



595 Main Street, Aumsville, OR 97325
Office: (503) 749-2030 ~ FAX: (503) 749-1852
Email: rharding@aumsville.us

PUBLIC MEETING NOTICE

JOINT PLANNING COMMISSION and CITY COUNCIL MEETING

Via Zoom Video Conference

MONDAY, June 14, 2021

A G E N D A

1) CALL TO ORDER: 7:00PM

- a) Approve Agenda

2) PRESENTATIONS, PROCLAMATIONS, & VISITORS

- a) **Presentation: Republic Services Annual Report**
- b) **Public Comment:** Due to the COVID-19 Virus Council will conduct the meeting via Zoom conference call. Public Comment will be accepted from online attendees at this time. Comments are limited to 5 minutes and only for comments on items other than Public Hearings listed below. There is a public comment period within each hearing. You may also submit comments by emailing City Administrator Ron Harding at rharding@aumsville.us by noon on June 14, 2021.
- c) **Visitors:** For information about how to attend the meeting online, please visit our website <https://www.aumsville.us/citycouncil/page/city-council-regular-meeting-78> or email crogers@aumsville.us to request log in instructions.

3) CONSENT AGENDA: Action

- a) May 24, 2021 Council Meeting Minutes

4) PUBLIC HEARING: PUBLIC HEARINGS:

- a) Open **STATE REVENUE SHARING HEARING**
- A. Staff Report: Finance Officer Hoyer
 - B. Receive Public Comments on the Proposed Park Fund's Use of State Shared Revenue
 - C. Discuss Possible Uses of State Revenue Sharing Funds
 - D. Close Public Hearing
 - E. Council Deliberations
 - F. Council Decision:
 - Resolution No. 10-21 A RESOLUTION CERTIFYING MUNICIPAL SERVICES
 - Resolution No. 11-21 A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

- b) Open **BUDGET HEARING - Fiscal Year 2021-2022**
 - A. Staff Report: Budget Officer Harding / Finance Officer Hoyer
 - B. Testimony/Comments Questions
 - C. Close Public Hearing
 - D. Council Deliberations
 - E. Council Decision:
 - Resolution No. 12-21 A RESOLUTION ADOPTING THE 2021-2022 FISCAL YEAR BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAXES

5) OLD BUSINESS: None

6) NEW BUSINESS: (Action)

- a) Review for approval Wastewater Treatment Plant Geotechnical Proposal – Westech Engineering

7) CITY ADMINISTRATOR REPORT: (Information)

- a) Review Check Register May 20, 2021 through June 4, 2021
- b) Police Report: Chief Schmitz' Monthly Report
- c) Public Works Report: Director Oslie's Monthly Report

8) MAYOR AND COUNCILORS REPORTS:

- a) Corn Festival Grand Marshal Discussion

9) GOOD OF THE ORDER: Other Business May Come Before the Council at This Time

10) CORRESPONDENCE: None

11) EXECUTIVE SESSION: None

12) ADJOURNMENT

The City of Aumsville does not and shall not; discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Anyone wishing to speak on an agenda item should ask to be recognized by the Mayor or Chair at the beginning of that agenda item. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities must be made at least 48 hours prior to the meeting. Please call (503) 749-2030 and leave a message or Oregon Relay Service for TDD at (800) 735-2900.



REPUBLIC[®]
SERVICES

City of Aumsville

2021 Council Packet



Table of Contents	2
Service Overview	
Summary of Service	4
Aumsville Service Facts	5
Customer Counts	6
2020 Wild Fires Summary	7
2021 Ice Storm Update	8
Material Hauled	
Quarterly Hauling Data	10
Where the Material Went	12
Financial Review	
Statement of Income	14
Schedule of Expenses	15
35 Gallon Example	16
Additional Updates	
Company Updates	18
Glossary	20

Service

Services Available in Aumsville

Residential Collection Service

- Weekly, Monthly and On-Call garbage cart service
- Bi-Weekly recycling cart services
- Bi-Weekly Yard Debris cart collection service
- Curbside oil and household batteries (sealed in zip-lock bag) service (no car batteries at the curb)
- Seasonal service stops for customers gone more than three weeks

Commercial/Industrial Collection Services:

- Weekly waste collection
- Drop boxes for demolition and other extra large projects
- Recycling services tailored to specific business needs
- Multi-family garbage and recycling

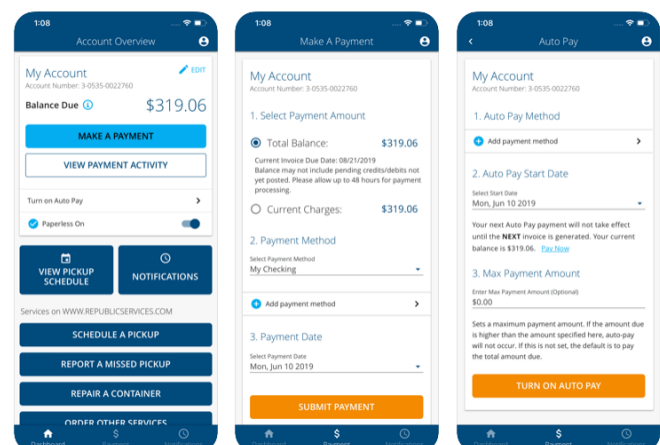
Other Services available for all customers:

- Temporary 3-yard front load and drop box service
- Drivers work all holidays, except Thanksgiving, Christmas and New Year’s Day
- Convenient payment via the Republic Services App (available for free on both Apple and Google devices)
- Christmas tree collection
- Woodburn Recycling Center



Republic Services 4.4
 Republic Services, Inc.
 ★★★★★ 4.4 • 2.3K Ratings
 Free

Screenshots iPhone iPad



2020 Aumsville Service Facts

We have **11** full-time drivers working **5** days a week

11 trucks servicing the City of Aumsville

Drivers are at the curbs of **1,278** Aumsville homes each week

There are approximately **156,962** residential containers picked up every year



Detailed Customer Counts

Residential	
20G Can	82
30-35 gallon cart	439
60-65 gallon cart	461
90-95 Gallon Cart	296



Commercial	
30-35 gallon cart	3
60-65 gallon cart	2
90-95 gallon cart	40
Frontload	30



Industrial	
Permanent	2
Temporary	37



Chart notes: This chart represents a single snapshot in time. Customer counts change monthly.

2020 Wildfires Update

Gave 57 front-line employees \$100 gift cards to help with unexpected expenses

Spent just over \$10,000 in temporary lodging expenses

Procured \$4,500 in additional PPE



Donated and distributed in collaboration with law enforcement
25,000 bottles of water and 1,800 sports drinks.

Ice Storm Update

At the peak, we had **109** coworkers without power

-Six employees and their families had to stay in hotels

Provided **\$2,700** to cover emergency lodging

Provided **\$4,200** for meal assistance

Procured **generators** for team members without power

More than **112** tons of storm debris hauled



Material Hauled

1st and 2nd Quarters Allocated Residential Tons

Material	Destination	Jan.	Feb.	Mar.	Apr.	May	June
Commingle	MRRF	5.82	4.99	6.53	10.09	8.37	0.20
	Total Transportation	17.98	13.16	13.60	12.10	13.60	23.20
Garbage/Wet Waste/ MSW	Marion County Burner	81.06	67.84	81.51	90.79	86.04	68.13
	MRRF	0.81	-	-	2.79	1.88	27.03
	Total Transportation	28.26	22.66	20.34	22.35	26.07	24.09
Yard Debris	MRRF	15.97	21.53	32.90	57.07	68.65	54.67
	Total Transportation	-	-	-	-	-	0.45

1st and 2nd Quarters Allocated Commercial Tons

Material	Destination	Jan.	Feb.	Mar.	Apr.	May	June
Cardboard	Garten	-	-	-	-	0.08	-
	Total Transportation	2.12	2.16	2.12	1.87	1.29	2.09
Commingle	Total Transportation	2.38	1.28	0.99	0.75	1.47	1.21
Garbage/Wet Waste/ MSW	Marion County Burner	12.92	12.61	12.66	11.43	10.90	10.76
	MRRF	-	-	-	-	0.02	2.73
	Total Transportation	3.88	2.24	2.86	2.07	2.77	2.80
Yard Debris	MRRF	-	-	-	0.31	-	-

1st and 2nd Quarter Industrial Tons

Material	Destination	Jan.	Feb.	Mar.	Apr.	May	June
Concrete	Kerr	-	-	-	2.00	-	-
Garbage/Wet Waste/ MSW	Browns Island	-	-	-	-	-	-
	MRRF	18.09	17.05	23.63	16.10	25.15	24.59
	Total Transportation	-	-	-	-	-	1.08
Sheetrock	American Gypsum	1.00	-	1.00	1.00	1.00	-
	Browns Island	-	-	2.00	3.00	3.00	-
Yard Debris	MRRF	-	-	-	-	-	-

Chart notes: In an effort to keep costs as low as possible, we have structured our routes by efficiency. Material is measured in pounds, tons, and yards, but primarily it is in tons and all other weights have been converted to tons using DEQ's conversion chart.

3rd and 4th Quarters Allocated Residential Tons

Material	Destination	July	Aug.	Sep.	Oct.	Nov.	Dec.
Commingle	MRRF	8.21	6.63	9.50	9.66	9.93	11.95
	Total Transportation	14.49	14.24	12.01	14.40	13.99	12.56
Garbage/Wet Waste/ MSW	Marion County Burner	92.27	83.19	86.91	86.37	81.46	93.85
	MRRF	7.84	2.36	0.78	0.91	-	-
	Total Transportation	23.55	24.12	28.70	33.22	29.59	29.66
Yard Debris	MRRF	43.23	31.69	35.30	43.63	44.18	32.23
	Total Transportation	-	-	-	-	-	-

3rd and 4th Quarters Allocated Commercial Tons

Material	Destination	July	Aug.	Sep.	Oct.	Nov.	Dec.
Cardboard	Garten	-	-	-	-	-	-
	Total Transportation	2.44	2.23	2.12	2.23	2.95	3.13
Commingle	Total Transportation	1.16	0.99	1.21	1.60	1.09	1.01
Garbage/Wet Waste/ MSW	Marion County Burner	12.79	12.31	12.41	12.97	13.36	13.04
	MRRF	0.12	0.34	-	-	-	-
	Total Transportation	2.59	2.51	2.59	2.45	2.58	3.30
Yard Debris	MRRF	-	-	-	-	0.15	-

3rd and 4th Quarter Industrial Tons

Material	Destination	July	Aug.	Sep.	Oct.	Nov.	Dec.
Concrete	Kerr	-	-	-	-	-	-
Garbage/Wet Waste/ MSW	Browns Island	2.50	-	-	-	-	-
	MRRF	60.50	25.06	22.73	29.50	29.68	58.78
	Total Transportation	-	-	-	-	-	-
Sheetrock	American Gypsum	-	-	-	-	-	-
	Browns Island	2.00	-	-	-	-	-
Yard Debris	MRRF	1.25	-	-	-	-	-

Chart notes: In an effort to keep costs as low as possible, we have structured our routes by efficiency. Material is measured in pounds, tons, and yards, but primarily it is in tons and all other weights have been converted to tons using DEQ's conversion chart.

Where the Material Went

Location	Address	Tons
American Gypsum	Salem, Oregon 97303	4.00
Browns Island	Salem, Oregon 97303	12.50
Garten	Salem, Oregon 97303	0.07
Kerr	Woodburn, Oregon 97071	2.00
Marion County Burner	Salem, Oregon 97305	1,342.93
MRRF	Salem, Oregon 97303	977.96
Total Transport	Woodburn, Oregon 97071	599.24



Financial Review

Statement of Income

4 Year Financials	2Y Actuals		2Y Forecasted	
	2019	2020	2021	2022
Revenue	\$588,217	\$654,443	\$654,443	\$654,443
Cost of Operations	\$481,718	\$520,650	\$513,796	\$526,964
Gross Profit	\$106,500	\$133,793	\$140,647	\$127,479
Sales, General and Administrative	\$69,263	\$50,953	\$51,702	\$52,469
Operating Income	\$37,237	\$82,840	\$88,944	\$75,010
Income Taxes	\$10,650	\$23,692	\$25,945	\$27,881
Net Income	\$26,587	\$59,148	\$62,999	\$47,129

Profit Compared to Acceptable Profitability Range (8% - 12%)

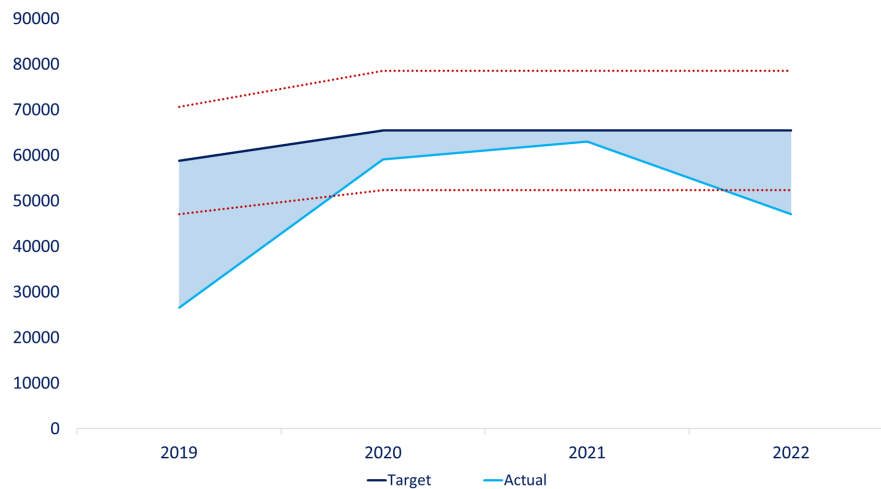


Chart notes: The light blue shaded area above represents the lost opportunity cost of not earning a 10% margin (10% is widely considered the mid-point of acceptable margins of 8% to 12%). The chart specifically shows profit for the two years prior and for the next two years projected assuming a rate adjustment is not implemented.

Schedule of Expenses

4 Year Financials	2Y Actuals		2Y Forecasted	
	2019	2020	2021	2022
<i>Cost of Operations</i>				
Labor	\$114,060	\$113,627	\$116,183	\$118,797
Repairs and Maintenance	\$12,493	\$14,048	\$14,048	\$14,048
Vehicle Operating Costs	\$16,355	\$16,886	\$21,108	\$31,661
Facility	\$10,764	\$20,378	\$20,378	\$20,378
Insurance	\$3,415	\$7,931	\$7,931	\$7,931
Disposal & Recycle	\$250,475	\$275,282	\$261,650	\$261,650
Franchise Fees	\$42,041	\$44,887	\$44,887	\$44,887
Other Operating Costs	\$12,436	\$7,517	\$7,517	\$7,517
Depreciation	\$19,678	\$20,094	\$20,094	\$20,094
Cost of Operations	\$481,718	\$520,650	\$513,796	\$526,964
<i>Sales, General and Administrative</i>				
Salaries and Coporate Overhead	\$43,416	\$33,321	\$34,071	\$34,838
Other SG&A Expenses	\$24,571	\$16,920	\$16,920	\$16,920
Bad Debt Expense	\$1,276	\$711	\$711	\$711
Sales, General, and Administrative	\$69,263	\$50,953	\$51,702	\$52,469

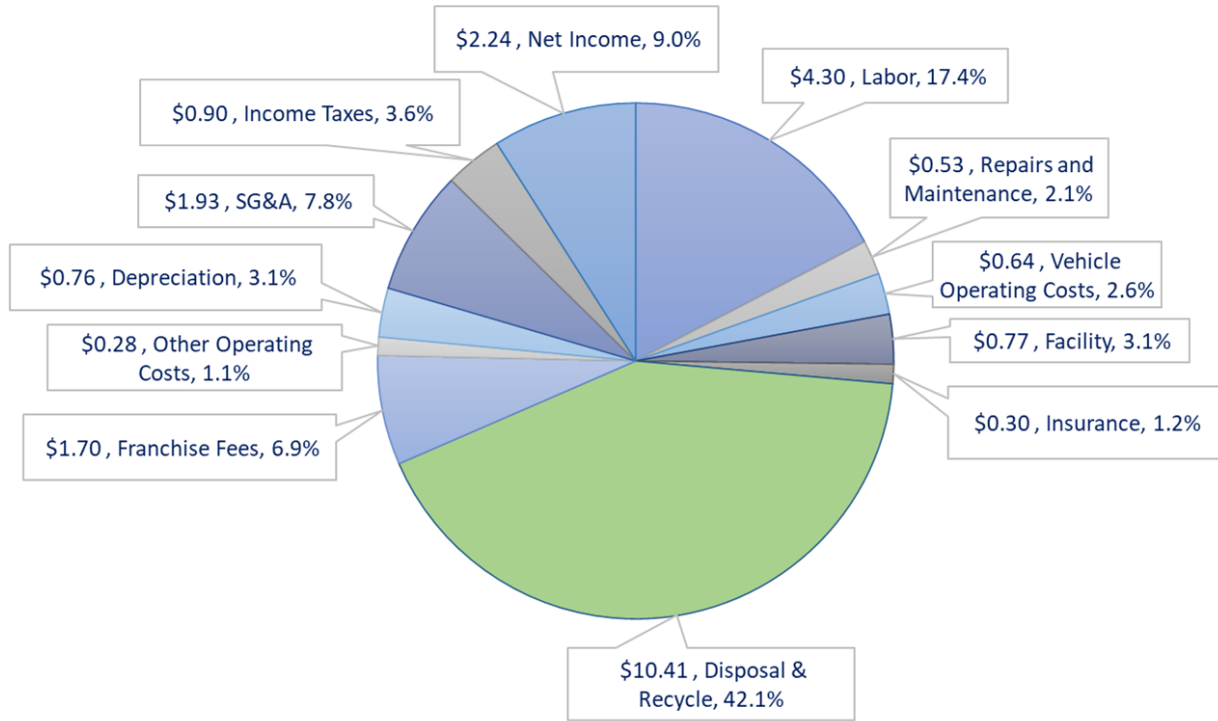
Chart notes: This expense schedule is based on NO rate adjustment taking effect for 2021-2022.

The only two line items that we would expect to see changed with a rate adjustment are Franchise Fees and Bad Debt.

* Some COSA expense classifications have changed in our 2020 reporting, consequently some 2020 expense line items may not align precisely with how expenses were previously reported.

What does my monthly payment go towards?

(based on 35 gallon customer rate)



Category	Percent	Amounts
Disposal & Recycle	42.1%	\$ 10.41
Labor	17.4%	\$ 4.30
Net Income	9.0%	\$ 2.24
SG&A	7.8%	\$ 1.93
Franchise Fees	6.9%	\$ 1.70
Income Taxes	3.6%	\$ 0.90
Facility	3.1%	\$ 0.77
Depreciation	3.1%	\$ 0.76
Vehicle Operating Costs	2.6%	\$ 0.64
Repairs and Maintenance	2.1%	\$ 0.53
Insurance	1.2%	\$ 0.30
Other Operating Costs	1.1%	\$ 0.28
	100%	\$ 24.75

Additional Updates

2030 Sustainability Goals

Sustainability Innovation Focus



SAFETY

Safety Amplified

0

Employee Fatalities

<2.0

Reduce our OSHA Total Recordable Incident Rate (TRIR) to 2.0 or less by 2030



PEOPLE

Engaged Workforce

88%

Achieve and maintain employee engagement scores at or above 88% by 2030



CLIMATE LEADERSHIP

Climate Leadership

35%

Reduce absolute Scope 1 and 2 greenhouse gas emissions 35% by 2030 (2017 baseline year)
APPROVED BY SBTI

40%

Increase recovery of key materials by 40% on a combined basis by 2030 (2017 baseline year)

50%

Increase biogas sent to beneficial reuse by 50% by 2030 (2017 baseline year)



COMMUNITIES

Charitable Giving

20M

Positively impact **20 million people** by 2030

Continue to Modernize Programs



Ensure collection assumptions reflect current reality across residential and commercial lines of business



Evaluate program recyclables that offer the best benefit to the planet



Consider better metrics to track recycling success



Increase public education, leading to lower contamination and better commodity values

Priority on Safety and Business Continuity



Proper PPE, in greater frequency



Plexiglass partitions



Leverage outdoor locations where possible



Create additional breakrooms, bathrooms and meeting rooms



Additional and more frequent cleaning and sanitation procedures



Glossary

Allocated Weights **Allocated weights** refers to the proportional amount of material based upon a city's percentage of the total division's hauls.

Bin **Bin** means container provided by Franchisee, used by customers for the containment and disposal of recyclable material.

Can **Can** means container owned by a customer, used for the containment and disposal of solid waste. The customer's use of a can requires manual collection.

Cart **Cart** means container provided by Franchisee, used by a customer for the containment and disposal of solid waste or recyclable material. The customer's use of a cart requires automated collection service.

Contract Group **Contract group** is a reference to a specific franchise.

Commingle & Mixed Recycling **Commingle and Mixed Recycling** means the process where two or more types of recyclable materials are collected together (i.e., not separated) in a combination allowed by the City Administrator, and as approved by the Oregon Department of Environmental Quality.

Compact & Compaction **Compact and Compaction** means the process of, or to engage in the shredding of material, or the manual or mechanical compression of material.

Container **Container** means can, cart, bin, drop box, receptacle, or other vessel used for the disposal of solid waste, recyclable material or yard waste that has been approved by the City Administrator and into which solid waste, recyclable material or yard debris may be placed for collection.

Dispose or Disposal **Dispose or Disposal** means the accumulation, storage, discarding, collection, removal, transportation, recycling or resource recovery of solid waste.

Division **Division** refers to Republic Services of Marion County as a whole hauling company.

Drop Box **Drop Box** means a single container designed for storage and collection of large volumes of solid waste or wastes or recyclable materials, which is usually ten cubic yards or larger in size, and provides for transportation of large volumes of solid waste or recyclable materials and is transported to a disposal or processing site for transfer, landfilling, recycling, materials recovery or utilization and then emptied and returned to either its original location or to some other location.

Hazardous Waste **Hazardous Waste** means, but is not limited to, any amount of waste listed or characterized as hazardous by the United States Environmental Protection Agency or any state agency pursuant to the Resource Conservation and Recovery Act, and including future amendments thereto, and any other Applicable Law including, but not limited to, any hazardous wastes as defined by ORS 466.005

Household Hazardous Waste **Household Hazardous Waste** means any discarded or unwanted chemical, material, substance or product that is or may be hazardous or toxic to the public or the environment, is commonly used around households and is generated by the household.

Infectious Waste **Infectious Waste** means biological waste, cultures and stocks, pathological waste, and sharps, or as infectious waste is defined in ORS 459.386.

Pilot Program **Pilot Program** means a program which allows Franchisee to offer services on a trial basis for six months or less and to determine rates for such services outside the approved rate structure. City Council approval is required prior to implementation of a pilot program.

Putrescible Material **Putrescible Material** means organic materials that can decompose, which may create foul-smelling, offensive odors or products.

Recyclable Material **Recyclable Material** means any material or group of materials that can be collected and sold for recycling at a net cost equal to or less than the cost of collection and disposal of the same material and excludes excluded waste.

Recycling **Recycling** means any process by which solid waste is transformed into new or different products in such a manner that the original products may lose their original identity. As used in this Ordinance, recycling includes the collection, transportation and storage of solid waste, done in order to place the solid waste in the stream of commerce for recycling; or for resource recovery.

Resource Recovery **Resource Recovery** means the process of obtaining useful material or energy resources from solid waste, including reuse, recycling, and other material recovery or energy recovery of or from solid wastes.

Solid Waste

Solid waste means all useless or discarded putrescible and non-putrescible materials, including but not limited to garbage, rubbish, refuse, ashes, paper, cardboard, sewage sludge, septic tank and cesspool pumpings, or other sludge, useless or discarded commercial, industrial, demolition, and construction materials, discarded or abandoned vehicles or parts thereof, discarded home and industrial appliances, manure, vegetable or animal solid and semi-solid wastes, and dead animals as defined in ORS 459.386. Solid waste does not include excluded waste.

Source Separation

Source Separation means the separation of waste materials by the generator in preparation for recovery by recycling or reuse.

Special Service

Special Service means collection of bulky waste, including furniture, appliances and large quantities of waste.

Total Source Separation

Total Source Separation means the complete separation by the source generator or producer of the waste by type or kind of waste from all other types or kinds of waste.

Waste

Waste means any material that is no longer wanted by or is no longer usable by the generator, producer or source of the material, which material is to be disposed of or to be resource-recovered by another person. Even though materials which would otherwise come within the definition of "waste" may from time to time have value and thus be resource-recovered does not remove them from this definition. Source-separated wastes are "wastes" within this definition. Garbage is also known as Municipal Solid Waste (MSW)

Yard Debris

Yard Debris means grass clippings, leaves, tree and shrub prunings of no greater than four inches in diameter, or similar yard and garden vegetation. Yard Debris does not include dirt, sod, stumps, logs or tree/shrub prunings larger than four inches in diameter.



Aumsville Council Packet Developed by
Travis Comfort, Municipal Contract Administrator



We'll handle it from here.®



595 Main St. Aumsville, Oregon 97325
(503) 749-2030•TTY 711•Fax (503) 749-1852
www.aumsville.us

AUMSVILLE CITY COUNCIL

Minutes – May 24, 2021

Council President Angelica Ceja called the meeting to order at 7:00 PM via Zoom Conferencing. Council present were Councilors Nico Casarez, Angelica Ceja, Doug Ecclestone, Scott Lee, Della Seney, and Walter Wick. Council absent: Mayor Derek Clevenger. City Administrator Ron Harding (CA Harding) and City Clerk Colleen Rogers (CC Rogers) were also present via Zoom. The meeting was video recorded to be released later.

AGENDA APPROVAL: Councilor Casarez moved to approve the agenda as presented. Councilor Ecclestone seconded. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Lee, Ecclestone, Seney, and Wick. No: None.)

VISITORS AND PUBLIC COMMENT: There was one online attendee and there was no public comment. Login information was provided for members of the community to make public comment at this time and listen to the discussion.

CONSENT AGENDA: Council reviewed the May 10, 2021 Council meeting minutes. Councilor Seney moved to approve the consent agenda as presented. Councilor Wick seconded. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Lee, Ecclestone, Seney, and Wick. No: None.)

PUBLIC HEARING: None

OLD BUSINESS: None

NEW BUSINESS:

Council reviewed the G3 Restaurant OLCC Liquor License application. CA Harding explained the new owners of the Pizza Peddler building are applying for a full service liquor license. He also pointed out that they are wanting to do some improvements to the property and have started a Type 1B process with the city for the project. He stated that the OLCC license is what is before Council at this meeting and introduced Treva Gambs, owner of G3 Restaurant, LLC and new owner of the building at 325 Main St. She told Council how excited she is to be part of the

Aumsville business community. She stated that she also owns the Gamberetti's Restaurants in Salem and Albany. They have been in Salem for 11 years and Albany just over two years. Council members welcomed her to the community and thanked her for attending the meeting. Councilor Casarez moved to authorize the city administrator to sign and approve the Liquor License application for G3 Restaurant at 325 Main Street in Aumsville Oregon. Councilor Ecclestone seconded. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Lee, Ecclestone, Seney, and Wick. No: None.)

Council reviewed Resolution No. 08-21 A RESOLUTION ESTABLISHING WATER AND SEWER RATES FOR THE CITY OF AUMSVILLE. Councilor Ceja asked for Public Comment there being none, she asked for a staff report. CA Harding stated this is our annual programmed 3% inflationary increase. He explained that this was part of our Budget Committee discussion as part of our fiscal policy plan. This resolution is the final step in the approval process. Councilor Seney moved to approve Resolution No. 08-21 setting water and sewer rates effective June 1, 2021 through May 31, 2022. Councilor Wick seconded. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Lee, Ecclestone, Seney, and Wick. No: None.)

Council reviewed Resolution 09-21 A RESOLUTION ESTABLISHING UPDATED CITY SERVICE FEES AND PUBLIC RECORDS/INFORMATION REQUEST POLICY. Councilor Ceja asked for Public Comment there being none, she asked for a staff report. CA Harding explained staff is recommending two changes to the fee schedule. Staff proposed that all business licenses will now have a fee of \$25 for the first year, with a \$10 renewal, and a one year expiration. Staff also proposed eliminating the interpreter fee from the court fees section. Councilor Casarez moved to approve Resolution 09-21 updating the city service fees and public records/information request policy. Councilor Seney seconded. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Lee, Ecclestone, Seney, and Wick. No: None.)

Council reviewed the GSI/Westech Sub-Consultant proposal for additional services to complete Task 4 Water Rights Search and Task 5 Well Siting Study as part of the city's current contract with Westech Engineering. Councilor Casarez moved to approve the GSI Proposed Sub-consultant Services for Westech Engineering to complete Task 4 and 5 as described in the proposal not to exceed \$30,550, from the water system development fund 024-800. Councilor Seney seconded Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Lee, Ecclestone, Seney, and Wick. No: None.)

Council reviewed the proposal for the purchase of two new Public Works vehicles. CA Harding reported that both vehicles will be 4x4 which was identified as a need after the ice storm in February. He explained that it also fully equips the Public Works department with vehicles for each employee that works independently most of the time. Councilor Casarez moved to approve the as presented. Councilor Ecclestone seconded Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Lee, Ecclestone, Seney, and Wick. No: None.)

City Administrator Report: CA Harding informed Council that we will not be renting out the community center due to the kitchen remodel that is still in the works. Reservations for the Porter-Boone Park shelter have also been on hold. With the recently updated COVID guidelines, staff will be revisiting opening reservations again.

Councilor Casarez inquired about the current US Census results and how it could affect the amount of grant dollars that the city would qualify for to buy down the cost of the necessary updates to our wastewater treatment system and it was discussed.

