



PUBLIC NOTICE

AUMSVILLE CITY COUNCIL MEETING

Chester Bridges Memorial Community Center
555 Main Street, Aumsville, Oregon 97325

MONDAY, May 11, 2020

A G E N D A

- 1) **7:00 PM - CALL MEETING TO ORDER:**
 - A. Approve Agenda

- 2) **PRESENTATIONS & VISITORS**
 - A. **Public Comment:** Due to the COVID-19 Virus Council will Accept Public Comment by Email to rharding@aumsville.us or drop in the City Hall payment drop box by noon on May 11th, 2020.

 - B. **Visitors:** The meeting will be conducted via conference call. For information about how to listen to the meeting on your phone, please call City Hall at 503.749.2030 or email crogers@aumsville.us to request dial in instructions.

- 3) **CONSENT AGENDA:** (Action)
 - A. April 13, 2020 Aumsville City Council Meeting Minutes

- 4) **PUBLIC HEARINGS: NONE**

- 5) **OLD BUSINESS: Discussion**
 - A. Should the Marijuana Moratorium be Placed on the November Ballot?

 - B. Should the Public Service Fee be Placed on the November Ballot?

- 6) **NEW BUSINESS:** (Action)
 - A. Facility Plan Proposal - Westech Engineering

- 7) **CITY ADMINISTRATOR'S REPORT –** (Information)
 - A. City Administrator's Discussion Items

 - B. Review Check Register April 20, 2020 through April 30, 2020

 - C. POLICE REPORT – Chief Schmitz' Monthly Report

 - D. PUBLIC WORKS REPORT – Director Oslie's Monthly Report

- 8) **MAYOR'S/COUNCIL REPORTS AND INITIATIVES**

- 9) **GOOD OF THE ORDER:**

A. Council May Bring Other Business Before the Council at this Time

- 10) **CORRESPONDENCE: NONE**
- 11) **EXECUTIVE SESSION: NONE**
- 12) **ADJOURNMENT**

Anyone wishing to speak on an agenda item should ask to be recognized by the Mayor or Chair at the beginning of that agenda item. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities must be made at least 48 hours prior to the meeting. Please call (503) 749-2030 and leave a message or Oregon Relay Service for TDD at (800) 735-2900.



City of Aumsville



595 Main St., Aumsville, OR 97325
Office: (503) 749-2030 -- FAX: (503) 749-1852
Email: rharding@aumsville.us

AUMSVILLE CITY COUNCIL

Minutes – April 13, 2020

Mayor Clevenger called the meeting to order at 7:02 PM via Zoom Conferencing. Council present was: Mayor Derek Clevenger, Councilors Gus Bedwell, Nico Casarez, Jim Case, Angelica Ceja, Larry Purdy, and Della Seney. Council absent was: None. City Administrator Ron Harding (CA Harding) via Zoom, and City Clerk Colleen Rogers (CC Rogers) was also present in the Community Center.

VISITORS: There were 0 visitors in the audience, and no one asked to speak during the public comment period.

PRESENTATION: NONE

CONSENT AGENDA: Council reviewed the March 9, 2020 Council meeting minutes and the March 17, 2020 Emergency Meeting minutes. Councilor Purdy moved to approve the consent agenda as presented. Councilor Casarez seconded. Motion APPROVED 7-0: (Yes: Mayor Clevenger, Councilors Bedwell, Casarez, Case, Ceja, Purdy, and Seney. No: None.)

PUBLIC HEARINGS: NONE

OLD BUSINESS: NONE

NEW BUSINESS: Council reviewed for approval:

- Resolution No. 5-20 A RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY AND PROVIDING AUTHORITY TO THE CITY ADMINISTRATOR TO TAKE ANY AND ALL ACTIONS NECESSARY TO ADDRESS THE EMERGENCY. Mayor Clevenger asked to have the duration clarified and asked that it be amended to coincide with the State declaration. Councilor Casarez made a motion to approve Resolution No. 5-20 with the amended duration to the end of the State of Oregon declared emergency. Councilor Bedwell seconded. Motion APPROVED 6-1: (Yes: Mayor Clevenger, Councilors Bedwell, Casarez, Case, Ceja, and Seney. No: Purdy.)
- Resolution No. 6-20 A RESOLUTION AUTHORIZING AND SUPPORTING THE CITY OF AUMSVILLE APPLICATION FOR OREGON PARKS AND RECREATION DEPARTMENT

LOCAL GOVERNMENT GRANT FOR PLANNING OF EASTSIDE PARK. CA Harding gave a brief overview of the grant and it was discussed. Councilor Casarez made a motion to approve Resolution No. 6-20 as presented. Councilor Ceja seconded. Motion APPROVED 7-0: (Yes: Mayor Clevenger, Councilors Bedwell, Casarez, Case, Ceja, Purdy, and Seney. No: none.)

