



# PUBLIC NOTICE

## AUMSVILLE CITY COUNCIL MEETING

Via Zoom Video Conference

**MONDAY, August 24, 2020**

### A G E N D A

- 1) **CALL TO ORDER: 7:00PM**
  - A. Approve Agenda
- 2) **PRESENTATIONS, PROCLAMATIONS, & VISITORS**
  - A. **PROCLAMATION:** Declaring the first week of September 2020, be known as *Home Inventory Week*.
  - B. **Public Comment:** Due to the COVID-19 Virus Council will conduct the meeting via Zoom conference call. Public Comment will be accepted from online attendees at this time. Comments are limited to 5 minutes for comments on items other than Public Hearings listed below. There is a public comment period within each hearing. You may also submit comments by Emailing City Administrator Ron Harding at [rharding@aumsville.us](mailto:rharding@aumsville.us) by noon on August 24, 2020.
  - C. **Visitors:** For information about how to attend the meeting online, please call City Hall at 503.749.2030 or email [crogers@aumsville.us](mailto:crogers@aumsville.us) to request log in instructions. Information will also be posted on our website [www.aumsville.us](http://www.aumsville.us)
- 3) **CONSENT AGENDA:** Council Meeting August 10, 2020 Minutes
- 4) **PUBLIC HEARINGS: NONE**
- 5) **OLD BUSINESS: NONE**
- 6) **NEW BUSINESS:**
- 7) **CITY ADMINISTRATOR REPORT:**
  - A. City Administrator Discussion Items
  - B. Review Check Register August 4, 2020 through August 14, 2020
- 8) **MAYOR AND COUNCILORS REPORTS**
- 9) **GOOD OF THE ORDER:**
  - A. Other business May Come Before the Council at This Time
- 10) **CORRESPONDENCE**
- 11) **EXECUTIVE SESSION: NONE**
- 12) **ADJOURNMENT**

The City of Aumsville does not and shall not; discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

Anyone wishing to speak on an agenda item should ask to be recognized by the Mayor or Chair at the beginning of that agenda item. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities must be made at least 48 hours prior to the meeting. Please call (503) 749-2030 and leave a message or Oregon Relay Service for TDD at (800) 735-2900.



# Oregon

Kate Brown, Governor

Department of Consumer and Business Services

Division of Financial Regulation

350 Winter St. NE, Room 410

P.O. Box 14480

Salem, OR 97309-0405

Greetings,

September is National Preparedness Month, and the Oregon Division of Financial Regulation is excited to announce the **first week of September is Home Inventory Week.**

To help Oregonians take active steps towards disaster preparedness, we are encouraging everyone to do two simple tasks:

- 1) Make a home inventory of all their personal property
- 2) Meet with an insurance agent to make sure they have the right coverage

Oregon's wildfire season proves the importance for all Oregonians to be ready for disaster. Building a home inventory and checking their insurance coverage are two of the most important aspects of a disaster readiness plan.

I am inviting you, as well as all other property and casualty insurance producers, to join us on this important initiative.

Here is how you can help:

- Lead by example. Complete your own home inventory and share the news of it with your family, friends, and customers on social media.
- Contact your customers to encourage their participation in Home Inventory Week.
- Place the enclosed poster in a prominent place in your office.
- Offer a small prize to people who complete their inventory and talk to you about their insurance needs. Keep in mind that prizes cannot be contingent on a sale.
- Visit the division's website – [dfr.oregon.gov/preparesnow](http://dfr.oregon.gov/preparesnow) – to view all the great resources that will help you promote this important initiative, such as a free home inventory app from the National Association of Insurance Commissioners.

Thank you for all you do to help Oregonians reach their financial goals, and thank you for helping your neighbors prepare for disaster.