MAYOR/COUNCIL REPORTS AND INITIATIVES: None

GOOD OF THE ORDER: None

CORRESPONDENCE: None

EXECUTIVE SESSION: None

The meeting adjourned without prejudice at 7:41 PM

Angelica Ceja, Mayor Pro-tem

Ron Harding, City Administrator



595 Main St. Aumsville, Oregon 97325
(503) 749-2030•TTY 711•Fax (503) 749-1852
www.aumsville.us

TO: Mayor Clevenger and City Council
FROM: Ron Harding, City Administrator
Joshua Hoyer, Finance Officer
Date: June 14, 2021
Subject: 2021-2022 State Revenue Sharing Hearing

A. State Revenue Sharing Hearing:

Before the City can receive money from the State Revenue Sharing program budget can be adopted, the City must hold a public hearing to consider public testimony on the proposed use of state revenue sharing funds to be received by the City. At the conclusion of the public hearing, the City Council must approve a resolution to receive state revenues that have been anticipated and allocated in the budget. The city must also certify that it provides four or more municipal services, the list of which are included in the attached Resolution 10-21.

Resolution No. 10-21 A RESOLUTION CERTIFYING MUNICIPAL SERVICES

Recommended Motion: **I move to approve Resolution 10-21 Certifying Municipal Services.**

Resolution No. 11-21 A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

Recommended Motion: **I move to approve Resolution 11-21 Declaring the City's Election to Receive State Revenues.**

RESOLUTION NO. 10-21

A RESOLUTION CERTIFYING MUNICIPAL SERVICES.

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning, and subdivision control
- (7) One or more utility services,

and

WHEREAS, city officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now therefore,

BE IT RESOLVED, that the City of Aumsville hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- (1) Police protection
- (2) Street construction, maintenance, and lighting
- (3) Sanitary sewer
- (4) Storm sewers
- (5) Planning, zoning, and subdivision control
- (6) Water utility services.

ADOPTED by the Aumsville City Council the 14th day of June, 2021.

Derek Clevenger, Mayor

Attest:

Ron Harding, City Administrator

RESOLUTION NO. 11-21

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES

WHEREAS, The City annually elects to receive state revenues, now therefore,

BE IT RESOLVED that, pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2021-22.

CONSIDERED AND PASSED BY THE AUMSVILLE CITY COUNCIL ON THE 14th DAY of June 2021.

Derek Clevenger, Mayor

ATTEST:

Ron Harding, City Administrator

I certify that a public hearing before the Budget Committee was held the 11th day of May, 2021, and a public hearing before the City Council was held 14th day of June, 2021, giving citizens an opportunity to comment on use of State Revenue Sharing.

Ron Harding, City Administrator



595 Main St. Aumsville, Oregon 97325
(503) 749-2030•TTY 711•Fax (503) 749-1852
www.aumsville.us

To: Mayor Clevenger and City Council

From: Ron Harding, City Administrator
Joshua Hoyer, Finance Officer

Date: June 14, 2021

Subject: Adoption of the FY 2021-22 Budget

Recommendation

Staff recommends adoption of the budget as approved by the Aumsville Budget Committee, with minor clerical and budgetary corrections.

Background

The Aumsville Budget Committee convened on May 11, 2021, to develop the 2021-2022 Fiscal Year Budget. Following approval by the Budget Committee, the city's projected beginning cash balances were reviewed and remain unchanged. Prior to adoption of the budget, a final public hearing is required per ORS 294.920 where any person may appear for or against any item in the budget document.

Current Situation

There are two possible actions available regarding the proposed budget:

1. Adopt the budget as approved by the budget committee, with no changes.
(Recommended)
2. Direct the Budget Officer to make other adjustments to the budget prior to adoption.

Resolution No. 12-21 A RESOLUTION ADOPTING THE 2021-2022 FISCAL YEAR BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAXES

Recommended Motion:

I move to approve Resolution 10-20 Adopting the 2021-2022 Fiscal Year Budget in the amount of \$12,104,920, as presented, and to levy taxes at the permanent rate of \$3.6327 per \$1,000 of assessed value.



Annual Budget

Fiscal Year 2021-2022

Table of Contents

Budget Committee Members	i
Budget Message.....	ii
Budget Highlights.....	vi
Operating Funds Charts	xi
Budget Details	1
General Fund (010)	1
Police Fund (011)	5
Water Fund (012).....	8
Sewer Fund (013).....	11
Street Fund (014)	14
Park Fund (015).....	17
Public Works Equipment Fund (016)	20
Special Projects Fund (017).....	21
Sewer Improvement Fund (019).....	22
Vehicle Replacement Fund (020).....	23
City Reserve Fund (022)	24
Water System Development Charge Fund (024)	25
Major Office Equipment Reserve Fund (027)	26
Water Improvement Fund (028).....	27
Sewer System Development Charge Fund (029)	28
Transportation System Development Charge Fund (030)	29
Bikeway/Pedestrian Fund (031).....	30
Park System Development Charge Fund (032)	31
Storm Drainage System Development Charge Fund (034)	32
OPRD Local Government Grants Fund (035).....	33
Investing in Aumsville Families and Children Fund (036)	34
2021-2022 Salary Step Plan	35

City of Aumsville, Oregon
Fiscal Year 2021-2022 Budget

Aumsville Budget Committee

Council Members

Citizen Members

Mayor Derek Clevenger

Tammy Bennett

Nico Casarez

Douglas Cox

Angelica Ceja

Amy Evans

Doug Ecclestone

Kim Ferguson

Scott Lee

Ray Mandyck

Della Seney

Katie Wallace

Walter Wick

Karla Willmschen

Aumsville Budget Message

2021-2022

To: Mayor Clevenger and Budget Committee Members

From: Ron Harding, Budget Officer
Joshua Hoyer, Finance Officer

Date: April 30, 2021

I am pleased to present to the council and community a sustainable budget outlook for our community for the immediate future. Despite a challenging year of closures due to Covid -19 our community has shown is resiliency to the challenging times. The proposed budget has many positive attributes to our city operations now and in the future. The Proposed Fiscal Year 2021-2022 City of Aumsville budget will continue to fund the high-quality city services that Aumsville has come to expect and rely on, while focusing on some of the projects included Downtown business district improvements, park projects and continuing community engagement opportunities.

This budget document provides a summary of proposed revenues and expenditures within each fund and utilizes economic guidance from various local and regional agencies, as well as programmed salary step plans and benefits. It also anticipates various improvement projects and other major purchases as outlined by the city's capital improvement plans and approved by the city council.

This year we expect to see very little new construction and corresponding revenues, including system development charges, over our previous budget cycle. We expect to see all other revenues to increase this year based on a standard inflationary rate.

We continue to work toward city council goals, and our budget continue to include a downtown beautification project and a small business village project to enhance community events, formation of an arts program and continuation of the city community outreach activities to include community events.

The following financial policies are proposed to help the City maintain fiscal stability while continuing to provide a high level of service to those in its community:

- The City will operate on a structurally balanced budget. Ongoing operating expenses will be paid from operating revenues. One-time expenses will be spent from one-time resources, such as surplus funds, grants, capital reserves, development fees, etc.
- The City will maintain an ending fund balance equal to at least 90 days of operating expenses within each of its operating funds, in order to provide resources adequate to cover operating expenses which occur at the beginning of the next fiscal year before the city receives property taxes, charges for services, and other resources.

- The City will continue the current level of service in all departments of operation, while also creating an additional full-time Utility Worker position in Public Works.
- The City will pursue grants or other funding assistance, where practical, to aid in completing projects outlined in the City's capital improvement plans.

The proposed 2021-22 fiscal year budget builds on significant steps taken by the City to help recover and sustain a healthy financial position. The scheduled 3% water and sewer rate increases help to offset the rising operating costs incurred from those services. Each department has implemented what we refer to as a hold-the-line budget, in which the appropriation for expenditures listed under the Materials & Services category are anticipated to be level with the current year's spending authority. Variation from these expenditure levels was discussed with the department heads to explain why additional resources will be needed. The city council and staff continue to work toward challenges in improving our community infrastructure and the city has positioned itself to accomplish many needed projects.

To ensure service levels are supported throughout the community, the City will continue to employ the same Full-Time Equivalent (FTE) staffing levels in each department, except one addition to the public works department. This includes six employees at City Hall, six at Public Works, and eight full-time employees in the Police Department.

Personnel Services are anticipated to increase by an average of about 3.4% across the various operating funds, as a result of salary step increases, step plan updates, the first of three negotiated 2% Cost of Living Adjustments to the salary plan, and a 2.6% increase in health, dental and vision benefits provided through Citycounty Insurance Services. PERS expenses are also expected to rise by at least 10% with the biennial rate update.

There are no major changes to the accounting policies of the City of Aumsville. To ensure observance of limitations and restrictions placed on the use of the money available to the city, the accounts are maintained in accordance with the principles of "fund accounting." This is the procedure by which revenues and expenditures for various purposes are classified, for accounting and reporting purposes, in account groups that are in accordance with activities or objectives specified under an adopted budget. These various accounts are called funds and are grouped into Governmental Fund, Proprietary Fund, and Fiduciary Fund categories and the following five fund types:

- General Fund
- Enterprise Funds
- Special Revenue Funds
- Reserve Funds
- Debt Service Fund

The basis of accounting utilized by the city closely resembles the cash basis of accounting; whereby revenues are recognized when received rather than when earned, and expenditures are recognized when paid rather than when the obligations are incurred.

The budget sheets comprise the actual resources and expenditures from the audits of two prior years, the current year's adopted budget, the projected actual resources and expenditures for the current year, and

a proposed budget for next year. Funds are divided into the following category levels: Personal Services, Materials & Services, Capital Outlay, Transfers, Debt Service, Operating Contingency, Reserved for Future Expenditure, and Unappropriated Ending Fund Balance.

A copy of this proposed budget is available for review on the city's website and will be available at City Hall when normal operations resume.

Thank you,

Ron Harding - City Administrator
Joshua Hoyer - Finance Officer



Mayor Clevenger Della Seney Angie Ceja Nico Casarez Doug Ecclestone Scott Lee Walter Wick

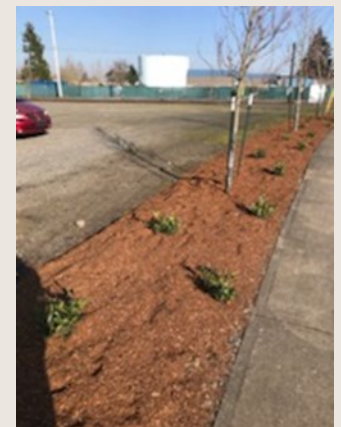
The Aumsville City Council is pleased to present these budget highlights for the community. The entire budget follows, so our community can look over the budget details. Our hope is this page will provide a quick snapshot of important pieces of our budget .

2021-2022 Budget = \$12,117,562
\$896,000 from property taxes

This budget shows the value in maintaining an active, healthy financial position. The budget committee continues to make prudent and conservative choices. We want to thank them for their work; in just a couple of years we have made remarkable progress.

The city's financial position has gradually improved over the past three years, allowing us to focus on community projects, like the dog park and wheelchair park equipment. It's also positioning the city to complete much needed infrastructure projects like an emergency generator for our water system. We have a lot to do and many challenges ahead but we're working to meet those challenges.

Main Street Beautification Project Completed 2020



GENERAL FUND

The budget estimates General Fund resources of \$2,232,918.

The general fund is our most flexible pool of resources. Transfers from this fund help support police and park services as well as special projects to meet the city council's goals for our community. The revenues are made of property taxes, fees for services provided by the city, franchise agreements, and new construction. Special projects like completing our small village to grow Saturday Market, enhancing community events, and continuing to implement the city's vision are all included in this general fund budget. The city will maintain a 90-day cash reserve and continue to meet the expectations of our community.

SATURDAY MARKET



Saturday Market is expanding this year to occur every Saturday, starting in June and going until mid-September. We have already seen increased vendor excitement with this change.

The Tiny Village has building permits approved, and the groundwork and forms ready for concrete. We will be starting construction soon. The project is funded by a grant from Marion County and will help us build on our Saturday Market.

COMMUNITY CENTER KITCHEN

We are in the process of updating the community center kitchen. We received a small grant from Pacific Power Foundation, and the remainder of the costs will come from the building maintenance fund. The project is budgeted to cost approximately \$32,000.





The City dedicates property tax revenue and the public safety fee revenue to maintaining 24-hour police protection.

The city was able to support local business with \$50,000 in hassle free grants. Working with the fire district, staff, the community, and local businesses we have managed our COVID pandemic response as well as most communities.



The city council and staff maintained safe community events throughout the year. Based on restrictions by the Governor's office, we were required to cancel some events. We still produced Saturday Market, the Summer Children's Program, Movies in the Park, Easter Parade, a virtual Tree Lighting, Santa Visits and, don't forget, our Great Corn Giveaway and scavenger hunt.



CHALLENGES

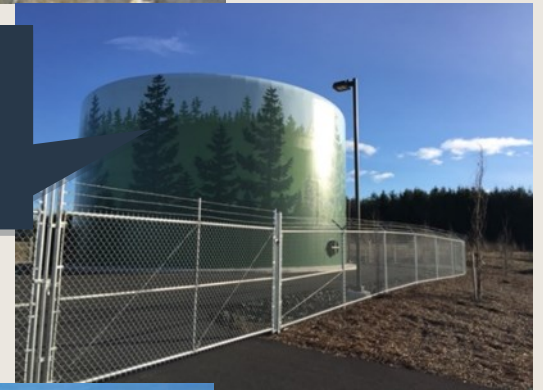
We have major water and wastewater projects on the horizon. We have already started approaching federal, state, and county agencies for funding assistance.

We have completed a stream study and are working on the initial engineering report for our wastewater treatment system. Currently we are under an order with DEQ because our system releases too much ammonia. To fix this, we'll need to build a mechanical plant which will cost between \$12-15 Million.



We need to address stormwater.

We need to construct a new reservoir.



We are under an enforcement agreement with DEQ and must build a wastewater treatment facility.

The Water Fund & Sewer Fund revenue projections include:

+3% water rates

+3% sewer rates, which are anticipated to take effect June 1, 2021.

City council and staff are working hard to find support to fund the \$12-million dollar wastewater facility required by DEQ.

ADDITIONAL PROJECTS

We are installing an emergency generator for the million-gallon reservoir.



We are installing accessible playground equipment.



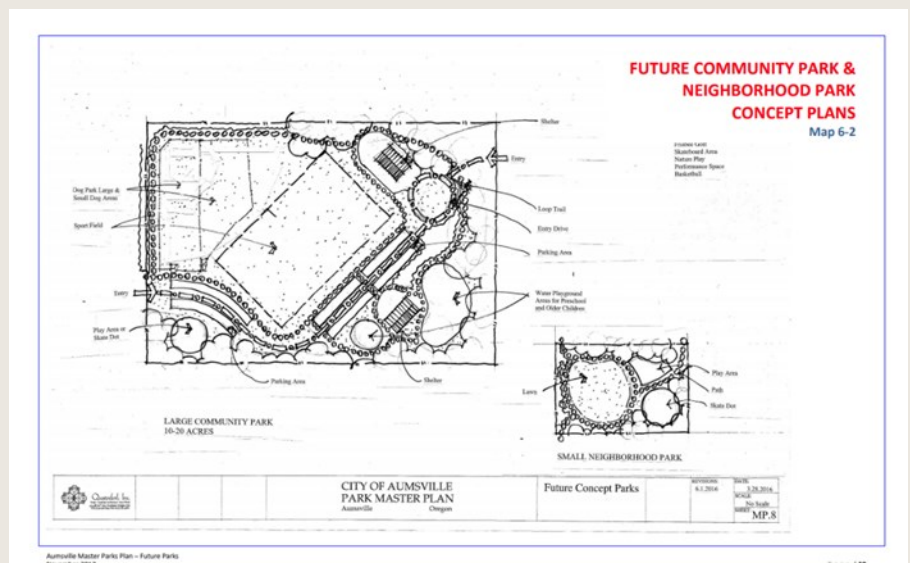
The city is developing a Community Art Program.



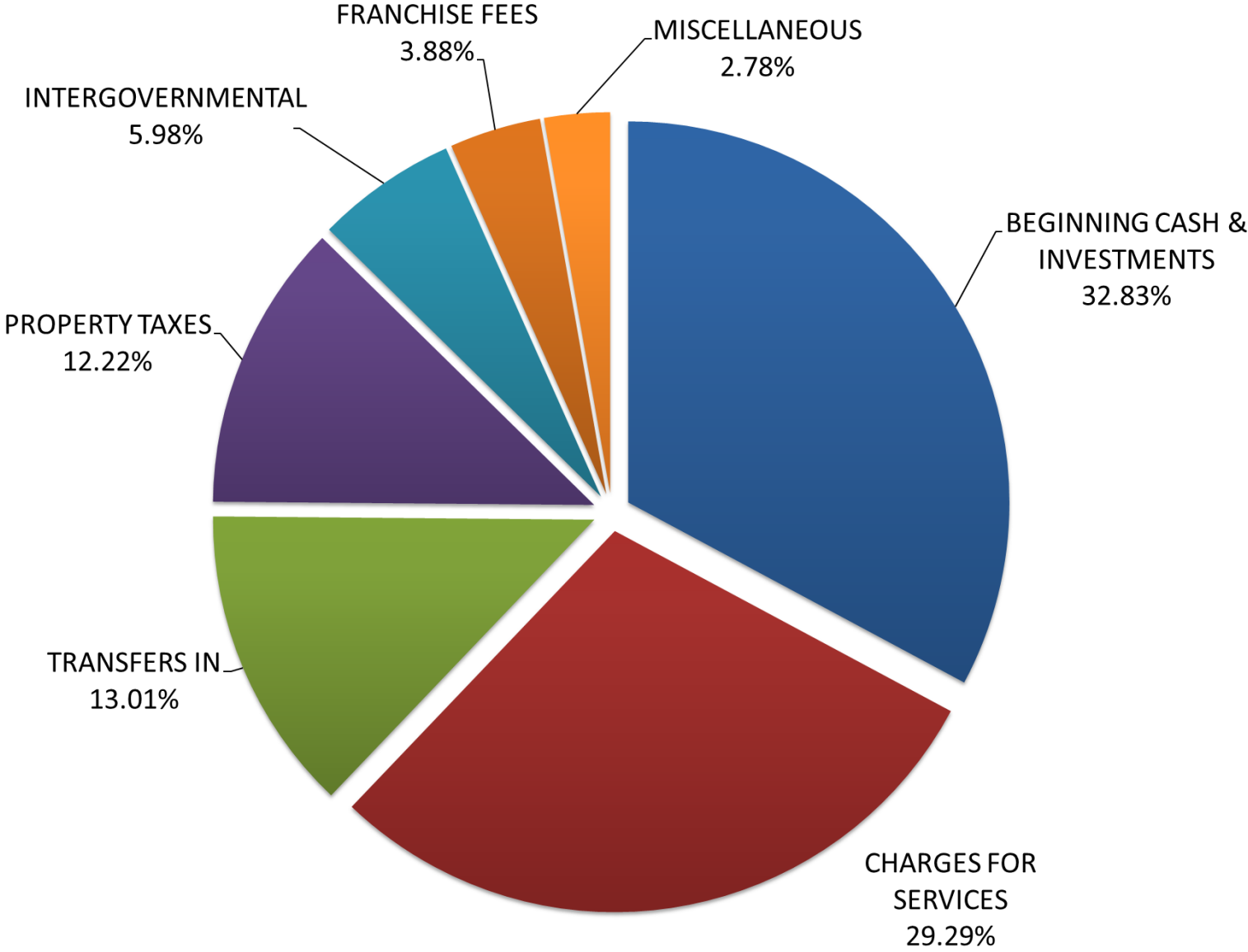
We are building a dog park.



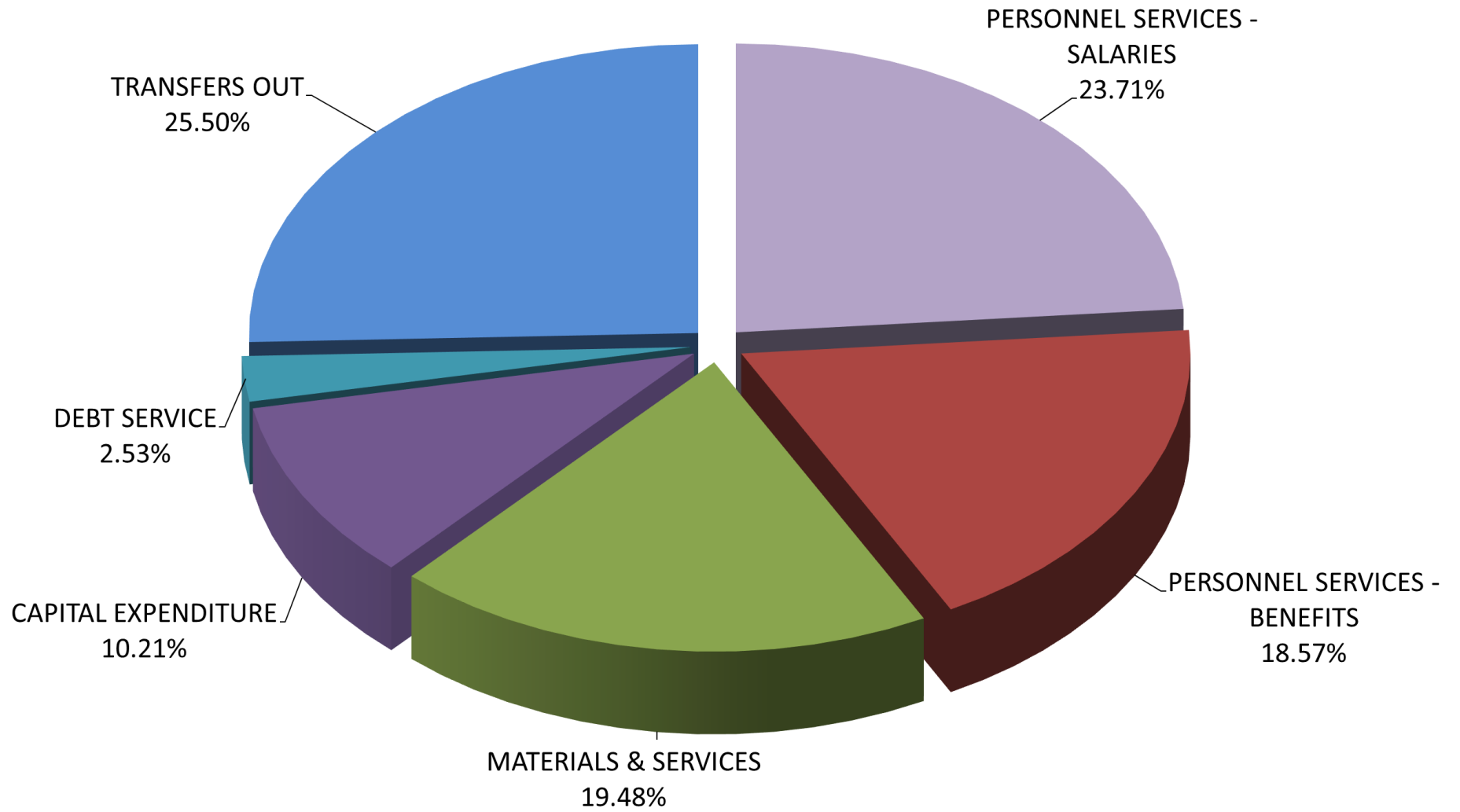
The city council has authorized staff to propose a park planning project that will create a separate master plan on what is needed in our new 23-acre park on the east side of the city along Bishop Road. The 2017 park master plan showed the concept even before the city purchased this property but now we want to plan what's needed within the park and how it will be designed.



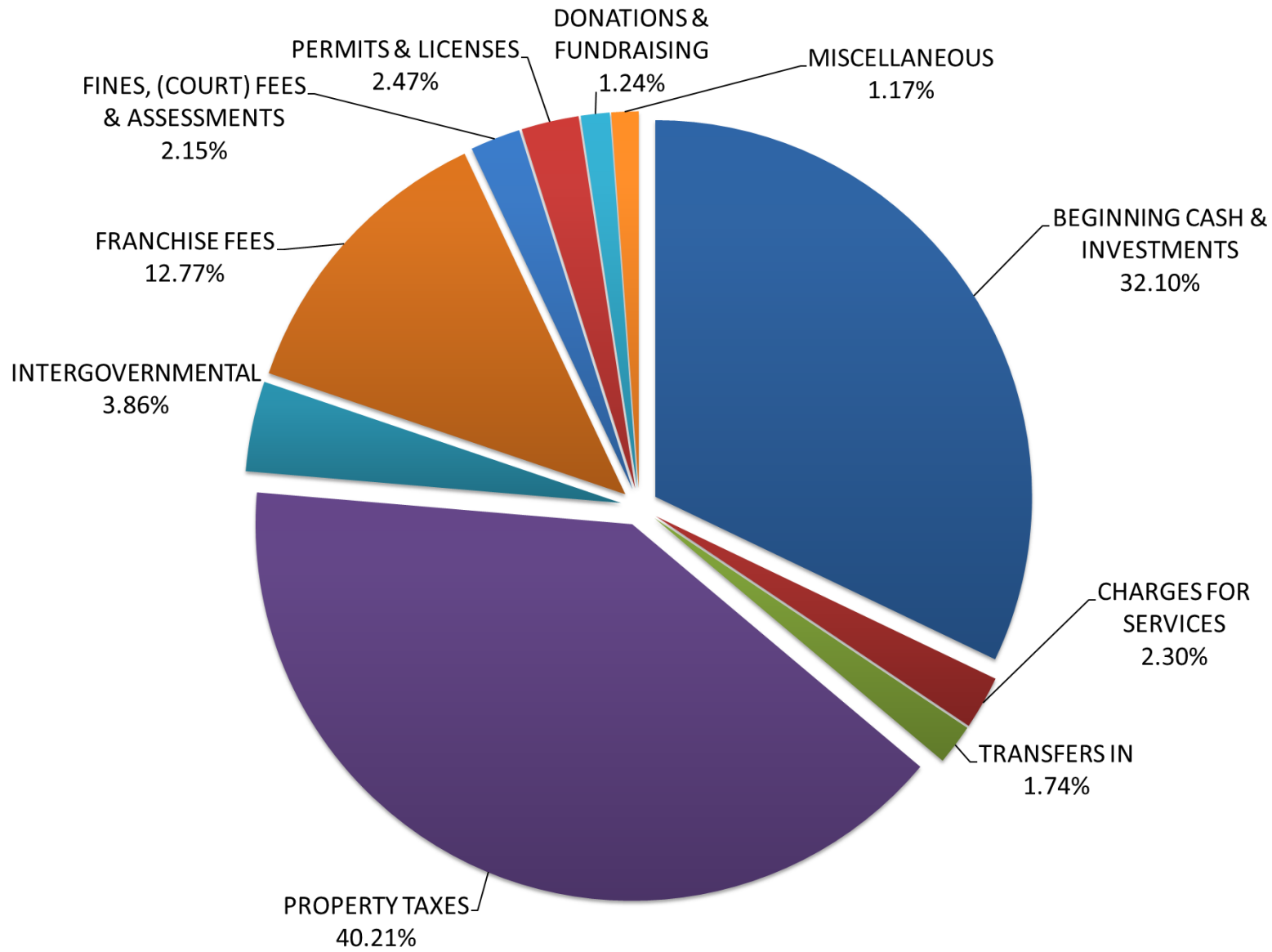
2021-22 SOURCES OF CASH - Operating Funds