- Resolution No. 7-20 A RESOLUTION AUTHORIZING AND SUPPORTING THE CITY OF AUMSVILLE APPLI8CATION FOR OREGON PARKS AND RECREATION DEPARTMENT LOCAL GOVERNMENT GRANT FOR DEVELOPMENT OF TOWER PARK. Councilor Purdy made a motion to approve Resolution No. 7-20 as presented. Councilor Seney seconded. Motion APPROVED 7-0: (Yes: Mayor Clevenger, Councilors Bedwell, Casarez, Case, Ceja, Purdy, and Seney. No: none.)
- Deferred Compensation Agreement. CA Harding explained that Senate Bill 1049 (SB1049) that was passed January 2020 changes the way we handle PERS employees who retire and then return to work. The Bill requires employers to pay PERS for this employee at a higher rate retroactive back to January 1, 2020. The city will be billed in July for the first six months.

On February 23, 2015 Council approved a variance to the personnel rules that continued a 10% deferred compensation payment for Chief Schmitz. In 2013 Chief Schmitz, Lieutenant at that time, proposed taking an early retirement and being rehired by the city. At which point the city would no longer be charged contributions against his salary by PERS. In exchange for this, it was proposed that the city instead contribute an amount equal to 10% of his salary into a deferred compensation plan. This agreement saved the city a significant amount compared to employing an active PERS employee.

CA Harding stated that, in light of SB1049, Chief Schmitz is in agreement with the staff recommendation for Council to repeal the variance approving the 10% deferred compensation proposal.

Councilor Purdy moved to repeal the active variance approved on February 23, 2015 and discontinue the 10% deferred compensation contribution for Chief Richard Schmitz and authorize the full PERS contribution to be paid on behalf of the city effective January 1, 2020. Councilor Casarez second. Motion APPROVED 7-0: (Yes: Mayor Clevenger, Councilors Bedwell, Casarez, Case, Ceja, Purdy, and Seney. No: none.)

CITY ADMINISTRATOR'S REPORT: CA Harding stated that there have been no emerging issues since the last council meeting, with the exception that the Corn Festival Board has chosen not to participate in the event this year. Staff discussed it in a planning meeting and are taking needed action to move forward.

MAYOR/COUNCIL REPORTS AND INITIATIVES: Council received a letter from the City of Stayton Police Chief to commend Officer Flowers for his part in apprehending a graffiti artist and stated that his professionalism is appreciated.

GOOD OF THE ORDER: NONE

CORRESPONDENCE: NONE

The meeting adjourned at 7:08 PM without prejudice.

Derek Clevenger, Mayor

Ron Harding, City Administrator



City of Aumsville

STAFF REPORT

To: Mayor
City Council

From: Ron Harding, City Administrator

Date: May 11th, 2020, City Council Meeting

Subject: Facility Plan Proposal Westech Engineering

Recommendations

To approve, by motion, the proposal and contract for Westech Engineering to complete a wastewater facility plan not to exceed \$76,000.00

Background

On January 14th, 2020 the City of Aumsville entered into a Mutual Agreement Order (MAO) with DEQ because our current Lagoon wastewater treatment facility does not meet our NPDES Permit for Ammonia. In this MAO DEQ has required the city to perform multiple tasks with deadlines. If we do not meet these deadlines we could face enforcement penalties.

Current Situation

We currently have a deadline of July 1st, 2020 to have a signed contract with an engineering firm to perform a wastewater facility plan. Westech engineering is the engineer of record for the city and is also performing a mixing zone study for the city. The data from the mixing zone study will also be used in the facility plan. By having Westech perform both studies we will save money as the data needed for the mixing zone study will also be needed for the facility plan. We have sent the proposal to DEQ to make sure it meets all the requirements they are asking in a facility plan per our MAO. Westech Engineering has done several of these plans for systems of our size and larger. Public Works staff and DEQ have confidence that Westech will be able to generate a detailed facility plan that will provide the city with multiple options on what will be needed to bring our wastewater treatment facility up to date and meet the NPDES permit.