Kind Regards,

Andrew Stolfi  
Insurance Commissioner and Director  
Oregon Department of Consumer and Business Services

BEFORE THE CITY COUNCIL OF AUMSVILLE, OREGON  
*PROCLAMATION*

WHEREAS, each September is recognized as National Preparedness Month; and

WHEREAS, Oregonians have witnessed and experienced natural disasters in our own community; and

WHEREAS, every community member can take active steps to protect their families and neighbors from natural and manmade disasters; and

WHEREAS, every family and business in Aumsville is encouraged to take active steps to be financially secure after a disaster; and

WHEREAS, every community member is encouraged to make sure they are properly insured against fire, flood, earthquakes, and storms; and

WHEREAS, every community member is encouraged to create a home inventory to include as part of their disaster preparedness kit,

NOW THEREFORE, the Aumsville City Council recognized the importance of disaster preparedness in the City of Aumsville and issues the following proclamation:

IT IS HEREBY PROCLAIMED BY THE CITY OF AUMSVILLE THAT THE FIRST WEEK OF SEPTEMBER 2020 SHALL BE DESIGNATED AS:

“HOME INVENTORY WEEK”

and join cities across Oregon to encourage everyone to build a home inventory of their personal property and speak with an insurance agent to make sure they are financially prepared for a disaster.

Dated this 24<sup>th</sup> day of August, 2020.

Signed: \_\_\_\_\_  
Derek Clevenger, Mayor

# NATIONAL PREPAREDNESS MONTH



**Disasters Don't Wait.  
Make Your Plan Today**



National Preparedness Month 2020

## First week of September is Home Inventory Week

**PREPARE NOW**

**LEARN HOW**

Get ready at  
[dfr.oregon.gov/preparenow](https://dfr.oregon.gov/preparenow)



**FEMA**



# City of Aumsville



595 Main St., Aumsville, OR 97325  
Office: (503) 749-2030 -- FAX: (503) 749-1852  
Email: rharding@aumsville.us

## **AUMSVILLE CITY COUNCIL**

### **Minutes – August 10, 2020**

Mayor Clevenger called the meeting to order at 7:01 PM via Zoom Conferencing. Council present was: Mayor Derek Clevenger, Ryan Bambrick, Nico Casarez, Angelica Ceja, Doug Ecclestone, and Larry Purdy. Council absent: Della Seney. City Administrator Ron Harding (CA Harding), Assistant Director of Public Works Matt Etzel, and City Clerk Colleen Rogers (CC Rogers) were also present via Zoom. The meeting was video recorded to be released later.

**AGENDA APPROVAL:** Councilor Casarez moved to approve the agenda as presented. Councilor Ceja seconded. Motion APPROVED 6-0: (Yes: Mayor Clevenger, Councilors Bambrick, Casarez, Ceja, Ecclestone, and Purdy. No: None.)

**VISITORS:** There were 4 online attendees. Log in information was provided for members of the community to listen to the discussion.

#### **PRESENTATION: Mixing Zone Study Update**

CA Harding introduced Chris Brugato from Westech Engineering, the city's engineer of record. Mr. Brugato presented an update on the recent Mixing Zone Study. He gave a brief background of the study, stating that the City of Aumsville entered into a Mutual Agreement Order (MAO) with Oregon DEQ to address the Wastewater Treatment Facility not meeting the permitted ammonia limit for discharge into Beaver Creek. The MAO includes a schedule of tasks that need to be completed to address the ammonia exceedances and modify or change our treatment process to meet our NPDES permit. The MOA required the city to perform a mixing zone study of beaver creek and submit it by August 1, 2020.

Mr. Brugato reported that they have completed the study and it was submitted to DEQ before the August 1<sup>st</sup> deadline. The results of the study calculate the amount of effluent water that the city is going to need to discharge in 20 years as the city grows. This information will be used by Oregon DEQ to write our new NPDES permit for Beaver Creek and set the allowable ammonia levels. It will also be used as a guideline for developing a Wastewater Facility Plan, which is the next task that DEQ has listed in the MAO. He

explained that the lagoon system that the city uses doesn't do a good job of removing ammonia. Addressing the sludge buildup could help lower current ammonia levels.

Mr. Brugato also stated that the mixing zone study indicated the amount of stream flow is much lower than originally estimated by DEQ and may result in a lower ammonia permit requirement, once DEQ writes the permit. The good news is we are now in a waiting pattern until that occurs.

CA Harding added that one of the recommendations from DEQ for a short-term alternative solution was to use an enzyme in the lagoons to help breakdown the sludge. Public Works started this treatment August 2019. Removal of the sludge is another alternative but is an estimated cost of \$1.2M. It is going to be a pretty costly fix whatever route we end up having to go. Westech will research all available options and report back to staff. Then it will come to Council for further discussion.