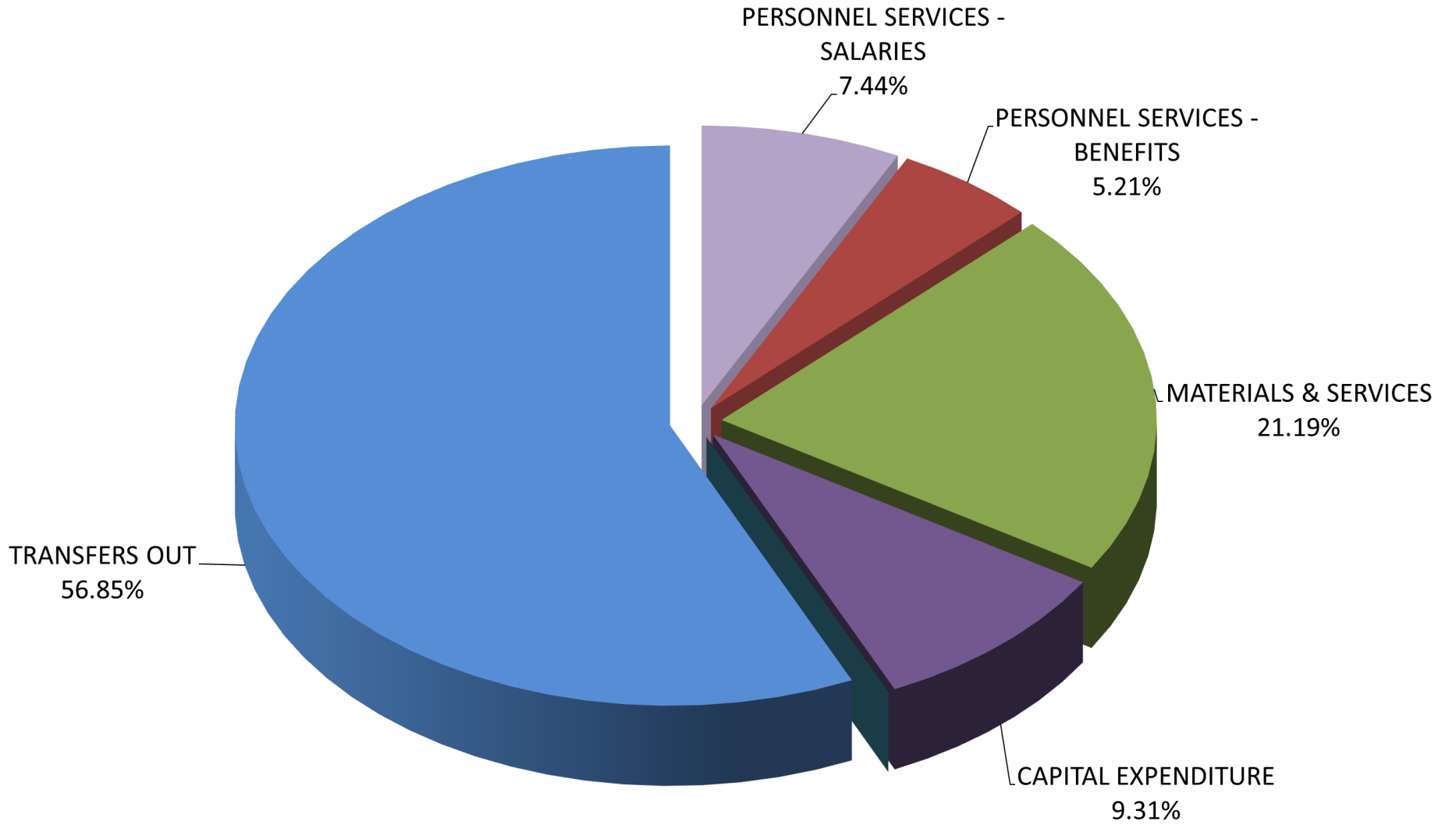
2021-22 USES OF CASH - Operating Funds



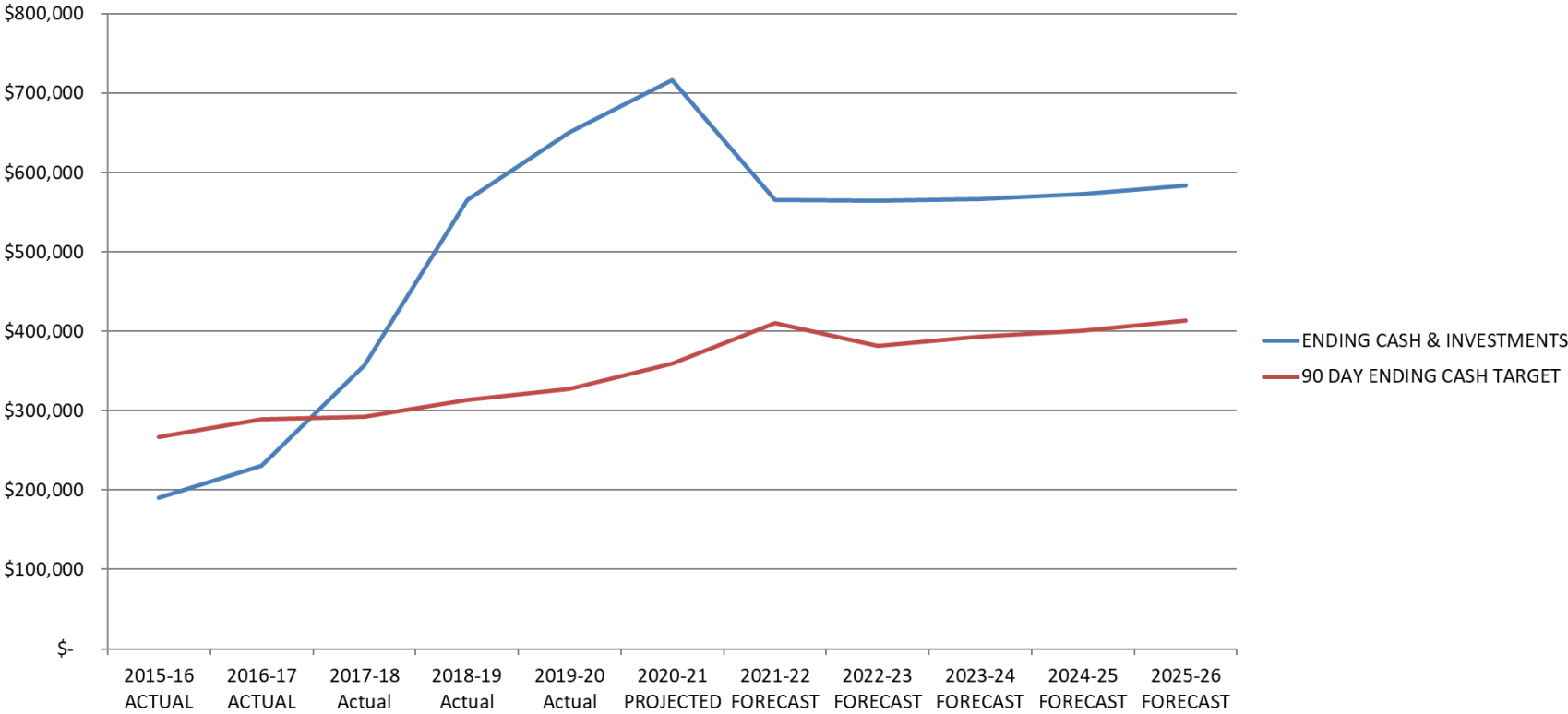
2021-22 SOURCES OF CASH - General Fund



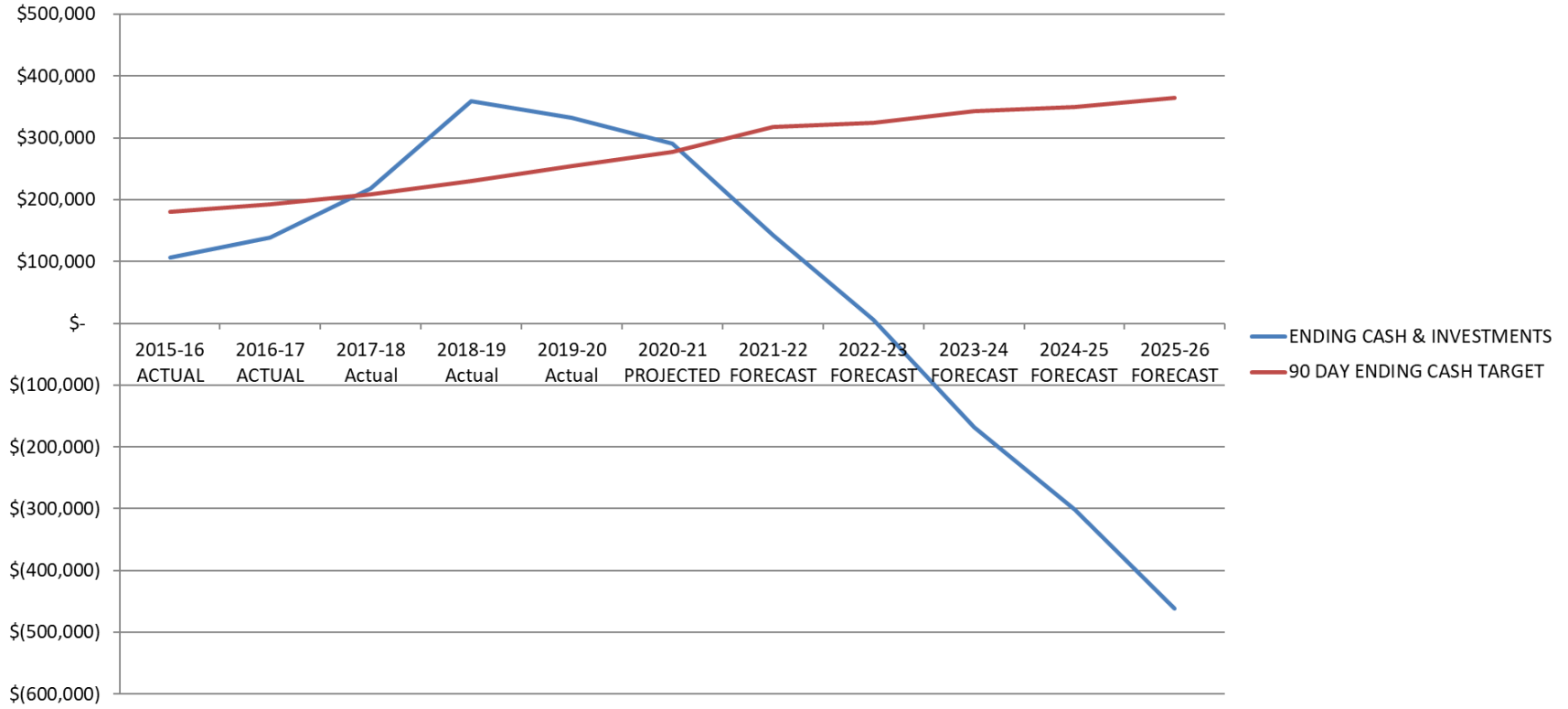
2021-22 USES OF CASH - General Fund



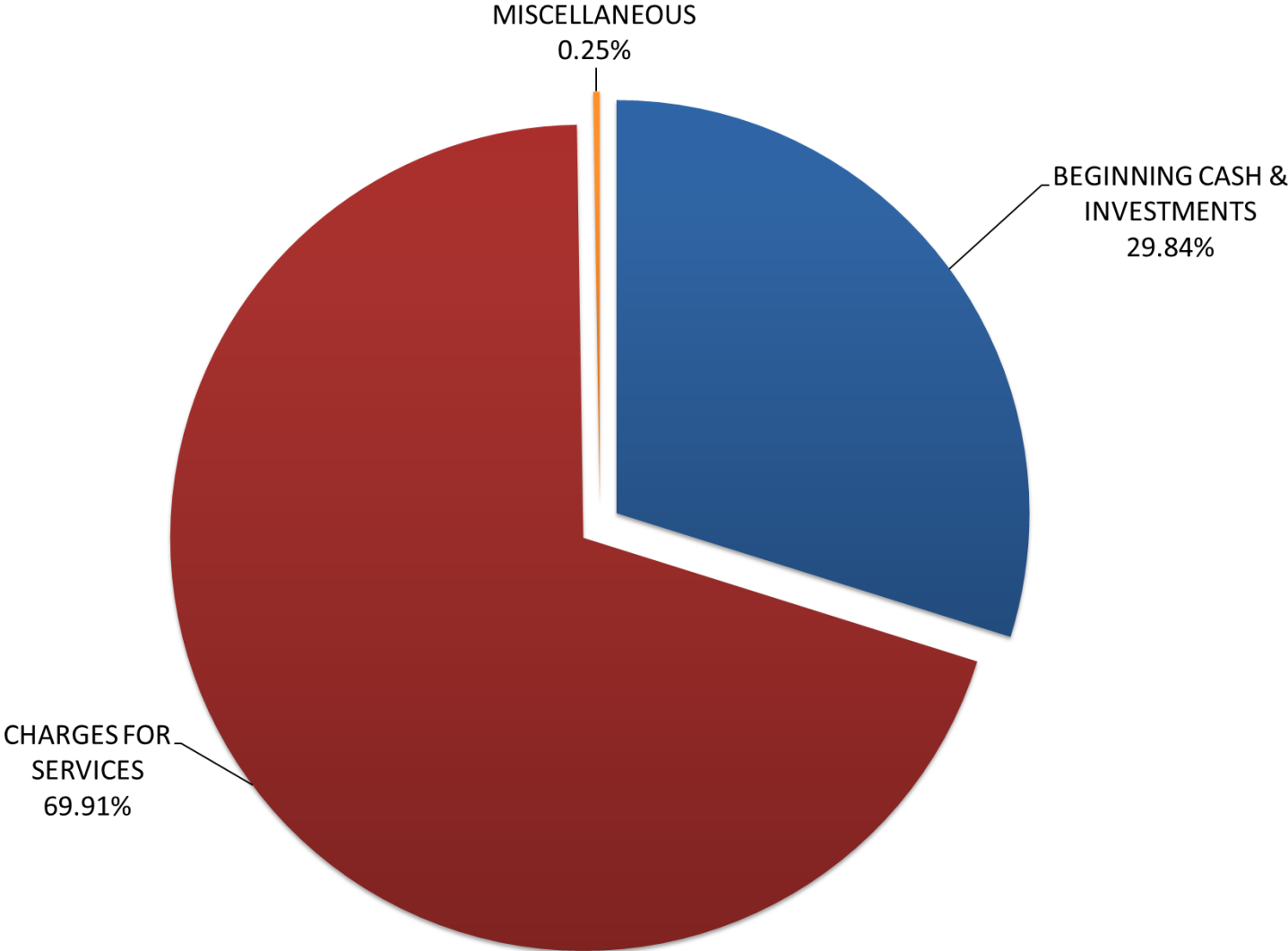
ENDING FUND BALANCE - General Fund



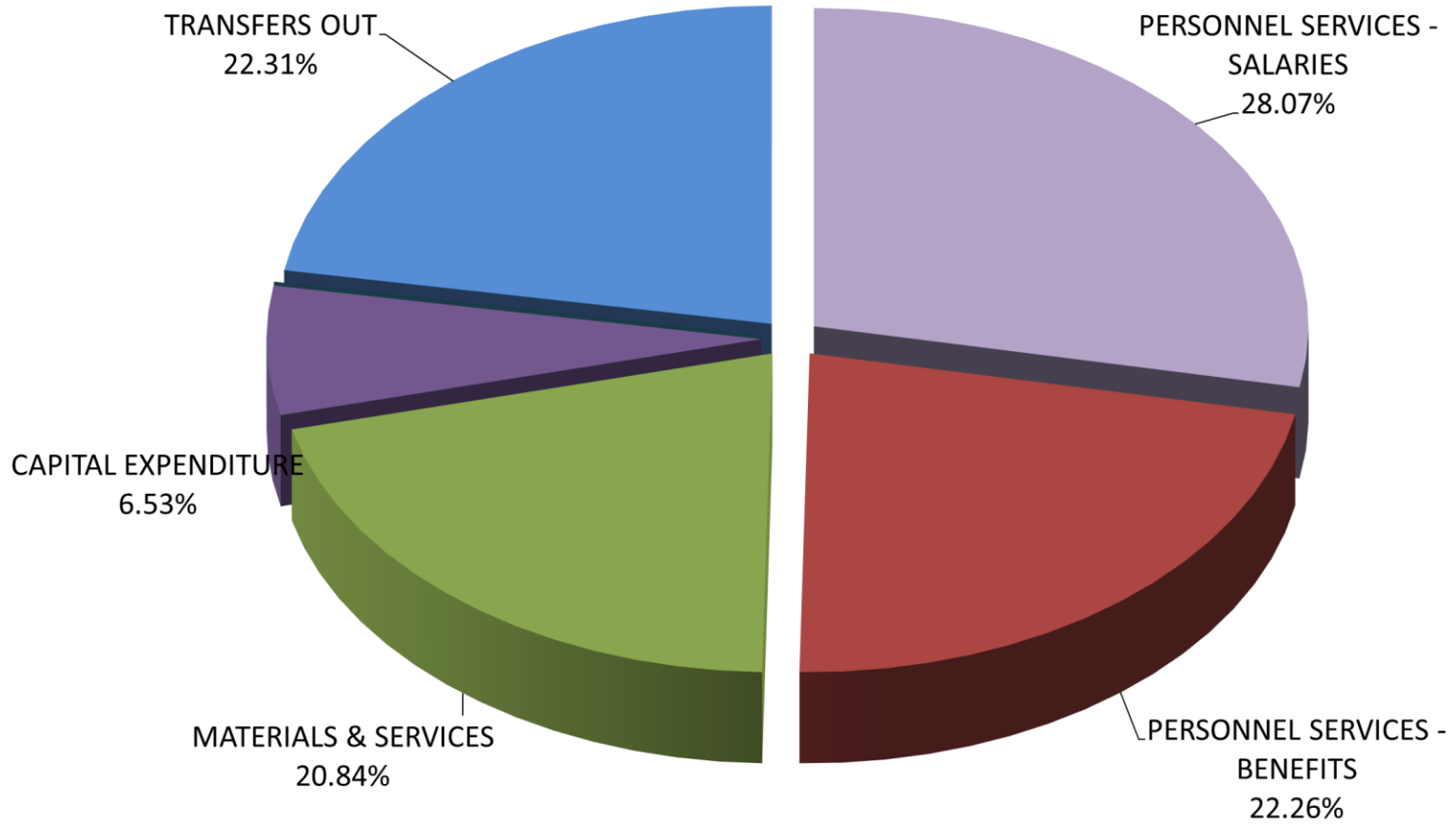
ENDING FUND BALANCE - Police Fund



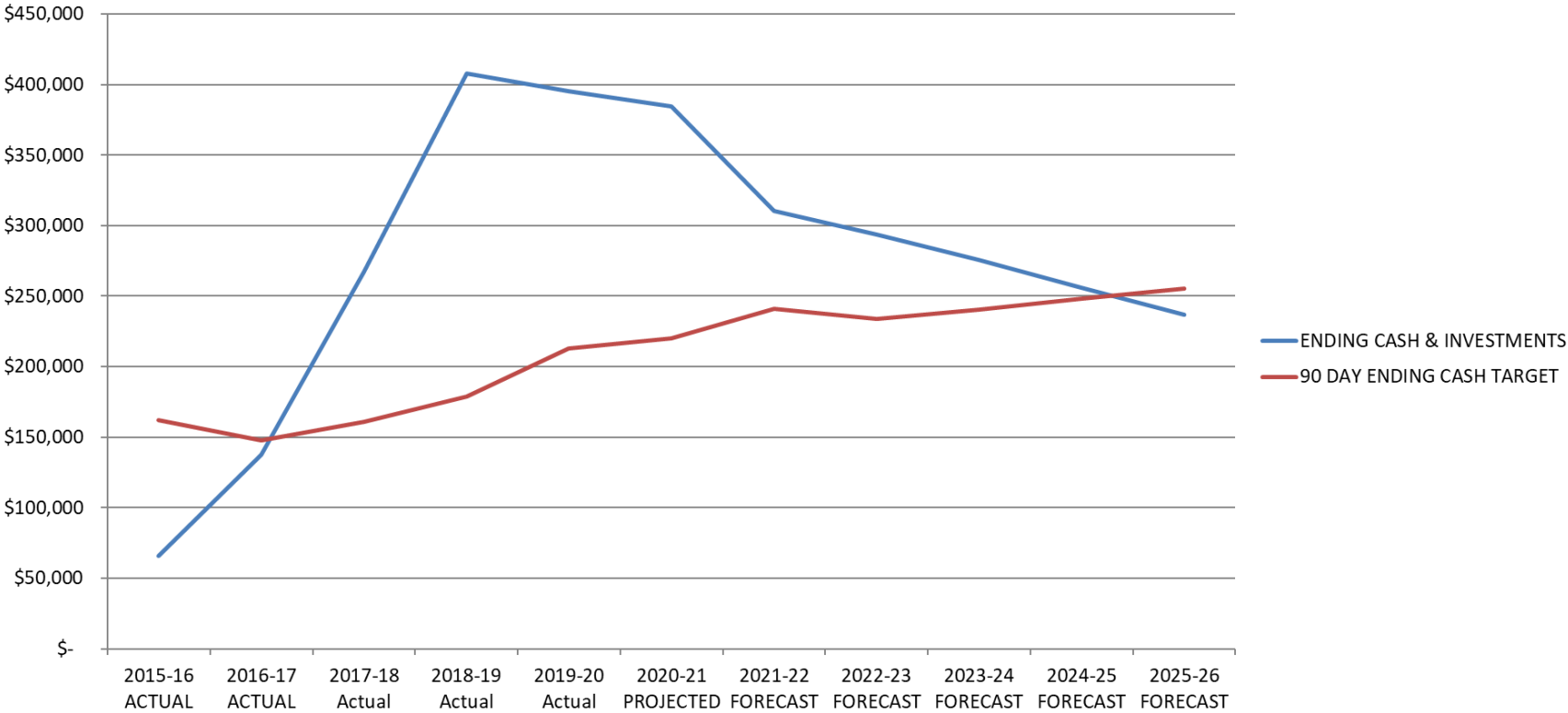
2021-22 SOURCES OF CASH - Water Fund



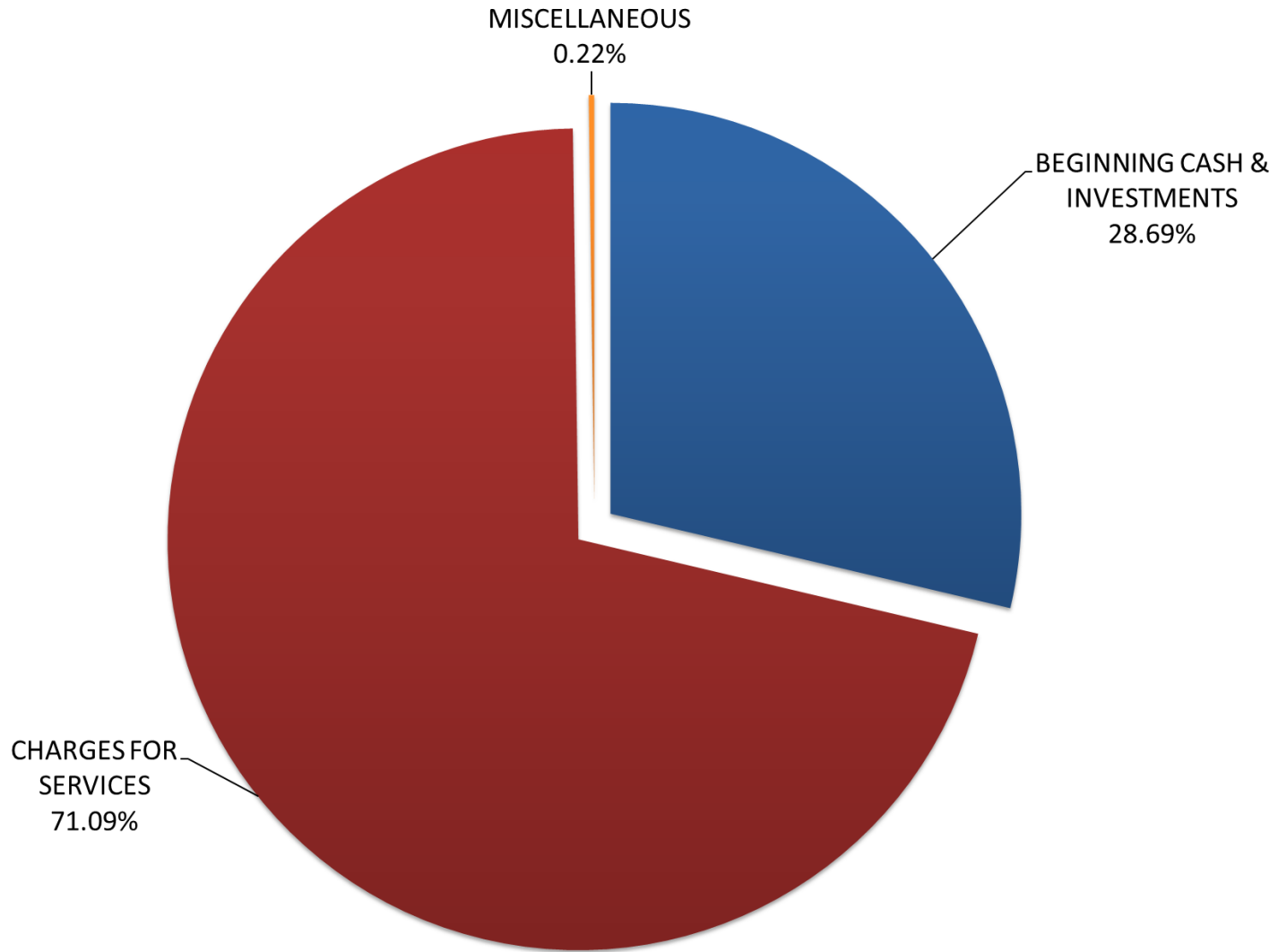
2021-22 USES OF CASH - Water Fund



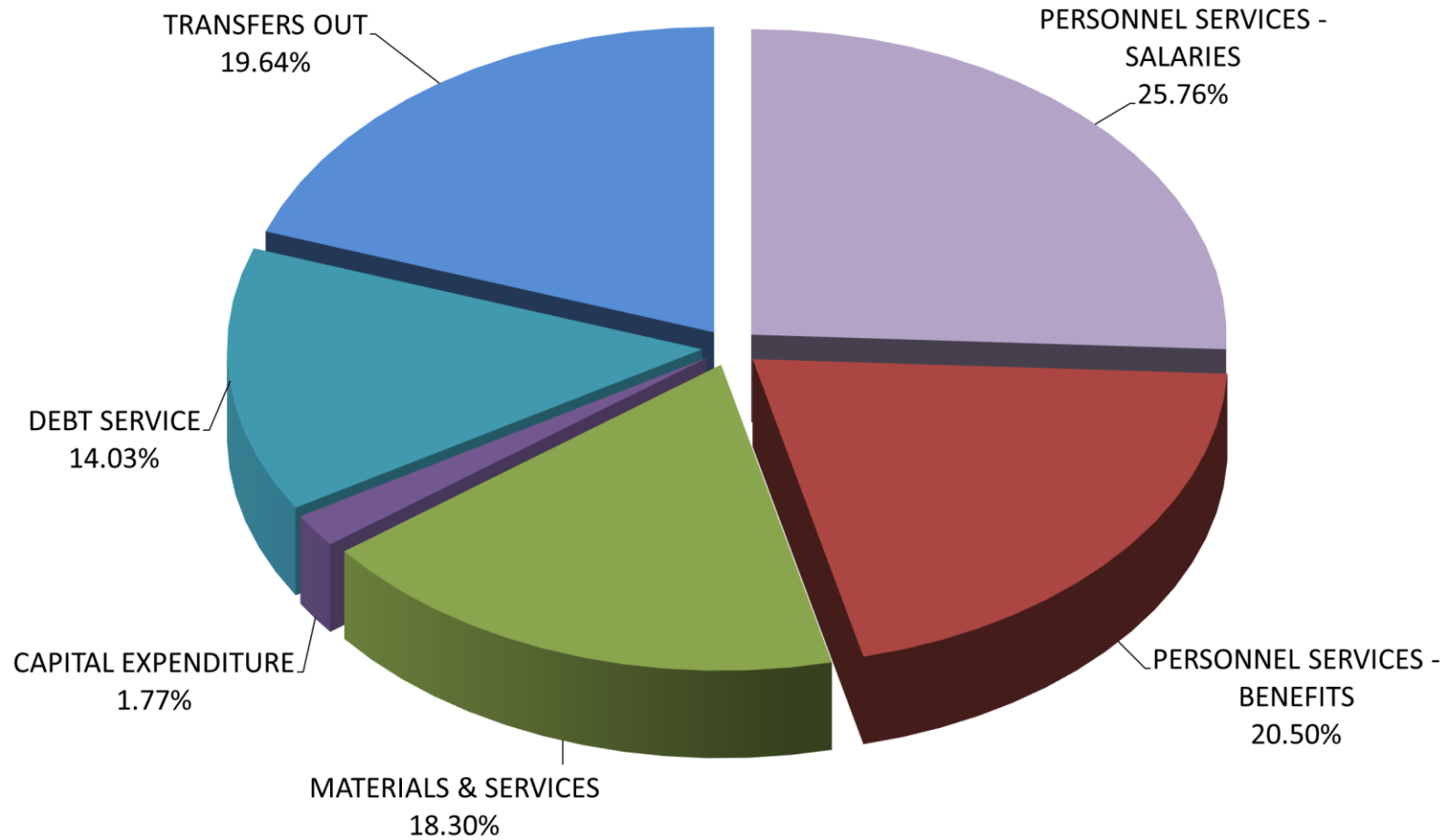
ENDING FUND BALANCE - Water Fund



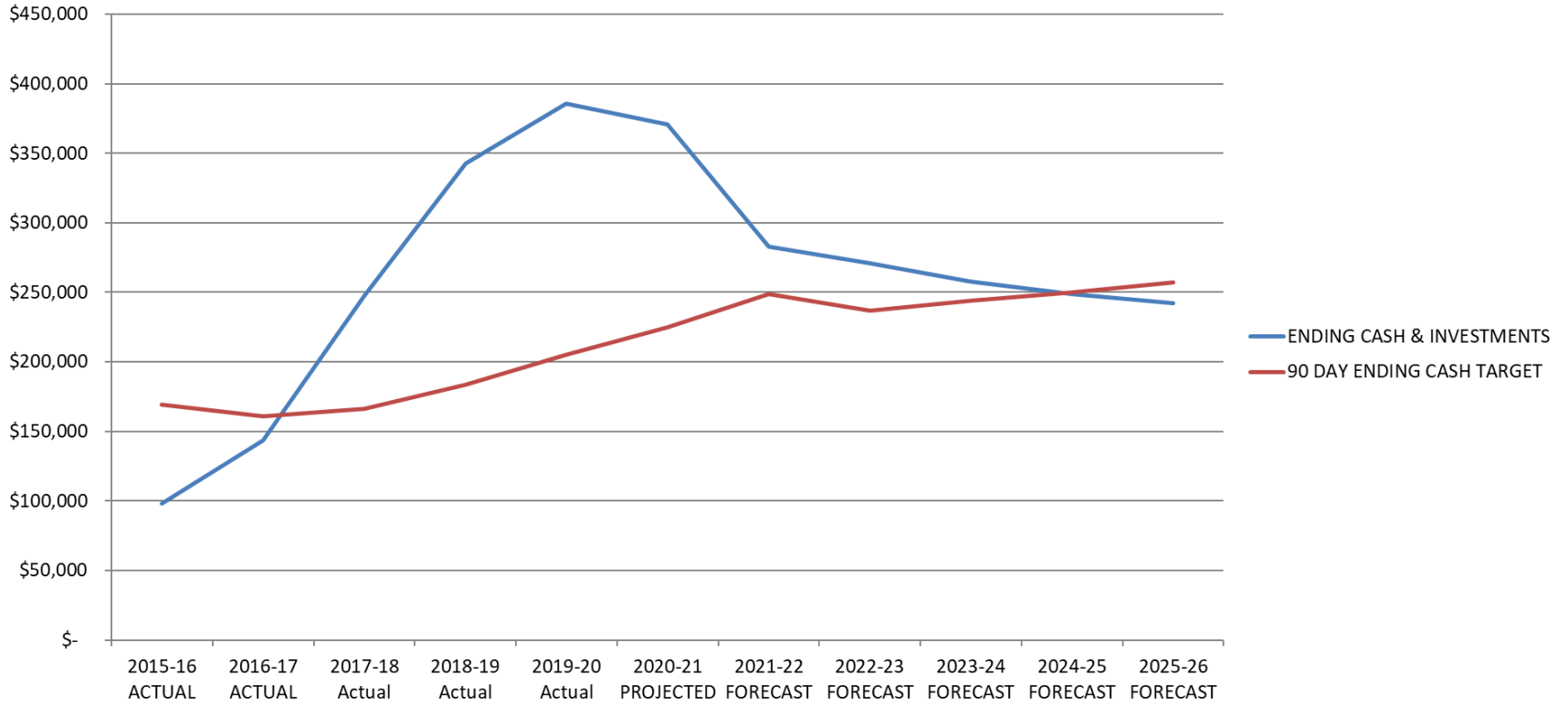
2021-22 SOURCES OF CASH - Sewer Fund



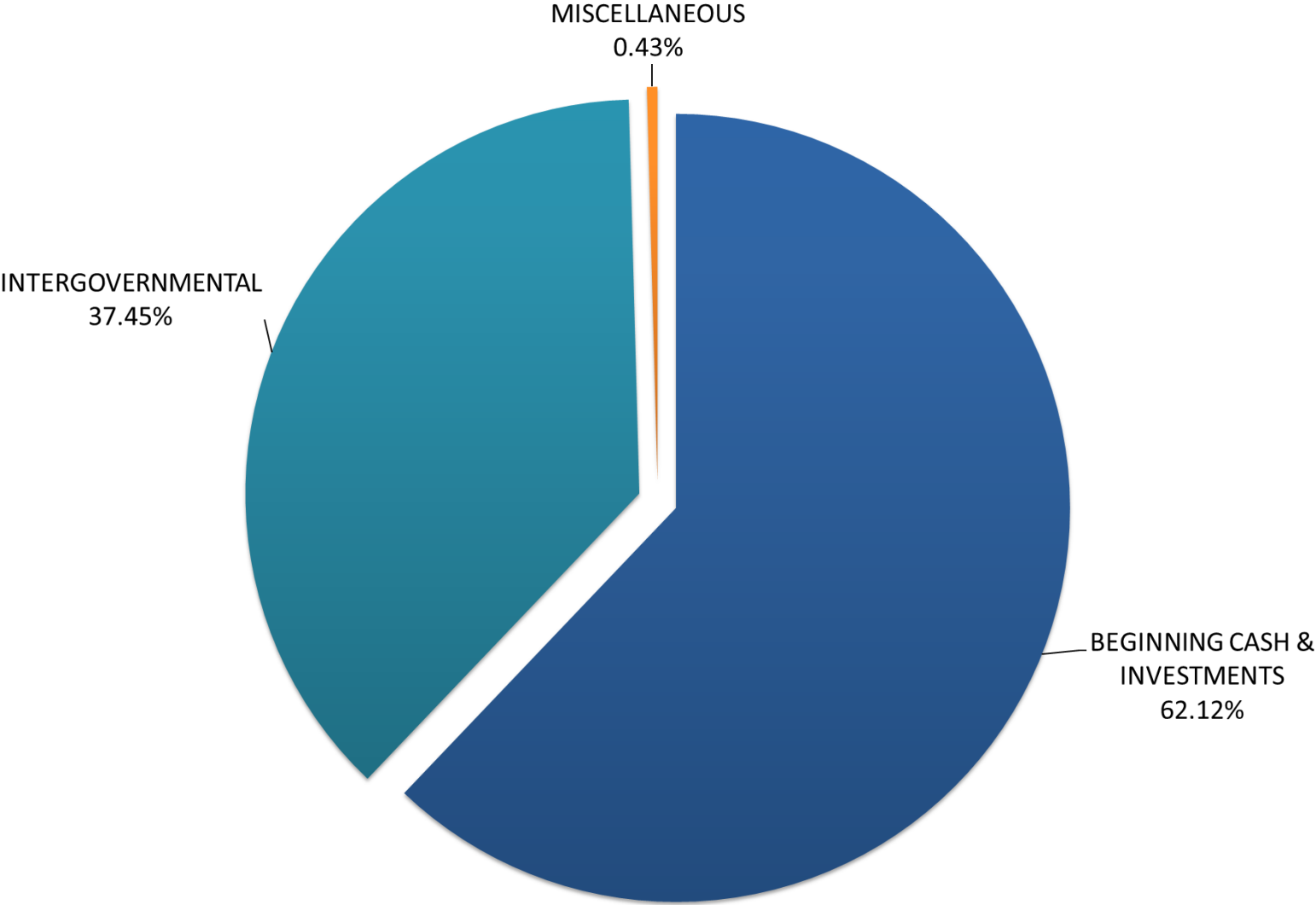
2021-22 USES OF CASH - Sewer Fund



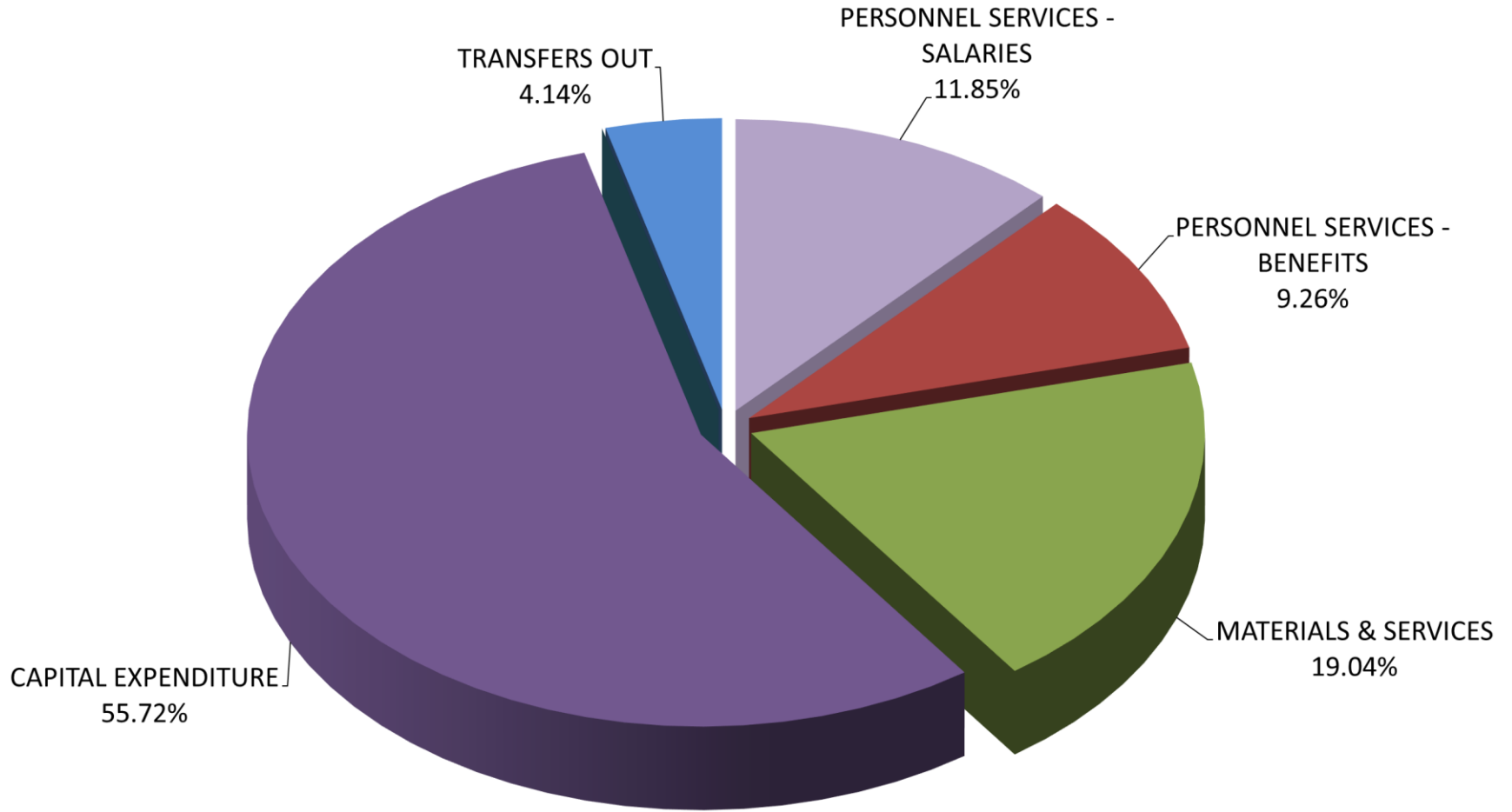
ENDING FUND BALANCE - Sewer Fund



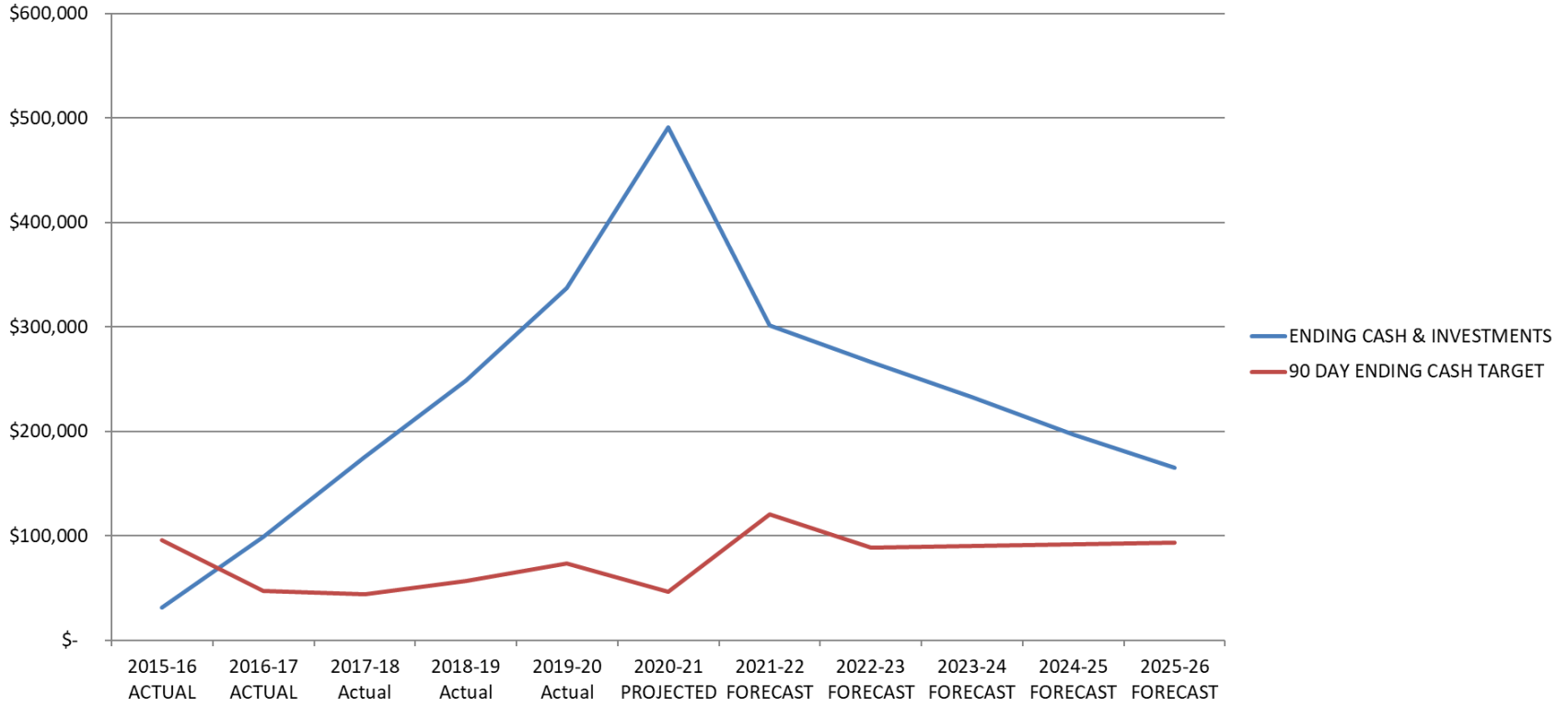
2021-22 SOURCES OF CASH - Street Fund



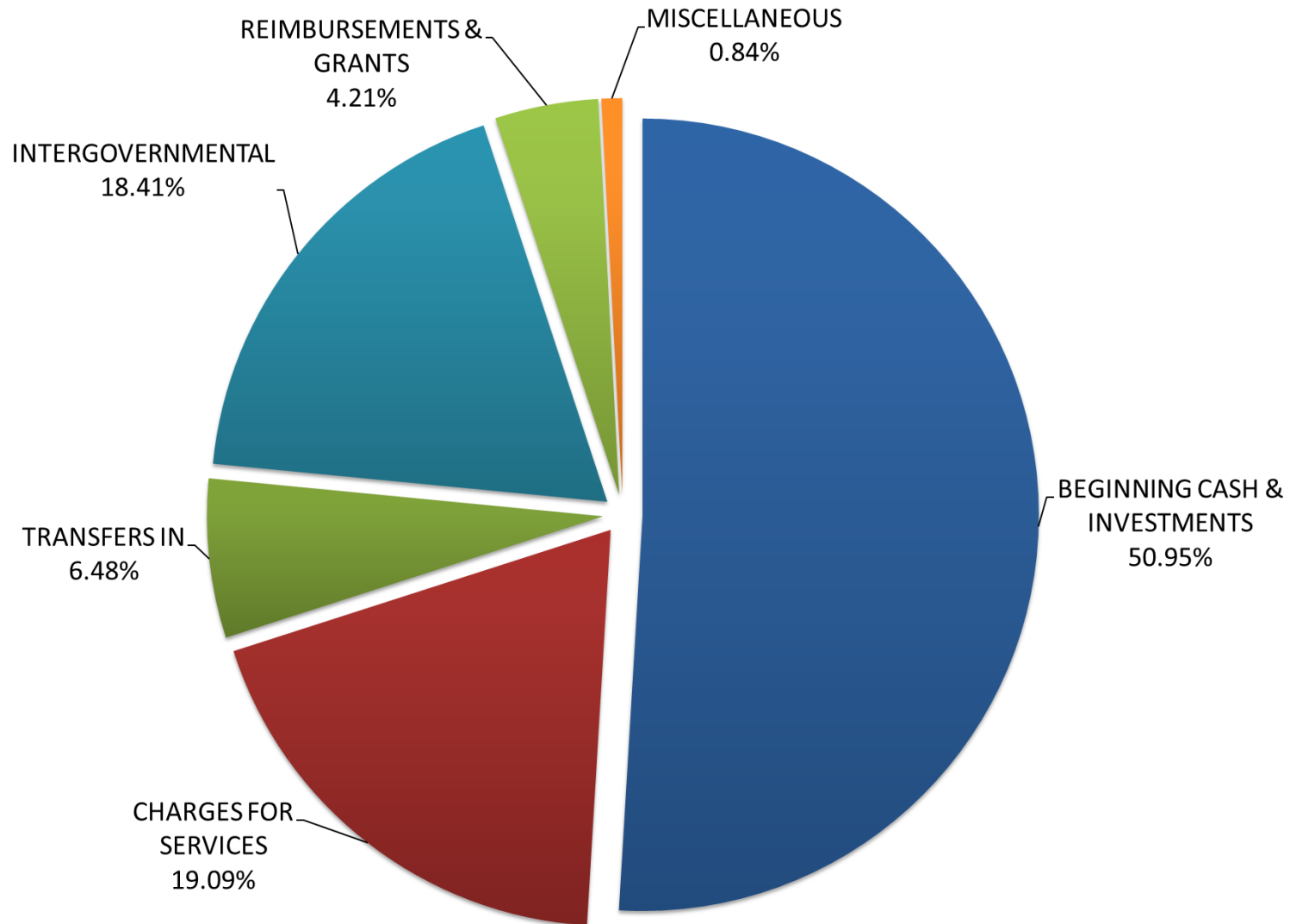
2021-22 USES OF CASH - Street Fund



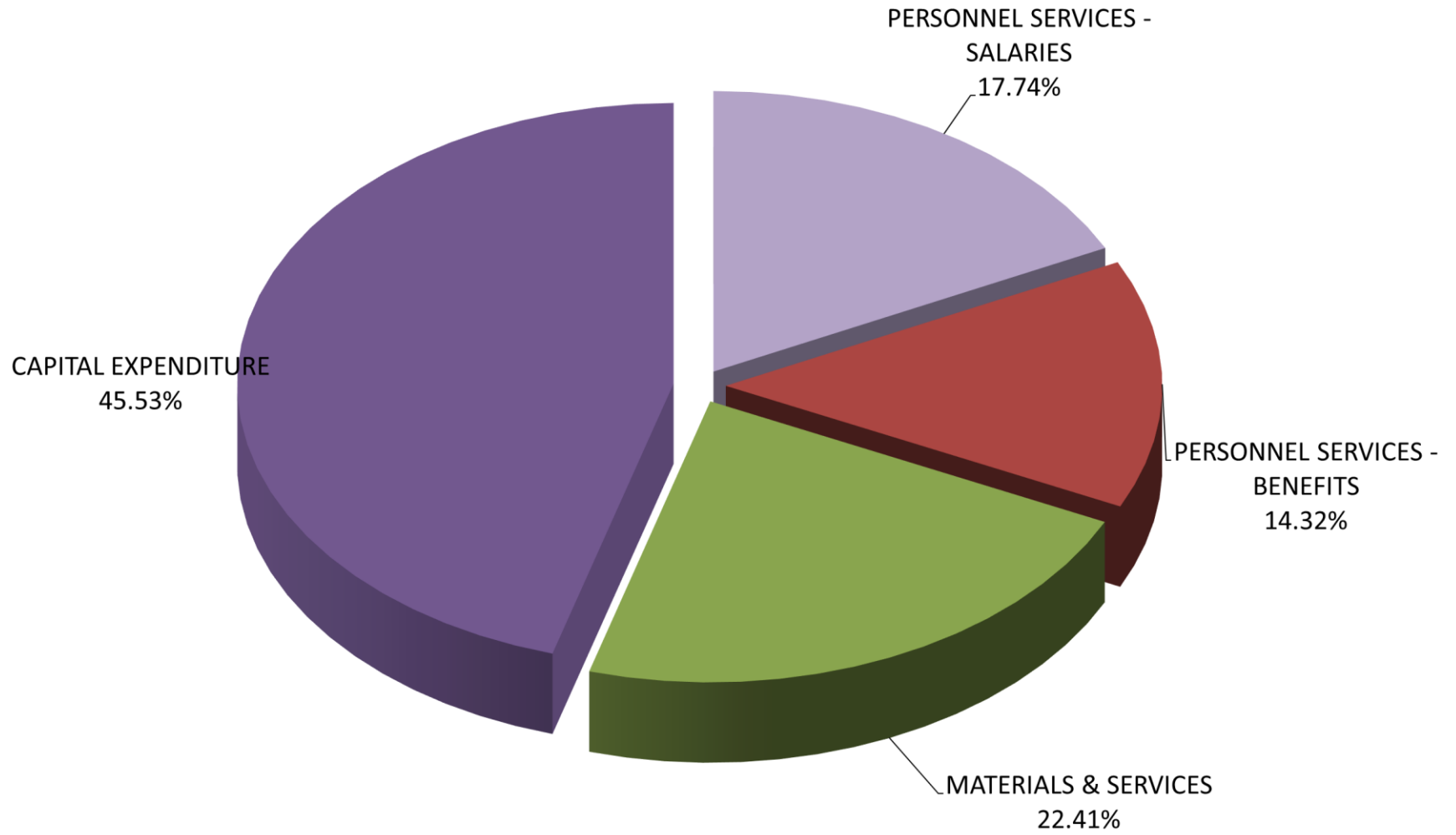
ENDING FUND BALANCE - Street Fund



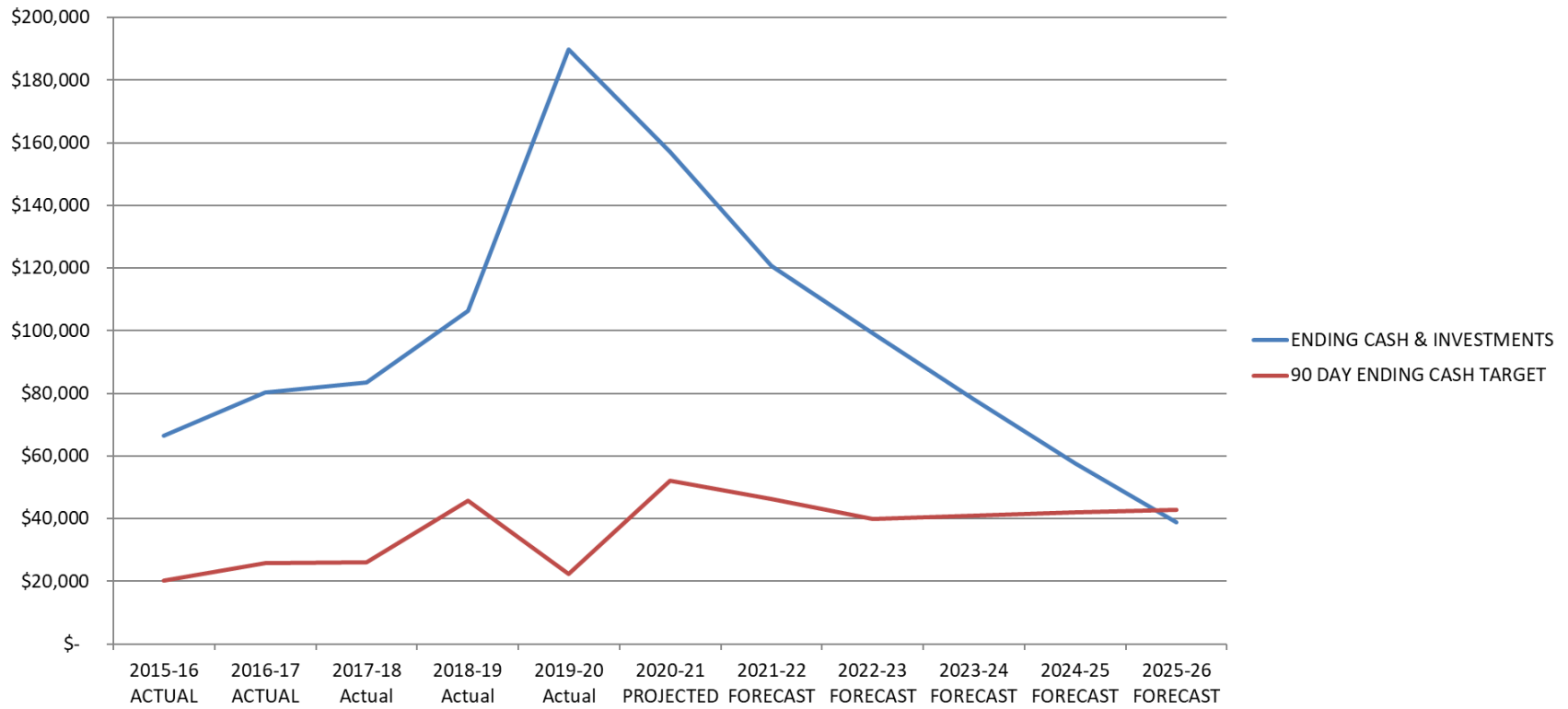
2021-22 SOURCES OF CASH - Park Fund



2021-22 USES OF CASH - Park Fund



ENDING FUND BALANCE - Park Fund



GENERAL FUND (010)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available cash on hand	357,138	566,022	520,631	718,418	718,418	
OTHER RESOURCES							
010-400	Delinquent Taxes	33,706	27,007	26,400	19,000	19,000	
010-401	Donations/Fundraising	500	2,570	2,600	2,600	2,600	
010-402	Interest	17,554	19,473	18,200	5,000	5,000	
010-403	State Liquor Revenue	70,062	65,611	71,400	82,100	82,100	
010-404	Cigarette Tax	4,563	4,456	4,300	4,100	4,100	
010-405	Electric Franchise	160,479	157,004	161,300	163,900	163,900	
010-406	Gas Franchise	32,197	32,792	41,700	42,400	42,400	
010-407	Garbage Franchise	47,311	41,988	46,100	50,000	50,000	
010-408	Communication Franchise Fees	13,731	5,843	9,300	5,900	5,900	
010-409	Cable TV Franchise	22,219	25,572	25,500	22,600	22,600	
010-410	City Building Permits	154,679	74,862	60,000	45,000	45,000	
010-411	City Fees	51,845	31,019	35,000	35,000	35,000	
010-412	Court Revenue	62,177	44,856	48,000	48,000	48,000	
010-413	Miscellaneous Income	24	1	500	500	500	
010-414	Abatement	-	-	-	-	-	
010-415	Current Taxes	754,415	795,730	785,800	877,900	877,900	
010-416	Community Center Rental	2,970	1,400	2,600	600	600	
010-417	Reimbursement	133	12,303	300	300	300	
010-418	Newsletter Ads	3,985	6,365	3,600	6,600	6,600	
010-419	Lease/Rent Payments	8,532	9,024	8,100	9,000	9,000	
010-421	Corn Festival Income		1,890	25,000	25,000	25,000	
010-424	Miscellaneous Grants	8,000	18,500	18,500	20,200	20,200	
010-431	Fees in Lieu of Landscaping	-	-	-	10,000	10,000	
010-435	CRF Grant			120,115	-	-	
Transferred IN, from other funds							
010-425	From TSDC/Admin Services Reimbursement	68	83	200	200	200	
010-426	From Park SDC/Admin Services Reimbursement	68	83	200	200	200	
010-427	From Water SDC/Admin Services Reimbursement	95	83	200	200	200	
010-428	From Sewer SDC/Admin Services Reimbursement	68	83	200	200	200	
010-429	Administrative Fee From Water Fund	15,643	16,317	16,889	19,000	19,000	
010-430	Administrative Fee From Sewer Fund	15,526	16,564	17,144	19,000	19,000	
Total Resources		1,837,688	1,977,501	2,069,779	2,232,918	2,232,918	-

GENERAL FUND (010)
REQUIREMENTS FOR: ADMINISTRATION

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Personal Services							
010-500	Wages	110,026	109,736	113,000	124,000	124,000	
010-524	Payroll Benefits	58,518	69,406	73,000	81,800	81,800	
