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AUMSVILLE CITY COUNCIL

June 26, 2023 Meeting Minutes

Mayor Angelica Ceja called the meeting to order at 7:01PM. Present in-person were Mayor Angelica Ceja, Councilors Nico Casarez, Della Seney, Katie Wallace, Douglas Cox, and Walter Wick. Council absent: Scott Lee. Staff present: City Administrator (CA) Ron Harding and Executive Assistant Kirsti Pizzuto. The meeting was video recorded to be released later.

AGENDA APPROVAL: Councilor Casarez moved to approve the agenda with amendments and to include Agenda Item 6e, as presented. Councilor Seney seconded. Council present voted unanimously to approve the agenda. Agenda approved with amendments.

PRESENTATIONS: None.

VISITORS: Mayor Ceja welcomed and introduced the 2023 Corn Festival Rock Fairy Princesses. Deanna Cox, who coordinates the Rock Hunt, explained to Council the history and execution of the Hunt to date. Mayor Ceja presented each Princess with an Aumsville Good Citizen medallion.

PUBLIC COMMENT: Sarah Smith, new owner of Neufeldt's Restaurant, addressed Council. She indicated she was hoping to gain approval for her OLCC Liquor License [on the Consent Agenda later in this meeting].

CONSENT AGENDA: Councilor Seney moved to approve the Consent Agenda, as presented by Staff. Councilor Wick seconded. Council present voted unanimously to approve the Agenda. Consent Agenda approved.

PUBLIC HEARING:

Amending Chapter VI of the Aumsville Comprehensive Plan and Adopting the Aumsville Parks Master Plan Hearing. Mayor Ceja opened the Public Hearing at 7:11, inviting City Administrator Ron Harding to present the Staff Report.

CA Harding addressed Council, indicating City Staff had been aided by David Kinney [Community Development Consultant] who was present via Zoom and would deliver the Staff Report. David Kinney addressed Council, indicating the City of Aumsville had received a grant from the Oregon Parks and Recreation Department to prepare an amendment to the Parks Master Plan. He worked on this Plan with the City back in 2016. The City contracted him and Brian Bainson, a landscape architect, to prepare amendments to this Plan for the new 22.57-acre Eastside [community] Park. A small committee formed within the City to develop several concept plans for the new park. Two open houses were held for community input, and local schools were visited. On June 15, the Planning Commission reviewed the plan and unanimously recommended to the City Council that 2 actions be taken: 1) Adopt

amendments to the Parks Master Plan, and formally accept it with the addition of Appendix A7-Eastside Park. 2) Council proceeds with an amendment to the Comprehensive Plan to amend the Urban Growth Boundary (UGB) and annex the [Eastside Park] property into the Aumsville City limits. That will give the City planning and building permit control, and allows the City to extend utilities into the park site as funding is obtained for improvements.

No member of the audience wished to provide comment. Mayor Ceja closed the Public Hearing at 7:19PM.

Councilor Seney moved to approve the first reading of Ordinance 716 – An Ordinance Amending Chapter VI of the Aumsville Comprehensive Plan and Adopting the Aumsville Parks Master Plan, as presented. Councilor Casarez seconded. Council present voted unanimously in favor of the Ordinance at first reading. Councilor Seney moved to approve the second reading by title only and adoption of Ordinance 716 – An Ordinance Amending Chapter VI of the Aumsville Comprehensive Plan and Adopting the Aumsville Parks Master Plan, as presented. Councilor Casarez seconded. Council present voted unanimously in favor of the Ordinance at second reading. Ordinance approved.

Councilor Seney moved to direct the City Administrator to initiate an amendment to the City of Aumsville Comprehensive Plan to expand the City's Urban Growth Boundary and to annex the Eastside Community Park site. Councilor Casarez seconded. Council present voted unanimously in favor of the motion.

Updating Ordinance 460 Relating to Communications Infrastructure Hearing. Mayor Ceja opened the Public Hearing at 7:22PM, inviting CA Harding to present the Staff Report.

