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AUMSVILLE CITY COUNCIL

Minutes – January 11, 2021

Mayor Clevenger called the meeting to order at 7:01 PM via Zoom Conferencing. Council present was: Mayor Derek Clevenger, Nico Casarez, Angelica Ceja, Doug Ecclestone, Scott Lee, and Della Seney. Council absent: None. City Administrator Ron Harding (CA Harding), Police Chief Richard Schmitz (APD Chief Schmitz), Public Works Director Steve Oslie (PWD Oslie), City Clerk Colleen Rogers (CC Rogers) were also present via Zoom. The meeting was video recorded to be released later.

AGENDA APPROVAL:

Councilor Casarez moved to approve the agenda as presented. Councilor Ceja seconded. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, and Mayor Clevenger. No: None.)

VISITORS:

There were eight online attendees. Login information was provided for members of the community to listen to the discussion.

Oaths of Office:

Mayor Clevenger congratulated re-elected Councilor Doug Ecclestone and welcomed newly elected Councilor Scott Lee. He stated that their Oaths of Office were administered earlier in the day to enable them to vote at this meeting and save time. Mayor Clevenger stated that Councilor Bambrick was also elected but resigned shortly after the election, leaving a vacancy on the Council. The position was advertised in the December newsletter.

Council reviewed two applications for the vacant position. Mayor Clevenger recommended that Council appoint Walter Wick. He stated that Walter is currently serving on the Aumsville Planning Commission (APC) and has been an active volunteer at many community events. He feels Walt's experience and knowledge of the City makes him a good fit. Councilor Casarez moved to appoint Walter Wick to the vacant Council position. Councilor Ecclestone seconded. Motion APPROVED 6-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, and Mayor Clevenger. No: None.)

After a brief discussion, Council moved forward with Walter Wick's Oath of Office. Mayor Clevenger instructed Council Wick to stop by city hall to sign the oath document.

Council President: Mayor Clevenger explained that it is time for Council to decide on a Council President and asked for nominations. Councilors Casarez, Ceja, and Seney voiced their willingness to take the position. Mayor Clevenger asked if there were any additional nominations. Councilor Ceja moved to nominate Councilor Casarez and Councilor Ecclestone seconded. Hearing no more nominations, Mayor Clevenger closed the nominations. Councilor Ecclestone moved to appoint Councilor Angelica Ceja to the Council president position. Councilor Wick seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

Council reviewed the four qualified applications received for the APC vacancies. Mayor Clevenger explained that we originally had two seats open on the APC, but with Walter Wick moving to Council, it leaves us with three vacancies to fill. He stated that he has reviewed the applicants and has three that he would recommend to Council for appointment. His first recommendation was Chris Chytka because of his previous experience with the APC and his involvement in the community. After a brief discussion, Councilor Casarez moved to appoint Chris Chytka to the vacant APC position. Councilor Ecclestone seconded. Motion APPROVED 6-1: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Wick, and Mayor Clevenger. No: Seney.)

Mayor Clevenger's second recommendation was to appoint Matthew Curran for the next vacancy. He stated the Matt is a local Boy Scout leader and has been in the community for quite some time. Councilor Seney moved to appoint Matthew Curran to the second vacant Council position. Councilor Ecclestone seconded. Motion APPROVED 6-1: (Yes: Councilors Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: Casarez.)

The Mayor's final recommendation was to appoint Jennifer Molan to the last APC vacancy. He stated the Jennifer's work experience and history in the education field would be an excellent resource, as one of his goals is to strengthen our relationship with the local school district. Councilor Casarez moved to appoint Jennifer Molan to the third vacant Council position. Councilor Ecclestone seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

Employee Awards:

Officer Jesse Greene was awarded the Aumsville Police Department (APD) Employee of the Year award. Officer Greene started with APD as a Reserve Officer and was hired full time in June 2018. He is a dedicated member, offering mentoring skills to other younger officers and is a valued member of the team.

Reserve Officer Carl Gabba was awarded Reserve Officer of the Year, second year running. Officer Gabba has been a dedicated member of the APD team since 1998. Besides his reserve service, he and his wife have volunteered for many of our community events over the years.

City Staff Employee of the Year Award

Public Works Utility Worker II Matthew Winans was awarded the City Staff Employee of the Year. Matt has shown his dedication to his job by always going the extra mile to make sure that

our water and wastewater systems are running properly. He is self-motivated and when his duties are done; he seeks to help out anywhere he is needed.

Longevity Awards:

Police Support Specialist Brenda Campbell received her 5-year recognition. Brenda brings a positive energy to the Police Department every day and the city is fortunate to have her on the team.

Public Works Director Steve Oslie received his 30-year recognition. Steve started with the city in 1990 and became Public Works Director in 1996. He has led the city's Public Works Department through many projects and changes over the years. His great sense of humor and dedication to the city is deeply appreciated.

PUBLIC COMMENT: There were no public comments.