010-525	Unemployment	401	3,071	1,200	1,200	1,200	
010-529	Deferred Benefits Liability Reserve	-	-	3,400	3,800	3,800	
Total Personal Services		168,944	182,213	190,600	210,800	210,800	-
Full-Time Equivalent (FTE)		1.77	1.89	1.77	1.77	1.77	
Materials & Services							
010-601	Municipal Court/Peer Court	3,260	9,925	13,500	13,500	13,500	
010-603	City Attorney	16,180	26,195	30,000	43,600	43,600	
010-604	City Supplies	2,779	2,015	7,000	7,000	7,000	
010-605	Audit	3,213	3,306	3,400	3,500	3,500	
010-606	Planning and Zoning	21,760	31,604	45,000	45,000	45,000	
010-607	Dues & Fees	5,365	7,794	9,000	9,000	9,000	
010-608	Insurance	28,350	29,047	31,500	34,000	34,000	
010-609	Administrator Dues/Subscriptions	411	332	250	250	250	
010-610	Printing/Publishing	2,120	16,420	21,600	24,000	24,000	
010-611	Energy Costs	3,177	3,490	5,000	5,000	5,000	
010-612	Training & Travel	1,923	2,461	6,000	6,000	6,000	
010-613	Miscellaneous Expense	5,208	2,609	3,500	3,500	3,500	
010-614	Elected Officials Training/Travel	3,617	4,328	5,500	5,500	5,500	
010-615	County Building Permits	140,423	101,375	60,000	45,000	45,000	
010-616	Equipment Expense	5,723	3,963	9,000	9,000	9,000	
010-617	Telecommunications	1,317	1,425	1,600	1,600	1,600	
010-620	Consultant/Professional Services	-	1,085	5,000	7,500	7,500	
010-621	City Cleanup/Abatements	-	-	1,000	1,000	1,000	
010-622	Promotional Items	755	600	1,000	1,000	1,000	
010-624	Building Maintenance	4,843	10,219	5,500	5,500	5,500	
010-625	Economic Development/Partnership Support	1,000	-	1,000	-	-	
010-626	Comprehensive Plan Update	-	-	2,000	20,000	20,000	
010-627	Community Center	2,881	4,791	4,000	4,000	4,000	
010-629	Investment Expense/Rental Taxes	2,199	2,163	2,333	3,416	3,416	

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
010-632	Administrator Professional Devlpmnt/Trvl	318	1,500	1,500	1,500	1,500	
010-638	Recreation Activities	-	8,443	12,000	15,000	15,000	
010-639	Corn Festival Expenses	-	-	25,000	25,000	25,000	
010-640	COVID-19 Materials/Community Support	-	-	100,115	-	-	
010-650	IT Services	767	1,728	13,500	13,500	13,500	
	Total Materials & Services	257,588	276,817	425,798	352,866	352,866	-
Capital Outlay							
010-800	Equipment	134	12,429	15,000	15,000	15,000	
010-801	Beautification Improvements	-	-	-	10,000	10,000	
010-803	Building Improvements	-	10,987	30,000	30,000	30,000	
010-804	Capital Projects		-	70,000	100,000	100,000	
010-805	COVID-19 Capital Improvements		-	20,000	-	-	
	Total Capital Outlay	134	23,416	135,000	155,000	155,000	-
	Total Requirements - Administration	426,667	482,446	751,398	718,666	718,666	-

GENERAL FUND (010)

Requirements NOT ALLOCATED to an Organizational Unit or Program

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Debt Service							
	Total Debt Service	-	-	-	-	-	-
Interfund Transfers							
010-850	To Police Fund	835,000	770,000	840,000	896,000	896,000	
010-851	To Park Fund	-	61,000	61,000	20,000	20,000	
010-852	To IIAFC Fund	-	5,000	5,000	5,000	5,000	
010-857	To Major Office Equipment Reserve	10,000	8,200	3,300	25,900	25,900	
	Total Interfund Transfers	845,000	844,200	909,300	946,900	946,900	-
					-		
010-900	Operating Contingency			231,087	249,834	249,834	
	Total Requirements NOT ALLOCATED	845,000	844,200	1,140,387	1,196,734	1,196,734	-
	Total Requirements for All Organizational Units	426,667	482,446	751,398	718,666	718,666	-
010-901	Reserved for Future Expenditure			177,994	317,518	317,518	-
	Ending Balance (Prior Years)	566,022	650,855				
010-902	Unappropriated Ending Fund Balance			-	-	-	-
	Total Requirements	1,837,688	1,977,501	2,069,779	2,232,918	2,232,918	-

