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AUMSVILLE CITY COUNCIL

September 12, 2022 Meeting Minutes

Council Chair Angelica Ceja called the meeting to order at 7:00 PM. Present in-person were Councilors Angelica Ceja, Doug Ecclestone, Della Seney, Walter Wick, City Administrator (CA) Ron Harding, and City Clerk Colleen Rogers. Councilors Scott Lee, and Nico Casarez (arrived at 7:10 PM) joined via Zoom Conference call. Council absent: Mayor Derek Clevenger. The meeting was video recorded to be released later.

AGENDA APPROVAL: Chair Ceja called for a motion to approve the agenda. Councilor Seney moved to approve the agenda as presented by staff. Councilor Ecclestone seconded the motion. Motion APPROVED 5-0: (Yes: Councilors Ceja, Ecclestone, Lee, Seney, and Wick. No: None.)

VISITORS: There were no visitors and one online attendee. No public comment.

CONSENT AGENDA: Councilor Seney moved to approve the August 8, 2022 city council meeting minutes as presented. Councilor Ecclestone seconded the motion. Motion APPROVED 5-0: (Yes: Councilors Ceja, Ecclestone, Lee, Seney, and Wick. No: None.)

OLD BUSINESS: None

NEW BUSINESS:

(Action) Council reviewed the results of a Request for Proposal (RFP) for new accounting software. CA Harding gave an overview of the proposals that the city received and cited that the Caselle Inc proposal was the best fit for the City's needs and requested authorization to enter a contract with Caselle Inc. The software would include a combined package for accounting, payroll, utility billing, and court management solution. After a brief discussion Councilor Seney moved to authorize the City to award a contract to Caselle Inc for its integrated accounting software solution and maintenance, not to exceed \$94,070 plus annual support as presented by staff. Councilor Ecclestone seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, and Wick. No: None.)

(Action) Council reviewed the Water System Improvement Project-Wetland Delineation Westech Engineering proposal JO 2599.4041.0. CA Harding explained that the delineation is the next phase of the improvement project. There was no discussion and Chair Ceja called for a motion. Councilor Casarez moved to approve the Westech Engineering Proposal, JO 2599.4041.0, in the amount of \$16,000 for Water System Improvement Project – Wetlands Delineation Proposal from fund 028-636. Councilor Wick seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, and Wick. No: None.)

(Action) Council reviewed the PacifiCorp Franchise Agreement Extension. CA Harding reported that this franchise is on a 10 year renewal and this year it is up for review. PacifiCorp sent the city some changes to the agreement but due to staffing issues we have not been able to review them. Approval to extend the current franchise agreement to December 13, 2022 will allow time to seek legal counsel regarding the changes. He explained that the agreement expired on August 13, 2022, therefore, the ordinance will need to be declared an emergency in order to take place immediately. Chair Ceja gave the first reading of Ordinance 710, an ordinance extending the franchise granted to PacifiCorp dba Pacific Power via Ordinance 619; declaring an emergency and called for a motion. Councilor Seney moved to approve the first reading of Ordinance No. 710, an ordinance extending the franchise granted to PacifiCorp dba Pacific Power via Ordinance 619; declaring an emergency, as presented by staff. Councilor Ecclestone seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, and Wick. No: None.)

Because Council unanimously voted to approve the first reading of Ordinance No. 710, the second reading may be done at the same meeting. Chair Ceja gave the second reading of the ordinance by title only and called for a motion to approve and adopt. Councilor Seney moved to approve the second reading adopting Ordinance No. 710 an ordinance extending the franchise granted to PacifiCorp dba Pacific Power via Ordinance 619; declaring an emergency, as presented by staff. Councilor Wick seconded the motion. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, and Wick. No: None.)

Council reviewed the draft ordinance for amendments to Development Ordinance No. 705. CA Harding cited the Psilocybin and Marijuana measures that are going to be voted on November 8th and Council's discussion to put language within the development code that would create land use conditions of approval for this type of use. He commented that if one or both measures go through, it would become legal for these businesses to apply to the city as soon as the election is certified. CA Harding pointed out that development code amendments must go through a lengthy process, which can take a couple of months to be approved, and we need to start the process as soon as possible to be prepared for whatever the outcome is. He walked Council through the amendments in the draft ordinance and commented that we would also need to add an emergency clause for the ordinance to go into effect immediately. After a brief discussion, Council consensus was for staff to move forward with the amendment process.

CITY ADMINISTRATOR REPORT: CA Harding stated that Corn Festival revenues were up from last year, mainly due to doubling our corn sales this year. We had more than 130 volunteers that signed in and many that just pitched in and didn't sign in on our logs. He credits this to reaching out to local non-profit organizations who brought a good number of those volunteers. CA Harding stated that the profit will be around \$18,000 once all the revenue comes in and the final bills are paid. The funds will be distributed amongst local service groups that contribute to our community. He presented a distribution list to Council for their review. Council agreed that the distribution was reasonable. CA Harding stated that he would put together the contracts and bring them back to Council for final approval. There was a brief discussion regarding scheduling Corn Festival planning during a few Council meetings

between now and next year's event to gather input and keep the public apprised of planning progress.

CA Harding announced the newest staff members, Hayley Brewster and Kirsti Pizzuto, and reported that they are doing a great job.

MAYOR/COUNCIL REPORTS AND INITIATIVES: Councilor Casarez thanked everyone who helped at Corn Festival and a special thanks to Deanna Cox for her creativity and organization of the Corn Fest Rock Hunt.

GOOD OF THE ORDER: None

CORRESPONDENCE: None

The regular meeting convened into an Executive Session at 7:37 PM.

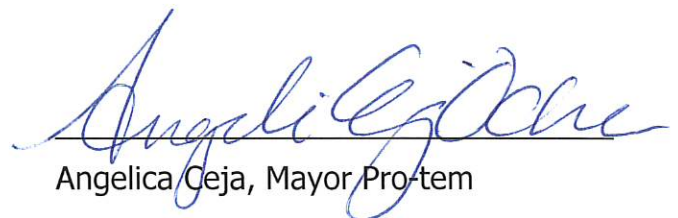
Council met under the authority of ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member, or individual agent. An executive session, and the discussion is off the record. Matters discussed are not to be disclosed. No decision was made in Executive Session.

Council reconvened the regular meeting at 7:56 PM.

There being no Executive Session outcome, Council Chair Ceja adjourned the meeting without prejudice at 7:56 PM.



Ron Harding, City Administrator



Angelica Ceja, Mayor Pro-tem