**PUBLIC COMMENT: None**

**CONSENT AGENDA:** Council reviewed the July 27, 2020 Council meeting minutes. Councilor Casarez moved to approve the consent agenda as presented. Councilor Purdy seconded. Motion APPROVED 6-0: (Yes: Mayor Clevenger, Councilors Bambrick, Casarez, Ceja, Ecclestone, and Purdy. No: None.)

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

Council reviewed Resolution No. 14-20 A Resolution of the City of Aumsville, Oregon Establishing a Community Support Program in Response to the Coronavirus (COVID-19) Outbreak Using the City's CARES Act Funding Allocation from the State of Oregon.

CA Harding provided an overview of the program that was developed. He told Council it followed council direction from the last meeting and the program was developed to provide an easy business relief program with less red tape. CA Harding stated the risk of this was that the City could end up being responsible for the grant as we are relying on the business at faith value. But the city attorney has reviewed the program and contracts and signed off on them. Casarez moved to approve Resolution No. 14-20 as presented. Councilor Ceja seconded. Motion APPROVED 6-0: (Yes: Mayor Clevenger, Councilors Bambrick, Casarez, Ceja, Ecclestone, and Purdy. No: None.)

Council reviewed Resolution No. 15-20 A Resolution Authorizing 2020-2021 Budget Amendment in the General and Park Funds. CA Harding provided a quick overview of this resolution and that it supported the business relief program and was needed to be able to accept and spend the COVID relief funds the city is receiving. This amendment was unexpected so allowed by a simple resolution by council. Councilor Casarez moved to approve Resolution 15-20 as presented by staff. Councilor Bambrick seconded. Motion APPROVED 6-0: (Yes: Mayor Clevenger, Councilors Bambrick, Casarez, Ceja, Ecclestone, and Purdy. No: None.)

## **CITY ADMINISTRATOR'S REPORT:**

CA Harding updated Council on COVID-19 in the community. City hall safety measures are in place and operations are going well. He stated that the community has responded well to the situation.

Corn Festival Activities: CA Harding reported that the corn will be ready, and volunteers are lined up to help with distribution. We will have masks and gloves on site for volunteers. The large event tent will be set up for corn and volunteers to keep out of the sun. The Scavenger hunt is all set with QR codes that will be placed all around town and give clues to proceed to the next one. Participants will be entered into a drawing for prizes at the end. We have 32 garage sales signed up for the citywide garage sale event; there is a map on our website. Staff will launch multiple social media posts to get the word out.

We will also have our "Aumsville Together" large poster/banner board at Porter-Boone Park that community members can stop by and write words of encouragement to the community in general, specific person, city staff, or anyone you want to acknowledge with a note of encouragement.

Councilor Ceja asked CA Harding if he had a scheduled a date for the Council Retreat. CA Harding stated that he planned to wait until after the first of the year but will set up a few dates for some strategic planning meetings that really need to be completed sooner rather than later.

Councilor Purdy asked for clarification on the Public Works report regarding the speed limit on Bishop Rd. CA Harding stated Marion County has completed their traffic survey and now it will go to ODOT to approve their recommended speed limit. This process could still take some time before we see any results. Matt Etzel added that the recommended speed would be 30-35 MPH from Leverman Rd to Shayla Street.

CA Harding pointed out Chief Schmitz addressed some scams in his report. Mayor Clevenger stated that people have been receiving emails from him asking for them to purchase gift cards or miscellaneous items. He wanted everyone to know that he would never do that and to delete the email immediately.

Councilor Casarez mentioned that he got some feedback regarding the Corn Festival Scavenger Hunt. He was asked that for next year if we do this again that there be a way to participate for those who don't have smartphone technology. CA Harding stated that the Activity Committee has already been talking about how to expand this for next year.

**MAYOR/COUNCIL REPORTS AND INITIATIVES:** Councilor Casarez gave a shout out to Deana Cox for her efforts to bring some fun with her community rock event she has been hosting. She has painted a rock and placed it around town for people to find. It has been very well received and everyone is having fun. He thanked her for making the best of the COVID circumstance and making it fun.

**GOOD OF THE ORDER:** Councilor Purdy will not be available for the August 24<sup>th</sup> meeting. Mayor Clevenger announced that his work travel has been put on hold again, so he will be around for upcoming Council meetings. He will let Council know if anything changes.

