



595 Main Street, Aumsville, OR 97325
Office: (503) 749-2030 ~ FAX: (503) 749-1852
Email: rharding@aumsville.us

PUBLIC MEETING NOTICE

AUMSVILLE CITY COUNCIL MEETING

Via Zoom Video Conference

MONDAY, MARCH 8, 2021

A G E N D A

1) CALL TO ORDER: 7:00PM

- a) Approve Agenda

2) PRESENTATIONS, PROCLAMATIONS, & VISITORS

a) **Wastewater Facility Presentation**

b) **Public Comment:** Due to the COVID-19 Virus Council will conduct the meeting via Zoom conference call. Public Comment will be accepted from online attendees at this time. Comments are limited to 5 minutes for comments on items other than Public Hearings listed below. There is a public comment period within each hearing. You may also submit comments by emailing City Administrator Ron Harding at rharding@aumsville.us by noon on March 8, 2021.

c) **Visitors:** For information about how to attend the meeting online, please call City Hall at 503.749.2030 or email crogers@aumsville.us to request log in instructions. Information will also be posted on our website <https://www.aumsville.us/citycouncil/page/city-council-regular-meeting-78>

3) CONSENT AGENDA: (Action) February 22, 2021 Council Meeting Minutes and February 23, 2021 Council Work Session Minutes

4) PUBLIC HEARING: None

5) OLD BUSINESS: None

6) NEW BUSINESS: None

7) CITY ADMINISTRATOR REPORT: (Information)

- a) Police Department Monthly Report
b) Public Works Monthly Report
c) Review Check Register February 26, 2021

8) MAYOR AND COUNCILORS REPORTS

9) GOOD OF THE ORDER: Other Business May Come Before the Council at This Time

10) CORRESPONDENCE:

11) EXECUTIVE SESSION: None

12) ADJOURN MEETING

The City of Aumsville does not and shall not; discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Anyone wishing to speak on an agenda item should ask to be recognized by the Mayor or Chair at the beginning of that agenda item. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities must be made at least 48 hours prior to the meeting. Please call (503) 749-2030 and leave a message or Oregon Relay Service for TDD at (800) 735-2900.



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www.aumsville.us

AUMSVILLE CITY COUNCIL

Minutes – February 22, 2021

Mayor Clevenger called the meeting to order at 7:05 PM via Zoom Conferencing. Council present was: Mayor Derek Clevenger, Nico Casarez, Angelica Ceja, Doug Ecclestone, Scott Lee, Walter Wick, and Della Seney. Council absent: None. City Administrator Ron Harding (CA Harding), and City Clerk Colleen Rogers (CC Rogers) were also present via Zoom. The meeting was video recorded to be released later.

AGENDA APPROVAL: Councilor Casarez moved to approve the agenda as presented. Councilor Ecclestone seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

Budget Committee Appointments: Council received Budget Committee applications from Kim Ferguson and Amy Evans who are applying to continue their positions on the Aumsville Budget Committee for 2021. Council re-appointed both applicants and discussed that there is still one position left to fill. Mayor Clevenger encouraged fellow councilmembers to reach out to community members who might be interested.

VISITORS AND PUBLIC COMMENT: There were no online attendees. Login information was provided for members of the community to make public comment at this time and listen to the discussion. There were no public comments.

CONSENT AGENDA: Council reviewed the February 8, 2021 Council meeting minutes and the February 9, 2021 Work Session minutes. Councilor Casarez moved to approve the consent agenda. Councilor Seney seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

OLD BUSINESS: At a previous Council Meeting CA Harding presented several projects that would be easy to accomplish within the city's budget. He presented Council with estimates for a small dog park in Mill Creek Park and an ADA swing for Porter-Boone Park. We could do both projects with a budget of \$20,000. He stated that Council could approve these projects now or wait until warmer weather is closer.

Dog Park: The area would be approximately 9000 sf with a two-gate entry system. A water fountain for both dogs and their humans was discussed. CA Harding stated that the work could start soon and be complete for the warmer weather.