CA Harding addressed Council, stating there had been a request to renew a communications franchise (which is the next Public Hearing Council will hear). During that process, Staff looked at the Master Communications Ordinance and noted some updates that needed to be made due to changes in the laws. There were some language changes regarding insurance requirements to match up with State requirements. The overall edit on Ordinance 460 is light, but relevant changes were made.

No members of the audience wished to provide comment. Mayor Ceja closed the Public Hearing at 7:26PM.

Councilor Casarez moved to approve Ordinance 717 – An Ordinance Updating Ordinance 460 Relating to Communications Infrastructure as presented. Councilor Wick seconded. Council present voted unanimously in favor of the Ordinance. Councilor Seney moved to approve Ordinance 717 – An Ordinance Updating Ordinance 460 Relating to Communications Infrastructure on its second reading, and adoption. Councilor Casarez seconded. Council present voted unanimously in favor of the Ordinance. Ordinance approved.

Granting a Franchise for Telephone and Other Telecommunication Purposes to Ziplly Fiber Northwest, LLC Hearing. Mayor Ceja opened the Public Hearing at 7:27PM, inviting CA Harding to present the Staff Report. He indicated Ziplly Fiber is the company [previously mentioned in earlier Public Hearing] that had requested to renew their franchise agreement, which was previously owned by Frontier Communications. Staff made quite a few language changes, most of which followed the new Federal Communications Commission (FCC) regulations. Staff made sure to distinguish in this document that these were telecommunication franchises we were approving, not a cable franchise. Some language relating to disturbing private property was added. Our franchise covers working in the right-of-way, but Staff wanted to extend that to state that if working on private property it was restored to the way it was found. The insurance requirements were added, as well as language stating the requirements were set by either the Master Communications Ordinance or State Law. The other

major change was related to violations. The previous penalty was \$100-500, which has now been increased to ensure franchise holders are keeping to the rules set forth. The penalty is now \$1,000-5,000.

No members of the audience wished to provide comment. Mayor Ceja closed the Public Hearing at 7:30PM.

Councilor Casarez moved to approve the first reading of Ordinance 718 – An Ordinance Granting a Franchise for Telephone and Other Telecommunication Purposes to Ziplly Fiber Northwest, LLC by the City of Aumsville, by title only. Councilor Wick seconded. Council present voted unanimously in favor of the Ordinance. Councilor Seney moved to approve Ordinance 718 – An Ordinance Granting a Franchise for Telephone and Other Telecommunication Purposes to Ziplly Fiber Northwest, LLC by the City of Aumsville on second reading and adoption, as presented. Councilor Cox seconded. Council present voted unanimously in favor of the Ordinance. Ordinance approved.

OLD BUSINESS:

a) Motion Correction – Budget Adoption

CA Harding addressed Council, explaining the Budget was adopted in the last City Council meeting. There was a number [in the Staff Report] that wasn't transferred over correctly. Staff would like Council to restate the motion with the corrected number, for the record.

Councilor Seney moved to amend the motion passed on June 12, 2023, by striking the number \$18,383,969 and inserting the number \$21,000,232. Councilor Wick seconded. Council present voted unanimously in favor of the motion. Motion passed.

NEW BUSINESS:

a) Resolution 9-23 – A Resolution Establishing Updated City Service Fees and Public Records/Information Request Policy

CA Harding addressed Council, saying this coincided with the Master Fee Schedule and updated Communication Franchise agreement. There are very specific limitations on what the City can charge franchises. In 2019, the FCC further defined how those charges could be applied. All that was done [in this Resolution] was updating the section dealing with telecommunication franchise fees to coincide with the updated Master Communications Franchise agreement.

Councilor Seney moved to approve Resolution 9-23, as presented by Staff. Councilor Wick seconded. Council present voted unanimously in favor of the Resolution. Resolution passed.

b) Resolution 10-23 – A Resolution Authorizing a Loan from the Special Public Works Fund of the Oregon Business Development Department for the Construction of the Public Works Shop Building

CA Harding advised Council this was the final action to complete this project. Staff has been working for several years trying to build this facility and has been saving to that end. With rising construction costs and the inability to acquire a grant from the State Legislature (2021-2022 session), the final solution was to take out a loan for the remaining balance. Council authorized Staff to apply for the loan, and these contracts authorize us to enact the loan. This Resolution is required to execute the loan.