POLICE FUND (011)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available cash on hand	218,575	359,571	326,020	290,610	290,610	
OTHER RESOURCES							
011-400	Delinquent Taxes	7	8	10	10	10	
011-402	Interest	4,537	4,410	3,300	1,800	1,800	
011-403	Public Safety Fee	210,863	217,694	220,464	221,328	221,328	
011-409	Community Programs	2,565	146	2,900	2,900	2,900	
011-410	Seatbelt Diversion	-	-	700	700	700	
011-411	Ballistic Vest Grant	800	-	900	900	900	
011-412	Donations	-	-	-	-	-	
011-413	Miscellaneous Income	-	-	-	-	-	
011-414	Fees	1,291	805	600	600	600	
011-415	Towing Fees	6,845	2,225	2,600	2,600	2,600	
011-416	Police Reserves Fundraising	2,183	990	2,900	2,000	2,000	
011-417	Reimbursement	1,072	1,785	300	2,700	2,700	
011-418	ODOT Traffic Grants	3,131	1,401	8,500	8,500	8,500	
011-422	Pedestrian Enforcement Grant	6,438	3,000	-	-	-	
Transferred IN, from other funds							
011-425	From General Fund	835,000	770,000	840,000	896,000	896,000	
Total Resources		1,293,307	1,362,035	1,409,194	1,430,648	1,430,648	-

POLICE FUND (011)
REQUIREMENTS FOR: POLICE DEPARTMENT

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Personal Services							
011-500	Wages	435,203	476,007	515,000	522,000	522,000	
011-520	Unemployment	0.24	-	5,200	5,200	5,200	
011-521	Overtime	25,468	18,701	31,000	33,000	33,000	
011-524	Payroll Benefits	281,709	333,884	406,500	439,500	439,500	
011-527	Holiday Pay	17,158	17,829	19,000	20,000	20,000	
011-529	Deferred Benefits Liability Reserve	-	-	9,500	9,700	9,700	
Total Personal Services		759,539	846,422	986,200	1,029,400	1,029,400	-
Full-Time Equivalent (FTE)		6.50	7.50	7.50	7.50	7.50	
Materials & Services							
011-604	Office Supplies	2,411	2,246	3,200	3,200	3,200	
011-612	Training & Travel	5,209	2,357	8,500	8,500	8,500	
011-613	Miscellaneous Expense	860	991	500	500	500	
011-616	Dispatch & Records Management	86,096	99,231	117,031	120,542	120,542	
011-617	Telecommunications	4,381	5,170	5,400	5,400	5,400	
011-618	Police Reserves Fundraising Expenditures	1,424	990	1,160	2,000	2,000	
011-620	Consultant/Psychological Fees	681	395	2,000	2,000	2,000	
011-622	Fuel	3,652	19	-	-	-	
011-623	Vehicle Expenses/Fuel	22,504	16,345	20,100	20,100	20,100	
011-624	Office Maintenance & Repair	2,606	4,242	4,000	4,000	4,000	
011-631	Radio Repairs	41	578	1,500	1,500	1,500	
011-632	Radar Repairs	698	957	1,000	1,000	1,000	
011-633	Police Supplies	797	2,791	5,400	5,400	5,400	
011-634	Uniforms	2,191	2,488	5,000	5,000	5,000	
011-635	Firearms Training & Ammo	2,590	4,960	6,000	6,000	6,000	
011-636	Dues/Fees	8,497	10,776	10,500	10,500	10,500	

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
011-648	Community Programs	2,559	4,351	3,360	3,360	3,360	
011-649	Equipment Expense	2,125	1,303	2,500	2,500	2,500	
011-650	IT Services	1,711	3,291	8,000	8,000	8,000	
011-651	Ballistic Vests	1,166	-	2,500	2,500	2,500	
	Total Materials & Services	152,198	163,480	207,651	212,002	212,002	-
Capital Outlay							
011-800	Office Equipment	-	-	1,000	1,000	1,000	
011-809	Other Equipment	3,549	2,094	2,900	2,900	2,900	
011-810	Building Improvements & Equipment	450	143	1,500	1,500	1,500	
011-812	Weapons System	-	-	450	450	450	
	Total Capital Outlay	3,999	2,237	5,850	5,850	5,850	-
	Total Requirements - Police Department	915,736	1,012,138	1,199,701	1,247,252	1,247,252	-

Requirements NOT ALLOCATED for an Organizational Unit or Program

Interfund Transfers							
011-851	To Major Office Equipment Reserve	3,000	2,600	2,100	25,500	25,500	
011-852	To Vehicle Replacement Fund	15,000	15,000	15,000	15,000	15,000	
	Total Interfund Transfers	18,000	17,600	17,100	40,500	40,500	-
011-900	Operating Contingency	-	-	118,564	131,771	131,771	
	Total Requirements NOT ALLOCATED	18,000	17,600	135,664	172,271	172,271	-
	Total Requirements for All Organizational Units	915,736	1,012,138	1,199,701	1,247,252	1,247,252	-
011-901	Reserved for Future Expenditure	-	-	73,829	11,125	11,125	
	Ending Balance (Prior Years)	359,571	332,296				
011-902	Unappropriated Ending Fund Balance	-	-	-	-	-	-
	Total Requirements	1,293,307	1,362,035	1,409,194	1,430,648	1,430,648	-

WATER FUND (012)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	267,346	407,712	334,551	384,310	384,310	
OTHER RESOURCES							
012-402	Interest	10,392	10,157	10,400	2,700	2,700	
012-413	Miscellaneous Income	852	2,504	500	500	500	
012-415	Meters and Parts	18,246	8,345	9,100	1,500	1,500	
012-417	Reimbursement	234	813	-	-	-	
012-418	Collections	804,125	824,627	851,600	894,300	894,300	
012-421	Fees	5,462	5,651	6,700	4,600	4,600	
Transferred IN, from other funds							
012-426	From Park Fund/PW Labor	26,656	-	-	-	-	
Total Resources		1,133,314	1,259,810	1,212,851	1,287,910	1,287,910	-

WATER FUND (012)
REQUIREMENTS FOR: PUBLIC WORKS

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Personal Services							
012-500	Wages	262,073	274,172	287,000	273,000	273,000	
012-521	Holiday Pay	-	-	1,500	1,600	1,600	
012-524	Payroll Benefits	152,855	184,661	190,000	210,500	210,500	
012-525	Unemployment	692	5,305	2,900	3,000	3,000	
012-529	Deferred Benefits Liability Reserve	-	-	4,200	4,300	4,300	
Total Personal Services		415,620	464,138	485,600	492,400	492,400	-
Full-Time Equivalent (FTE)		3.87	4.21	4.31	4.51	4.51	
Materials & Services							
012-604	Supplies	4,749	3,707	7,500	7,500	7,500	
012-605	Audit	3,213	3,306	3,306	3,400	3,400	
012-607	Dues/Fees/Contributions	10,373	18,183	20,000	20,000	20,000	
012-608	Insurance	7,186	7,341	8,250	9,400	9,400	
012-609	Administrator Dues/Subscriptions	411	332	250	250	250	
012-611	Energy Costs	48,441	44,815	50,091	52,816	52,816	
012-612	Training & Travel	2,877	3,250	5,500	5,500	5,500	
012-613	Miscellaneous Expense	640	1,495	2,000	2,000	2,000	
012-617	Telecommunications	2,705	2,833	4,000	4,000	4,000	
012-620	Consultant/Professional Services	-	-	30,000	30,000	30,000	
012-622	Fuel	3,487	3,142	4,500	4,500	4,500	
012-623	Motor Vehicle Expense	3,016	3,199	4,000	4,000	4,000	
012-624	Maintenance & Repairs	40,624	59,259	50,000	50,000	50,000	
012-625	Water Testing	3,746	3,548	4,000	4,000	4,000	
012-626	Engineering	-	-	3,000	-	-	
012-627	Water Box Deposit Refunds	5,250	-	-	-	-	
012-629	Investment Expense	1	1	1	1	1	
012-630	Tools	392	263	2,000	2,000	2,000	

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
012-632	Administrator Professional Devlpmnt/Trvl	318	1,000	1,000	1,000	1,000	
012-634	Uniforms	649	585	850	1,000	1,000	
012-650	IT Services	1,063	1,703	2,500	2,500	2,500	
	Total Materials & Services	139,140	157,961	202,748	203,867	203,867	-
Capital Outlay							
012-807	Purchase of Equipment	134	875	15,000	15,000	15,000	
012-809	Replacement of Equipment	67	-	16,500	16,500	16,500	
012-810	Water Meters & Metering Equipment	24,896	8,268	25,000	25,000	25,000	
012-811	Fire Hydrants	-	-	7,400	7,400	7,400	
	Total Capital Outlay	25,098	9,142	63,900	63,900	63,900	
	Total Requirements - Public Works	579,858	631,241	752,248	760,167	760,167	-

Requirements NOT ALLOCATED for an Organizational Unit or Program

Debt Service							
012-870	OECD Special PW Fund Principal	26,020	77,832	-	-	-	
012-871	OECD Special PW Fund Interest	4,580	2,020	-	-	-	
	Total Debt Service	30,600	79,852	-	-	-	-
Interfund Transfers							
012-856	To Major Office Equipment Reserve	7,000	7,100	4,050	19,250	19,250	
012-857	To Vehicle Replacement Fund	10,000	10,000	-	-	-	
012-858	To Public Works Equipment Fund	7,500	20,000	80,000	80,000	80,000	
012-859	To Water Improvement Fund	75,000	100,000	100,000	100,000	100,000	
012-860	Administrative Fee to General Fund	15,643	16,317	16,889	19,000	19,000	
	Total Interfund Transfers	115,143	153,417	200,939	218,250	218,250	-
012-900	Operating Contingency			112,837	146,762	146,762	
	Total Requirements NOT ALLOCATED	145,743	233,270	313,776	365,012	365,012	-
	Total Requirements for All Organizational Units	579,858	631,241	752,248	760,167	760,167	-
012-901	Reserved for Future Expenditure			146,827	162,731	162,731	
	Ending Balance (Prior Years)	407,712	395,299				
	Total Requirements	1,133,314	1,259,810	1,212,851	1,287,910	1,287,910	-

SEWER FUND (13)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	247,580	342,606	341,186	370,618	370,618	
OTHER RESOURCES:							
013-402	Interest	8,184	9,036	8,900	2,700	2,700	
013-413	Miscellaneous Income	75	410	100	100	100	
013-417	Reimbursement	133	8,313	100	-	-	
013-418	Collections	793,910	843,354	862,500	904,300	904,300	
013-419	Butler Farms Lease	9,241	9,762	9,400	9,400	9,400	
013-422	Fees	5,262	5,301	6,400	4,600	4,600	
Transferred IN, from other funds							
013-426	From Park Fund/PW Labor	24,005	-	-	-	-	
Total Resources		1,088,391	1,218,783	1,228,586	1,291,718	1,291,718	-

SEWER FUND (13)
REQUIREMENTS FOR: PUBLIC WORKS

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Personal Services							
013-500	Wages	247,728	259,560	272,000	260,000	260,000	
013-524	Payroll Benefits	143,289	174,343	179,000	199,700	199,700	
013-525	Unemployment	692	5,305	2,800	2,900	2,900	
013-529	Deferred Benefits Liability Reserve	-	-	3,800	4,300	4,300	
Total Personal Services		391,709	439,208	457,600	466,900	466,900	-
Full-Time Equivalent (FTE)		4.01	4.07	4.11	4.46	4.46	
Materials & Services							
013-604	Supplies	4,704	3,575	7,500	7,500	7,500	
013-605	Audit	3,213	3,306	3,339	3,434	3,434	
013-607	Dues And Fees	9,598	13,370	12,500	12,500	12,500	
013-608	Insurance	14,140	14,444	15,740	17,000	17,000	
013-609	Administrator Dues/Subscriptions	411	332	250	250	250	
013-611	Energy Costs	35,456	38,131	39,000	41,411	41,411	
013-612	Training & Travel	2,487	2,574	5,000	5,000	5,000	
013-613	Miscellaneous Expense	213	188	2,000	2,000	2,000	
013-617	Telecommunications	2,705	2,833	3,500	3,500	3,500	
013-620	Consultant/Professional Services	-	-	30,000	30,000	30,000	
013-621	Leased Property Taxes	1,011	1,091	1,124	1,117	1,117	
013-622	Fuel	3,487	3,142	3,500	3,500	3,500	
013-623	Motor Vehicle Expense	3,016	3,199	4,000	4,000	4,000	
013-624	Maintenance & Repairs	41,618	42,178	45,000	45,000	45,000	
013-626	Engineering	-	268	-	-	-	
013-628	Weed Spray	467	1,130	2,000	2,000	2,000	
013-629	Investment Expense	1	1	1	1	1	
013-630	Tools	392	263	2,000	2,000	2,000	
013-632	Administrator Professional Developmt/Trvl	318	1,000	1,000	1,000	1,000	
013-634	Uniforms	649	585	750	1,000	1,000	
013-650	IT Services	1,063	1,703	2,500	2,500	2,500	
Total Materials & Services		124,949	133,310	180,704	184,713	184,713	-

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Capital Outlay							
013-807	Purchase of Equipment	1,485	875	7,900	7,900	7,900	
013-809	Replacement of Equipment	67	-	10,000	10,000	10,000	
	Total Capital Outlay	1,552	875	17,900	17,900	17,900	-
	Total Requirements - Public Works	518,210	573,393	656,204	669,513	669,513	-

Requirements NOT ALLOCATED for an Organizational Unit or Program

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Debt Service							
013-870	OECD Special PW Fund Principal	73,010	78,400	78,802	84,286	84,286	
013-871	OECD Special PW Fund Interest	64,538	62,348	60,000	57,300	57,300	
	Total Debt Service	137,548	140,748	138,802	141,586	141,586	-
Interfund Transfers							
013-856	To Major Office Equipment Reserve	7,000	7,100	4,050	19,250	19,250	
013-857	To Vehicle Replacement Fund	10,000	10,000	-	-	-	
013-858	To Public Works Equipment Fund	7,500	10,000	20,000	60,000	60,000	
013-859	To Sewer Improvements Fund	50,000	75,000	100,000	100,000	100,000	
013-860	Administrative Fee to General Fund	15,526	16,564	17,144	19,000	19,000	
	Total Interfund Transfers	90,026	118,664	141,194	198,250	198,250	-
013-900	Operating Contingency			98,430	151,402	151,402	
	Total Requirements NOT ALLOCATED	227,574	259,411	378,426	491,238	491,238	-
	Total Requirements for All Organizational Units	518,210	573,393	656,204	669,513	669,513	-
013-901	Reserved for Future Expenditure			193,956	130,967	130,967	
	Ending Balance (Prior Years)	342,606	385,979				
	Total Requirements	1,088,391	1,218,783	1,228,586	1,291,718	1,291,718	-

STREETS FUND (014)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	175,456	249,157	265,795	490,999	490,999	
OTHER RESOURCES:							
014-402	Interest	5,999	8,310	6,200	3,400	3,400	
014-413	Miscellaneous Income	-	-	-	-	-	
014-417	Reimbursement	1,288	18,177	1,000	-	-	
014-421	ODOT Pedestrian/Bicycle Program Grant	-	73,772	-	-	-	
014-422	Special City Allotment Grant	-	-	100,000	-	-	
014-423	ODOT Highway Tax Share	286,421	283,877	296,000	296,000	296,000	
Transferred IN, from other funds							
014-426	From Park Fund/PW Labor Reimbursement	11,251	-	-	-	-	
Total Resources		480,416	633,292	668,995	790,399	790,399	-

STREETS FUND (014)
REQUIREMENTS FOR: PUBLIC WORKS

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Personal Services							
014-500	Wages	55,431	56,366	60,000	58,000	58,000	
014-524	Payroll Benefits	34,991	40,387	45,000	43,500	43,500	
014-525	Unemployment	36	279	600	600	600	
014-529	Deferred Benefits Liability Reserve	-	-	1,200	1,200	1,200	
Total Personal Services		90,459	97,032	106,800	103,300	103,300	-
Full-Time Equivalent (FTE)		0.86	0.86	0.86	1.11	1.11	
Materials & Services							
014-605	Audit	3,213	3,306	3,339	3,434	3,434	
014-607	Dues/Fees	271	970	1,500	1,000	1,000	
014-608	Insurance	3,816	3,830	4,120	4,500	4,500	
014-612	Training and Travel	140	111	250	250	250	
014-613	Miscellaneous Expense	959	17	1,000	1,000	1,000	
014-622	Fuel	1,494	1,338	2,000	2,000	2,000	
014-623	Motor Vehicle Expense	3,016	3,164	4,000	4,000	4,000	
014-624	Maintenance & Repair	10,606	14,549	16,000	16,000	16,000	
014-626	Engineering/Surveying/Consultant	3,672	3,771	20,000	20,000	20,000	
014-629	Street Lights	38,756	37,623	38,110	38,000	38,000	
014-630	Tools	322	243	500	500	500	
014-650	IT Services	833	1,703	2,500	2,500	2,500	
Total Materials & Services		67,098	70,624	93,319	93,184	93,184	-
Capital Outlay							
014-806	Storm Drainage	-	-	-	-	-	
014-807	Purchase of Equipment	201	875	7,000	7,000	7,000	
014-808	Street Improvements	-	6,665	240,700	240,700	240,700	
014-809	Street Overlay	59,751	93,244	-	-	-	
014-810	Sidewalk/Curb Replacements	-	6,500	25,000	25,000	25,000	
Total Capital Outlay		59,952	107,284	272,700	272,700	272,700	-
Total Requirements - Public Works		217,509	274,939	472,819	469,184	469,184	-

Requirements NOT ALLOCATED for an Organizational Unit or Program

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Interfund Transfers							
014-856	To Major Office Equipment Reserve	1,000	1,000	1,000	-	-	
014-858	To Public Works Equipment Fund	12,500	20,000	15,000	20,000	20,000	
014-860	To Vehicle Replacement Fund	250	250	250	250	250	
	Total Interfund Transfers	13,750	21,250	16,250	20,250	20,250	-
014-900	Operating Contingency	-	-	70,922	73,415	73,415	
	Total Requirements NOT ALLOCATED	13,750	21,250	87,172	93,665	93,665	-
	Total Requirements for All Organizational Units	217,509	274,939	472,819	469,184	469,184	-
014-901	Reserved for Future Expenditure	-	-	109,004	227,550	227,550	
	Ending Balance (Prior Years)	249,157	337,103				
	Total Requirements	480,416	633,292	668,995	790,399	790,399	-

PARK FUND (015)
RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019- 20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	83,487	106,365	131,600	157,187	157,187	
OTHER RESOURCES:							
015-402	Interest	3,193	2,432	3,500	1,400	1,400	
015-412	Donations	26,300	-	-	-	-	
015-413	Miscellaneous Income	-	-	-	-	-	
015-417	Reimbursement	136	25	100	-	-	
015-419	Telecommunications Leases	54,402	58,987	56,500	58,300	58,300	
015-420	State Revenue Sharing Apportionment	44,927	48,208	50,000	56,800	56,800	
015-421	Park Improvements Grant	75,000	-	75,000	13,000	13,000	
015-422	Park Fees	1,075	540	1,000	600	600	
015-423	Park Vendors	2,830	2,380	3,700	1,200	1,200	
015-435	CRF Grant			1,290	-	-	
Transferred IN, from other funds							
015-425	From General Fund	-	61,000	61,000	20,000	20,000	
Total Resources							
		291,350	279,938	383,690	308,487	308,487	-

PARK FUND (015)
REQUIREMENTS FOR: PUBLIC WORKS

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Personal Services							
015-500	Wages	28,414	28,750	31,000	33,200	33,200	
015-524	Payroll Benefits	20,576	24,438	26,000	25,700	25,700	
015-525	Unemployment	-	-	400	300	300	
015-528	PERS Reserve	-	-	300	-	-	
015-529	Deferred Benefits Liability Reserve	-	-	800	800	800	
Total Personal Services		48,990	53,189	58,500	60,000	60,000	-
Full-Time Equivalent (FTE)		0.45	0.45	0.45	0.65	0.65	
Materials & Services							
015-610	Supplies	198	-	300	300	300	
015-611	Energy Costs	4,608	3,755	5,306	5,400	5,400	
015-612	Corn Festival Donation	3,500	-	-	-	-	
015-613	Miscellaneous Expense	785	101	500	500	500	
015-620	Equipment Maint.& Repairs	-	-	-	-	-	
015-622	Fuel	1,494	1,338	2,060	2,100	2,100	
015-624	Maintenance & Repair	20,370	21,754	25,500	25,500	25,500	
015-630	Tools	322	480	300	300	300	
015-635	Leased Property Taxes	3,786	3,844	3,960	4,080	4,080	
015-638	Recreation Activities	12,430	9	-	3,000	3,000	
015-640	COVID-19 Materials			1,290	-	-	
015-650	IT Services	823	1,654	750	750	750	
Total Materials & Services		48,317	32,935	39,966	41,930	41,930	-
Capital Outlay							
015-809	Replacement of Equipment	68	-	13,200	13,200	13,200	
015-810	Purchase of Equipment	329	-	2,000	2,000	2,000	
015-811	Site Improvements	9,182	3,336	105,000	60,000	60,000	
015-812	Major Repairs	-	-	10,000	10,000	10,000	
Total Capital Outlay		9,579	3,336	130,200	85,200	85,200	-
Total Requirements - Public Works		106,886	89,460	228,666	187,130	187,130	-

Requirements NOT ALLOCATED for an Organizational Unit or Program

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
Interfund Transfers							
015-825	To Water Fund/PW Labor Reimbursement	26,656	-	-	-	-	
015-826	To Sewer Fund/PW Labor Reimbursement	24,005	-	-	-	-	
015-827	To Street Fund/PW Labor Reimbursement	11,251	-	-	-	-	
015-858	To Public Works Equipment Fund	500	500	500	500	500	
015-866	To Vehicle Replacement Fund	250	250	250	250	250	
015-899	To Park SDC Fund/Reimb Proj Expenses	15,437	-	-	-	-	
Total Interfund Transfers		78,099	750	750	750	750	-
015-900	Operating Contingency			34,106	28,182	28,182	
Total Requirements NOT ALLOCATED		78,099	750	34,856	28,932	28,932	-
Total Requirements for All Organizational Units		106,886	89,460	228,666	187,130	187,130	-
015-901	Reserved for Future Expenditure			120,168	92,425	92,425	
	Ending Balance (Prior Years)	106,365	189,728				
015-902	Unappropriated Ending Fund Balance			-	-	-	-
Total Requirements		291,350	279,938	383,690	308,487	308,487	-

PUBLIC WORKS EQUIPMENT FUND (016)

This fund is authorized and established by ordinance number 450 & continued by Resolution 10-18 on 06/11/2018 for the following specified purpose: for the purchase of equipment.

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year: **2028**

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	180,183	209,620	165,671	240,935	240,935	
	OTHER RESOURCES						
016-402	Earnings from Temporary Investments	4,815	3,530	3,700	1,100	1,100	
016-417	Grants/Reimbursements	-	-	-	-	-	
016-436	Surplus Sale	-	-	-	-	-	
	Transferred IN, from other funds						
016-430	From Park Fund	500	500	500	500	500	
016-432	From Water Fund	7,500	20,000	80,000	80,000	80,000	
016-433	From Sewer Fund	7,500	10,000	20,000	60,000	60,000	
016-434	From Street Fund	12,500	20,000	15,000	20,000	20,000	
016-435	Loan Payments from OPRD Fund	-	-	-	-	-	
	Total Resources	212,998	263,650	284,871	402,535	402,535	-

REQUIREMENTS - PUBLIC WORKS

	<u>ORG. UNIT</u>					
Materials & Services						
016-601	Major Repairs	PUBLIC WORKS	-	-	15,000	15,000
	Total Materials & Services		-	-	15,000	15,000
Capital Outlay						
016-810	Public Works Capital	PUBLIC WORKS	3,378	83,350	269,871	387,535
	Total Capital Outlay		3,378	83,350	269,871	387,535
Interfund Transfers						
	Total Interfund Transfers		-	-	-	-
	Ending Balance (Prior Years)		209,620	180,300		
	Unappropriated Ending Fund Balance				-	-
	Total Requirements		212,998	263,650	284,871	402,535

SPECIAL PROJECTS FUND (17)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	229,628	29	-	-	-	-
	OTHER RESOURCES						
017-402	Earnings from Temporary Investments	2,821	0	-	-	-	-
	Total Resources	232,448	30	-	-	-	-

REQUIREMENTS

Materials & Services							
017-602	Project Services	65,840	-	-	-	-	-
	Total Materials & Services	65,840	-	-	-	-	-
Capital Outlay							
017-801	Project Improvements	166,579	-	-	-	-	-
	Total Capital Outlay	166,579	-	-	-	-	-
Interfund Transfers							
017-850	To Street Fund - SRTS Project Reimbursement	-	30	-	-	-	-
	Total Interfund Transfers	-	30	-	-	-	-
	Ending Balance (Prior Years)	29	-				
	Unappropriated Ending Fund Balance			-	-	-	-
	Total Requirements	232,448	30	-	-	-	-

SEWER IMPROVEMENT FUND (19)

This fund is authorized and established by ordinance number 450 & continued by Resolution 10-18 on 06/11/2018 for the following specified purpose: expenditures on sewer system.

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year: 2028

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	200,893	241,127	298,028	725,432	725,432	
	OTHER RESOURCES						
019-402	Earnings from Temporary Investments	5,385	5,265	4,200	2,600	2,600	
019-417	Grants/Reimbursements	-	-	-	426,250	426,250	
	Transferred IN, from other funds						
019-420	From Sewer Fund	50,000	75,000	100,000	100,000	100,000	
	Total Resources	256,277	321,392	402,228	1,254,282	1,254,282	-

REQUIREMENTS - PUBLIC WORKS

Materials & Services							
019-601	Major Maintenance & Repairs	-	-	45,000	45,000	45,000	
019-603	Legal Fees	-	-	-	-	-	
019-604	Inflow & Infiltration	-	-	-	-	-	
019-626	Engineering/Surveying/Misc.Project Srvcs	15,150	13,578	45,000	45,000	45,000	
	Total Materials & Services	15,150	13,578	90,000	90,000	90,000	-
Capital Outlay							
019-800	Systems Improvements	-	8,361	312,228	1,164,282	1,164,282	
	Total Capital Outlay	-	8,361	312,228	1,164,282	1,164,282	-
Interfund Transfers							
019-851	Transfer to Sewer Fund	-	-	-	-	-	-
	Total Interfund Transfers	-	-	-	-	-	-
	Ending Balance (Prior Years)	241,127	299,453				
	Unappropriated Ending Fund Balance			-	-	-	-
	Total Requirements	256,277	321,392	402,228	1,254,282	1,254,282	-

VEHICLE REPLACEMENT FUND (20)

This fund is authorized and established by ordinance number 450 & continued by Resolution 10-18 on 06/11/2018 for the following specified purpose: Purchase of City Vehicles

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Review Year: 2028

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	94,980	89,822	126,820	143,469	143,469	
OTHER RESOURCES							
020-402	Earnings from Temporary Investments	2,339	1,980	2,231	1,078	1,078	
020-417	Grants/Reimbursements	30,716	-	-	-	-	
020-451	Surplus Vehicle Sales	-	-	-	-	-	
Transferred IN, from other funds							
020-452	From Police Fund	15,000	15,000	15,000	15,000	15,000	
020-453	From City Reserve Fund	18,386	-	-	-	-	
020-455	From Water Fund	10,000	10,000	-	-	-	
020-457	From Sewer Fund	10,000	10,000	250	-	-	
020-460	From Street Fund	250	250	250	250	250	
020-466	From Park Fund	250	250	-	250	250	
Total Resources		181,921	127,302	144,551	160,047	160,047	-

REQUIREMENTS

Capital Outlay		ORG. UNIT					
020-810	Public Works Vehicles	PUBLIC WORKS	-	-	107,734	108,038	108,038
020-811	Police Vehicles	POLICE DEPT	92,099	468	36,817	52,009	52,009
Total Capital Outlay			92,099	468	144,551	160,047	160,047
Interfund Transfers							
Total Interfund Transfers			-	-	-	-	-
Ending Balance (Prior Years)			89,822	126,834			
Unappropriated Ending Fund Balance					-	-	-
Total Requirements			181,921	127,302	144,551	160,047	160,047

CITY RESERVE FUND (22)

This fund is authorized and established by resolution 3-99 & continued by Resolution 10-18 on 06/11/2018 for the following specified purpose: to be used as the city council sees fit for expansion or any other reason.

Year this reserve fund will be reviewed to be continued or abolished. Date can not be more than 10 years after establishment.

