CA Harding stated he knew there was a previous request for funding to be given to the Rock Fairy Princesses, to which he stated the City will pay for any supplies needed for the Princess program, and the City has done that in the past. CA Harding went on to say that the City cannot distribute funds unless there is a non-profit organization formed.

Councilor Cox asked if it was possible to set aside some of the \$18,000 for miscellaneous purchases. CA Harding explained that when the City goes to collect sponsorship money, it is advertised as benefiting local non-profit organizations, and the City needs to distribute in that manner.

Councilor Casarez stated he hoped to allocate some funds to the Rock Fairy Princess program in the future as it's grown in popularity within the city. CA Harding stated that the City will continue to make purchases needed for the Rock Fairy Princesses so that the coordinator, Deanna Cox doesn't need to make personal purchases.

CA Harding explained that when the City took over Corn Fest planning, the goals were to be more efficient and to build a volunteer base, which the City has done by dividing the funds among the nonprofit volunteer groups, rather than keeping the funds as money for the following years' Corn Festival.

CA Harding recommended a specialized meeting for the Council to work on planning events in January, and Councilor Casarez agreed that would be a good idea.

CA Harding continued with his report stating the Public Works building is going well and the Water Reservoir Project is moving forward. CA Harding stated that the project is over budget, but there are funds available to move forward with building the reservoir.

CA Harding stated that Highberger Ditch has been cleaned up, as there was a substantial amount of debris that needed clearing.

CA Harding gave an update on the LOC (League of Oregon Cities) Conference, as city staff received good feedback on the presentation given by Assistant City Administrator Kirsti Pizzuto, Community Outreach Coordinator Hayley Brewster, CA Harding, and Mayor Ceja.

CA Harding recommended taking a tour of the City of Jefferson's wastewater facility so Council can see a similar wastewater facility in-person before Aumsville's project starts.

MAYOR/COUNCIL REPORTS AND INITIATIVES: Mayor Ceja gave an update on the LOC Conference and how much positive feedback she personally received from the presentation. Mayor Ceja encouraged councilors to attend the Spring LOC Conference as it is beneficial for Council.

Councilor Cox, Councilor Seney and Councilor Casarez all gave praise on the city staff presentation at LOC as well.

Councilor Seney gave an update on SCATS and stated that they tabled Aumsville's addition to the committee until the November meeting.

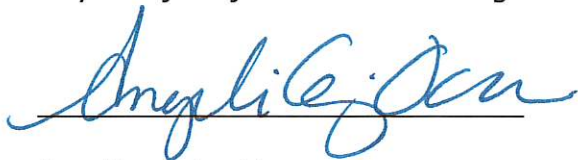
Councilor Cox gave an update that he attended the Marion County Public Safety Coordinating Council meeting.

Councilor Wallace wanted to thank city staff for putting on the Pumpkin Patch event for the community, stating that all the pumpkins and refreshments were gone within an hour and the event was a great success.

GOOD OF THE ORDER: None.

CORRESPONDENCE: None.

Mayor Ceja adjourned the meeting without prejudice at 8:49 PM



Angelica Ceja, Mayor



Ron Harding, City Administrator