Councilor Casarez moved to approve Resolution 10-23 – A Resolution Authorizing a Loan from the Special Public Works Fund of the Oregon Business Development Department for the Construction of the Public Works Shop Building, as presented by Staff and authorize the Mayor to execute the loan documents. Councilor Seney seconded. Council present voted unanimously in favor of the Resolution. Resolution passed.

c) Amendment to the Public Works Shop Engineering Services Contract

CA Harding stated Staff would like to add funds to the previous contract amount with Westech Engineering for construction management services. He said the building itself comes in a kit, and professional engineers at certain stages would have to go and sign off on the work. To ensure the project flows well, regular construction meetings will have to be held. If any issues arise on-site, the City will have someone that could jump in on its behalf. Staff is asking the contract to be changed to a not-to-exceed amount of \$133,000, which should provide us the services mentioned.

Councilor Casarez moved to amend the Public Works Shop Engineering Services contract proposal from a not-to-exceed amount of \$72,000 to a not-to-exceed amount of \$133,000, as presented by Staff. Councilor Wick seconded. Council present voted unanimously in favor of the motion. Motion passed.

d) Amendment to Department of Administrative Services (DAS) Coronavirus State Fiscal Recovery Fund Agreement

CA Harding said there have been amendments to the DAS Fiscal Recovery agreement. These amendments revise language to align with new federal language. Staff is working to follow the guidelines to ensure the City administers the funds correctly.

Councilor Seney moved to approve adopting the amendment to the Department of Administrative Services Coronavirus State Recovery Fund Agreement, Expenditure 6.1 – Revenue Replacement. Councilor Casarez seconded. Council present voted unanimously in favor of the motion. Motion passed.

e) Skating in the Park Professional Services Contract

CA Harding stated that each year Staff tried to extend the Corn Festival celebration. One of the ideas to be able to extend different events was to contract out those services. For the last several years, the week before Corn Festival there has been a skate competition hosted by Caakes. This year, Caakes was unable to hold the competition. Staff investigated different ideas and found a company called Traveling Wheelz, which hosts inline and roller-skating events. That company is willing to host a 3-hour event in Mill Creek Park, which would be free. 250-300 people at a time could be accommodated. Staff is proposing execution of a contract with Traveling Wheelz, which would be identical to the contract used for the previous skate competition and Caakes. The event will occur on Thursday, so there will be a Thursday, Friday and Saturday event for Corn Festival. Mayor Ceja asked about engagement with the skateboarders in town. CA Harding said there would be music, and [skateboarders] could skate to it – there just will not a be a competition.

Councilor Casarez moved to approve entering into a Personal and Professional Services Agreement for the Skating in the Park event with Erin Wheeler-McKenzie DBA: Traveling Wheelz Inc. of Sublimity, as presented. Councilor Seney seconded. Council present voted unanimously in favor of the motion. Motion passed.

CITY ADMINISTRATOR REPORT:

CA Harding shared with Council the Superhero Carnival event had just been completed. He said it was well attended, and he appreciated the volunteers who helped. It was busy most of the time, and lots of prizes were given away. Many new games were added, and he feels the capacity to grow that event is there. There were fewer businesses involved than last year.

Corn Festival [planning] is moving along. Mayor Ceja has been working closely with G-3, and the logistics are coming together. Donations have been coming in slowly, but there are currently \$13,000 worth that have been paid. There will be entertainment, pony rides, and corn. Oregon Public Broadcasting (OPB) ran an article, a portion of which features the Corn Festival. Staff will be pushing that article out on social media. There will be trivia and giveaways leading up to the event. This is the 55th anniversary of Corn Festival, and there are custom-made t-shirts for this year's event. The title of the skating event is "Rolling to Corn Fest". "Music on Main" is the title for the street dance.