ADA Playground Equipment: This would be a swinging platform designed for a wheelchair to roll on to and be secured. There would also need to be some hardscape improvement to make the swing accessible.

After some discussion Councilor Seney moved to approve the dog park and wheelchair swing project with a budget not to exceed \$20,000. Councilor Wick seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

Council reviewed the updated Council Protocol Manual. Councilor Casarez moved to approve the Council Protocol Manual as presented. Councilor Ecclestone seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

Council reviewed the Aumsville Vision Plan 2040. Councilor Ecclestone moved to approve the Council Aumsville Vision Plan 2040 as presented. Councilor Casarez seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

NEW BUSINESS: Ice Storm 2021 – Porter-Boone Cleanup

CA Harding presented a video that staff put together showing the damaged trees within our park systems. A total loss of 256 trees were uprooted or damaged beyond repair. Council discussed the damage and loss of trees in our parks and around the city. CA Harding explained that an arborist was called in for an assessment and plan for Porter-Boone Park. They stated that we should remove an estimated 80% of the current trees. Staff estimates the cost for repair and removal of trees in the parks to be \$10,000. He offered another option for Council to consider: we could remove only trees that sustained more than 50% damage, then try topping or trimming up those trees that sustained less damage in an effort to save them. CA Harding explained that this option could be quite costly due to difficult access to the trees and is more labor intense. The arborist does not recommend this option. Councilor Wick acknowledged Public Works staff for all their hard work to get our parks and streets cleaned up, as well as the setting up the warming shelter and manning it. Councilor Ecclestone voiced concern about debris that is building up in Mill Creek and water backing up. CA Harding stated that staff has contacted the waterway people and hopefully they will address it soon. There was discussion regarding safety of park visitors and a plan for replanting trees to replace the one that are removed. Councilor Seney moved to approve the arborist plan to remove damaged trees in Porter-Boone Park consisting of an estimated 80% of the current trees. Councilor Casarez seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

CA Harding presented a request to authorize expenditures from the city's emergency reserve for clean up after the recent ice storm. He stated that Council budgeted over \$15,000 in the City Reserve Fund (022) for emergencies. This requires Council approval before any funds can be spent. Staff requested that expenditures for cleanup of fallen trees and branches at city parks be authorized from the City Reserve Fund (022). Councilor Casarez moved to approve the

expenditures of up to \$15,000 from the Emergency expense line of the City Reserve Fund, for the costs related to clean-up of fallen trees, repairs, and debris removal at city parks caused by the ice storm. Councilor Ceja seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

CA Harding thanked Mayor Clevenger and Councilors Ecclestone, Casarez, and anyone else who showed up to put together and help with the warming center during the ice storm event. They coordinated getting snacks there and a food truck. He stated that this was an event that we can learn from for future events. Mayor Clevenger wanted to give special thanks to Kyle with the Foodology food truck and Tonya from Lucky You who showed up with food and beverages for the warming center.

CITY ADMINISTRATOR'S REPORT: CA Harding gave the Historical Society 2020 report. He stated that, considering the restrictions of COVID and natural disasters, the museum did pretty good in 2020. They currently have 54 members and are hoping to open the museum for the 2021 season April – October.

There was discussion about the class photos that are in the Community Center and how the walls could be used to rotate other historical and informational displays. Mayor Clevenger asked for input from Council about how they feel about changing the wall displays.

Budget Season: CA Harding stated that he will organize a pre-budget Zoom meeting that will be open to the public so they can ask questions. He did this last year and it was successful.

Ordinance Updates: Since we approved the Development Ordinance, we have found some inconsistencies, mostly formatting and scrivener's errors. There will be discussion about some changes to the ID Zone at the work session on Tuesday, February 23rd. We will also look at fence regulations.