Review Year: 2028

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	61,642	44,759	44,342	29,625	29,625	
OTHER RESOURCES							
022-402	Earnings from Temporary Investments	1,503	970	900	900	900	
Transferred IN, from other funds							
022-404	From General Fund Transfer	-	-	-	-	-	
022-405	Miscellaneous Interfund Loan Payments	-	-	-	-	-	
022-406	From Water Fund Transfer	-	-	-	-	-	
022-407	From Sewer Fund Transfer	-	-	-	-	-	
022-413	Miscellaneous Income	-	-	-	15,000	15,000	
Total Resources		63,145	45,729	45,242	45,525	45,525	-

REQUIREMENTS

Materials & Services							
022-610	Miscellaneous Materials & Services	-	-	22,692	23,525	23,525	
022-611	Emergency	-	1,500	15,550	15,000	15,000	
Total Materials & Services		-	1,500	38,242	38,525	38,525	-
Capital Outlay							
022-802	Miscellaneous Capital Expense	-	-	7,000	7,000	7,000	
Total Capital Outlay		-	-	7,000	7,000	7,000	-
Interfund Transfers							
022-850	To Vehicle Replacement Fund	18,386	-	-	-	-	-
Total Interfund Transfers		18,386	-	-	-	-	-
022-901	Reserved for Future Expenditure			-	-	-	-
	Ending Balance (Prior Years)	44,759	44,229				
	Unappropriated Ending Fund Balance			-	-	-	-
Total Requirements		63,145	45,729	45,242	45,525	45,525	-

WATER SYSTEM DEVELOPMENT CHARGE FUND (24)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	290,253	517,270	523,932	590,430	590,430	
OTHER RESOURCES							
024-402	Earnings from Temporary Investments	10,103	12,925	11,400	3,400	3,400	
024-417	Reimbursement	-	-	-	-	-	
024-420	Water SDC's	234,624	99,687	227,952	-	-	
Total Resources		534,980	629,882	763,284	593,830	593,830	-

REQUIREMENTS - PUBLIC WORKS

Materials & Services

024-610	SDC Administrative Services	-	-	-	-	-	-
024-626	Engineering/Surveying/Misc Project Srvcs	71	323	15,000	15,000	15,000	
Total Materials & Services		71	323	15,000	15,000	15,000	-

Capital Outlay

024-800	New System Development	-	36,997	728,084	558,630	558,630	
024-801	New Wells	17,545	5,162	20,000	20,000	20,000	
Total Capital Outlay		17,545	42,159	748,084	578,630	578,630	-

Interfund Transfers

024-852	To Gen Fund/Admn Services Reimbursement	95	83	200	200	200	
Total Interfund Transfers		95	83	200	200	200	-

024-901	Reserved for Future Expenditure	-	-	-	-	-	
	Ending Balance (Prior Years)	517,270	587,316				
	Unappropriated Ending Fund Balance			-	-	-	-
Total Requirements		534,980	629,882	763,284	593,830	593,830	-

MAJOR OFFICE EQUIPMENT RESERVE FUND (27)

This fund is authorized and established by resolution 3-99, renamed by Special Ordinance 485, & continued by Resolution 10-18 on 06/11/2018 for the following specified purpose: to accumulate and expend monies on computer systems, copiers and other major office equipment.

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year: 2028

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	62,699	63,383	74,695	82,268	82,268	
OTHER RESOURCES							
027-402	Earnings from Temporary Investments	1,320	1,129	1,050	800	800	
027-413	Miscellaneous Income	-	-	-	-	-	
027-417	Grants/Reimbursements	3,122	2,162	-	-	-	
Transferred IN, from other funds							
027-425	From General Fund	10,000	8,200	3,300	25,900	25,900	
027-426	From Water Fund	7,000	7,100	4,050	19,250	19,250	
027-427	From Sewer Fund	7,000	7,100	4,050	19,250	19,250	
027-428	From Street Fund	1,000	1,000	1,000	-	-	
027-429	From Police Fund	3,000	2,600	2,100	25,500	25,500	
Total Resources		95,141	92,674	90,245	172,968	172,968	-

REQUIREMENTS

Capital Outlay		ORG. UNIT						
027-800	City Hall Equipment	ADMIN	8,428	5,349	32,434	53,163	53,163	
027-801	Public Works Equipment	PUBLIC WORKS	12,457	1,919	25,732	45,421	45,421	
027-802	Utilities Billing Equipment	PUBLIC WORKS	7,351	4,419	19,337	43,047	43,047	
027-803	Police Equipment	POLICE DEPT	3,522	9,062	12,742	31,337	31,337	
Total Capital Outlay			31,759	20,750	90,245	172,968	172,968	-
Ending Balance (Prior Years)			63,383	71,924				
Unappropriated Ending Fund Balance					-	-	-	-
Total Requirements			95,141	92,674	90,245	172,968	172,968	-

WATER IMPROVEMENT FUND (28)

This fund is authorized and established by ordinance number 450 & continued by Resolution 10-18 on 06/11/2018 for the following specified purpose: expenditures on water system

Year this reserve fund will be reviewed to be continued or abolished.
Date can not be more than 10 years after establishment.

Review Year: 2028

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	352,684	312,167	327,724	421,395	421,395	
OTHER RESOURCES							
028-402	Earnings from Temporary Investments	6,728	6,459	6,100	3,500	3,500	
Transferred IN, from other funds							
028-427	From Water Fund	75,000	100,000	100,000	100,000	100,000	
Total Resources		434,412	418,627	433,824	524,895	524,895	-

REQUIREMENTS - PUBLIC WORKS

Materials & Services		ORG. UNIT						
028-601	Reservoir Maintenance	PUBLIC WORKS	-	-	-	-	-	
028-602	Major Maintenance & Repairs	PUBLIC WORKS	-	8,140	15,000	15,000	15,000	
028-603	Legal Fees	PUBLIC WORKS	-	-	-	-	-	
028-626	Engineering/Surveying	PUBLIC WORKS	4,831	2,799	28,000	28,000	28,000	
Total Materials & Services			4,831	10,939	43,000	43,000	43,000	-
Capital Outlay								
028-803	System Improvements	PUBLIC WORKS	117,413	79,905	390,824	481,895	481,895	
028-804	Waterline Replacement	PUBLIC WORKS	-	-	-	-	-	
028-806	Major Equipment Replacement	PUBLIC WORKS	-	-	-	-	-	
Total Capital Outlay			117,413	79,905	390,824	481,895	481,895	-
028-901	Reserved for Future Expenditure		-	-	-	-	-	
	Ending Balance (Prior Years)		312,167	327,783				
	Unappropriated Ending Fund Balance				-	-	-	-
Total Requirements			434,412	418,627	433,824	524,895	524,895	-

SEWER SYSTEM DEVELOPMENT CHARGE FUND (29)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	439,977	746,294	871,120	882,789	882,789	
OTHER RESOURCES							
029-402	Earnings from Temporary Investments	15,169	18,415	19,000	6,600	6,600	
029-413	Miscellaneous Income	-	-	-	-	-	
029-421	Sewer SDC's	291,216	123,731	282,900	-	-	
Total Resources		746,362	888,440	1,173,020	889,389	889,389	-

REQUIREMENTS - PUBLIC WORKS

Materials & Services		ORG. UNIT					
029-610	SDC Administrative Services	PUBLIC WORKS	-	-	-	-	-
029-626	Engineering/Surveying/Mis Project Srvcs	PUBLIC WORKS	-	-	75,000	75,000	75,000
Total Materials & Services			-	-	75,000	75,000	75,000
Capital Outlay							
029-800	New System Development	PUBLIC WORKS	-	-	1,097,820	814,189	814,189
029-801	Land Aquisition	PUBLIC WORKS	-	-	-	-	-
Total Capital Outlay			-	-	1,097,820	814,189	814,189
Interfund Transfers							
029-852	To Gen Fund/Admn Services		68	83	200	200	200
Total Interfund Transfers			68	83	200	200	200
Ending Balance (Prior Years)			746,294	888,357			
Unappropriated Ending Fund Balance					-	-	-
Total Requirements			746,362	888,440	1,173,020	889,389	889,389

TRANSPORTATION SYSTEM DEVELOPMENT CHARGE FUND (30)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	226,704	380,645	546,317	627,509	627,509	
OTHER RESOURCES							
030-402	Earnings from Temporary Investments	8,169	9,849	12,100	4,700	4,700	
030-421	Transportation SDC's	198,917	227,144	193,300	-	-	
Total Resources		433,790	617,638	751,717	632,209	632,209	-

REQUIREMENTS - PUBLIC WORKS

Materials & Services		ORG. UNIT					
030-610	SDC Administrative Services	PUBLIC WORKS	-	-	-	-	-
030-626	Engineering/Surveying/Mis Project Srvc	PUBLIC WORKS	-	-	30,000	30,000	30,000
Total Materials & Services			-	-	30,000	30,000	30,000
Capital Outlay							
030-800	Transportation Improvements	PUBLIC WORKS	53,077	-	721,517	602,009	602,009
030-801	1st & Main Intersection Improvements	PUBLIC WORKS	-	-	-	-	-
030-802	1st Street Improvements	PUBLIC WORKS	-	-	-	-	-
Total Capital Outlay			53,077	-	721,517	602,009	602,009
Interfund Transfers							
030-825	To Gnrl Fnd/Admnstrtv Srvc Reimbrsmnt	PUBLIC WORKS	68	83	200	200	200
Total Interfund Transfers			68	83	200	200	200
Debt Service							
030-870	Land Acquisition Principal		-	-	-	-	-
030-871	Land Acquisition Interest		-	-	-	-	-
Total Debt Service			-	-	-	-	-
030-902	Unappropriated Ending Fund Balance		-	-	-	-	-
	Ending Balance (Prior Years)		380,645	617,555			
Total Requirements			433,790	617,638	751,717	632,209	632,209

BIKEWAY/PEDESTRIAN FUND (31)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	3,505	6,523	9,684	12,691	12,691	
OTHER RESOURCES							
031-402	Earnings from Temporary Investments	125	170	100	100	100	
031-420	ODOT Highway Tax Share	2,893	2,867	3,300	3,300	3,300	
Total Resources		6,523	9,561	13,084	16,091	16,091	-

REQUIREMENTS - PUBLIC WORKS

Materials & Services		ORG. UNIT				
031-624	Maintenance	PUBLIC WORKS	-	-	-	-
031-625	Surveying/Misc. Project Services	PUBLIC WORKS	-	-	-	-
031-626	Engineering Fees	PUBLIC WORKS	-	-	-	-
Total Materials & Services			-	-	-	-
Capital Outlay						
031-818	Construction	PUBLIC WORKS	-	-	13,084	16,091
Total Capital Outlay			-	-	13,084	16,091
Ending Balance (Prior Years)			6,523	9,561		
Total Requirements			6,523	9,561	13,084	16,091

PARK SYSTEM DEVELOPMENT CHARGE FUND (32)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	66,990	201,584	87,309	41,276	41,276	
OTHER RESOURCES							
032-402	Earnings from Temporary Investments	3,170	2,356	2,900	700	700	
032-421	Parks SDC's	129,317	60,025	136,500	-	-	
032-431	Fees in Lieu of Park Dedication	-	-	-	10,000	10,000	
Transferred IN, from other funds							
032-426	From Park Fund/Reimb Proj Expenses	15,437	-	-	-	-	
Total Resources		214,914	263,965	226,709	51,976	51,976	-

REQUIREMENTS - PUBLIC WORKS

		ORG. UNIT						
Materials & Services								
032-610	SDC Administrative Services	PUBLIC WORKS	4,897	-	10,000	-	-	
032-615	Refunds	PUBLIC WORKS	-	-	-	-	-	
032-626	Engineering/Surveying/Misc Project Srvcs	PUBLIC WORKS	38	1,400	40,000	30,000	30,000	
Total Materials & Services			4,934	1,400	50,000	30,000	30,000	-
Capital Outlay								
032-800	Park Improvements	PUBLIC WORKS	8,328	-	49,209	-	-	
032-801	Land Acquisition	PUBLIC WORKS	-	966	-	-	-	
Total Capital Outlay			8,328	966	49,209	-	-	-
Interfund Transfers								
032-852	To Gen Fund/Admn Services Reimbursement		68	83	200	200	200	
032-853	To Park Fund/PW Labor Reimbursement		-	-	-	-	-	
Total Interfund Transfers			68	83	200	200	200	-
Debt Service								
032-870	Land Acquisition Principal		-	175,875	124,200	13,376	13,376	
032-871	Land Acquisition Interest		-	-	3,100	8,400	8,400	
Total Debt Service			-	175,875	127,300	21,776	21,776	-
Ending Balance (Prior Years)			201,584	85,640				
Total Requirements			214,914	263,965	226,709	51,976	51,976	-

STORM DRAINAGE SYSTEM DEVELOPMENT CHARGE FUND (34)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	-	12,685	13,005	13,122	750	
OTHER RESOURCES							
034-402	Earnings from Temporary Investments	85	281	300	300	30	
034-421	Storm Drainage System Development Charge	12,600	-	-	-	-	
Total Resources		12,685	12,966	13,305	13,422	780	-

REQUIREMENTS

		<u>ORG. UNIT</u>					
Materials & Services							
034-610	SDC Administrative Services	PUBLIC WORKS	-	-	-	-	-
034-626	Engineering/Surveying/Misc. Project Svcs	PUBLIC WORKS	-	-	-	-	-
Total Materials & Services			-	-	-	-	-
Capital Outlay							
034-800	New System Development	PUBLIC WORKS	-	-	13,305	13,422	780
Total Capital Outlay			-	-	13,305	13,422	780
Interfund Transfers							
034-850	To Street Fund-Basin1-B Reimbursement	PUBLIC WORKS	-	-	-	-	-
Total Interfund Transfers			-	-	-	-	-
034-902	Unappropriated Ending Fund Balance		-	-	-	-	-
	Ending Balance (Prior Years)		12,685	12,966			
Total Requirements			12,685	12,966	13,305	13,422	780

OPRD LOCAL GOVERNMENT GRANTS FUND (35)

RESOURCES:

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	-	-	-	-	-	-
OTHER RESOURCES							
035-402	Earnings from Temporary Investments	-	-	-	-	-	-
035-413	Miscellaneous Income	-	-	-	-	-	-
035-425	OPRD Local Government Grant	-	-	-	-	-	-
035-426	LWCF Grant	-	-	-	-	-	-
Total Resources		-	-	-	-	-	-

REQUIREMENTS

		<u>ORG. UNIT</u>						
Materials & Services								
035-626	Engineering & Design	PUBLIC WORKS	-	-	-	-	-	-
Total Materials & Services			-	-	-	-	-	-
Capital Outlay								
035-806	Land Acquisition	PUBLIC WORKS	-	-	-	-	-	-
035-807	Park Development	PUBLIC WORKS	-	-	-	-	-	-
Total Capital Outlay			-	-	-	-	-	-
Interfund Transfers								
035-829	To Park SDC Fund/Land Acquisition		-	-	-	-	-	-
Total Interfund Transfers			-	-	-	-	-	-
035-902	Unappropriated Ending Fund Balance				-	-	-	-
	Ending Balance (Prior Years)		-	-				
Total Requirements			-	-	-	-	-	-

**INVESTING IN AUMSVILLE FAMILIES AND CHILDREN FUND(36)
RESOURCES:**

Account	Description	Historical Data			Budget for Next Year 2021-22		
		Actual 2018-19	Actual 2019-20	Adopted Budget 2020-21	Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body
	Available Cash on Hand	3,041	3,411	6,313	11,213	11,213	
OTHER RESOURCES							
036-400	PARC Rec. Program Sponsorships	-	-	-	-	-	
036-401	PARC Donations	6,568	1,664	2,000	2,000	2,000	
036-402	Earnings from Temporary Investments	37	90	100	100	100	
036-410	PARC Program Grants and Fundraising	200	-	-	-	-	
Transferred IN, from other funds							
036-406	From General Fund	-	5,000	5,000	5,000	5,000	
Total Resources		9,845	10,164	13,413	18,313	18,313	-

REQUIREMENTS - PARK & RECREATION COMMISSION (PARC)

Materials & Services

036-604	PARC Rec Program Supplies/Volunteers Exp	6,435	1,031	13,413	18,313	18,313	
036-610	PARC Other Program Expenses	-	-	-	-	-	
Total Materials & Services		6,435	1,031	13,413	18,313	18,313	-
Capital Outlay							
036-801	PARC Recreation Activities Program Equip	-	-	-	-	-	
Total Capital Outlay		-	-	-	-	-	-
036-902	Unappropriated Ending Fund Balance			-	-	-	
	Ending Balance (Prior Years)	3,411	9,133				
Total Requirements		9,845	10,164	13,413	18,313	18,313	-

**AUMSVILLE 2021/22 STAFF STEP PLANS 2% COLA
ADMINISTRATION**

CITY ADMINISTRATOR						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$8,533	\$8,917	\$9,318	\$9,737	\$10,175	\$10,633	\$11,112
FINANCE OFFICER						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$5,705	\$5,962	\$6,230	\$6,510	\$6,803	\$7,109	\$7,429
CITY CLERK						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$4,117	\$4,302	\$4,496	\$4,698	\$4,909	\$5,130	\$5,361
OFFICE ASSISTANT						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$3,458	\$3,614	\$3,777	\$3,947	\$4,125	\$4,311	\$4,505
UTILITY BILLING CLERK						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$2,594	\$2,711	\$2,833	\$2,961	\$3,094	\$3,233	\$3,379

PUBLIC WORKS DEPARTMENT

PUBLIC WORKS DIRECTOR						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$6,260	\$6,542	\$6,836	\$7,144	\$7,465	\$7,801	\$8,152
ASSISTANT PUBLIC WORKS DIRECTOR						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$5,621	\$5,874	\$6,138	\$6,414	\$6,703	\$7,005	\$7,320
UTILITY WORKER LEAD						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$4,406	\$4,604	\$4,811	\$5,027	\$5,253	\$5,489	\$5,736
UTILITY WORKER III						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$4,317	\$4,511	\$4,714	\$4,926	\$5,148	\$5,380	\$5,622
UTILITY WORKER II						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$3,928	\$4,105	\$4,290	\$4,483	\$4,685	\$4,896	\$5,116

UTILITY WORKER I						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$3,390	\$3,543	\$3,702	\$3,869	\$4,043	\$4,225	\$4,415

POLICE DEPARTMENT

CHIEF OF POLICE						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$6,410	\$6,698	\$6,999	\$7,314	\$7,643	\$7,987	\$8,346

POLICE LIEUTENANT						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$6,097	\$6,371	\$6,658	\$6,958	\$7,271	\$7,598	\$7,940

POLICE SERGEANT						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$5,127	\$5,358	\$5,599	\$5,851	\$6,114	\$6,389	\$6,676

POLICE OFFICER						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$4,186	\$4,374	\$4,571	\$4,777	\$4,992	\$5,217	\$5,452

RECRUIT I						
Step						
1						
\$3,272						

RECRUIT II						
Step						
1						
\$3,207						

POLICE SUPPORT SPECIALIST						
Step	Step	Step	Step	Step	Step	Step
1	2	3	4	5	6	7
\$3,680	\$3,846	\$4,019	\$4,200	\$4,389	\$4,586	\$4,792

CERTIFICATION INCENTIVE PAY: Intermediate Certificate - \$100.00 Monthly
Advanced Certificate - \$150.00 Monthly

**Note - Lieutenant and Chief of Police do not receive incentive pay for certificates, as they are required and included in the pay scale.

FTE's PLANNED 7/1/21 - 6/30/22

POSITION	GENERAL WATER SEWER STREETS PARKS POLICE					TOTAL	FTE	FTE DISTRIBUTION					
	GENERAL	WATER	SEWER	STREETS	PARKS			POLICE	GENERAL	WATER	SEWER	STREETS	PARKS
City Administrator	29%	33%	33%	5%	0%	100.00%	1.00	0.29	0.33	0.33	0.05	-	-
Finance Officer	18%	40%	40%	2%	0%	100.00%	1.00	0.18	0.40	0.40	0.02	-	-
Office Assistant	22%	38%	38%	2%	0%	100.00%	1.00	0.22	0.38	0.38	0.02	-	-
City Clerk	22%	38%	38%	2%	0%	100.00%	1.00	0.22	0.38	0.38	0.02	-	-
Utility Billing Clerk	10%	45%	45%			100.00%	0.75	0.075	0.3375	0.3375	-	-	-
Office Assistant	20%	40%	40%				1.00	0.20	0.40	0.40	-	-	-
CITY COUNCIL	33%	33%	33%				0.24	0.08	0.08	0.08			
Police Support Specialist	50%					50%	100.00%	1.00	0.50	-	-	-	0.50
PW Director	0%	45%	40%	10%	5%		100.00%	1.00	-	0.45	0.40	0.10	0.05
Assistant PW Director --M.E.	0%	40%	40%	10%	10%		100.00%	1.00	-	0.40	0.40	0.10	0.10
Utility Worker II T.C.	0%	35%	35%	20%	10%		100.00%	1.00	-	0.35	0.35	0.20	0.10
Utility Worker II B.B.	0%	35%	35%	20%	10%		100.00%	1.00	-	0.35	0.35	0.20	0.10
Utility Worker II M.W.	0%	35%	35%	20%	10%		100.00%	1.00	-	0.35	0.35	0.20	0.10
Utility Worker I - NEW	0%	30%	30%	20%	20%		100.00%	1.00	-	0.30	0.30	0.20	0.20
Extra Public Works Labor	0%	10%	5%	15%	70%		100.00%	-	-	-	-	-	-
CHIEF OF POLICE						100%		1.00					1.00
SERGEANT						100%		1.00					1.00
COMM RES OFFICER						100%		1.00					1.00
PATROL OFFICER 4						100%		1.00					1.00
PATROL OFFICER 5						100%		1.00					1.00
PATROL OFFICER 6						100%		1.00					1.00
PATROL OFFICER 7						100%		1.00					1.00
TOTAL 2021-22								19.99	1.77	4.51	4.46	1.11	0.65
2020-21									1.77	4.31	4.11	0.86	0.45
change									-	0.20	0.35	0.25	0.20

A RESOLUTION ADOPTING THE 2021-2022 FISCAL YEAR BUDGET, MAKING APPROPRIATIONS, AND IMPOSING AND CATEGORIZING TAXES.

BE IT RESOLVED, that the Aumsville City Council hereby adopts the budget for 2021-2022 in the total of \$12,104,920; now on file at city hall.

BE IT FURTHER RESOLVED, that the amounts for the fiscal year beginning July 1, 2021 and for the purposes shown below, are hereby appropriated:

GENERAL FUND		
Administration	\$718,666.00	
Transfers	\$946,900.00	
Operating Contingency	\$249,834.00	
Total	\$1,915,400.00	
Reserved for Future Expenditure		\$317,518.00
POLICE FUND		
Police Department	\$1,247,252.00	
Transfers	\$40,500.00	
Operating Contingency	\$131,771.00	
Total	\$1,419,523.00	
Reserved for Future Expenditure		\$11,125.00
WATER FUND		
Public Works	\$760,167.00	
Debt Service	\$0.00	
Transfers	\$218,250.00	
Operating Contingency	\$146,762.00	
Total	\$1,125,179.00	
Reserved for Future Expenditure		\$162,731.00
SEWER FUND		
Public Works	\$669,513.00	
Debt Service	\$141,586.00	
Transfers	\$198,250.00	
Operating Contingency	\$151,402.00	
Total	\$1,160,751.00	
Reserved for Future Expenditure		\$130,967.00
STREET FUND		
Public Works	\$469,184.00	
Transfers	\$20,250.00	
Operating Contingency	\$73,415.00	
Total	\$562,849.00	
Reserved for Future Expenditure		\$227,550.00
PARK FUND		
Public Works	\$187,130.00	
Transfers	\$750.00	
Operating Contingency	\$28,182.00	
Total	\$216,062.00	
Reserved for Future Expenditure		\$92,425.00
PUBLIC WORKS EQUIPMENT FUND		
Public Works	\$402,535.00	
Total	\$402,535.00	
SPECIAL PROJECTS FUND		
Materials & Services	\$0.00	
Capital Outlay	\$0.00	
Transfers	\$0.00	
Total	\$0.00	
SEWER IMPROVEMENTS FUND		

Public Works		\$1,254,282.00	
	Total		\$1,254,282.00

VEHICLE REPLACEMENT FUND

Public Works		\$108,038.00	
Police Department		\$52,009.00	
	Total		\$160,047.00

CITY RESERVE FUND

Materials & Services		\$38,525.00	
Capital Outlay		\$7,000.00	
Transfers		\$0.00	
	Total		\$45,525.00
Reserved for Future Expenditure			\$0.00

WATER SYSTEM DEVELOPMENT CHARGE FUND

Public Works		\$593,630.00	
Transfers		\$200.00	
	Total		\$593,830.00
Total Unappropriated			\$0.00

MAJOR OFFICE EQUIPMENT RESERVE FUND

Administration		\$53,163.00	
Public Works		\$88,468.00	
Police Department		\$31,337.00	
	Total		\$172,968.00

WATER IMPROVEMENTS FUND

Public Works		\$524,895.00	
	Total		\$524,895.00

SEWER SYSTEM DEVELOPMENT CHARGE FUND

Public Works		\$889,189.00	
Transfers		\$200.00	
	Total		\$889,389.00

TRANSPORTATION SYSTEM DEVELOPMENT CHARGE FUND

Public Works		\$632,009.00	
Transfers		\$200.00	
	Total		\$632,209.00
Total Unappropriated			\$0.00

BIKEWAY/PEDESTRIAN FUND

Public Works		\$16,091.00	
	Total		\$16,091.00

PARKS SYSTEM DEVELOPMENT CHARGE FUND

Public Works		\$30,000.00	
Transfers		\$200.00	
Debt Service		\$21,776.00	
	Total		\$51,976.00

STORM DRAINAGE SYSTEM DEVELOPMENT CHARGE FUND

Public Works		\$780.00	
	Total		\$780.00
Total Unappropriated			\$0.00

OPRD GRANTS FUND

Public Works		\$0.00	
Transfers		\$0.00	
	Total		\$0.00

INVESTING IN AUMSVILLE FAMILIES & CHILDREN FUND

Park and Recreation Commission		\$18,313.00	
	Total		\$18,313.00
Total Unappropriated			\$0.00

TOTAL APPROPRIATIONS ALL FUNDS	\$11,162,604.00	
TOTAL UNAPPROPRIATED AND RESERVED		\$942,316.00
GRAND TOTAL		<u>\$12,104,920.00</u>

BE IT FURTHER RESOLVED, that the Aumsville City Council hereby imposes the taxes provided for in the adopted budget at the rate of \$3.6327 per \$1,000 of assessed value for operations; and that these taxes are hereby imposed and categorized for tax year 2021-2022 upon the assessed value of all taxable property within the district.

	General Government Limitation	Excluded from Limitation
Permanent Rate	\$3.6327/\$1000	\$0.00
Local Option Tax	\$0.00	\$0.00
Bonded Debt	\$0.00	\$0.00

THE ABOVE RESOLUTION STATEMENTS WERE CONSIDERED AND PASSED BY THE AUMSVILLE CITY COUNCIL ON THE 14th DAY OF JUNE 2021.

Derek Clevenger, Mayor

Attest:

Ron Harding, City Administrator



595 Main St. Aumsville, Oregon 97325
(503) 749-2030 • TTY 711 • Fax (503) 749-1852
www.aumsville.us

STAFF REPORT

TO: City of Aumsville City Council

FROM: Matthew Etzel, Aumsville Public Works

SUBJECT: Geotechnical Proposal for WWTP and Shop Building

RECOMMENDATION: Approval of the GeoEngineers proposal from Westech Engineering for geotechnical analysis of the soil at the current Public Works Facility and Wastewater Treatment Plan. The project cost is \$19,900. Two-thirds of this cost will be for the new wastewater treatment facility or upgrades to the current wastewater treatment facility. The other third of the cost will be for the new Public Works shop facility.

BACKGROUND: A geotechnical study is generally done before the start of a construction project to help eliminate any unforeseen issues with the soil where a project will be taking place. This is especially important when looking for locations of any upgrades to the treatment process or the construction of a new treatment facility. The basins required for wastewater treatment hold thousands of gallons of water which are extremely heavy and soil conditions should be considered when placing these basins on our property. This is also equally important in the planning of the new Public Works shop locations. We have some heavy pieces of equipment, and the storage of this equipment will take place in this shop building. A majority of the Public Works facility which includes our shop and wastewater treatment facility have had fill dirt brought in to level the areas. This can be troublesome when building on top of or excavating out an area for a project. This work by GeoEngineers will provide the city with a layout of the soils and what would be required for excavation, or a base material required to support the structures we are needing to build here at Public Works.

The contractor will bring in a drill to collect samples of the soils at different depths and provide Westech Engineer the information they need when designing the load of the buildings or treatment basins. It is the best practice to perform this work now and avoid costly change orders or additional costs when starting these projects.

MOTION:

- Move to approve contract to complete the Geotechnical Study by GeoEngineers as described in the proposal and above at the cost of \$19,900 with 2/3rd billed from Sewer SDC Fund 029-626 and 1/3 billed from Pubic Work Equipment Fund and Public Works Capital 016-810
- Move to approve contract to complete the Geotechnical Study by GeoEngineers as described in the proposal and above at the cost of \$19,900 with 2/3rd billed from Sewer SDC Fund 029-626 and 1/3 billed from Pubic Work Equipment Fund and Public Works Capital 016-810 with the following revisions.
- Move to remand back to staff for revisions as directed.



333 High Street BE, Suite 102
Salem, Oregon 97301
971.304.3078

May 28, 2021

Westech Engineering, Inc.
3841 Fairview Industrial Drive SE
Salem, Oregon 97302

Attention: Christopher J. Brugato, PE

Subject: Proposal for Geotechnical Engineering Design Services
City of Aumsville WWTP
Aumsville, Oregon
File No. 15356-003-00

INTRODUCTION AND PROJECT UNDERSTANDING

GeoEngineers, Inc. (GeoEngineers) is pleased to submit this proposal to Westech Engineering, Inc. (Westech) to provide geotechnical engineering services for the for the proposed Wastewater Treatment Plant (WWTP) south of Lagoon Cell 4 and Beaver Creek, north of Lagoon Cell 1 (LC1) of the City of Aumsville (City) Wastewater Facility, and east of Aumsville Highway SE in Aumsville, Oregon.

In preparing this proposal, we discussed the project with you, reviewed a preliminary site plan layout, conducted a brief site visit to the site, and reviewed nearby projects in our files. Based on this information, we understand the proposed improvements to the wastewater treatment plant (WWTP) consists of headworks, SBR and equalization basins, aerobic digesters, and an electrical building over an approximately 85-foot-wide (north-south) by 220-foot-long (east-west) footprint within the open grass area north of LC1 and the existing WWTP maintenance and shop buildings on site.