CA Harding attended the City of Sublimity's Prisoners of War (POW) event last week. It was a great event, which is held each year. A participation certificate and patch were sent to the City.

Cascade Family Resource Center (CFRC) has asked for the City's help in garnering donations of school supplies. They will provide backpacks with school supplies to families in need. The City has done this in the past as part of the summer program, which was paid for by a grant. That grant went away a few years ago, so that part of the program was discontinued. Our volunteers have done a great job in managing that [summer program], and funds have been saved up as a result. There are 69 children registered currently. CA Harding coordinated with the volunteers and asked if they'd be willing to participate in the school supply donation program, which they would. Staff is recommending a donation out of Fund 36-Investing in Families and Children Fund of \$500-1,000. It would go to Cascade School District for the CFRC to help purchase school supplies. It would be easier for Staff if the City donated money rather than go out to purchase supplies. Mayor Ceja said she'd spent time touring the CFRC, and she is glad the City has this program. CA Harding said the school district is so bisected and not fully integrated into any one city, and Aumsville is trying to bridge that gap. Councilor Seney said she had heard there is a great need. She said they are possibly going to schedule a date to pack the backpacks [that Council/Staff could participate in], which would be fun. Councilor Casarez agreed that would be fun, and Mayor Ceja said she would like to do that.

Councilor Seney moved to send \$1,000 donation to the Cascade Resource team. Councilor Casarez seconded. Council present voted unanimously in favor of the motion. Motion passed.

CA Harding brought up sewer funding. Staff had submitted a grant application for \$15,000,000. The Legislative Session just ended last week, and the City was awarded a \$5,000,000 grant. Staff was able to have a sit-down with the Governor last week, which went well. The Governor was interested [to hear] the City's challenges and possibly aid in filling some of the gaps. Mayor Ceja said it would be some time before the [grant] money was received by the City. CA Harding said the next question is how the City will move forward. He believes the City will have to decide the funding path in the next 30 days, and start initiating

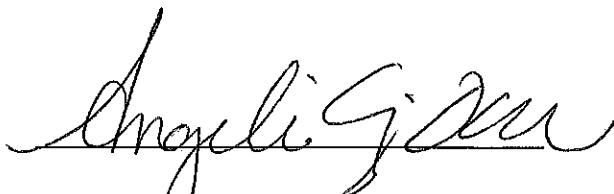
that process. By October, the City will have to let the United States Department of Agriculture (USDA) know we will take a certain amount of funding from them. That process should be relatively short, and Staff will continue application for other grants. There are many opportunities for grants from several sources. This project's funding will be complicated and will likely have funds from at least 3 different agencies. It's a big project, and the City is doing well – so far, there is about \$10,000,000 in grant funding. CA Harding stated he didn't think there was any benefit in slowly moving through this project – any extra funding obtained would end up going to increasing construction costs. The City is positioned well [for this project].

MAYOR/COUNCIL REPORTS AND INITIATIVES: Mayor Ceja said she was at Saturday Market and Superhero Carnival. She tries to go to Saturday Market a few times during the summer and encouraged Council to show up as well. The community likes to see [Council] there. Councilor Seney said she would be attending the first Salem-Keizer Area Transportation Study (SKATS) policy [creation] meeting. She can participate in the meeting discussion but will not have a vote until the City is added into the [Metropolitan Planning Organization] MPO. She added Councilor Cox was able to be her alternate in these meetings.

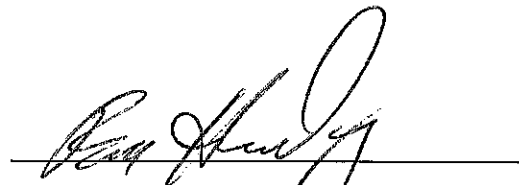
GOOD OF THE ORDER: None

CORRESPONDENCE: None

Mayor Ceja adjourned the meeting without prejudice at 8:26PM.



Angelica Ceja, Mayor



Ron Harding, City Administrator

/s/ Respectfully submitted by Traci Nichols, City Clerk

