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AUMSVILLE CITY COUNCIL

June 12, 2023 Meeting Minutes

Mayor Angelica Ceja called the meeting to order at 7:05PM. Present in-person were Mayor Angelica Ceja, Councilors Della Seney, Douglas Cox, Katie Wallace, and Walter Wick. Council absent: Nico Casarez and Scott Lee. Staff present: City Administrator (CA) Ron Harding, Finance Officer (FO) Joshua Hoyer, Police Chief Damian Flowers, and City Clerk Traci Nichols. The meeting was video recorded to be released later.

AGENDA APPROVAL: Councilor Seney moved to approve the Agenda with the addition of an updated rate sheet for Resolution 7-23 – A Resolution Establishing Water and Sewer Rates for the City of Aumsville. Councilor Wick seconded. Council present voted unanimously in favor. Agenda approved.

PRESENTATIONS: None.

VISITORS: None.

PUBLIC COMMENT: None

CONSENT AGENDA:

- a) Minutes from May 22, 2023 Regular Meeting
- b) Accounts Payable, Payroll Register and Contractor Application for Payment

Councilor Seney moved to approve the Consent Agenda, as presented [by Staff]. Councilor Wick seconded. Council present voted unanimously in favor. Consent Agenda approved.

PUBLIC HEARING:

- a) Certifying Municipal Services and State Revenue Sharing Hearing

Mayor Ceja opened the Public Hearing at 7:07PM, inviting Finance Officer Josh Hoyer to present the Staff Report.

FO Hoyer addressed Council, stating the State Revenue Sharing is something that is done each year. A portion of the liquor sale proceeds [to the State] are distributed to cities who participate in the revenue-share program. That program's allotment is based on a formula of licenses, population, tax rates and other factors. Before receiving revenue-share there must be 2 Public Hearings: one was at the Budget Committee meeting, where public comment was received on possible uses of revenue share. Tonight, there's a second hearing on what was proposed as a use for the revenue share. Currently, the revenue share is allocated to the Park Fund to help fund the programs the City has, and for maintenance. The City needs to allow for

public input a second time. Then, there is a Resolution certifying the City has held 2 hearings, and provides certain municipal services.

No member of the audience wished to provide comment. Mayor Ceja closed the Public Hearing at 7:08PM.

Councilor Seney moved to approve Resolution 4-23 – Certifying Municipal Services. Councilor Wick seconded. Council present voted unanimously to approve the Resolution. Resolution approved. Councilor Cox moved to approve Resolution 5-23 – Declaring the City's Election to Receive State Revenues. Councilor Seney seconded. Council present voted unanimously in favor to approve the Resolution. Resolution approved.

b) Fiscal Year 2023-2024 Budget Hearing

Mayor Ceja opened the Public Hearing at 7:10, inviting FO Hoyer and City Administrator Harding to present the Staff Report. FO Hoyer spoke to Council, indicating that on May 9th a meeting was held to deliberate on the 2023-2024 Budget. Following that, the cash balances were reviewed. A final Public Hearing must be held before the Budget is adopted for the year. CA Harding said the Budget was sustainable and fit within [the City's] forecast model. Councilor Cox asked a question on the ending fund balances. CA Harding explained the final numbers wouldn't be evident until after closing out the final month [the '13th month'].

No members of the audience wished to provide comment. Mayor Ceja closed the Public Hearing at 7:12PM.

Councilor Seney moved to approve Resolution 6-23 – Adopting the 2023-2024 Fiscal Year Budget in the amount of \$18,383,969 as presented, and to levy taxes at the permanent rate of \$3.6327 per \$1,000 of assessed value. Councilor Wick seconded. Council present voted unanimously in favor of the Resolution. Resolution approved.

c) An Ordinance Defining Nuisances, and Amending Ordinance 686 Hearing

Mayor Ceja opened the Public Hearing at 7:13PM, inviting CA Harding to present the Staff Report. CA Harding explained court cases and appeals that eventually led to the adoption of House Bill (HB) 3115. That House Bill dictated that, in public spaces, the City needs to have a plan to accommodate homeless persons who may dwell within the City. There are different aspects of the Bill that address what the City can and cannot do. One of the things that can be done is set a reasonable time and place for camping, but a blanket camping restriction isn't allowed. There are many different approaches to this from many different cities. Our approach is to preserve and protect quality of life areas: residential neighborhoods and parks. Our existing ordinances have changed very little. We have gone in and said there are certain areas where certain activities are allowed, and where they are not allowed. Ordinance 686 has wording removed and other small edits and have trespass language added. All 3 Ordinances (713-715) must be adopted to be compliant with the new rules in HB3115.

No members of the audience wished to provide comment. Mayor Ceja closed the Public Hearing at 7:24PM.

Councilor Seney moved to approve the first reading by title only of Ordinance 713 – An Ordinance Amending Ordinance 686 – The Nuisance Ordinance as presented by Staff.