**CORRESPONDENCE: None**

**ADJOURNED WITHOUT PREJUDICE AT 9:07 PM**

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Derek Clevenger, Mayor

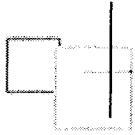
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Ron Harding, City Administrator



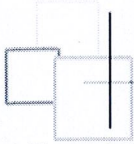
# Accounts Payable Register

City of Aumsville



Fiscal: 2020-21  
 Deposit Period: 2020-21 - August  
 Check Period: 2020-21 - August - First Council

<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
<u>54177</u>	AKAR, LLC	8/4/2020	\$8,275.00
<u>54178</u>	BATTERIES PLUS	8/4/2020	\$150.00
<u>54179</u>	BMS TECHNOLOGIES	8/4/2020	\$1,725.11
<u>54180</u>	CITY OF STAYTON	8/4/2020	\$200.00
<u>54181</u>	DEPARTMENT OF ADMINISTRATIVE SERVICES PROPERTY DISTRIBUTION CENTER	8/4/2020	\$150.00
<u>54182</u>	DLT SOLUTIONS LLC	8/4/2020	\$1,173.15
<u>54183</u>	FERGUSON WATERWORKS #3011	8/4/2020	\$2,761.81
<u>54184</u>	HACH COMPANY	8/4/2020	\$526.95
<u>54185</u>	MOORE NURSE CONSULTING, LLC	8/4/2020	\$480.00
<u>54186</u>	NCL OF WISCONSIN, INC	8/4/2020	\$72.71
<u>54187</u>	NEWMAN SIGNS, INC	8/4/2020	\$45.42
<u>54188</u>	NORTHWEST HANDLING SYSTEMS, INC.	8/4/2020	\$169.27
<u>54189</u>	OFFICE DEPOT, INC	8/4/2020	\$144.88
<u>54190</u>	PLATT ELECTRIC SUPPLY	8/4/2020	\$20.77
<u>54191</u>	RASMUSSEN SPRAY SERVICE, INC.	8/4/2020	\$225.00
<u>54192</u>	SANTIAM HEATING & SHEETMETAL, INC.	8/4/2020	\$4,900.00
<u>54193</u>	STAYTON ACE HARDWARE	8/4/2020	\$22.44
<u>54194</u>	STAYTON BUILDERS MART	8/4/2020	\$2.88
<u>54195</u>	THE AUTOMATION GROUP	8/4/2020	\$4,181.56
<u>54196</u>	VALLEY 5 ELECTRICAL SERVICES LLC	8/4/2020	\$640.00
<u>54197</u>	WAVE	8/4/2020	\$9.95
<u>EFT Payment 8/4/2020 3:16:37 PM - 1</u>	PACIFIC POWER	8/4/2020	\$12,041.38
	<b>Total</b>	<b>Check</b>	<b>\$37,918.28</b>
	<b>Total</b>	<b>9001000967</b>	<b>\$37,918.28</b>
	<b>Grand Total</b>		<b>\$37,918.28</b>