Council Options

1. Approve the proposal and contract for Westech Engineering to complete a wastewater facility plan not to exceed \$76,000.00
2. Approve the proposal and contract for Westech Engineering to complete a wastewater facility plan not to exceed \$76,000.00 with amendments
3. Remand the proposal and contract for Westech Engineering to complete a wastewater facility plan to staff for revision



January 31, 2020

Mr. Matthew Etzel
Aumsville Public Works
595 Main Street
Aumsville, Oregon 97325

RE: Wastewater Facilities Plan – Engineering Services Proposal
JO 2599.3000.0

Dear Matthew:

Westech Engineering is pleased to offer to provide the City of Aumsville with the engineering services needed to prepare a Wastewater Facilities Plan. The City's existing facilities plan is almost 20 years old. These types of planning documents are typically updated at 10 to 15 year intervals. Therefore, the preparation of a new facilities plan at this time is appropriate due to the age of the existing plan. In addition, a major upgrade to the City's treatment plant may be required in the coming years because the plant is not able to produce effluent that meets the effluent ammonia limits in the City's permit. For both of these reasons, it is appropriate to prepare a new facilities plan at this time. The new document will reflect the current state of the City's facilities, will evaluate alternatives and present a recommended alternative for addressing the compliance problem at the treatment plant, and serve as the basis for the future development of the wastewater utility. The remainder of this letter proposal is divided into the following sections:

- Background Information/Project Understanding
- Project Approach and Work Plan
- Schedule
- Assumptions
- Fee Schedule

Short discussions on these matters follow.

BACKGROUND INFORMATION/PROJECT UNDERSTANDING.

The City owns, operates and maintains the sanitary sewer utility serving the community. The system consists of a conventional gravity collection system, one wastewater pump station, and an aerated lagoon wastewater treatment plant. During the winter months, treated effluent is discharged into Beaver Creek. During the summer months, treated effluent is used for agricultural irrigation.

The City operates the wastewater utility under an NPDES permit issued by the Oregon Department of Environmental Quality (DEQ). The NPDES permit includes a limit on the amount of ammonia that the City is able discharge to the receiving stream. The existing treatment plant is not capable of reducing effluent ammonia levels below the limit in the permit. Therefore, it is likely that upgrades to the plant will be required in order to comply with the NPDES permit. Recognizing this, the City and DEQ recently entered into an agreement to start the process of implementing improvements. This agreement is called a Mutual Agreement and Order (MAO). The MAO requires the City to prepare a new Wastewater Facilities Plan in accordance with DEQ guidelines. The work effort proposed below is intended to satisfy the requirements of the MAO.

At this time, we understand that the proposed work effort will be from City funds augmented by a potential technical assistance grant from Business Oregon. Should the City obtain funds from a program that requires significant coordination or requires additional work not described below, an adjustment to our maximum fee may be required.

Based upon discussions with City Staff, we understand that the City does not wish to undertake certain efforts as part of the Facilities Plan preparation. Not included in the proposed work effort are the following:

- Environmental studies or evaluations (e.g., wetlands, biological assessments, etc.).
- Cultural or historic surveys or inventories.
- Geotechnical investigations.
- Topographic surveys.
- Land, easement and right of way acquisition services.
- Financial planning, user fees, SDC calculations or other related financial planning work.

PROJECT APPROACH AND WORK PLAN.

We are proposing to prepare a facilities plan that conforms to DEQ requirements as described in the DEQ guideline document "Guidelines for the Preparation of Facilities Plans and Environmental Reports for Community Wastewater Projects." Key elements that must be included in the plan are listed below for reference.

1. A statement of purpose, background, and need for the wastewater facilities planning being undertaken.
2. A definition of the planning study area. The study area should include the entire service area, such as an urban growth boundary or service district boundary. The plan must also demonstrate consistency with the applicable city and/or county comprehensive land use plan.
3. A technical description and evaluation of all existing wastewater collection, treatment and disposal facilities in the study area. This section should identify all known problems in the system along with the data, research and analysis techniques used to identify the extent, location and type of problem.
4. A projection of the future wastewater flows and waste loads is required. The planning period is normally twenty (20) years from completion of construction. While alternate flow projection methods may be proposed, the facilities plan must include a probability analysis of peak flows based on DEQ flow-projection guidelines. Population projections need to be consistent with applicable city and/or county comprehensive plans.
5. A discussion of the regulatory requirements that must be met by all viable alternatives is necessary. These include regulations pertaining to surface and storm water discharges, erosion control, effluent reuse, groundwater, sludge management, and wetland or waterway impacts. The facilities plan must include a discussion of the water quality status of the receiving stream (i.e., 303d list) and impact the discharge has on each parameter for which the stream is water quality limited. It must also include a discussion of the permit effluent limits and the Total Maximum Daily Load (TMDL), if one is completed or proposed.
6. A general description of all viable alternatives and a description of the alternative selection process are key to the planning process. The facilities plan must include a justification and methodology for selecting the recommended alternatives. There should be enough detail and clearly stated conclusions in addressing each alternative to make it clear why each is or is not viable. A description of the recommended alternative in detail is necessary.
7. Technical descriptions in facilities plans should meet DEQ guidelines for pre-design engineering reports. Adequate details about individual components and processes must be presented for all proposed facilities. The