Councilor Wick seconded. Council present voted unanimously in favor of the Ordinance at first reading. Councilor Seney moved to approve the second reading by title only and adoption of Ordinance 713 – An Ordinance Amending Ordinance 686 – The Nuisance Ordinance as present by Staff. Councilor Wick seconded. Council present voted unanimously in favor of the Ordinance at second reading. Ordinance approved.

d) An Ordinance Regulating Use of Public Spaces and Amending Ordinance 691 Hearing Mayor Ceja opened the Public Hearing at 7:25PM, and invited CA Harding to present the Staff Report. He indicated the Staff Report was basically the same as the last, noting a few minor changes.

No members of the audience wished to provide comment. Mayor Ceja closed the Public Hearing at 7:27.

Councilor Seney moved to approve the first reading by title only of Ordinance 714 – An Ordinance Amending Ordinance 691 – the Parks and Public Spaces Ordinance as presented by Staff. Councilor Wick seconded. Council present voted unanimously in favor of the Ordinance at first reading. Councilor Seney moved to approve the second reading by title only and adoption of Ordinance 714 – An Ordinance Amending Ordinance 691 – the Parks and Public Spaces Ordinance as presented by Staff. Councilor Wick seconded. Council present voted unanimously in favor of the Ordinance at second reading. Ordinance approved.

e) An Ordinance Regulating Camping on City Property and Prescribing Penalties Mayor Ceja opened the Public Hearing at 7:28, and invited CA Harding to present the Staff Report. He indicated the Staff Report was basically the same. CA Harding said this was a new Ordinance, describing conditions under which camping spaces could be occupied and where they are prohibited. This Ordinance also sets time limits on camping, and accumulation of personal property. This Ordinance has intentionally been kept simple.

No members of the audience wished to provide comment. Mayor Ceja closed the Public Hearing at 7:31.

Councilor Seney moved to approve the first reading of Ordinance 715 – An Ordinance Regulating Camping on City Property and Prescribing Penalties as presented by Staff. Councilor Wick seconded. Council present voted unanimously in favor of the Ordinance at first reading. Councilor Seney moved to approve the second reading by title only and adoption of Ordinance 715 – An Ordinance Regulating Camping and Prescribing Penalties as presented by Staff. Councilor Wick seconded. Council present voted unanimously in favor of the Ordinance at second reading. Ordinance approved.

OLD BUSINESS: None

NEW BUSINESS:

a) Resolution 7-23 – A Resolution Establishing Water and Sewer Rates for the City of Aumsville

City Administrator Ron Harding addressed Council regarding this Resolution. He stated that years ago, the City's water utilities had an automatic increase of 3-6% built in without Council action. One of the things done when Ordinances were updated was state that rate increases should come before the Council and public, discuss the need, and adopt those rates yearly. Rate adoption comes at the same time as Budget adoption, and when the Ordinance changed

it was set that rate changes were adopted by Resolution. The forecast model is used for rate adoption, as well as the Budget. The rate increases that are needed are to sustain operations and meet fiscal policy requirements: a 90-day operating balance. Last year, the City was supposed to take an action. Staff wanted to give residents a year to adjust, so some of the reserve funds were used to 'buy' a year of operating at policy level. There was a 3 percent utility increase. This year, the reserve is pretty much used up and our analysis showed there is 5-6 percent increase in water and at least an 8 percent increase in sewer needed. Staff is proposing a 5 percent increase in water, and an 8 percent increase in sewer. The net effect to the bills is 6.5 percent. The increase was advertised on the last bill statement, and on the reader board. CA Harding estimated a \$7 monthly increase. Councilor Seney moved to approve Resolution 7-23 – A Resolution Establishing Water and Sewer Rates for the City of Aumsville and setting sewer and water rates effective July 1, 2023. Councilor Wick seconded. Council present voted unanimously in favor of the Resolution. Resolution approved.

b) Westech Engineering Contract Amendment

CA Harding addressed Council, explaining this amendment was part of the 'Engineer of Record' contract. The amendment adds American Rescue Plan Act (ARPA) clauses to the contract. Staff will be bringing forward other contracts with similar amendments in order to comply with new rules, and to prevent any delays in grant funding. Councilor Seney moved to amend the Engineer of Record contract with Westech Engineering to include the ARPA clauses. Councilor Wick seconded. Council present voted unanimously in favor. Motion passed.

c) Resolution 8-23 – A Resolution Extending the City of Aumsville's Workers'

Compensation Coverage to Volunteers of the City of Aumsville for Policy Year 2023-2024

CA Harding explained to Council this is a Resolution the City must adopt every year to extend Workers' Compensation coverage to City volunteers. The City is working closely with Citycounty Insurance Services (CIS), who have recommended a couple of other actions: a volunteer release form and a medical coverage-only clause. This coverage doesn't cost the City a lot - FO Hoyer thought the cost was around \$50 per year. Councilor Cox moved to approve Resolution 8-23 – Extend the City of Aumsville's Workers' Compensation Coverage to Volunteers of the City of Aumsville for Policy Year 2023-2024. Councilor Wick seconded. Council present voted unanimously in favor of the Resolution. Resolution approved.

