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## **AUMSVILLE CITY COUNCIL**

### **Meeting Minutes**

Mayor Angelica Ceja called the meeting to order at 7:00PM. Present in-person were Mayor Angelica Ceja, Councilors Scott Lee, Della Seney, Douglas Cox and Walter Wick. Council present via Zoom: Nico Casarez and Katie Wallace. Staff present: City Administrator (CA) Ron Harding, Assistant Public Works Director Matthew Etzel and Community Outreach Coordinator Hayley Brewster. The meeting was video recorded to be released later.

**AGENDA APPROVAL:** Councilor Seney moved to approve the agenda as presented. City Administrator Ron Harding made note that one of the agenda items had been corrected. Councilor Seney accepted the correction as part of her motion. Councilor Lee seconded. Council present voted unanimously to approve the agenda as presented. Agenda approved.

**PRESENTATIONS: None.**

**VISITORS: None.**

**PUBLIC COMMENT: None**

**CONSENT AGENDA:**

- a) Accounts Payable
- b) Payroll Register

Councilor Seney moved to approve the Consent Agenda as presented. Councilor Wick seconded. Council present voted unanimously to approve the Consent Agenda as presented. Consent Agenda approved.

**PUBLIC HEARING: None**

**OLD BUSINESS: None**

**NEW BUSINESS:**

a) Boone Well #3 and Mill Creek Well #1 Drilling Project  
Assistant Public Works Director Matthew Etzel spoke to Council, reminding them that the bid award for this project had been approved during the last meeting. He said Staff had since received the contract, which required Council's approval before it could be signed. Councilor Seney moved to approve the contract with Jones Well Drilling Company in the amount of \$516,680 for the drilling of Boone #3 and Mill Creek #1 wells from Fund 028-Water

Improvement Fund. Councilor Cox seconded. Council present unanimously voted to approve the contract. Motion passed.

b) Public Works Shop Building Contract

APWD Etzel continued discussion with Council, indicating they had already approved a bid award to RA Gray for the Public Works shop and office. Staff had since received the contract, which required Council's approval before it could be signed. Councilor Seney asked if the funding had been approved. APWD Etzel said it had. CA Harding addressed Council, indicating the funding had been approved by Business Oregon, though the contract hadn't yet been signed. CA Harding said Staff felt confident moving forward. Councilor Seney moved to approve the contract between RA Gray Construction, LLC. and the City of Aumsville for \$1,874,425 for the construction of a new Public Works shop and office building. Councilor Casarez seconded. Council present unanimously voted to approve the contract. Motion passed.

c) City of Aumsville Park Expansion

CA Harding addressed Council, indicating this agenda item was to seek approval to hire Winterbrook Planning to help Staff put together a buildable land inventory (BLI) and housing needs analysis (HNA). Staff would like to use that information to apply to the State for the City's Urban Growth Boundary (UGB) to include the park property that was purchased, which sits outside the City Limits. A few years ago, the project was approved (2018). The project was submitted to the Mid-Willamette Valley Council of Governments (MWVCOG), who then underwent several staffing changes. As a result, the project was passed around and eventually stalled. There were a number of public hearings, and a lot of work through a technical advisory committee. As Staff got close to the end, they found there were conflicts in the reports. Staff wasn't able to reconcile the conflicts with the information they had, so the project was canceled. Winterbrook Planning is currently a sub-consultant [for the City of Aumsville] for planning services, and they recently had successful UGB applications both with the City of Sublimity and the City of Turner. They have a very good track record. CA Harding asked them to look at the work done on the project so far, and they were in agreement that the project as it is would likely not be approved. After consulting with the mayor, Council president and planning commission chair Staff decided to end the project. CA Harding said Staff would like to reinstate the project with Winterbrook. They are currently consulting on the Parks Master Plan project, and the Comprehensive Plan updates. This Fiscal Year's budget has funds for this project. Councilor Cox asked if [Winterbrook] would be picking up where the MWVCOG left off or starting over. CA Harding said they would be starting over in the interest of accuracy and complete inventory. Councilor Cox moved to approve the professional services scope for the Eastside Park expansion project in the amount of \$25,000. Councilor Seney (and Casarez) seconded. Council present unanimously voted to approve the contract. Motion passed.

d) Wastewater Collection System Design Proposal

APWD Etzel spoke to Council, indicating there was a proposal from Westech Engineering to design the Collection System improvements. This is being proposed because if there are any American Rescue Plan Act (ARPA) funds, this would be a shovel-ready project that could be

completed without lumping it into the Wastewater Treatment project. Councilor Seney moved to approve the proposal for the Wastewater Collection System improvement design and engineering services by Westech in the not to exceed amount of \$121,000 from Fund 019-604-Sewer Improvement. Councilor Casarez seconded. Council present unanimously voted to approve the contract. Motion passed.

e) Water Supply Well Project Construction Services

APWD Etzel advised Council they had received an updated proposal from Westech Engineering, which included their sub-consultant's (GSI Water Solutions) proposal and the ARPA clauses. This work is being funded through Business Oregon grants that the City received for the Water System improvements. Business Oregon is reviewing any documents that are part of the plan, so that the City will be eligible for any applicable reimbursements under ARPA. Westech and GSI will be onsite with the well drilling company, so if there is soil or other conditions that change adjustments can be made right away. Councilor Seney moved to approve the proposal for the Water Supply well project construction services by Westech Engineering with a not to exceed amount of \$125,000 from Fund 028-836 with the corrected, added ARPA language. Councilor Lee seconded. Council present unanimously voted to approve the contract. Motion passed.