level of detail must be sufficient for an engineer who was not involved in the report to produce plans and specifications for the construction of the same facility that was envisioned by the report writers, without changes to process siting or arrangement. Any major decisions on equipment, layout, sizing, or process that are being deferred to a separate pre-design report or which are being postponed until the preliminary design phase should be identified. Analysis of financing options for the preferred alternative and competitive alternatives, and a viable financing plan for construction, long-term operations and maintenance, and replacement is a necessity.

To achieve the objectives listed above and fulfill agency requirements, the work plan as shown below is proposed for the City's consideration.

1. **Initial Kick-off Meeting.** Westech will coordinate a kick-off meeting with City staff (as well as other interested representatives of the City) to review the project's objectives and desired scope of work. We will obtain concurrence by affected parties regarding project objectives, milestones, schedule, etc. The study area boundary and zoning designations will be confirmed. Arrangements will be made to obtain as much of the existing information base as possible. Existing information to be obtained for review includes, but is not limited to the following.
 - As-built drawings for collection system additions that have occurred during the last twenty years as well as records regarding any I/I control projects.
 - Prior studies or master plans affecting the study area.
 - Prior I/I Studies, TV Inspections, or Smoke Testing Data (if available)
 - As-built drawings for the City's wastewater treatment plant.
 - Known plans for future developments including collection system additions, pump station(s) improvements, etc.
 - Any known anticipated ODOT or County improvement plans.
 - Correspondence with DEQ during the past three years pertaining to the NPDES permit, compliance issues, etc.
 - Copies of the Discharge Monitoring Reports (DMR's) for the treatment plant from November 2016 to the present.
 - Outfall inspection reports (if any)
 - Current sewer use ordinance
 - Current user rates and SDC fees
 - Current budget for wastewater utility fund and any other funds used to finance wastewater system improvements
 - A summary of all debt held by the wastewater utility.

We will arrange the meeting with City staff and hope that the City can have compiled many of the documents listed above for our use at the close of the meeting.

2. **Review Existing Information.** Review the existing information related to the sewer utility including that listed above.
3. **Preliminary Field Investigations.** Perform field inspections of the City's pump station and the wastewater treatment plant.
4. **Periodic Meetings with the City & DEQ.** To ensure orderly completion of the study, we recommend periodic meetings with the City and the DEQ. We anticipate two meetings with DEQ during the course of the study. An

additional two meetings will be held with City staff as required to obtain input and make appropriate decisions in a timely and efficient manner. Two presentations to the City Council are assumed.

5. **Population Projections.** Determination of the projected population in the design year is a key component in projecting the future needs of the collection, treatment and disposal facilities. Projections will be based on the population forecasts prepared by the Portland State Population Research Center.
6. **Digital Collection System Map.** Prepare an overall map of the City's wastewater collection system. The map will show the general location of the sewer mains, manholes, stream crossings, etc. The map will be prepared using existing information on the collection system provided by the City and some field proofing.
7. **Wet Weather Collection System Analysis.** Like most conventional collection systems in western Oregon, high I/I flows are a problem in Aumsville during the winter months. An analysis of the collection system is required to help identify those portion(s) of the collection system that are contributing the most I/I. The identification of "bottlenecks" or overflows within the collection system is also needed. We propose two main techniques to help determine the extent of the I/I and where it originates. These techniques are spot checking manholes during major storm events and evaluations of the daily pump station log data during both dry and wet weather periods. Following completion of the collection system evaluations, we will use this information to help determine the nature, source and locations of collection system faults. Please note that our scope of work does not include any smoke testing or the installation of flow meters in the collection system.
8. **Projection of Future Flows and Loadings.** The flow and loading conditions for the WWTP will be projected per DEQ guidelines.
9. **Identification of Alternatives.** Alternatives for improvements to the collection, conveyance, treatment and disposal facilities will be identified.
10. **Prepare the First Draft of the Facilities Plan.** The first draft of the document will be a nearly completed document. The primary purpose of this submittal is to seek comments from City Staff prior to submission to the Council. The first draft will include an identification of alternatives for each improvement project. Final recommendations for each project will be made where the determination of a recommended alternative is relatively straightforward. For those projects, where the recommended alternative is less obvious, the draft document may not include a recommendation. In these cases, we will work with City Staff and the Council to select preferred alternatives.
11. **Present the First Draft to City Staff.** The first draft of the document will be submitted to City Staff for comment. Four (4) copies of the first draft will be printed for review by the City. We will then arrange to meet with City Staff to review the document and seek comments. For projects that lack an obvious preferred alternative, we will work with staff to review the various alternatives with the goal of selecting a preferred alternative for presentation in the second draft of the document.
12. **Prepare the Second Draft of the Facilities Plan.** Based on comments from City Staff, revisions will be made, and the second draft of the document will be produced. The primary purpose of the second draft is to engage the City Council in the planning process. Ten (10) copies of the second draft will be printed and submitted to the City.
13. **Present the Second Draft of the Facilities Plan.** The second draft of the facilities plan will be presented to the City Council for review and comment. Copies of the document will be submitted to the Council members for review. Once the Council is ready, we will make a presentation to the Council and field any questions. To the