CITY ADMINISTRATOR REPORT:

- a) Police Department Monthly Report
- b) Public Works Department Monthly Report
- c) League of Oregon Cities Annual Conference Information

CA Harding indicated he would start with the police department, whom he said had been much more active. The total calls-for-service numbers are in the printed report. The number of outside agencies' assist calls have decreased, as the policies have been changed. Chief of Police Damian Flowers addressed Council, explaining that outside agency assistance requests are not necessarily out of the City. Sometimes, outside agencies have work to do in Aumsville, and Aumsville Police assists them. This is reflected in the agency assist statistics.

CA Harding said Public Works had been busy with numerous projects and City events. Public Works is working toward getting their staff into wastewater facility training and keeping up on

their other certifications. The flower baskets are now up, which need to be watered every other day, as there is no watering system in place.

City event planning seems to be moving as normal. There is an event planning meeting scheduled for tomorrow. Corn Festival [planning] is going well, and vendors are coming in. The vendor that usually does the skate competition cannot make it this year, but Staff has been in contact with a company that does roller skating and a contract with them is being considered. This would be inline and flat skating in the parking lot at Mill Creek. The company is talking about adding a competition element as well.

Mayor Ceja has been working directly with G-3 on the music [for the Corn Festival street event]. City Staff is branding the event, "Music on Main". The street event will be suitable for families this year, and will run tentatively from 5:30PM-Midnight.

Superhero Carnival is the 24th – a week from Saturday. There are lots of booths, new games, and characters that will be there. It's a free event for the community. There will be popcorn and [hopefully] cotton candy. It coincides with the first Saturday Market, so there will be paid food/goods booths.

Maude's has received its' final inspection [by Marion County]. It has been an ongoing project, and Staff has had to complete many things not originally anticipated. It's insulated, painted, trimmed out and looks nice inside. It will end up in our rental rotation and could be used for events.

CA Harding met with Salem-Keizer Area Transportation (SKATS) and discussed how the process [of moving Aumsville into the Metropolitan Planning Organization (MPO)] is coming along. There is one step the Council must take, and that is selecting a [City Council] representative for that committee. They meet on the 4th Tuesday at 12:00PM. Councilor Seney said she would be able to attend, as it's part of her Transportation Commission duties. Councilor Cox said he would be happy to back her up if she were unable to attend. Councilor Wick moved to appoint [Councilor Seney] as [the City's] representative for SKATS and if possible, [Councilor Cox] as her alternate. Councilor Wallace seconded. Council present voted unanimously in favor. Motion passed. CA Harding indicated a member of Staff will be part of the technical advisory committee related to this.

CA Harding touched on the tediousness of managing ARPA contracts. He said there is not a clear path, like many other established programs do. Under the Reduction Act recently passed, there's a fallback clause addressing unappropriated ARPA funds. After making several connections with State and Federal representatives, he learned that clause applies to monies in Federal coffers that hasn't been assigned. Our current projects [funded with ARPA monies] are subject to contract amendments, site inspections, etc.

The 2 Grand Marshal nominees have accepted, but he is not sure on the honorary Grand Marshals. Staff is working on banners, etc., for them.

The new water reservoir art hasn't yet been taken to the schools, as Council wanted. There was not enough time between Council meetings to accomplish that. We'll have a community area set up at Superhero Carnival with renditions of the murals, where people can vote on

them. Staff spoke with engineers about the mural. Some of the tank exterior elements that are new may be difficult to adhere a mural to. Staff will bring all the options forward to Council later. If we went with a glass or welded tank that the mural would adhere to, there would potentially be less maintenance on [the mural]. The timing will be somewhere in July for the reservoir to go out for bids.

The well drilling project at Porter Boone is starting. Community notices have been put out.

MAYOR/COUNCIL REPORTS AND INITIATIVES: Councilor Seney attended the Mid-Willamette Valley Areas Commission on Transportation (MWAC) meeting this week. Salem Cherriots and Yamhill Transportation both got replacement bus funding. Monmouth/Independence got funding for their trolley.

Mayor Ceja addressed the League of Oregon Cities (LOC) Summer Conference, and said some information was in the packets. CA Harding said that as soon as reservations open up, they get booked, so it's important to move quickly. He said the Conferences were valuable for not just networking, but the educational components as well. The Conference is in Eugene this year.

Mayor Ceja indicated she would be attending the Oregon Mayors Association Conference in August [in Hood River].

CA Harding advised the City has budgeted for training, travel and mileage reimbursement for Council.

GOOD OF THE ORDER: None

CORRESPONDENCE: None

Mayor Ceja adjourned the meeting without prejudice at 8:11PM.



Angelica Ceja, Mayor



Ron Harding, City Administrator

/s/ Respectfully submitted by Traci Nichols, City Clerk

