



595 Main St. Aumsville, Oregon 97325  
(503) 749-2030 • TTY 711 • Fax (503) 749-1852  
[www.aumsville.us](http://www.aumsville.us)

---

## AUMSVILLE CITY COUNCIL

### May 8, 2023 Meeting Minutes

Mayor Angelica Ceja called the meeting to order at 7:00PM. Present in-person were Mayor Angelica Ceja, Councilors Scott Lee, Della Seney, Katie Wallace, Douglas Cox and Walter Wick. Council absent: Nico Casarez. Staff present: City Administrator (CA) Ron Harding, Assistant Public Works Director Matthew Etzel and City Clerk Traci Nichols. The meeting was video recorded to be released later.

**AGENDA APPROVAL:** Councilor Seney moved to approve the Agenda as presented. Councilor Cox seconded. Council present unanimously voted to approve the Agenda.

**PRESENTATIONS:** None.

**VISITORS:** None.

**PUBLIC COMMENT:** None.

**CONSENT AGENDA:**

- a) Minutes from April 24, 2023 Work Session
- b) Payroll Register and Accounts Payable

Councilor Seney moved to approve the Consent Agenda as presented. Councilor Cox seconded. Council present unanimously voted to approve the Consent Agenda.

**PUBLIC HEARING: None**

**OLD BUSINESS: None**

**NEW BUSINESS:**

**a) TAG – Integrator of Record**

Assistant Public Works Director Matthew Etzel addressed Council. He indicated that a few months ago, Westech Engineering put out a request for proposals on the City's behalf for an integrator of record. This is an entity that does the City's telemetry work for the Wastewater Treatment systems and all the City's monitoring and automation. He said the City has worked with TAG for years, and the Integrator was put out to bid so TAG could be used for projects coming up. There is a lot of computer logic going into these programs, and having the same company with all the systems really helps. If something happened in the middle of the night, the City could call TAG who would have a backup of the City's systems to remotely troubleshoot problems. TAG was the only entity that responded to the request for proposals.

They will work at an hourly rate, just like Westech. If the City had a job they wanted TAG to work on, the City would ask TAG to bid on it as any other contractor would. This also gives the City the ability to separate the programming part out of the contracts. A lot of the things going on right now have electronic components, and the components for the Wastewater Treatment Plant and pump stations are very delayed. This agreement would allow the City to contract the electronic portion to TAG, who would order the equipment up front – which would shorten lead times. Councilor Seney moved to authorize the City Administrator to enter into contract with The Automation Group known as 'TAG' for integrator of record for the City. Councilor Wick noted the contract was signed by a party with the last name of 'Wick' of whom he has no relation. Councilor Cox seconded. Council present unanimously voted in favor. Motion passed.

### **b) Boone Well #3 and Mill Creek Well #1 Drilling Project**

APWD Etzel advised Council that several months ago, the City identified Boone Park and Mill Creek Park as sites for 2 new City municipal wells. That project went out to bid and generated 3 proposals. The low bidder was Jones Drilling. Because of ARPA (American Rescue Plan Act) funding time constraints, it's time to move the project forward. Drilling would be done through the summer, and hopefully end by fall or winter (in Porter Boone Park). Drilling in Mill Creek Park can be done in the winter because it's closer to the asphalt. The City transferred water rights that weren't being used because the wells weren't producing. The wells had been rehabbed previously, which didn't work so the City decided to transfer water rights to a different location and drill the new wells. Councilor Seney moved to approve the award to Jones Drilling Company in the amount of \$516,680 for the drilling of Boone #3 and Mill Creek #1 wells from Fund 028-Water Improvement Fund. Councilor Wick seconded. Council present unanimously voted in favor. Motion passed. AWPD Etzel added that because this was grant funding, and the City wanted to ensure they would be reimbursed accordingly, the contract would be forwarded to Business Oregon to look over.

### **CITY ADMINISTRATOR REPORT:**

City Administrator Ron Harding reminded Council that tomorrow night was the Budget Committee meeting. He would like to complete the budget process in one meeting, following the City's previous trend. He said it was a fairly streamlined process.

There is a special meeting that is an Executive Session on the 11<sup>th</sup> [of May]. It should be a quick discussion on where we are in contract negotiations, and to obtain guidance from Council on where to go from there.

There are lots of actions going forward from now until the end of June. Multiple ordinances, park master plan updates, and lots of contracts.

CA Harding said the budget would be brought before Council on June 12<sup>th</sup> for adoption.

CA Harding brought up the Corn Festival Grand Marshal topic. He advised Staff is looking to Council for proposals on this year's Marshal. He encouraged Council to send any further names to Staff.

**MAYOR/COUNCIL REPORTS AND INITIATIVES:**

Mayor Ceja said she and Councilor Seney had gone to the Ways and Means Committee meeting on Friday to speak on the City's capital funding request. They were not called to speak, as they had already spoken on Wednesday. Councilor Seney said the City was given 48 hours to submit written testimony to the Legislative website, so if anyone wanted to do so, they had until Tuesday (May 9). Mayor Ceja said the community letter [of support] with citizen names and addresses had been submitted. Councilor Seney said that the citizens she had spoken to were impressed with the number of signatures received. Mayor Ceja said she was very impressed as well with the response from the community.

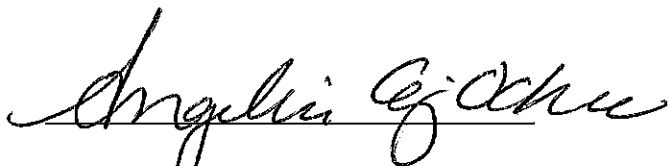
**GOOD OF THE ORDER:**

Councilor Wallace indicated she had attended an event with a great community response.

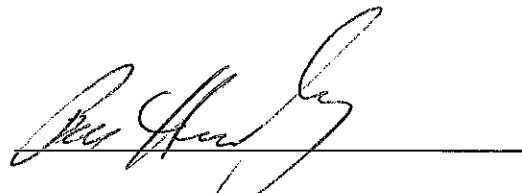
Councilor Seney said there had been a good Arbor Day event at the [elementary] school. Trees (saplings) had been handed out to students. She heard several reports on where trees had been planted.

**CORRESPONDENCE: None**

Mayor Ceja adjourned the meeting without prejudice at 7:17PM.



Angelica Ceja, Mayor



Ron Harding, City Administrator

/s/ Respectfully submitted by Traci Nichols, City Clerk