MAYOR/COUNCIL REPORTS AND INITIATIVES: None

GOOD OF THE ORDER: None

CORRESPONDENCE: None

EXECUTIVE SESSION: None

ADJOURNED WITHOUT PREJUDICE AT 8:15 PM

Derek Clevenger, Mayor

Ron Harding, City Administrator



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AUMSVILLE CITY COUNCIL

Work Session

Minutes – February 23, 2021

Mayor Clevenger called the meeting to order at 6:04 PM via Zoom Conferencing. Council present was: Mayor Derek Clevenger, Nico Casarez, Angelica Ceja, Doug Ecclestone, Scott Lee, Della Seney, and Walter Wick. Council absent: None. City Administrator Ron Harding (CA Harding) was also present via Zoom. The meeting was video recorded to be released later.

Crosswalk Safety: The meeting started with a video about Pedestrian Safety Enforcement. Aumsville PD participated in a grant that was provided by Oregon Impact and Oregon Department of Transportation (ODOT). Our police department along with Salem and Silverton Police departments filmed footage of actual crosswalk enforcement in each of their cities. CA Harding stated that staff continues to work with Marion County on crosswalks for 11th Street. He stated that Marion County is working on a new design standard to be completed before they will approve any crosswalks. Mayor Clevenger mentioned that, with the possibility of new developments coming in that area, crosswalks are going to be necessary for the safety of children walking to school. CA Harding stated he will continue to stay in contact with Marion County regarding this.

Water Rate Billing Options: CA Harding presented Council with an in-house rate analysis. He showed Council a spreadsheet with different scenarios in an effort to equalize our rates. Customers who use less water would pay less and those who use more will pay more. About 39% of our customers would see a decrease in their bill according to the analysis. Council discussed discounted rates and how they affect the scenarios. By lowering the base gallon allowance, it gives everyone a discount. Those who use more have the option to adjust their usage to keep their bill lower.

Council discussed how to move forward. Communication and public input are extremely important and will need to take place well in advance of any changes. Staff will do some more research and get some of Council's questions answered, then bring it back for more discussion at a future meeting or work session.

Economic Development – ID Zone: The Interchange Development Zone is roughly 54 acres located off 1st Street near the Hwy 22 interchange. The idea for this zone is to attract retail and service type businesses that would serve our residents but also be used as a service corridor for Hwy 22 travelers. Council reviewed a map showing the properties that are within the zone. CA Harding stated that he has been researching ways to eliminate some of the barriers for new development in this zone and at the same time not put additional cost onto the rest of the

community.

CA Harding explained how the city can lessen some of these barriers by doing some projects that will save the developers time and money, making the property more attractive. Street upgrades that are required by ODOT to accommodate the additional traffic will require complete redesigning of intersections. If the city does the design in advance it will save the developer time and the city will be in control of how it is designed. There is enough money available in the Traffic Fund to cover the cost of this project. There is also a limit on trips that can be generated by the ID Zone development. ODOT officials have told us this limit is not set in stone and there may be ways to increase this limitation by extending turn lanes along 1st to allow more queuing of cars and possibly making connections from Del-Mar east and west to allow trips disbursement out to other outlets, such as 11th Street.

Allowable business is another area that the city could look at that would make the property more desirable. One idea is to allow apartments above businesses. This could give them an additional source of income. DLCD would have to approve this type of use before we could move forward.

One parcel in the zone will need a right-of-way (ROW) secured through it to be able to punch E Del Mar through to 1st Street. The city can pursue this ROW so that the developer is all set to develop the street, saving them time. We would want to wait to do this until after the intersection design is completed so we know exactly where the ROW needs to be located.

ODOT Rail is requiring that the three crossing within the City be upgraded when the railroad becomes active. Staff is working with the city attorney to see if we can put a clause in the development agreement that states if this portion of the railway is ever activated again, the developer would then be responsible for a percentage of the cost for the crossing improvements according to the size of their parcel.

CA Harding stated that if the city could address these four barriers, this property will have less barriers than properties in other cities. He concluded that this plan can be implemented within existing dollars. It provides benefit for the development as well as the rest of the community.

UGB Expansion: A few years ago, the city had a Buildable Lands Survey done. CA Harding explained the survey and how it works with the application for Urban Growth Boundary (UGB) expansion for the city. The city is looking at this expansion for two reasons: additional housing property and to bring our new park property into the UGB. Staff is looking at a company that would compile a buildable lands inventory, a soil analysis, and anything that is required for submitting a UGB expansion application to DLCD.