maximum extent possible, the second draft of the facilities plan will include a capital improvement plan with a list of recommended projects ranked by priority. For some projects, a recommended alternative may not be identified in the second draft. In these cases, we will work with the City Council and Staff to select a preferred alternative prior to the preparation of the third draft.

14. **Prepare the Third Draft of the Facilities Plan.** Based on comments from the Council, revisions will be made and the third draft will be prepared. The third draft will be a complete document ready for DEQ review. The third draft will include detailed information for the preferred alternative(s) in a format consistent with DEQ requirements. It is anticipated that this will include preliminary conceptual layouts and preliminary alignments and sizing of facilities, but that the selection of specific equipment and/or detailed flow schematics will be deferred until the pre-design stage of each of the capital improvement projects.
15. **Submit the Draft Facilities Plan to DEQ.** Upon approval from the City, the third draft will be submitted to DEQ for review. Three (3) copies of the document will be printed. Two will be submitted to DEQ and one will be submitted to the City.
16. **Prepare the Final Facilities Plan.** Upon receipt of comments from the DEQ, the final draft of the facilities plan will be prepared. Changes to the document will be made to address DEQ comments. Any major changes to the preferred alternatives will be reviewed with the City Staff and the Council as appropriate. Upon completion of this task the facilities plan will be complete. We will provide the City with five (5) hard copies of the final document as well as an electronic copy in portable document format.

SCHEDULE

The City's existing NDPES permit has expired and is supposed to be renewed in the coming months according to DEQ. The new permit is likely to have changes that will impact the planning effort. Therefore, the Facilities Plan should not be completed until after the new NDPES permit is issued. In accordance with the compliance schedule identified in the MAO, a draft facilities plan must be submitted to DEQ by July 1, 2021 or 6 months after DEQ issues the renewed NDPES permit (whichever is later). Much of the work related to the collection system can be prepared before the NDPES permit is issued. Therefore, work on the plan can start relatively soon. However, the bulk of the planning related to the wastewater treatment plant should not be completed until after the permit is issued. In accordance with the schedule in the MAO, the soonest the draft plan will be submitted to DEQ is July 1, 2021. However, it may not be ready for some time after this date depending on when DEQ issues the new permit.

ASSUMPTIONS

Our proposed scope of work and fee estimate is based on the following assumptions.

1. **Environmental Report.** Our proposed scope of work does not include the preparation of an environmental report at this time. Most funding assistance programs require some level of environmental review. Therefore, if the City chooses to pursue funding assistance for the wastewater treatment plant project, some environmental work will likely be required. However, at this time, it is not practical to define a scope of work for the environmental review because we do not know the scope of improvements required for the wastewater treatment plant project. Once a preferred alternative is selected, environmental work can begin. At that time, the scope of the environmental work can be tailored to the project and to the requirements of the funding program targeted by the City. We envision that this will be done as part of a future work effort that is not included in this proposal.

2. **USDA Rural Development Preliminary Engineering Report.** A potential source of funds that may be attractive for a large wastewater improvement project is from the USDA Rural Development Program. Applications to this program require the preparation of a "Preliminary Engineering Report" that must conform to specific guidelines issued by that agency. Our proposed scope of work does not include the preparation of a preliminary engineering report. At this time, it is unclear if the City will pursue funding assistance from the USDA Rural Development Program. Therefore, it does not make sense to expend resources on the preparation of a preliminary engineering report at this time. Also, since it is not possible to define the scope of improvements needed at the wastewater plant at this time, it is difficult to determine the level of effort required to prepare a preliminary engineering report. Should the City choose to pursue funding from this program, we envision that the preliminary engineering report will be prepared as part of a future work effort. Much of the information needed for the report will be available in the facilities plan.