CONSENT AGENDA: Council reviewed the December 14, 2020 Council meeting minutes. Councilor Casarez moved to approve the consent agenda as presented. Councilor Seney seconded. Motion APPROVED 6-1: (Yes: Councilors Casarez, Ceja, Ecclestone, Purdy, Seney, and Mayor Clevenger. Abstained: Councilor Wick. No: None.)

OLD BUSINESS: There was no Old Business.

NEW BUSINESS:

CA Harding explained that Resolution No. 01-21 is a housekeeping item that is done annually to give Mayor and City Administrator signature authorization on contracts. Councilor Seney made a motion to approve Resolution No. 01-21 A RESOLUTION RE-AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR'S SIGNATURE. Councilor Wick seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

CA Harding stated that the city needs to update the authorized signer list for the City's various bank accounts through Riverview Bank. He suggested that Council remove former councilman Wilmer J. Case and replace with the newly appointed Council President Angelica Ceja. Councilor Ecclestone made a motion to remove Wilmer J. Case with Angelica Ceja as an authorized signer for the City of Aumsville's Riverview Community Bank account *****0967, effective January 11, 2021. Councilor Casarez seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

CA Harding explained that the City is working with Westech Engineering, tidying up the current city water rights certificates and laying the groundwork for pursuing the acquisition of new water rights that are needed to keep up with the city's growing needs. Westech is proposing sub-consultant services with GSI Solutions, Inc., who specializes in municipal water systems, to assist them in the groundwork. Councilor Casarez made a motion to approve Westech Engineering Contract with GSI Solutions, Inc. Councilor Seney seconded. Motion APPROVED 7-

0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

CA Harding stated that we have partnered with surrounding cities on Community Development Block Grants (CDBG) applications and have been very successful. This particular application is for the Stayton, Sublimity, Aumsville, and Turner COVID-19 Emergency Rental Assistance Program, and the City of Stayton will be the lead agency. He requested Council's approval to move forward with the agreement. Councilor Seney made a motion to approve the Participation Agreement in Support of Community Development Block Grant as presented. Councilor Casarez seconded. Motion APPROVED 7-0: (Yes: Councilors Casarez, Ceja, Ecclestone, Lee, Seney, Wick, and Mayor Clevenger. No: None.)

CITY ADMINISTRATOR'S REPORT:

CA Harding updated Council on the COVID-19 epidemic. The Aumsville zip code area had a rise and we are now at 182 positive cases since the beginning of the outbreak. This accumulative over the last 10 months and doesn't reflect those who have recovered. He reported that law enforcement and firefighter personnel will be able to get vaccines based on availability.

Downtown project development: The landscaping at Main and 1st Streets is almost complete and a number of Main Street business have been doing updates to their buildings.

System Development Charge (SDC) Report: This annual report is required by law to be updated by December 30th and sent out as a report to the building industry who sign up to receive it. Traditionally we also provide this to Council. The report provides Council an update to any expenditures related to SDC funds and to make sure those expenditures are allowable under the limited allowances related to SDC funds. These funds are dedicated and, under the law, can only be spent on growth related projects within our capital facilities plan.

Cascade School District will be going out for a capital bond measure and will soon be starting public outreach first.

Council Retreat Planning: We will use Zoom platform and schedule several 2 to 3 hour sessions. Some of the topics that need to be discussed: Approve Council Protocol Manual; reaffirm Council Goals; planning for street projects; planning for water/sewer infrastructure; 2021 events; and more. We will schedule the meetings after January 25th Council meeting. CA Harding asked what weekday evening will work best. Consensus was that 6 PM on Tuesdays would work best. Staff will send out tentative schedule.

CA Harding stated that last month we changed utility format default to the property owner as the responsible party if a tenant moves out and doesn't pay. During the COVID-19 epidemic we have not turned service off for nonpayment. Staff has worked with those who have been unable to pay their bill by setting up payment plans and giving them other resource information where they can get assistance. He reported that there are only a small number left with large carryover amounts. He suggested that we extend the no-fee credit card use through March or April. He does think it is time to reimplement our shut off policy. As long as the customer is

setting up a payment plan and communicating with City staff they would not experience a disruption of service. Council Consensus was to go ahead as presented.

MAYOR/COUNCIL REPORTS AND INITIATIVES: Councilor Ecclestone stated that another round of Personal Protective Equipment (PPE) loans will be coming available; he asked Council to keep awareness of those in need. Mayor urged staff to advise people to apply at Marion County as well as the state level funds. CA Harding stated that staff has been reaching out to local businesses offering resource information.

GOOD OF THE ORDER: Mayor Clevenger updated Council on his upcoming work schedule.


CORRESPONDENCE: None

EXECUTIVE SESSION: Mayor Clevenger announced that Council will meet under the authority of ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. He explained that this is for information purposes only and no decisions will be made during or after the Executive Session, therefore, Council will not return to regular session afterwards.

ADJOURNED WITHOUT PREJUDICE AT 8:08 PM



Ron Harding, City Administrator



Derek Clevenger, Mayor