CA Harding also reached out to Mid-Willamette Valley Council of Governments (MWVCOG) and they would do the analysis for closer to \$40,000. This is the lowest cost we found. CA Harding also told Council that with either company we take a risk on the UGB expansion being denied or litigated by a third party, so this investment is a risk. He asked Council for their input on moving forward. Council consensus was to move forward with attaining a contract with MWVCOG. CA Harding will contact MWVCOG and have them draft a contract that he will bring to Council at a future meeting.

Public Works Standards Update: CA Harding informed Council that staff is working on updating the Public Works Standards and will be presenting it for Council approval in the near future.

Arts Program: CA Harding walked Council through a power point presentation about developing an art program for the city. Community art could be murals, statuary, 3D art, etc. Some ideas moving forward to create an art program are to:

- Develop an Art Commission that would lead a community art project. (this could even be Council)
- Implement an Art Design guideline for new development or implement a small art impact fee.
- Art competitions with a theme.
- Look for opportunities to dress up city facilities with art.

Council consensus was to try to incorporate these ideas as much as possible moving forward. They like the idea of involving the community, utilizing local artists, and reaching out to schools and their art departments.

CA Harding suggested that we start with an informal committee made up of local artists and interested residents. This group could help advise and create an art program. He will begin with asking for volunteers through the newsletter and social media.

Council discussed the schedule for the next work session. On Tuesday, March 9th the Wastewater Treatment Facility will be the main topic.

ADJOURNED WITHOUT PREJUDICE AT 8:41 PM

Derek Clevenger, Mayor

Ron Harding, City Administrator



February 2021 Monthly Police Report

<u>CRIME</u>	<u>NUMBER</u>	<u>ARRESTED</u>
Burglary/Attempt Burgl	0/0	0/0
Criminal Mischief	1	1
Restraining Order Violation	0	0
Trespass	0	0
DUII	1	1
Theft/Fraud	1/0	1/0
Theft From Vehicles	2	0
Receiving stolen property		
Warrant Arrest/Probation Violation	3/0	3/0
Harassment/Telephonic	0/1	0/0
Menacing		
Assault IV		
Stalking Complaint		
Weapon/Robbery	1/0	1/0
Child Neglect	0	0
Furnish alcohol		
MIP (Alcohol)/Drug Offense		
Arson		
Stolen Vehicle/Trailer	1/1	0/0
Recovered Vehicle		
Poss. Controlled Substance	0	0
Reckless Endanger/Drive	0/0	0/0
Giving False Informatio		
Disorderly Conduct		
Curfew/Runaway Juvenile		
Animal Abuse		
Sex Offense	1	
DWS Criminal	3	3
Criminal Mistreatment		
Dogs as nuisance		
Hit and Run		
Misc Crime	1	1
TOTAL	17	11

Value of Property Stolen	\$9000
Value of Property Damaged	\$500
Value of Property Recovered	\$0
Value of Found Property	\$0
Dogs to Pound	0

DEPARTMENT MESSAGE:

The reserves worked a total of 58 hours during the month of January: 58 volunteer hours and 0 paid hours.

With the recent ice storm we received numerous request to check on citizens. I would like to take this opportunity to remind our citizens that we have a vulnerable population registry on our City's Website where you can sign up a loved one or yourself to be checked on during an emergency. Please take the time to fill this out now. If you sign up a "loved one," please make sure and let them know you signed them up.

I would also like to remind our citizens that with the weather changing, the days getting longer and children returning to school, pedestrian traffic is increasing. Please be aware of those crossing the street while you are out driving around.

We will be starting our Pedestrian Enforcement Program in the coming weeks. If you see someone attempting to cross the street at **any intersection**, you are required to stop if possible, and allow them the time and room to cross, whether it is a marked intersection or not. Failing to do so can result in a citation of \$265. Please drive safely.