In addition to proposed WWTP improvements noted above, the City anticipates they will construct about an 8,000-square-foot, single-story metal shop/office building in the north portion of the gravel-covered yard north of LC1. We understand the elevation of proposed tank slabs are flexible and planned to be located between existing ground surface and approximately 13 feet below the existing ground surface (bgs). We will coordinate design requirements with Westech to determine preferred elevation of the tanks based on soil and groundwater conditions encountered during our explorations.

We anticipate that loads will be provided to us by the project team prior to completing the geotechnical report for the site. We anticipate generally light to moderate structural loads based on current and proposed site use of 40 to 50 kips column loads, 3 to 4 kip per lineal foot wall loads and 100 pounds per square foot slab loads.



SCOPE OF SERVICES

The purpose of our services is to evaluate soil and groundwater conditions as a basis for developing geotechnical engineering design criteria for the proposed project. Our proposed scope of services is written based on our experience in the area and our understanding of the project and includes the following:

1. Review information regarding subsurface soil and groundwater in the vicinity of the site, including reports in our files, selected geologic maps, and other geotechnical engineering-related information.
2. Coordinate and manage the field investigation, including public utility notification and scheduling of subcontractors and GeoEngineers' field staff. Public locates will be called in by our office as required by law. Public locators are only able to mark utilities up to a metered location and may not be able to identify utilities on private property to clear specific boring locations. We will also coordinate for a private locate company to access the site.
3. Explore subsurface soil and groundwater conditions at the project site by drilling as many borings at the site during two days of drilling. We estimate drilling up to eight boring explorations during the two days, as follows.
 - a. Complete one boring in the area of the WWTP improvements to a depth of 50 feet bgs, or practical refusal in dense gravels or competent rock, whichever is shallower.
 - b. Complete one boring in the area of the WWTP improvements to a depth of 40 feet bgs, or practical refusal in dense gravels or competent rock, whichever is shallower.
 - c. Complete up to six borings to a depth of 20 feet bgs, or practical refusal in dense gravels or competent rock, whichever is shallower. At least two of these borings will be within or near the proposed shop/office footprint.

The borings will be backfilled as required by state law and surface disturbance minimized to the extent practical. Cuttings will be left on site.

4. Obtain samples at representative intervals from the explorations, observe groundwater conditions and maintain detailed logs in general accordance with ASTM International (ASTM) Standard Practices Test Method D 2488. Qualified staff from our office will observe and document field activities.
5. Perform laboratory tests on selected soil samples obtained from the explorations to evaluate pertinent engineering characteristics. Specific laboratory tests will depend on soil conditions encountered, but may include moisture/density tests, Atterberg limit tests, percent fines tests, and a consolidation test.
6. Provide a geotechnical evaluation of the site and provide design recommendations in a geotechnical report that will address the following geotechnical components:
 - a. A general description of site topography, geology and subsurface conditions.
 - b. An opinion as to the adequacy of the proposed facility improvements from a geotechnical engineering standpoint.
 - c. Recommendations for site preparation measures, including disposition of undocumented fill and unsuitable native soils, recommendations for temporary cut slopes and constraints for wet weather construction.
 - d. Recommendations for temporary excavation and temporary excavation protection, such as excavation sheeting and bracing.



- e. Recommendations for earthworks, including use of on-site and imported structural fill and fill placement and compaction requirements.
- f. Recommendations for foundations to support proposed shop/office building and proposed at and below-grade structures, including minimum width and embedment, design soil bearing pressures, settlement estimates (total and differential), coefficient of friction and passive earth pressures for sliding resistance. We have assumed light to moderate structural loads consistent with proposed current use and that shallow foundations can be used to adequately support the structures.
- g. Although not anticipated, if soft or unsuitable support soils are encountered, provide general recommendations for ground improvement or extended-depth foundations (piles, geopiers, helical anchors) that may be applicable to support proposed structures.
- h. Recommendations for supporting on-grade slabs, including base rock, capillary break, and modulus of subgrade reaction, as appropriate.
- i. Seismic design parameters in accordance with the current version of the Oregon Structural Specialty Code. We will also perform a simplified liquefaction settlement analysis.

Our geotechnical work will be directly supervised by a geotechnical engineer licensed in the state of Oregon. Our engineer will apply their professional seal to the document.

ASSUMPTIONS

In preparing this proposal, we have made the following assumptions with respect to the geotechnical investigation.

- We will be provided right-of-entry or access to the exploration locations.
- A track-mounted drill rig can adequately access the site.
- Surface damage that may result from transporting equipment across the site is acceptable to the City. We can discuss this further with the project team or the City if requested.
- Explorations will be extended to the depths described above or to refusal in dense material. Contingency costs for specialized drilling into dense material if dense gravel or rock are encountered, are not included in this scope of work or cost estimate.
- Excess drill cuttings can be scattered on site.
- Installation of monitoring wells to measure static water ground water is not included.
- Contaminated soils will not be encountered during our exploration and sampling. If contaminated or suspected contamination is encountered (based on field screening), we will stop drilling operations, notify you and discuss how to proceed.

SCHEDULE, TERMS, AND FEES

We are prepared to schedule the geotechnical explorations immediately following authorization to proceed and they will be dependent on the availability of drilling subcontractors. Drilling subcontractor schedules are approximately 4 to 5 weeks out at present. Our fieldwork will take 2 days to complete, and our report



will be available 3 weeks after completing the explorations. We can provide a verbal summary of our findings as the information becomes available to us.

Our scope of services will be provided on a lump sum basis for an estimated total fee of **\$19,900 (\$12,700** for the WWTP Improvements, and **\$7,200** for the shop/office project) in accordance with the General Conditions that are attached to and part of this proposal. Services requested and authorized in addition to the preceding scope of services will be provided in accordance with the attached Schedule of Charges. Please review our General Conditions carefully and advise us if you have any questions or desire to modify the terms of our agreement. An approximate itemization of our expenditures for the scope of services and lump sum fee outlined above follows for each the WWTP area and the shop/office project.

ESTIMATED FEE BREAKDOWN - WWTP IMPROVEMENTS

Activity	Expenditures
GeoEngineers	
Fieldwork	\$2,100
Laboratory Testing	\$750
Geotechnical Analysis	\$1,650
Report Preparation	\$1,850
Project Management, including a Site Reconnaissance and Marking Proposed Borings	\$700
Subtotal	\$7,050
Subcontractor	
Private Locater	\$250
Track-Mounted Driller	\$5,400
Subtotal	\$5,650
WWTP Improvements Total	\$12,700

ESTIMATED FEE BREAKDOWN - SHOP/OFFICE

Activity	Expenditures
GeoEngineers	
Fieldwork	\$1,150
Laboratory Testing	\$400
Geotechnical Analysis	\$1,250
Report Preparation	\$1,100
Project Management, including a Site Reconnaissance and Marking Proposed Borings	\$300
Subtotal	\$4,200
Subcontractor	
Private Locater	\$150

Activity	Expenditures
Track-mounted Driller	\$2,850
Subtotal	\$3,000
<i>Shop/Office Total</i>	<i>\$7,200</i>
Project Total	\$19,900

LIMITATIONS

Our services are for the exclusive use of City of Aumsville, Westech, and their authorized agents. There are no intended third-party beneficiaries arising from the services described in this proposal and no party other than those listed above shall have the right to legally rely on the product of our services without prior written permission of GeoEngineers.

Any Third Party requesting the right to place legal reliance on the instruments of service produced by GeoEngineers under this agreement shall be required by GeoEngineers to sign a Third-Party Reliance Letter. The provisions of the letter shall include a requirement for third party to agree to the same limitations in scope and any limitations in liability negotiated between GeoEngineers and client in this Agreement.

This proposal is valid for a period of 60 days commencing from the first date listed above and subject to renegotiation by GeoEngineers, Inc., after the expiration date.


AUTHORIZATION

Formal authorization for our services can be provided by returning one signed copy of this agreement. We will notify you immediately of any conditions that may change the scope of services as outlined above. We will not proceed with additional work until we receive authorization from you.

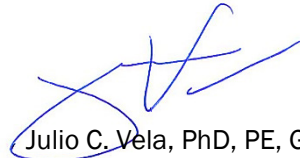


We appreciate the opportunity to provide our services to you on this project. Please call if you have any questions about this proposal.

Sincerely,
GeoEngineers, Inc.



Tygh Gianella, PE
Project Engineer



Julio C. Vela, PhD, PE, GE
Principal

TNG:JCV:cje

Attachment:

General Conditions – Standard 2020

Schedule of Charges – Salem 2021

The parties hereto have made, executed and agreed to this Agreement as of the day and year first above written. By signature below, Client accepts the scope of services and all terms described herein. In addition, Client's signature shall constitute as authorization to proceed on the date listed below Client's printed/typed name unless such authorization has been otherwise provided verbally or in writing.

Westech Engineering, Inc.	
ORGANIZATION	* SIGNATURE
DATE	TYPED OR PRINTED NAME
	*Individual with contracting authority.

Proprietary Notice: The contents of this document are proprietary to GeoEngineers, Inc. and are intended solely for use by our clients and their design teams to evaluate GeoEngineers' capabilities and understanding of project requirements as they relate to performing the services proposed for a specific project. Copies of this document or its contents may not be disclosed to any other parties without the written consent of GeoEngineers.

Disclaimer: Any electronic form, facsimile or hard copy of the original document (email, text, table, and/or figure), if provided, and any attachments are only a copy of the original document. The original document is stored by GeoEngineers, Inc. and will serve as the official document of record.

Copyright© 2021 by GeoEngineers, Inc. All rights reserved.



GENERAL CONDITIONS

Definitions

The words and phrases listed below have the following meanings when used in this Agreement:

“Agreement” means the complete agreement between Client and GeoEngineers, and consists of all of the following: 1) The Services Agreement or Proposal, including the Scope of Services contained within it; 2) These General Conditions and its attached Schedule of Charges, as applicable; 3) Any documents expressly incorporated by reference into the Services Agreement, Proposal or General Conditions; 4) Any modifications to this Agreement, if mutually agreed to by the parties in writing.

“Client” means the individual(s) or entity that has entered into this Agreement with GeoEngineers.

“GeoEngineers” means GeoEngineers, Inc., a Washington corporation, and any of its employees, officers and directors. GeoEngineers is sometimes referred to as “us,” “we” or “our” throughout this Agreement.

“Hazardous Materials” means any toxic substances, chemicals, radioactivity, pollutants or other materials, in whatever form or state, known or suspected to impair the environment in any way whatsoever. Hazardous Materials include, but are not limited to, those substances defined, designated or listed in any federal, state or local law, regulation or ordinance concerning hazardous wastes, toxic substances or pollution.

“Scope of Services” means the sum total of all of our activities and all of the Instruments of Service undertaken or provided pursuant to this Agreement.

“Excluded Services” means those services that we are not providing under this Agreement, which includes any services recommended to Client and which Client chooses not to include in our Scope of Services.

Integrated Written Agreement

This Agreement represents the entire and integrated agreement between Client and GeoEngineers and supersedes all prior communications, negotiations, representations or agreements, either written or oral between the parties. No agreement or understanding varying or extending this Agreement shall bind either party, other than by a subsequent written agreement, signed by Client and GeoEngineers.

GeoEngineers has made no promise or inducements to Client to enter into this agreement other than what is explicitly provided in the agreement. Client is not relying on any representations made by GeoEngineers outside of those embodied in this Agreement.

Conflicts

Any alteration to these General Conditions or appended terms and conditions by Client shall be void and not included as part of this Agreement unless mutually agreed to in writing by both parties. In the event of conflict between these General Conditions and any terms appended by the Client that are agreed to by the parties, the terms of these General Conditions shall prevail.

Standard of Care and Warranty Disclaimer

GeoEngineers will endeavor to perform its professional services with that degree of care and skill ordinarily exercised under similar conditions by professional consultants practicing in the same discipline at the same time and location. No warranty or guarantee, either express or implied, is made or intended by this Agreement or by any report, opinion, or other Instrument of Service provided pursuant to this Agreement.

Client Furnished Information and Obligations

Client will provide GeoEngineers with the following: a description of the property; the locations of any underground utilities, facilities or structures on or adjacent to the property which could impact our work; and the nature and location of any known or suspected hazardous materials that may exist on the property. Client understands that GeoEngineers is not responsible for damages to underground utilities, facilities or structures known by Client to exist and not specifically or correctly identified to us, and Client agrees to indemnify GeoEngineers for these damages to the extent provided in the INDEMNIFICATION section of these

GENERAL CONDITIONS. GeoEngineers is neither responsible nor liable for the creation, existence, or presence of any hazardous materials, including asbestos, present at the work site prior to or during the performance of this Agreement, except any hazardous materials generated solely by us, our agents or subcontractors.

Additionally, the Client shall furnish, at the Client's expense, all information, requirements, reports, data, surveys, and instructions required by this Agreement. GeoEngineers may use such information, requirements, reports, data, surveys and instructions in performing the services and is entitled to rely upon their accuracy and completeness.

Permits and Agency Arrangement

If included in the Scope of Services, GeoEngineers will assist Client in applying for necessary permits and licenses. Client may, upon written acceptance by GeoEngineers, designate GeoEngineers as its agent for the purposes of drafting permit and/or license applications. GeoEngineers' agency authority under this arrangement shall be limited solely to the completion and submission of the permit and/or license applications. GeoEngineers will rely upon data collected by and information provided by Client in preparing the applications. GeoEngineers shall not be responsible for errors or inaccuracies contained in data and information supplied by Client. Client shall assume full responsibility for reviewing, understanding and signing all permit and license applications drafted by GeoEngineers.

GeoEngineers cannot and does not guarantee that permits or approvals will be issued by the governing authorities, and will not be subject to any claims, losses or damages allegedly incurred as a result of Client's failure to obtain the necessary permits and approvals.

Client waives any claim against GeoEngineers relating to errors or inaccuracies in data and information provided by Client and permit-related project delays caused by other parties, including, but not limited to Client, project opponents, and permitting or licensing agencies.

Rights of Entry

Unless otherwise agreed to in writing, Client will provide for right of entry and any authorizations needed for us to enter upon property to perform our Services under this Agreement.

Surface and Subsurface Disturbance

GeoEngineers will take reasonable precautions to minimize surface and subsurface disturbance. However, in the normal course of exploratory work some surface disturbance may occur, the restoration of which is not part of this Agreement unless specifically included in our Scope of Services.

Discovery of Hazardous Materials

“Unanticipated hazardous materials” are any hazardous materials that may exist at the project site, but which this Agreement does not identify as present and whose existence is not reasonably anticipated. The discovery of unanticipated hazardous materials will constitute a changed condition that will require renegotiation of the Scope of Services or termination of this Agreement.

The discovery of unanticipated hazardous materials may necessitate that we take immediate protective measures. If we discover unanticipated hazardous materials, we will notify Client as soon as practicable. Based on our professional judgment, we may also implement protective measures in the field. Client will pay the cost of any such additional protective measures.

Client is responsible for reporting releases of hazardous substances to appropriate government agencies as required by law.

Client waives any claim against GeoEngineers relating to the discovery of unanticipated hazardous materials and will indemnify GeoEngineers to the extent provided in the INDEMNIFICATION section of these GENERAL CONDITIONS.

Off-site Disposal of Hazardous Materials

Client acknowledges that GeoEngineers is not and shall not be required to be in any way an ‘arranger’, ‘operator’, or ‘transporter’ of hazardous materials present or near the project site, as these terms are defined in applicable Federal or State

Statutes. In addition, Client shall sign all manifests for the disposal of substances affected by regulated contaminants.

However, if the parties mutually agree that GeoEngineers sign such manifests and/or to hire for Client a contractor to transport, treat, or dispose of the hazardous materials, GeoEngineers shall do so only as Client's agent. Client agrees to defend, indemnify, and hold harmless GeoEngineers, its officers, directors, employees and agents from any claim, suit, arbitration, or administrative proceeding, damages, penalties or liability that arise from the executing of such manifests on Client's behalf.

Further, GeoEngineers will, at Client's request, help Client identify appropriate alternatives for off-site treatment, storage, or disposal of such substances, but GeoEngineers shall not make any independent determination about the selection of a treatment, storage, or disposal facility.

Unanticipated and Changed Conditions

Actual subsurface conditions may vary from those encountered at the specific locations where GeoEngineers conducts its surveys or explorations. We can only base our site data, interpretations and recommendations on information reasonably available to us. Practical and reasonable limitations on available data will result in some level of uncertainty, and therefore risk, with respect to the interpretation of environmental, geological and geotechnical conditions even when we have followed the standard of care.

The discovery of unanticipated or changed conditions may require renegotiation of the Scope of Services or termination of services. GeoEngineers reserves the right to solely determine the continued adequacy of this Agreement in light of any discovery of conditions that were not reasonably anticipated or known at the time of this Agreement. If we determine that renegotiation is necessary, GeoEngineers and Client will in good faith enter into renegotiation of this Agreement to permit us to continue to meet Client's needs. If Client and GeoEngineers cannot agree on new terms, we reserve the right to terminate this Agreement and receive payment from Client for all services performed and expenses incurred up to and including the date of termination. Underground utilities that are not properly indicated on plans and specifications provided to GeoEngineers by others or not reasonably located by the utility owner will be considered a changed condition under this clause.

Site Safety

GeoEngineers will maintain a safety program for our employees. GeoEngineers specifically disclaims any authority or responsibility for general job site safety and for the safety of persons who are not employed by us. GeoEngineers is not responsible for the job safety or site safety of the general project and is not responsible for compliance with safety programs and related OSHA and state regulations that apply to other entities or persons. Client is independently responsible for requiring that its construction or remediation contractors take responsibility for general job site safety.

Construction and Remediation Observation

The conclusions and recommendations for construction or remediation in our reports are based on limited sampling and the interpretations of variable subsurface conditions. Therefore, our conclusions and recommendations shall be deemed preliminary unless or until we are requested by Client to validate our assumptions and finalize our conclusions and recommendations by reviewing preconstruction design documents and observing actual construction or remediation activities on site. If our Scope of Services does not include preconstruction plan review and construction/remediation observation, then any reliance by Client or any other party on our preliminary assumptions, conclusions or recommendations is at the risk of that party and without liability to GeoEngineers.

Our job site activities do not change any agreement between Client and any other party. Only Client has the right to reject or stop work of its contractors or agents. Our presence on site does not in any way guarantee the completion, quality or performance of the work by any other party retained by Client to provide field or construction/remediation services. We are not responsible for, and do not have control or charge of, the specific means, methods, techniques, sequences or procedures selected by any contractor or agent of Client or any third party to this Agreement.

Further, a duty to provide contract administration or contract management services may not be imputed from GeoEngineers' professional actions or affirmative conduct when on the job site.

Sample Retention and Disposal

We will discard nonhazardous samples 60 days after they are obtained, unless Client makes prior arrangements to store or deliver the samples. Samples containing hazardous materials regulated under federal, state or local environmental laws are the property and responsibility of Client. Client will arrange for lawful disposal, treatment and transportation of contaminated samples at Client's expense, unless Client makes other written agreements regarding their disposal.

Identification of Other Contaminants

Sampling and Analysis Plans (SAPs) typically specify the contaminants of interest (COIs) on a site and the standard EPA/state agency analytical methods (Standard Methods) to be used by laboratories for determining the estimated concentration of such COIs in soil and water samples. GeoEngineers' instructions notwithstanding, application of Standard Methods by an analytical laboratory may occasionally result in the inadvertent identification of contaminants that are not COIs. If in the course of GeoEngineers' laboratory data validation review non-COI contaminants are identified with COI-equivalent data quality and analytical values at or above regulatory action levels, GeoEngineers will disclose such results to Client with appropriate recommendations, which may include recommendations for reporting to regulatory agencies. Client actions subsequent to any such disclosure shall be at Client's sole risk, and Client shall indemnify and hold harmless GeoEngineers from any claims, liabilities, damages or costs arising from the discovery of regulated non-COIs to the extent provided in the INDEMNIFICATION SECTION in these GENERAL CONDITIONS.

Confidential Information

Unless otherwise agreed to in writing by the parties, each party expressly undertakes to retain in confidence, and to require its employees and consultants to retain in confidence, all data and/or information of the other party that is not generally known to the public, whether of a technical, business or other nature, that has been identified as being proprietary and/or confidential or that by the nature of the circumstances surrounding the disclosure reasonably ought to be treated as proprietary and confidential ("Confidential Information"). Each party agrees not to use the Confidential Information of the other party except pursuant to this Agreement. The receiving party will not disclose any item of Confidential Information to any person other than its employees, agents or contractors who need to know the same in the performance of their duties except as may be required by law or judicial order. The receiving party will protect and maintain the confidentiality of all Confidential Information of the disclosing party with reasonable care, including but not limited to informing all employees, agents or contractors to whom Confidential Information is disclosed of the confidentiality obligations imposed by this Agreement. Confidential Information does not include any data or information which the receiving party can prove (a) was in the receiving party's lawful possession prior to its disclosure by the disclosing party; (b) is later lawfully obtained by the receiving party from a third party without notice to the receiving party of any obligation of confidentiality or other restrictions with respect to use thereof; (c) is independently developed by the receiving party; (d) is, or later becomes, available to the public through no breach of an obligation of confidentiality by the receiving party; or (e) is approved for disclosure in writing by the disclosing party. Notwithstanding the foregoing, GeoEngineers may use the Client's name and logo in connection with identifying its prior customers and projects. Data and/or information that is disclosed due to a party's computer systems being hacked or through other such improper or illegal cyber conduct, including but not limited to phishing and viruses, shall not be considered a disclosure under this paragraph.

Instruments of Service and Proprietary Methodologies

Reports, field data, laboratory data, analyses, calculations, estimates, designs and other documents prepared by GeoEngineers are Instruments of Service and remain our property. We will retain final project records for a period of 20 years from completion of our services.

Neither Client nor any other party may modify or use the Instruments of Service for additions or alterations to this project, or for other projects, or otherwise outside the scope of this Agreement, without our prior written permission. GeoEngineers is not responsible for such modification or reuse (unless such modification or reuse is expressly authorized by GeoEngineers in writing). Client will defend, indemnify, and hold GeoEngineers harmless against any claims, damages, or losses relating to such modification or reuse to the extent of the INDEMNIFICATION section in these GENERAL CONDITIONS.

GeoEngineers grants Client a limited license to utilize its Instruments of Service for the purposes described in the scope of services, and for maintenance of the Project thereafter, subject to any limitations expressed in the Instruments of Service. GeoEngineers may withdraw or terminate that limited license at any time if Client fails to comply with this Agreement, including but not limited to the circumstance in which Client fails to timely pay outstanding invoices. In the event that GeoEngineers withdraws the limited license, Client herein acknowledges that Client is prohibited from using the Instruments of Service for any purpose from that date forward. GeoEngineers will not be responsible nor liable, and Client will hold GeoEngineers harmless for any damages or injury flowing, or allegedly flowing, from Client's inability to utilize the Instruments of Service as a result of the circumstances described herein. Client herein agrees that injunctive or other relief is appropriate if GeoEngineers believes that Client is utilizing the Instruments of Service in a manner contrary to this paragraph or as otherwise described in the preceding paragraphs under this Article titled "Instruments of Service and Proprietary Methodologies." This paragraph shall survive the termination of this Agreement.

GeoEngineers may provide Client with Instruments of Service that include pre-existing content or data which are generated at least in part by or derived from proprietary and or patented methodologies and systems. GeoEngineers may also apply proprietary and or patented methodologies and systems in fulfilling the terms of this agreement, and may also make temporarily available to Client a working knowledge of such proprietary and or patented methodologies and systems during the term of this agreement.

Notwithstanding anything to the contrary, GeoEngineers shall retain ownership over all intellectual property rights including, but not limited to, inventions, patents, copyrights, know how, trade secrets, and trademarks in such Instruments of Service and their associated data and in the proprietary and or patented methodologies and systems. Subject to full payment by Client to GeoEngineers of all amounts owed hereunder and the terms of any licensing agreement between the parties, GeoEngineers grants to Client a nonexclusive, nontransferable license to use the Instruments of Service. Client shall not distribute, rent, lease, service bureau, sell, sublicense, or otherwise transfer the Instruments of Service or their data or content, unless previously agreed to in writing by GeoEngineers, and shall not decompile, reverse engineer, disassemble, reverse translate, or in any way derive any trade secrets or source code from the Instruments of Service. Unless otherwise specified in writing between the parties, no such Client use of Instruments of Service shall give rise to any right in the Client to use the proprietary and or patented methodologies and systems referred to herein. During and only during the term of this agreement, GeoEngineers grants to Client a nonexclusive, nontransferable license to employ such proprietary and or patented methodologies and systems as have been disclosed to Client by GeoEngineers pursuant to fulfilling the terms of this agreement.

Data stored in electronic media format can deteriorate or be modified inadvertently or otherwise. When transferring documents in electronic media format, we make no representations as to long-term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by us.

We shall not be responsible for any alterations, modifications or additions made in the electronic data by the Client or any reuse of the electronic data by the Client or any other party for this project or any other project without our consent. Client shall defend, indemnify and hold us harmless against any claims, damages or losses arising out of the reuse of the electronic data without our written consent and arising out of alterations, modifications, or additions to the electronic data made by anyone other than GeoEngineers to the extent of the INDEMNIFICATION section in these GENERAL CONDITIONS.

All documents, including the electronic files that are transferred by us to Client are Instruments of Service of GeoEngineers and created for this project only, and no representation or warranty is made, either express or implied, concerning the files and data.

Billing and Payment

We will bill for our services monthly. Payment is due on receipt of the invoice unless otherwise agreed to in writing. Client will notify GeoEngineers within 20 days of receipt of invoice of amounts in dispute. A service charge of 1-1/2% per month shall apply to any undisputed amounts that are more than 30 calendar days past due and amounts in dispute where Client has not notified GeoEngineers within the 20-day period. In addition to any past due amount, Client will pay all of our reasonable expenses necessary for collection of any past due amounts including, but not limited to, attorneys' fees and expenses, filing fees, lien costs

and our staff time. Collection efforts for past due amounts by GeoEngineers shall not be subject to the DISPUTES clause of these GENERAL CONDITIONS.

Payment of invoices shall not be subject to any discounts or set-offs by the Client, unless agreed to in writing by GeoEngineers. Payment to GeoEngineers for services rendered and expenses incurred shall be due and payable regardless of any subsequent suspension or termination of this Agreement by either party. Payment to GeoEngineers shall not be withheld, postponed or made contingent on the construction, completion or success of the project or upon receipt by the Client of offsetting reimbursement or credit from other parties.

Adjustment for Increased Costs

GeoEngineers reserves the right to invoice Client for additional charges incurred in the event of an unanticipated increase in project-related taxes, fees or similar levies; or if GeoEngineers must modify project-related services, facilities or equipment to comply with new laws or regulations or changes to existing laws or regulations that become effective after execution of this Agreement.

GeoEngineers revises its Schedule of Charges annually. Therefore, we reserve the right to modify our Schedule of Charges applicable to our services if performance of this Agreement extends beyond 12 months, or if changes in the project schedule result in our services extending into the next calendar year.

Scope of Services and Additional Services

Our engagement under this Agreement includes only those services specified in the Scope of Services. GeoEngineers has no duty to provide services beyond those explicitly described in the scope of services or as may be changed (provided that such changes do not materially change the original scope), or added via a signed directive by the Client, as described more fully in the next paragraph. Client understands and agrees that GeoEngineers' scope will not be expanded by, and no duties or responsibilities may be imputed from GeoEngineers' actions or affirmative conduct when on site.

If agreed to in writing by the Client and GeoEngineers, GeoEngineers shall provide the additional services which shall become part of the Scope of Services and subject to the terms of this agreement. Such services shall be paid for by the Client in accordance with GeoEngineers' then prevailing Schedule of Charges unless otherwise agreed to in writing by the parties.

Client agrees it will not hold us liable and expressly waives any claim against GeoEngineers for 1) not performing additional services that Client instructed us not to perform, 2) not performing additional services that were not specifically requested in writing by Client and agreed to by both parties, 3) not performing recommended additional services that Client has not authorized us to perform.

Termination of Services

Termination for Cause

Either party may terminate this Agreement upon at least seven (7) days written notice, in the event of substantial failure by the other party to perform in accordance with this Agreement through no fault of the terminating party. Such termination is not effective if the failure is cured before expiration of the period specified in the written notice. Upon termination for cause by either party, all invoices for services performed up to the date of termination are immediately due and payable.

Termination for Convenience

Either party may terminate this Agreement for convenience upon seven (7) days written notice to the other. In the event that Client requests early termination of our services for convenience, we reserve the right to complete such analyses and records as are necessary to place our files in order and to complete a report on the services performed to date. Charges for these termination activities are in addition to all charges incurred up to the date of termination. Upon termination for convenience by either party, all invoices for services performed up to the date of termination and termination fees defined herein are immediately due and payable.

Suspension of Services

If the project or GeoEngineers' services are suspended by the Client for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this Agreement, GeoEngineers shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the Client shall compensate GeoEngineers

for expenses incurred as a result of the suspension and resumption of its services, and GeoEngineers' schedule and fees for the remainder of the project shall be equitably adjusted.

If GeoEngineers' services are suspended for more than ninety (90) days, consecutive or in the aggregate, GeoEngineers may terminate this Agreement subject to the terms in the "Termination for Convenience" clause.

If Client is in breach of the payment terms, states their intention not to pay forthcoming invoices, or otherwise is in material breach of this Agreement, GeoEngineers may suspend performance of services upon five (5) calendar days' notice to Client or terminate this Agreement according to the "Termination for Cause" clause. In the event of suspension, GeoEngineers shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by Client's breach of this Agreement. In addition, we may withhold submittal of any work product if Client is in arrears at any time during the performance of services under this Agreement. Upon receipt of payment in full of all outstanding sums due from Client, or curing of such other breach which caused GeoEngineers to suspend services, GeoEngineers shall resume services and submit any withheld work product, and there shall be an equitable adjustment to the remaining project schedule and fees as a result of such suspension. Any suspension by GeoEngineers exceeding 30 calendar days shall, at GeoEngineers' option, make this Agreement subject to renegotiation or termination according to the "Termination for Cause" clause in this Agreement.