FEE SCHEDULE.

Westech Engineering proposes to provide the services as outlined above in the Work Plan on a time and materials basis in accordance with our current contract with the City for total fees not to exceed \$76,000.

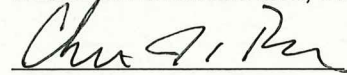
If the City decides to proceed with the work scope summarized herein, we assume that the City will authorize us to proceed with these services under our existing city engineering contract (we will provide separate invoices for this work to allow the City to accurately track costs).

Upon your authorization to proceed, we are prepared to start immediately on the project. This proposal is valid for 6 months from today's date.

Thank you for the opportunity to prepare this engineering services proposal. Westech Engineering enjoys working with the City and its staff. Should you have any questions or need additional information, please do not hesitate to contact us at (503) 585-2474.

Sincerely,

WESTECH ENGINEERING, INC.



Christopher J. Brugato, P.E.

January 31, 2020
Matthew Etzel
City of Aumsville
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The parties hereto agree to the work effort and conditions described above with all terms and conditions in accordance with the City Engineer of Record Services Contract between the City of Aumsville and Westech Engineering, Inc. dated 3/9/2019.

The City of Aumsville

Organization

Signature

Date

Typed or Printed Name

Accounts Payable Register

City of Aumsville

Fiscal: 2019-20

Deposit Period: 2019-20 - April

Check Period: 2019-20 - April - First Council

Riverview Community Bank

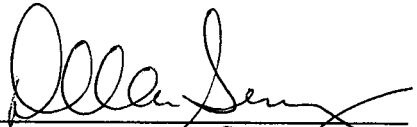
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Check

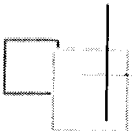
<u>53973</u>	AG WEST SUPPLY	4/20/2020	\$38.54
<u>53974</u>	AIRGAS USA, LLC	4/20/2020	\$758.22
<u>53975</u>	BEERY ELSNER & HAMMOND LLP	4/20/2020	\$1,226.50
<u>53976</u>	D & W AUTOMOTIVE	4/20/2020	\$211.49
<u>53977</u>	ENVIRO-CLEAN EQUIPMENT, INC.	4/20/2020	\$489.97
<u>53978</u>	FERGUSON WATERWORKS #3011	4/20/2020	\$534.77
<u>53979</u>	HACH COMPANY	4/20/2020	\$59.09
<u>53980</u>	JUDITH DAY	4/20/2020	\$62.40
<u>53981</u>	MANNING CONCRETE INC	4/20/2020	\$6,500.00
<u>53982</u>	MARION COUNTY TREASURY DEPARTMENT	4/20/2020	\$3,665.85
<u>53983</u>	METCOM 9-1-1	4/20/2020	\$28.88
<u>53984</u>	MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS	4/20/2020	\$425.00
<u>53985</u>	MNOP	4/20/2020	\$321.22
<u>53986</u>	MODERN MARKETING INC	4/20/2020	\$455.59
<u>53987</u>	MORGAN CPS	4/20/2020	\$2,480.00
<u>53988</u>	MOTION & FLOW	4/20/2020	\$32.25
<u>53989</u>	NCL OF WISCONSIN, INC	4/20/2020	\$135.24
<u>53990</u>	NEWMAN SIGNS, INC	4/20/2020	\$526.94
<u>53991</u>	OFFICE DEPOT, INC	4/20/2020	\$153.96
<u>53992</u>	PACIFIC COAST ELECTRIC INC	4/20/2020	\$1,885.80
<u>53993</u>	PETTY CASH - JOSHUA D HOYER	4/20/2020	\$469.49
<u>53994</u>	PLATT ELECTRIC SUPPLY	4/20/2020	\$168.85
<u>53995</u>	SALEM OCCUPATIONAL HEALTH CLINIC	4/20/2020	\$25.00
<u>53996</u>	SANTIAM WATER CONTROL DISTRICT	4/20/2020	\$2,847.59
<u>53997</u>	STAN BUTTERFIELD P.C.	4/20/2020	\$750.00
<u>53998</u>	STAR BUILDERS, LLC	4/20/2020	\$262.01
<u>53999</u>	STAYTON ACE HARDWARE	4/20/2020	\$56.49
<u>54000</u>	STAYTON BUILDERS MART	4/20/2020	\$27.99
<u>54001</u>	STAYTON TIRE & AUTOMOTIVE	4/20/2020	\$1,461.43
<u>54002</u>	STEVE WHEELER TIRE CENTER	4/20/2020	\$451.82
<u>54003</u>	TMG SERVICES INC	4/20/2020	\$1,747.25
<u>54004</u>	ULTREX BUSINESS SOLUTIONS	4/20/2020	\$65.18
<u>54005</u>	US POSTAL SERVICE	4/20/2020	\$321.30
<u>54006</u>	VALLEY AGRONOMICS LLC	4/20/2020	\$352.50
<u>54007</u>	WALTER E NELSON	4/20/2020	\$442.84
<u>54008</u>	WATERLAB CORP	4/20/2020	\$507.50
<u>54009</u>	WAVE	4/20/2020	\$9.95
<u>54010</u>	WESTECH ENGINEERING INC	4/20/2020	\$1,570.00
<u>54011</u>	WILCO	4/20/2020	\$90.96
<u>EFT Payment 4/20/2020 11:45:22 AM - 1</u>	CIS TRUST	4/20/2020	\$522.39
<u>EFT Payment 4/20/2020 11:45:22 AM - 2</u>	DE LAGE LANDEN FINANCIAL SERVICES, INC.	4/20/2020	\$85.00
<u>EFT Payment 4/20/2020 11:45:22 AM - 3</u>	Harland Clarke - Ordermychecks.com	4/20/2020	\$97.25
<u>EFT Payment 4/20/2020 11:45:22 AM - 4</u>	INVOICE CLOUD	4/20/2020	\$220.12
<u>EFT Payment 4/20/2020 11:45:22 AM - 5</u>	NW NATURAL	4/20/2020	\$273.46
<u>EFT Payment 4/20/2020 11:45:22 AM - 6</u>	OREGON DEPARTMENT OF REVENUE	4/20/2020	\$69.67
<u>EFT Payment 4/20/2020 11:45:22 AM - 7</u>	PACIFIC POWER	4/20/2020	\$9,824.85
<u>EFT Payment 4/20/2020 11:45:22 AM - 8</u>	REPUBLIC SERVICES #456	4/20/2020	\$60.00