I would also like to thank the many employees and volunteer who assisted during the recent ice storm. Thank You!

<u>CALLS FOR SERVICE</u>	<u>NUMBER</u>
Assist other Agency—Turner PD	0
Assist other Agency—Fire Dept	4
Assist other Agency—DHS	7
Assist other Agency—MCSO	7
Assist other Agency—City	2
Assist other Agency—Stayton PD	9
Assist other Agency—Other	6
Assist Person/Citizen Contact	0/7
Vehicle Repo	2
911 Hang-Up/Welfare Check/Civil Dispute	1/12/1
False Alarms	1
Noise/Traffic Complaint	2/0
Suspicious Person/Vehicle/Circumstance	8/1/5
Traffic Accidents/Hit and Run	0/0
Driving Impounds	3
Unattended Death/Notification	
Dogs—Barking/At Large/Bite	3/1/0
Ordinance Violation	4
Runaway Juvenile/missing person	2/0
Verbal Disturbance	2
Attempt Suicide/Mental Hold	0/2
Suicide	
Open Door	
Misc Call for Service	
Emotional Disturbed Persons	3
Found Property/Lost Property/Seized Property	1/1/2
TOTAL	99

<u>TRAFFIC VIOLATION</u>	<u>City</u>	<u>County</u>
Speeding	5	1
Fail to Carry Proof /Driving Uninsured	0/5	0/0
Driving While Suspended	4	0
No Valid Op	0	0
Fail to Carry DL		
Providing Vehicle to Unqual. Driver		
No Seatbelt/Improper Wear Seatbelt	1	0
Expired Registration/Fail to Register	0/0	0/0
Failure to Change Address		
Failure to Carry Registration		
Switched Plates	1	0
Failure to Yield to Ped in Crosswalk		
Failure to Yield to Emerg Vehicle		
Failure Safe Distance Emergency Veh.		
Fail to Obey Traffic Control Device		
Reckless Driving/Speed Racing		
Careless Driving		
Fail to Drive Within Lane		
Following Too Close		
Failure to Signal/Use Turn Signal	0	0
Use of Electronic Device/Cell Phone	0/1	0/0
Defective Lighting	0	0
Open Container	0	0
Unreasonable Noise		
Refuse Intox Test		
Miscellaneous Violations		
TOTAL	17	1



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TO: Mayor and City Council
FROM: Steve Oslie, Public Works Director
SUBJECT: Public Works Report

March 4, 2021

Water: The wells pumped as follows:

Boone #1	Boone #2	Tower	Reservoir	Church	Total
1,117,100	1,640,000	1,719,588	199,000	3,469,700	8,145,388

The ice storm had us again scrambling to keep water running for the community. Constant monitoring of the levels in the water tower was important to keep the levels at a point where we didn't overflow the tower and not let it go too low.

The chlorine storage tank was replaced and fitted with new parts. It took longer than expected, but water usage was low which gave the guys more time to finish it up.

Sewer: We had found several significantly leaking manholes and had a contractor come out and make repairs.

One aerator motor had to be replaced as well as the power cable that goes to it. It was a great opportunity to add floats to the cables to make motor exchanges and cleaning easier. Another aerator had wood wedged between the propeller and casing. This continues to be a long-term problem. I believe that wood from branches, when the lagoon was constructed, was left in place and now floating up at times.

Streets: The storm event had the crew out setting barricades and helping where they could.

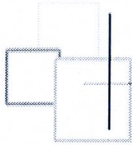
We were thankful that the new trees we had planted along Main St didn't take a big hit. Almost all the younger trees planted in the last years made it through with little or no damage.

Making repairs to the older sweeper to pick up the branches that the vacuum sweeper can't.

Parks: The trees took a big hit with the ice causing many trees to be removed. Getting the parks to be a safe place to be is the first item to be taken care of. Stumps will be ground and new trees will be planted at some point. We have some contractors coming in and helping cut trees down that we can't safely do ourselves. Another contract crew is helping to clean up. We are looking at this as an opportunity to make some changes in the park in regards to tree planting and placement.