f) Corn Festival Grand Marshal Nominees

CA Harding spoke, indicating there had been community outreach and weigh in from Council on potential Grand Marshals for the Corn Festival. Councilor Seney mentioned the Cascade boys won the State basketball championship, and the City's previous winning teams had been honorary Grand Marshals. She felt they should be honorary Grand Marshals. Mayor Ceja said she liked the idea. CA Harding said Deanna [Cox] had been mentioned. She has been volunteering in the community for a long time and started the Corn Festival Rock Find. She is taking on the Rock Fairy princesses this year. Rocio (Diaz) works a lot with the migrant communities through Cascade School District. Staff coordinates with her a lot for different community service programs. Mayor Ceja said she is the liaison for migrant education, or any family that must move to do work within certain agricultural industries. She does everything from being a resource hub to families, to crafting and helping people within the community. Councilor Wallace said [Rocio] is also a contact for the Exchange Club, and helped find families in need the Club could assist. Colleen Rogers received the most nominations and has done numerous things in the community including the Saturday Market, Corn Festival Board (before the City took over the logistics), and the Community Theater. Colleen retired recently after 15 years with the City. Former Chief Schmitz was a longstanding employee (20 years), led the Project Santa and toy drive, Santa visits around town and fundraisers like 'No-Shave November'. Mid-Columbia Bus Company is the transportation hub for the school district. CA Harding suggested Council choose a primary and an alternate [Grand Marshal]. Mayor Ceja pointed out that Deanna had started the Rock Fairy Princess stuff out of her own pocket. It has grown, and the community has really responded to it. Councilor Seney said Deanna had mentioned she's really busy [the day of Corn Festival], so thinks she's possibly saying no. Councilor Wick said he would like either Colleen or Rocio. Councilor Lee [inaudible]. Mayor

Ceja thought Council should pick just one person if we are going to have the [basketball team], as it gets complicated. Councilor Cox thought it would be good to honor both [former] employees. CA Harding said both could be put in the same vehicle. Councilor Seney agreed. Councilor Casarez thought it was a wonderful combination.

g) Multi-Jurisdictional Letter Sign-On Request from Marion County

CA Harding indicated the request letter had come to the City from Marion County. This letter felt to be of a political or policy nature, so he felt it best to bring it before Council. He thought it had something to do with the administration of the [Oregon] State Hospital – it appeared there were some rules being made that Marion County is seeing the negative effects of. Mayor Ceja recused herself from the discussion, based upon conflict of interest. Councilor Casarez said he wasn't necessarily a big fan of signing off on letters like this but felt comfortable supporting this issue. He said he would go with what the rest of the Council wanted to do. Councilor Wick said he would like to support it. Councilor Casarez moved to support Marion County's letter regarding the State Hospital, as sent to the City. Councilor Wick seconded. Council present, minus Mayor Ceja, voted unanimously in favor. Motion passed.

**CITY ADMINISTRATOR REPORT:**

CA Harding advised Council there were renditions of potential water tank designs in their meeting materials. He wanted to show Council samples, so the City could work toward a final design. In the City's Vision Plan, immersing art with new infrastructure projects is addressed. He said the [water tank] is a blank canvas. Councilor Lee thought it would be a good idea to get the elementary school involved [in the design]. Councilor Casarez agreed. APWD Etzel brought up that the life of a wrap for the tower (non-paint design adhered to the tank) would be 15-20 years. CA Harding said that if the tank was painted, the life would be closer to 30 years (or longer, depending). There are 2 types of tanks being put into the proposal: a welded seal tank (which is what we currently have) and a steel-bolted tank. The exterior design could be altered depending on what type of tank is chosen. Councilor Wallace said she liked the forest design, but the tank wouldn't be in the middle of a forest.

The next 2 agendas will be very heavy. There will be multiple public hearings and multiple ordinances. The budget hearing and shared revenue will be at the June 12<sup>th</sup> meeting. The annual utility rate resolution will have to be approved. On June 26 the Parks Master Plan, the Comprehensive Plan amendments, and the Master Communications ordinance will be up for approval. There are 3 ordinances that House Bill (HB) 3115 affects, which are being finalized right now. That packet will be out early, and Staff will be attempting to have all of that done within one action meeting. Most of [the ordinances] will have the emergency clause, which enacts them immediately instead of waiting 30 days. There are a couple of franchise agreements that expire on June 30<sup>th</sup>, and Staff would like to have the Master Fee Schedule approved before that time. The ordinances relating to House Bill 3115 must be enacted by June 30<sup>th</sup>, per statute.

**MAYOR/COUNCIL REPORTS AND INITIATIVES:**

Mayor Ceja said there were some spoof emails going around with her name on them.

**GOOD OF THE ORDER: None**

**CORRESPONDENCE:**

CA Harding said Marion County has an open position for an elected official on the Public Safety Coordination Council. He had information on the Council, as well as an application. He thought there were 1 or 2 positions open.

Mayor Ceja adjourned the meeting without prejudice at 7:49PM.

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Angelica Ceja, Mayor

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Ron Harding, City Administrator

/s/ Respectfully submitted by Traci Nichols, City Clerk