# Accounts Payable Register

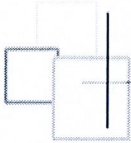
City of Aumsville

Fiscal: 2020-21

Deposit Period: 2020-21 - August

Check Period: 2020-21 - August - Second Council

Number	Name	Print Date	Amount
<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
<u>54198</u>	MATTHEW PRICE	8/6/2020	\$200.00
<u>54202</u>	911 SUPPLY	8/13/2020	\$92.97
<u>54203</u>	ABLE EQUIPMENT INSTALLERS	8/13/2020	\$340.00
<u>54204</u>	AIRGAS USA, LLC	8/13/2020	\$35.94
<u>54205</u>	BATTERIES PLUS	8/13/2020	\$36.99
<u>54206</u>	BEAVER BARK	8/13/2020	\$3,510.00
<u>54207</u>	BEERY ELSNER & HAMMOND LLP	8/13/2020	\$2,998.52
<u>54208</u>	BIOLYNCEUS BIOLOGICAL SOLUTIONS, LLC	8/13/2020	\$2,036.40
<u>54209</u>	BMS TECHNOLOGIES	8/13/2020	\$590.00
<u>54210</u>	CANYON CONTRACTING LLC	8/13/2020	\$437.00
<u>54211</u>	EMPLOYMENT TAX	8/13/2020	\$2,818.85
<u>54212</u>	GRAINGER	8/13/2020	\$67.60
<u>54213</u>	GREG TILLEY TRUCKING	8/13/2020	\$1,750.00
<u>54214</u>	MARION COUNTY BUILDING INSPECTION	8/13/2020	\$2,936.42
<u>54215</u>	METCOM 9-1-1	8/13/2020	\$7,906.45
<u>54216</u>	MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS	8/13/2020	\$870.00
<u>54217</u>	MNOP	8/13/2020	\$474.42
<u>54218</u>	MOONLIGHT MAINTENANCE	8/13/2020	\$336.75
<u>54219</u>	MOTION & FLOW	8/13/2020	\$122.13
<u>54220</u>	OFFICE DEPOT, INC	8/13/2020	\$132.92
<u>54221</u>	ONE CALL CONCEPTS INC	8/13/2020	\$26.46
<u>54222</u>	OWEN EQUIPMENT COMPANY	8/13/2020	\$614.38
<u>54223</u>	PACIFIC MEDICAL PRODUCTS	8/13/2020	\$3,055.45
<u>54224</u>	SOUTH TOWN GLASS	8/13/2020	\$6,214.00
<u>54225</u>	STAN BUTTERFIELD P.C.	8/13/2020	\$750.00
<u>54226</u>	STATESMAN JOURNAL	8/13/2020	\$228.19
<u>54227</u>	STEVE WHEELER TIRE CENTER	8/13/2020	\$82.74
<u>54228</u>	TMG SERVICES INC	8/13/2020	\$333.70
<u>54229</u>	ULTREX BUSINESS SOLUTIONS	8/13/2020	\$52.18
<u>54230</u>	WATERLAB CORP	8/13/2020	\$565.00
<u>54231</u>	WAVE	8/13/2020	\$9.95
<u>54232</u>	WESTECH ENGINEERING INC	8/13/2020	\$11,530.00
<u>54233</u>	XYLEM WATER SOLUTIONS USA INC	8/13/2020	\$20,498.00
<u>EFT Payment 8/13/2020 3:31:52 PM - 1</u>	DE LAGE LANDEN FINANCIAL SERVICES, INC.	8/13/2020	\$85.00
<u>EFT Payment 8/13/2020 3:31:52 PM - 2</u>	INVOICE CLOUD	8/13/2020	\$1,547.67
<u>EFT Payment 8/13/2020 3:31:52 PM - 3</u>	NW NATURAL	8/13/2020	\$42.20
<u>EFT Payment 8/13/2020 3:31:52 PM - 4</u>	REPUBLIC SERVICES #456	8/13/2020	\$60.00
<u>EFT Payment 8/13/2020 3:31:52 PM - 5</u>	RIVERVIEW COMMUNITY BANK	8/13/2020	\$3,815.93
	<b>Total</b>	<b>Check</b>	<b>\$77,204.21</b>
	<b>Total</b>	<b>9001000967</b>	<b>\$77,204.21</b>
	<b>Grand Total</b>		<b>\$77,204.21</b>



# Payroll Register

City of Aumsville

Fiscal: 2020-21  
Deposit Period: 2020-21 - August  
Check Period: 2020-21 - August - First Council

Number	Name	Print Date	Amount
<b>Riverview Community Bank</b>	<b>9001000967</b>		
<b>Check</b>			
54199	Casarez, Santos N	8/14/2020	\$83.02
54200	Purdy, Larry W	8/14/2020	\$83.02
54201	NATIONWIDE RECOVERY SERVICE, INC	8/14/2020	\$448.14
<u>Direct Deposit Run - 8/12/2020</u>	Payroll Vendor	8/14/2020	\$37,544.62
<u>EFT 73614483</u>	EFTPS	8/14/2020	\$13,986.17
<u>EFT 80370812</u>	Oregon Department of Revenue	8/14/2020	\$3,798.02
<u>EFT 8272020</u>	PERS	8/14/2020	\$11,994.04
<u>EFT HSA8142020</u>	HSA Bank	8/14/2020	\$850.83
<u>EFT OSGP8142020</u>	VOYA - STATE OF OREGON - LG#:2234	8/14/2020	\$525.00
<u>EFT V8142020</u>	Valic	8/14/2020	\$450.00
<u>HDSHP DON 8142020</u>	CITY OF AUMSVILLE	8/14/2020	\$184.49
	<b>Total</b>	<b>Check</b>	<b>\$69,947.35</b>
	<b>Total</b>	<b>9001000967</b>	<b>\$69,947.35</b>
	<b>Grand Total</b>		<b>\$69,947.35</b>