Dog Park fencing and dog assessable drinking fountain have been ordered.

General: The community center was used as a warming shelter during the storm. Public works staff were there to see that if anything was needed.

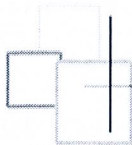


Payroll Register

City of Aumsville

Fiscal: 2020-21
Deposit Period: 2020-21 - February
Check Period: 2020-21 - February - Second Council

Number	Name	Print Date	Amount
Riverview Community Bank Check	9001000967		
<u>Direct Deposit Run - 2/24/2021</u>	Payroll Vendor	2/26/2021	\$38,303.82
<u>EFT 11785154</u>	EFTPS	2/26/2021	\$14,038.11
<u>EFT 19370224</u>	Oregon Department of Revenue	2/26/2021	\$3,844.42
<u>EFT 3052021</u>	CIS TRUST	2/26/2021	\$35,493.15
<u>EFT 3122021</u>	PERS	2/26/2021	\$13,383.59
<u>EFT 3152021</u>	AFLAC	2/26/2021	\$860.32
<u>EFT HSA2262021</u>	HSA Bank	2/26/2021	\$1,105.00
<u>EFT OSGP2262021</u>	VOYA - STATE OF OREGON - LG#:2234	2/26/2021	\$565.00
<u>EFT V2262021</u>	Valic	2/26/2021	\$600.00
	Total	Check	\$108,193.41
	Total	9001000967	\$108,193.41
	Grand Total		\$108,193.41



Accounts Payable Register

City of Aumsville

Fiscal: 2020-21

Deposit Period: 2020-21 - February

Check Period: 2020-21 - February - Second Council

Number	Name	Print Date	Amount
Riverview Community Bank	9001000967		
Check			
54585	911 SUPPLY	2/26/2021	\$702.85
54586	AT&T MOBILITY	2/26/2021	\$120.12
54587	BATTERIES PLUS	2/26/2021	\$47.50
54588	CHERRY CITY ELECTRIC	2/26/2021	\$112.00
54589	CITY OF KEIZER	2/26/2021	\$90.00
54590	DON R FLECK	2/26/2021	\$268.00
54591	EMPLOYMENT TAX	2/26/2021	\$294.45
54592	FERGUSON WATERWORKS #3011	2/26/2021	\$268.12
54593	GILBERT ARGUELLES	2/26/2021	\$15.57
54594	METCOM 9-1-1	2/26/2021	\$7,870.50
54595	MNOP	2/26/2021	\$3,161.74
54596	O'REILLY AUTO PARTS	2/26/2021	\$105.98
54597	PETTY CASH - JOSHUA D HOYER	2/26/2021	\$373.30
54598	PLATT ELECTRIC SUPPLY	2/26/2021	\$12.87
54599	RASMUSSEN SPRAY SERVICE, INC.	2/26/2021	\$700.00
54600	RITZ SAFETY	2/26/2021	\$551.70
54601	SANTIAM HEATING & SHEETMETAL, INC.	2/26/2021	\$1,183.65
54602	STAYTON ACE HARDWARE	2/26/2021	\$37.30
54603	STAYTON BUILDERS MART	2/26/2021	\$5.91
54604	STAYTON TIRE & AUTOMOTIVE	2/26/2021	\$43.20
54605	TRACY GOWER	2/26/2021	\$4.95
54606	VALLEY SHADE TREE LLC	2/26/2021	\$700.00
54607	WATERLAB CORP	2/26/2021	\$2,440.00
54608	WENDI & CHARLES HUSBAND	2/26/2021	\$22.53
54609	WILCO	2/26/2021	\$9.98
EFT Payment 2/25/2021 3:24:53 PM - 1	OREGON DEPARTMENT OF REVENUE	2/26/2021	\$71.28
EFT Payment 2/25/2021 3:24:53 PM - 2	RIVERVIEW COMMUNITY BANK	2/26/2021	\$7,908.47
	Total	Check	\$27,121.97
	Total	9001000967	\$27,121.97
	Grand Total		\$27,121.97