\$7,106.75
\$49,879.34
\$49,879.34
\$49,879.34

Total Check
Total 9001000967
Grand Total







Accounts Payable Register

City of Aumsville

Fiscal: 2019-20

Deposit Period: 2019-20 - April

Check Period: 2019-20 - April - Second Council

Riverview Community Bank

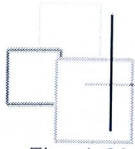
9001000967

Check

54012

SOUTH TOWN GLASS

	4/24/2020	\$6,549.00
Total	Check	\$6,549.00
Total	9001000967	\$6,549.00
Grand Total		\$6,549.00



Payroll Register

City of Aumsville

Fiscal: 2019-20
Deposit Period: 2019-20 - April
Check Period: 2019-20 - April - Second Council

Number	Name	Print Date	Amount
Riverview Community Bank	9001000967		
Check			
<u>54013</u>	DAY SPRING FELLOWSHIP	4/30/2020	\$100.00
<u>Direct Deposit Run - 4/28/2020</u>	Payroll Vendor	4/30/2020	\$34,863.82
<u>EFT 11011727</u>	EFTPS	4/30/2020	\$12,602.87
<u>EFT 5052020</u>	CIS TRUST	4/30/2020	\$33,344.67
<u>EFT 5122020</u>	PERS	4/30/2020	\$11,000.70
<u>EFT 5152020</u>	AFLAC	4/30/2020	\$990.60
<u>EFT 59370428</u>	Oregon Department of Revenue	4/30/2020	\$3,470.28
<u>EFT CASD4302020</u>	CALIFORNIA STATE DISBURSEMENT	4/30/2020	\$273.00
	UNIT		
<u>EFT HSA4302020</u>	HSA Bank	4/30/2020	\$825.83
<u>EFT OSGP4302020</u>	VOYA - STATE OF OREGON - LG#:2234	4/30/2020	\$500.00
<u>EFT V4302020</u>	Valic	4/30/2020	\$450.00
	Total Check		\$98,421.77
	Total 9001000967		\$98,421.77
	Grand Total		\$98,421.77