In the event Client has paid a retainer to GeoEngineers, GeoEngineers shall be entitled to apply the retainer to cover any sums due from Client up to the date of suspension. Prior to resuming services after such suspension, Client shall remit to GeoEngineers sufficient funds to replenish the retainer to its full prior amount.

Delays

The Client agrees that GeoEngineers is not responsible for damages arising directly or indirectly from any delays for causes beyond GeoEngineers' control. Such causes include, but are not limited to, strikes or other labor disputes, epidemics, quarantine restrictions, severe weather disruptions, fires, floods, earthquakes, tidal waves, riots, terrorist acts, freight embargoes, insurrections, wars, or other natural disasters, emergencies, or acts of God; failure of any government agency to act in a timely manner, failure of performance by the Client or the Client's Contractors or other Consultants; or unanticipated discovery of any hazardous materials or differing site conditions. In addition, if the delays resulting from any such causes increase the cost or time required by GeoEngineers to perform its services in an orderly and efficient manner, GeoEngineers shall be entitled to an equitable adjustment in schedule and/or compensation.

Indemnification

GeoEngineers will indemnify and hold the Client harmless from and against any claims, liabilities, damages and costs (including reasonable attorney fees and costs of defense) arising out of death or bodily injury to persons or damage to property to the extent proven to be caused by or resulting from the sole negligence of GeoEngineers, its agents or its employees. For any such claims, liabilities, damages or costs caused by or resulting from the concurrent negligence of GeoEngineers and other parties, including the Client, the duty to indemnify shall apply only to the extent of GeoEngineers' proven negligence.

The Client will defend, indemnify and hold GeoEngineers, including its subsidiaries and affiliates, harmless from and against any and all claims (including without limitation, claims by third parties and claims for economic loss), liabilities, damages, fines, penalties and costs (including without limitation reasonable attorney fees and costs of defense) arising out of or in any way related to this project or this Agreement, provided that Client's indemnification obligations shall not apply to the extent of the proven negligence of GeoEngineers, its officers, agents and employees.

Client's indemnification obligation shall include, but is not limited to, all claims against GeoEngineers by an employee or former employee of Client, and Client expressly waives all immunity and limitation of liability under any industrial insurance act, worker's compensation act, disability benefit act, or employee benefit act of any jurisdiction which would otherwise be applicable in the case of such claim. Client's waiver of immunity by the provisions of this paragraph extends only to claims against GeoEngineers by Client's current or former employees and does not include or extend to any claims by Client's employees or former employees directly against Client.

Client's duty to defend in this paragraph means that Client shall assume the defense of such claim using legal counsel selected or approved by GeoEngineers

and GeoEngineers shall be entitled to participate in the strategy and direction of the defense. In the course of defending a claim under this paragraph, Client shall not compromise or settle the claim without GeoEngineers' consent unless: (i) such settlement or compromise only involves monetary relief that is paid in full by Client, (ii) GeoEngineers is not liable for any such settlement or compromise, and (iii) there is no finding or admission that GeoEngineers is or was liable under any legal theory for damages relating to the claim.

By entering into this Agreement, Client acknowledges that this Indemnification provision has been reviewed, understood and is a material part of the Agreement, and that Client has had an opportunity to seek legal advice regarding this provision.

Limitation of Remedies

GeoEngineers' aggregate liability responsibility to Client, including that of our subsidiaries and affiliates, officers, directors, employees, agents and subconsultants, is limited to \$50,000 or the amount of GeoEngineers' fee under this Agreement, whichever is greater. This limitation of remedy applies to all lawsuits, claims or actions, whether identified as arising in tort, contract or other legal theory, (including without limitation, GeoEngineers' indemnity obligations in the previous paragraph) related to our services under this Agreement and any continuation or extension of our services.

If Client desires a higher limitation, GeoEngineers may agree, at Client's request, to increase the limitation of remedy amount to a greater sum in exchange for a negotiated increase in our fee. Any additional charge for a higher limit is consideration for the greater risk assumed by us and is not a charge for additional professional liability insurance. Any agreement to increase the limitation of remedy amount must be made in writing and signed by both parties in advance of the provision of services under this Agreement.

By entering into this Agreement, Client acknowledges that this Limitation of Remedies Clause has been reviewed, understood and is a material part of this Agreement, and that Client has had an opportunity to seek legal advice regarding this provision.

No Personal Liability

The Client agrees that, to the fullest extent permitted by law, no shareholder, officer, director, or employee of GeoEngineers shall have personal liability under this Agreement, or for any matter in connection with the professional services provided in connection with the Project.

Insurance

GeoEngineers maintains Workers' Compensation and Employer's Liability Insurance as required by state law. We also maintain comprehensive general, auto, professional and environmental impairment liability insurance. We will provide copies of certificates evidencing these policies at the request of the Client.

Mutual Waiver of Consequential Damages

In no event will either party be liable to the other for any special, indirect, incidental or consequential damages of any nature arising out of or related to the performance of this Agreement, whether founded in negligence, strict liability, warranty or breach of contract. In addition, Client expressly waives any and all claims against GeoEngineers for any liquidated damages liability that may be incurred by or assessed against Client.

Disputes

Any dispute, controversy or claim arising out of our related to this Agreement or its breach that is not resolved through negotiation between the parties, must be referred to mediation before pursuing any other dispute remedy. Each party shall bear its own costs and attorneys' fees arising out of the mediation and the costs of the mediation shall be divided equally between the attending parties.

If the matter has not been resolved through the mediation process, either or both parties may elect to pursue resolution through litigation. The parties submit to the jurisdiction of the State of Washington and agree that any legal action or proceeding arising out of or relating to this Agreement must be brought in the Superior Court in King County, Washington.

Client expressly agrees that before Client can bring a claim or cause of action against GeoEngineers as provided above, based on professional negligence or breach of the professional standard of care, Client will obtain the written opinion

of a licensed or registered professional practicing in the same licensing jurisdiction as the project in dispute. The professional who prepares the written opinion must be licensed or registered in the discipline or technical specialty that is the basis for the dispute. The written opinion of the licensed or registered professional must indicate that, in the professional opinion of the writer, GeoEngineers violated the prevailing standard of care in delivery of its services. Further, the written opinion must describe the basis for that opinion and a conclusion that the alleged failure to comply with the standard of care was the cause of all or part of the alleged damages. The written opinion must be made available to GeoEngineers for review and comment at least 10 days before the claim or cause of action can be submitted to litigation. The parties agree that this clause was mutually negotiated and is an integral part of the consideration for this Agreement.

Choice of Law

This Agreement is governed by and subject to interpretation pursuant to the laws of the State of Washington.

Biological Pollutants

Our Scope of Services specifically excludes the investigation, detection, prevention or assessment of the presence of Biological Pollutants. The term “Biological Pollutants” includes, but is not limited to, molds, fungi, spores, bacteria, and viruses, and/or any of their byproducts.

Our Instruments of Service will not include any interpretations, recommendations, findings or conclusions pertaining to Biological Pollutants. Accordingly, Client agrees that GeoEngineers will have no liability for any claims alleging a failure to investigate, detect, prevent, assess, or make recommendations for preventing, controlling, or abating Biological Pollutants. Furthermore, Client agrees to defend, indemnify, and hold harmless GeoEngineers from all claims by any third party concerning Biological Pollutants to the extent of the INDEMNIFICATION section in these GENERAL CONDITIONS.

Claims Assistance for Client

If a construction contractor or other party files a claim against Client, relating to services performed by GeoEngineers and Client requires additional information or assistance to evaluate or defend against such claims, we will make our personnel available for consultation with Client’s staff and for testimony, if necessary. We will make such essential personnel available upon reasonable notice from Client and Client will reimburse GeoEngineers for such consultation or testimony, including travel costs, at the rates that apply for other services under this Agreement. We will provide services in connection with any such claims pursuant to a written supplement, if necessary, extending this Agreement.

Time Bar to Legal Action

The parties agree that all legal actions by either party against the other concerning our services pursuant to this Agreement or for failure to perform in accordance with the applicable standard of care, however denominated, including but not limited to claims sounding in tort or in contract, and arising out of any alleged loss or any alleged error, will become barred two (2) years from the completion of GeoEngineers’ services.

No Third Party Rights

Nothing in this Agreement or as a consequence of any of the services provided gives any rights or benefits to anyone other than Client and GeoEngineers. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of Client and GeoEngineers and not for the benefit of any other party. No third party shall have the right to rely on the product of GeoEngineers’ services without GeoEngineers’ prior written consent and the third party’s agreement to be bound to the same terms and conditions as the Client.

Assignment of Contract or Claims

Neither the Client nor GeoEngineers may delegate, assign, sublet, or transfer the duties, interests or responsibilities set forth in this Agreement, or any cause of action or claim relating to the services provided under this Agreement, to other entities without the written consent of the other party.

Survival

These terms and conditions survive the completion of the services under this Agreement and the termination of this Agreement, whether for cause or for convenience.

Severability

If any provision of this Agreement is ever held to be unenforceable, all remaining provisions will continue in full force and effect. Client and GeoEngineers agree that they will attempt in good faith to replace any unenforceable provision with one that is valid and enforceable, and which conforms as closely as possible with the original intent of any unenforceable provision.

Equal Opportunity Employment

GeoEngineers is an Equal Opportunity and Affirmative Action Employer. GeoEngineers shall abide by, and shall require that any subcontractors or vendors hired by GeoEngineers abide by, the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a) which are incorporated as part of this Agreement. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability or veteran status.

Schedule of Charges – 2021

COMPENSATION

Our compensation will be determined on the basis of time and expenses in accordance with the following schedule unless a lump sum amount is so indicated in the proposal or services agreement. Current rates are:

Professional Staff	
Staff 1 Scientist	\$ 104/hour
Staff 1 Engineer	\$ 109/hour
Staff 2 Scientist	\$ 115/hour
Staff 2 Engineer	\$ 121/hour
Staff 3 Scientist	\$ 128/hour
Staff 3 Engineer	\$ 131/hour
Engineer/Scientist 1	\$ 135/hour
Engineer/Scientist 2	\$ 143/hour
Senior Engineer/Scientist 1	\$ 160/hour
Senior Engineer/Scientist 2	\$ 171/hour
Associate	\$ 196/hour
Principal	\$ 220/hour
Senior Principal	\$ 225/hour
Technical Support Staff	
Administrator 1	\$ 74/hour
Administrator 2	\$ 79/hour
Administrator 3	\$ 84/hour
CAD Technician	\$ 90/hour
CAD Designer	\$ 102/hour
CAD Design Coordinator	\$ 116/hour
GIS Analyst	\$ 120/hour
Senior GIS Analyst	\$ 132/hour
GIS Coordinator	\$ 146/hour
*Technician	\$ 67/hour
*Senior Technician	\$ 77/hour
*Lead Technician	\$ 88/hour
*Environmental Technician	\$ 88/hour

*Hours in excess of 8 hours in a day or 40 hours in a week will be charged at one and one-quarter times the hourly rates listed above.

Contracted professional and technical services will be charged at the applicable hourly rates listed above. Staff time spent in depositions, trial preparation and court or hearing testimony will be billed at one and one-half times the above rates. Time spent in either local or inter-city travel, when travel is in the interest of this contract, will be charged in accordance with the foregoing schedule. A surcharge may be applied to night and weekend work. See proposal for details.

Rates for data storage and web-based access will be provided on a project-specific basis.

Equipment

Air Quality Monitoring Package, per day	\$	170.00
Asbestos/Lead Paint Sampling Equipment Package, per day	\$	110.00
Environmental Exploration Equipment Package, per day	\$	200.00
Field Exploration Equipment Package (marking paint, stakes, survey flagging, other misc. supplies)	\$	35.00
Geotechnical Exploration Equipment Package, per day	\$	145.00
Groundwater Monitoring & Sampling Equipment (Bladder Pump) Package, per day	\$	415.00
Groundwater Monitoring & Sampling Equipment (Peristaltic Pump) Package, per day	\$	305.00
Surface Water Quality Monitoring Equipment Package, per day	\$	170.00
Operations and Maintenance Equipment Package, per day	\$	280.00
Rock/Slope Fall Protection / Rigging Equipment Package, per day	\$	550.00
	\$	

Specialized Equipment

4 Gas Meter, per day	\$	125.00
Field Data Acquisition – iPad or GPS, per day	\$	50.00
Flow Meter, per day	\$	120.00
Hydrolab Multi Meter Probe, per day	\$	50.00
Interface Probe, per day	\$	45.00
Nuclear Density Gauge, \$50/day, or \$25/half-day	\$	50.00/25.00
Photoionization Detector (PID)	\$	100.00
Pressure Transducer with Data Logger, per day	\$	120.00
Slope Indicator, per day	\$	110.00
Turbidity Monitoring Meter, per day	\$	30.00
Water Level Indicator, per day	\$	30.00
Vehicle usage, per mile, or \$30/half-day, whichever is greater	\$	0.65
Vehicle - 4-Wheel Drive Truck, per day (1 day min.)	\$	90.00
Other Miscellaneous Field Equipment, at current rates, list available upon request, per day		

Specialized equipment will be quoted on a per-job basis.

OTHER SERVICES, SUPPLIES AND SPECIAL TAXES

Charges for services, equipment, supplies and facilities not furnished in accordance with the above schedule, and any unusual items of expense not customarily incurred in our normal operations, are charged at cost plus 15 percent. This includes shipping charges, subsistence, transportation, printing and reproduction, miscellaneous supplies and rentals, surveying services, drilling equipment, construction equipment, watercraft, aircraft, and special insurance which may be required. Taxes required by local jurisdictions for projects in specific geographic areas will be charged to projects at direct cost.

In-House Disposable Field Supplies

Routinely used field supplies stocked in-house by GeoEngineers, at current rates, list available upon request.

Associated Project Costs (APC)

Computer hardware and software, telephone and fax communications, printing and photocopying and routine postage via USPS will be charged at a flat rate of 6 percent of labor charges.

Laboratory Schedule of Charges

Type of Test	Unit Price*
Moisture Content / Oven (ASTM D2216)	\$ 25.00
Sample Preparation	
Extrusion - Extrude and log (visual classification) Shelby tube sample, per hour	\$ 55.00
Trimming - Trim a soil sample to 2.41-inch dia. for consolidation testing, per hour	\$ 55.00
Remolding - Remold a soil sample to desired moisture and density, per hour	\$ 55.00
Moisture/Density	
Rings	\$ 30.00
Shelby Tubes, waxed chunk	\$ 45.00
Tubes (liners), chunk	\$ 45.00
Organic Content (ASTM D2974)**	\$ 70.00
Particle Size Analysis	
Sieve (ASTM C136) max size < 3/4-inch (includes -200 Wash, Dry Sieve)	\$ 100.00
Sieve (ASTM C136) max size > 3/4-inch (includes -200 Wash, Dry Sieve)	\$ 105.00
Percent Passing No. 200 (ASTM C117-87/D1140)	\$ 55.00
Combined Sieve and Hydrometer (ASTM D422)	\$ 200.00
Hydrometer only (ASTM D422)	\$ 100.00
Atterberg Limits (ASTM D4318)	\$ 110.00
Nonplastic	\$ 75.00
Specific Gravity, Fine Material (ASTM D854)	\$ 75.00
Specific Gravity, Coarse Material (ASTM C-127)	\$ 65.00
Percent of Fracture (ASTM D5821)	\$ 45.00
Sand Equivalent (AASHTO T 176, ASTM D-2419)	\$ 70.00
Compaction (ASTM D1557/D698, Methods A, B and C, AASHTO T-180)	
4 points	\$ 175.00
Direct Shear (ASTM D3080)	
3 points	\$ 400.00
R-Value (ASTM D2844, Idaho T-8)	\$ 400.00
Consolidation (ASTM D2435)	
With 2 timed load increments	\$ 400.00
Permeability	
Constant or falling head in rigid wall permeameter (ASTM D 2434, D 5856)**	\$ 325.00
In triaxial cell with back pressure saturation (ASTM D 5084)**	\$ 700.00
One-Dimensional Swell (ASTM D4546)	
Method A**	\$ 400.00
Method B**	\$ 400.00
Method C**	\$ 650.00
Triaxial Compression	
Unconfined Comp. - UC (ASTM D2166)	\$ 130.00
Unconsolidated Undrained - UU (ASTM D2850)**	\$ 250.00
Triaxial Unconsolidated Undrained (back pressure saturation)**	\$ 480.00
Consolidated Undrained (ASTM D4767) with pore press. meas. - CU/S/P**	\$ 600.00
Consolidated Drained - CD**	\$ 650.00
Consolidated Undrained or Consolidated Drained (3 points)**	\$ 1,500.00
CBR with 4 point Proctor (ASTM D1883)	\$ 500.00
Rock Point Load Index Test (ASTM D5731)	\$ 35.00
Unconfined compressive strength of rock cores (ASTM D7012)	\$ 45.00
High Strength Grout Cubes (ASTM C109)	\$ 25.00
Compressive Strength of Drilled Concrete Core (ASTM C 42)	\$ 45.00

Other tests charged at negotiated rates

*Increase unit prices by 20 percent – 50 percent for contaminated samples.

** Conducted in our Redmond Laboratory, additional shipping charges may apply.

All rates are subject to change upon notification.

Accounts Payable Register

City of Aumsville

Fiscal: 2020-21
 Deposit Period: 2020-21 - May
 Check Period: 2020-21 - May - Second Council

Riverview Community Bank	9001000967		
Check			
<u>54770</u>	911 SUPPLY	5/20/2021	\$29.99
<u>54771</u>	AKAR, LLC	5/20/2021	\$3,175.00
<u>54772</u>	FERGUSON WATERWORKS #3011	5/20/2021	\$266.10
<u>54773</u>	FISHER'S RPM	5/20/2021	\$4,571.02
<u>54774</u>	MNOP	5/20/2021	\$1,685.65
<u>54775</u>	OFFICE DEPOT, INC	5/20/2021	\$149.14
<u>54776</u>	SECURITY ALARM CORPORATION	5/20/2021	\$817.94
<u>EFT Payment 5/20/2021 2:16:58 PM - 1</u>	AT&T MOBILITY	5/20/2021	\$120.12
<u>EFT Payment 5/20/2021 2:16:58 PM - 2</u>	HOME DEPOT CREDIT SERVICES	5/20/2021	\$14,563.69
<u>EFT Payment 5/20/2021 2:16:58 PM - 3</u>	RIVERVIEW COMMUNITY BANK	5/20/2021	\$10,996.63
<u>EFT Payment 5/20/2021 2:16:58 PM - 4</u>	ZIPLY FIBER	5/20/2021	\$636.23
	Total	Check	\$37,011.51
	Total	9001000967	\$37,011.51
	Grand Total		\$37,011.51





Accounts Payable Register

City of Aumsville

Fiscal: 2020-21
 Deposit Period: 2020-21 - May
 Check Period: 2020-21 - May - Second Council

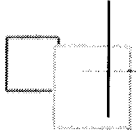
Riverview Community Bank

9001000967

Check

<u>54777</u>	BIOLYNCEUS BIOLOGICAL SOLUTIONS, LLC	5/27/2021	\$2,215.68
<u>54778</u>	BIO-MED TESTING SERVICE INC	5/27/2021	\$40.00
<u>54779</u>	BMS TECHNOLOGIES	5/27/2021	\$2,278.60
<u>54780</u>	CITY OF KEIZER	5/27/2021	\$225.00
<u>54781</u>	FERGUSON ENTERPRISES INC #3325	5/27/2021	\$501.93
<u>54782</u>	FERGUSON WATERWORKS #3011	5/27/2021	\$149.70
<u>54783</u>	GC SYSTEMS, INC	5/27/2021	\$1,511.37
<u>54784</u>	IDEXX LABORATORIES	5/27/2021	\$176.68
<u>54785</u>	MOTION & FLOW	5/27/2021	\$191.73
<u>54786</u>	OWEN EQUIPMENT COMPANY	5/27/2021	\$1,630.96
<u>54787</u>	POWER SYSTEMS PLUS	5/27/2021	\$3,866.87
<u>54788</u>	RAM STEELCO INC	5/27/2021	\$286.65
<u>54789</u>	STETTLER SUPPLY COMPANY	5/27/2021	\$206.57
	Total	Check	\$13,281.74
	Total	9001000967	\$13,281.74
	Grand Total		\$13,281.74



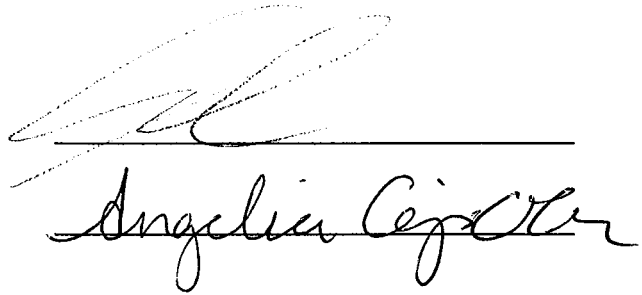


Payroll Register

City of Aumsville

Fiscal: 2020-21
Deposit Period: 2020-21 - May
Check Period: 2020-21 - May - Second Council

Riverview Community Bank	9001000967		
Check			
<u>Direct Deposit Run - 5/26/2021</u>	Payroll Vendor	5/31/2021	\$34,953.74
<u>EFT 20370526</u>	Oregon Department of Revenue	5/28/2021	\$3,489.76
<u>EFT 35294820</u>	EFTPS	5/28/2021	\$12,575.68
<u>EFT 6052021</u>	CIS TRUST	5/28/2021	\$33,172.69
<u>EFT 6112021</u>	PERS	5/28/2021	\$12,012.50
<u>EFT 6152021</u>	AFLAC	5/28/2021	\$860.32
<u>EFT HSA5282021</u>	HSA Bank	5/28/2021	\$2,630.00
<u>EFT OSGP5282021</u>	VOYA - STATE OF OREGON - LG#:2234	5/28/2021	\$565.00
<u>EFT V5282021</u>	Valic	5/28/2021	\$575.00
	Total	Check	\$100,834.69
	Total	9001000967	\$100,834.69
	Grand Total		\$100,834.69



Angelina Ceylan

Accounts Payable Register

City of Aumsville

Fiscal: 2020-21
 Deposit Period: 2020-21 - June
 Check Period: 2020-21 - June - First Council

Riverview Community Bank

9001000967

Check

<u>54790</u>	AUMSVILLE ACE HARDWARE	6/4/2021	\$176.85
<u>54791</u>	BMS TECHNOLOGIES	6/4/2021	\$2,301.46
<u>54792</u>	FRERES BUILDING SUPPLY	6/4/2021	\$124.48
<u>54793</u>	JIMCO FENCE INC	6/4/2021	\$9,973.56
<u>54794</u>	MARION CO DEPT OF PUBLIC WORKS	6/4/2021	\$150.00
<u>54795</u>	MNOP	6/4/2021	\$550.03
<u>54796</u>	MOONLIGHT MAINTENANCE	6/4/2021	\$494.75
<u>54797</u>	ONE CALL CONCEPTS INC	6/4/2021	\$29.40
<u>54798</u>	PLATT ELECTRIC SUPPLY	6/4/2021	\$75.00
<u>54799</u>	STAYTON ACE HARDWARE	6/4/2021	\$39.55
<u>54800</u>	ULTREX BUSINESS SOLUTIONS	6/4/2021	\$97.71
<u>54801</u>	US POSTAL SERVICE	6/4/2021	\$56.00
<u>54802</u>	VALLEY AGRONOMICS LLC	6/4/2021	\$129.75
<u>54803</u>	WAVE	6/4/2021	\$9.95
<u>54804</u>	Western Interiors	6/4/2021	\$456.33
<u>EFT Payment 6/4/2021 9:36:19 AM - 1</u>	DE LAGE LANDEN FINANCIAL SERVICES, INC.	6/4/2021	\$85.00
<u>EFT Payment 6/4/2021 9:36:19 AM - 2</u>	INVOICE CLOUD	6/4/2021	\$170.40
<u>EFT Payment 6/4/2021 9:36:19 AM - 3</u>	VERIZON WIRELESS	6/4/2021	\$38.19
	Total Check		\$14,958.41
	Total 9001000967		\$14,958.41
	Grand Total		\$14,958.41

Angelina G. [Signature]
[Signature]



May 2021 Monthly Police Report

<u>CRIME</u>	<u>NUMBER</u>	<u>ARRESTED</u>
Burglary/Attempt Burgl	0/0	0/0
Criminal Mischief	1	
Restraining Order Violation		
Trespass	0	0
DUII	0	0
Theft/Fraud	1/0	0/0
Theft From Vehicles	0	0
Receiving stolen property		
Warrant Arrest/Probation Violation	3/1	3/1
Harassment/Telephonic	0/0	0/0
Menacing		
Assault IV	2	2
Stalking Complaint		
Weapon/Robbery	0/0	0/0
Child Neglect	0	0
Furnish alcohol		
MIP (Alcohol)/Drug Offense	1/0	1/0
Arson		
Stolen Vehicle/Trailer		
Recovered Vehicle	2	0
Poss. Controlled Substance		
Reckless Endanger/Drive	0/0	0/0
Giving False Informatio		
Disorderly Conduct		
Curfew/Runaway Juvenile		
Animal Abuse		
Sex Offense	1	1
DWS Criminal	1	1
Criminal Mistreatment		
Dogs as nuisance		
1Hit and Run		
Misc Crime	2	0
TOTAL	15	9

Value of Property Stolen	\$0
Value of Property Damaged	\$100
Value of Property Recovered	\$16000
Value of Found Property	\$310
Dogs to Pound	0

DEPARTMENT MESSAGE:

The reserves worked a total of 67 hours during the month of May: 67 volunteer hours and 0 paid hours.

Aumsville Police Department kicked off our Summer Traffic Programs the last week of May, with our National Safety Belt Enforcement "click or ticket".

This is the first of several traffic enforcement blitzes aimed at promoting traffic safety through education and enhanced traffic enforcement. We will also be conducting patrols targeting "distracted driving, speed, and pedestrian crossing". We wish you all a safe summer and ask that you take care when out driving.

We would like to congratulate Sgt. Flowers who was recognized by the Oregon Chiefs of Police with a Life Saving Award. Sgt. Flowers assisted the Fire Department in helping save the life of one of our citizens who collapsed while hauling away debris from the Ice Storm. Kudos to all involved



CALLS FOR SERVICE NUMBER

Assist other Agency—Turner PD	7
Assist other Agency—Fire Dept	4
Assist other Agency—DHS	7
Assist other Agency—MCSO	3
Assist other Agency—City	2
Assist other Agency—Stayton PD	15
Assist other Agency—Other	7
Assist Person/Citizen Contact	3/23
Vehicle Repo	2
911 Hang-Up/Welfare Check/Civil Dispute	0/3/2
False Alarms	3
Noise/Traffic Complaint	2/1
Suspicious Person/Vehicle/Circumstance	0/3/3
Traffic Accidents/Hit and Run	0/0
Driving Impounds	2
Unattended Death/Notification	0/0
Dogs—Barking/At Large/Bite	4/8/0
Ordinance Violation	8
Runaway Juvenile/missing person	0/0
Verbal Disturbance	4
Attempt Suicide/Mental Hold	1/1
Suicide	
Open Door	3
Misc Call for Service	5
Emotional Disturbed Persons	2
Found Property/Lost Property/Seized Property	7/0/5

TOTAL **140**

TRAFFIC VIOLATION City County

Speeding	1	6
Fail to Carry Proof /Driving Uninsured	1/9	0/2
Driving While Suspended	9	4
No Valid Op	4	0
Fail to Carry DL		
Providing Vehicle to Unqual. Driver		
No Seatbelt/Improper Wear Seatbelt	0	0
Expired Registration/Fail to Register	0/0	0/0
Failure to Change Address		
Failure to Carry Registration		
Switched Plates	1	
Failure to Yield to Ped in Crosswalk		
Failure to Yield to Emerg Vehicle		
Failure Safe Distance Emergency Veh.		
Fail to Obey Traffic Control Device	1	
Reckless Driving/Speed Racing	0	1
Careless Driving		
Fail to Drive Within Lane		
Following Too Close		
Failure to Signal/Use Turn Signal	0	0
Use of Electronic Device/Cell Phone	0/1	0/0
Defective Lighting	0	0
Open Container	0	0
Unreasonable Noise	1	
Refuse Intox Test		
Miscellaneous Violations	1	0

TOTAL **29** **13**



595 Main St. Aumsville, Oregon 97325
(503) 749-2030 • TTY 711 • Fax (503) 749-1852
www.aumsville.us

TO: Mayor and City Council
FROM: Steve Oslie, Public Works Director
SUBJECT: Public Works Report

June 9, 2021

Water: The wells pumped as follows:

Boone #1	Boone #2	Tower	Reservoir	Church	Total
1,124,500	5,067,000	2,346,482	381,000	6,307,200	15,226,182

We had 2 complaints about water quality this month and have been out flushing water mains.

Our water rights are getting finalized for the rights we have now. Our water rights contractor is working on the paperwork to be submitted. This is not to increase the water rights that we have now, but to make these permanent. They have also been able to allow us to produce another 60 gallons per minute from Boone Well #2

I think due to the unusually dry weather, we had a big jump in water use for May. It normally takes until July/August to see this kind of use.

Sewer: We did another video conference with DEQ on the proposed wastewater discharge permit. Upcoming requirements are going to double our testing and monitoring, which will increase the time to perform these tasks. This is going to be a big change for us compared to what we are doing now.

Streets: The crew finished up the installation of a new water service to water the street trees at Main and 1st Streets.

Flowers and flags have been hung on Main St and the daily watering has begun.

Parks: The Dog Park fencing is complete and trying to get the grass growing in there. The waterline for the drinking fountain has been trenched in. Next, we need to install the drinking fountain.

The village project has started with the concrete being placed. Materials are to be delivered and we can start building. There is plenty to do in a short time.

Mill Creek Park electrical improvements will get started when the materials arrive for this.

General: The community center kitchen is also under construction for the remodel. Again, the supply chain for parts and materials is slowing things down.