April 2020 Monthly Police Report

CRIME	NUMBER	ARRESTED
Burglary/Attempt Burgl	0/0	0/0
Criminal Mischief	2	1
Restraining Order Violation	1	1
Trespass	1	0
DUII	0	0
Theft/Fraud	0/1	0/2
Theft From Vehicles	1	0
Receiving stolen property		
Warrant Arrest/Probation Violation	4/0	4/0
Harassment/Telephonic	0/0	0/0
Menacing	0	0
Assault IV	3	3
Stalking Complaint	0	0
Weapon/Robbery	0/0	0/0
Child Neglect		
Furnish alcohol		
MIP (Alcohol)/Drug Offense	1/2	1/2
Interfere w/making a police rpt		
Stolen Vehicle/Trailer	1/0	0/0
Recovered Vehicle	1	0
Poss. Controlled Substance		
Reckless Endanger/Drive		
Giving False Informatio		
Disorderly Conduct		
Curfew/Runaway Juvenile	0/0	0/0
Animal Abuse	1	1
Sex Offense		
DWS Criminal		
Criminal Mistreatment		
Dogs as nuisance		
Hit and Run		
Misc Crime.		
TOTAL	19	15

Value of Property Stolen	\$1060
Value of Property Damaged	\$400
Value of Property Recovered	\$1000
Value of Found Property	\$500
Dogs to Pound	1

DEPARTMENT MESSAGE:

The reserves worked a total of 53 hours during the month of April: 53 volunteer hours and 0 paid hours.

I wanted to take this opportunity to thank our citizens for being responsible during this COVID-19 pandemic. Please remember to observe "physical distancing", wash your hands frequently, avoid public contact when possible, and wear face coverings when in public.

As we end the 2nd month of quarantine, hopefully there is light at the end of the tunnel. Plans are emerging on how to reopen Oregon, with restaurants, bars, salons, and gyms opening first. This will require benchmarks being met, and will not occur before May 15th, so please be patient and follow the Governor's Executive Order until it has been lifted.

While this can be a difficult time, please know that we are here to assist you with getting through this, and together, We Will Get Through This! Thank you for being understanding, and take care.

Chief Richard Schmitz
Aumsville Police Department

CALLS FOR SERVICE	NUMBER
Assist other Agency—Turner PD	3
Assist other Agency—Fire Dept	2
Assist other Agency—DHS	2
Assist other Agency—MCSO	0
Assist other Agency—City	0
Assist other Agency—Stayton PD	10
Assist other Agency—Other	5
Assist Person/Citizen Contact	1/6
Vehicle Repo	1
911 Hang-Up/Welfare Check/Civil Dispute	0/7/2
False Alarms	2
Noise/Traffic Complaint	6/1
Suspicious Person/Vehicle/Circumstance	4/2/7
Traffic Accidents/Hit and Run	3/0
Driving Impounds	0
Unattended Death/Notification	1/0
Dogs—Barking/At Large/Bite	1/2/0
Ordinance Violation	7
Runaway Juvenile/missing person	4/0
Verbal Disturbance	7
Attempt Suicide/Mental Hold	0/0
Suicide	0
Open Door	1
Misc Call for Service	2
Found Property/Lost Property/Seized Property	2/0/0
TOTAL	91

TRAFFIC VIOLATION	City	County
Speeding	0	0
Fail to Carry Proof /Driving Uninsured	0/1	0/1
Driving While Suspended	2	1
No Valid Op	0	0
Fail to Carry DL		
Providing Vehicle to Unqual. Driver		
No Seatbelt/Improper Wear Seatbelt		
Expired Registration/Fail to Register	0/0	0/0
Failure to Change Address	0	0
Failure to Carry Registration		
Switched Plates	0	0
Failure to Yield to Ped in Crosswalk		
Failure to Yield to Emerg Vehicle		
Failure Safe Distance Emergency Veh.		
Fail to Obey Traffic Control Device	0	0
Reckless Driving/Speed Racing		
Careless Driving	0	
Fail to Drive Within Lane		1
Following Too Close		
Failure to Signal/Use Turn Signal	0	0
Use of Electronic Device/Cell Phone	0/0	0/0
Defective Lighting	0	
Open Container		
Unreasonable Noise		
Refuse Intox Test		
Miscellaneous Violations	0	0
TOTAL	3	3



City of Aumsville



595 Main St., Aumsville, OR 97325
Office (503) 749-2030 TTY 711
FAX: (503) 749-1852

TO: Mayor and City Council
FROM: Steve Oslie, Public Works Director
SUBJECT: Public Works Report

May 6, 2020

Water: The wells pumped as follows:

Boone #1	Boone #2	Tower	Reservoir	Church	Total
762,700	2,671,000	1,524,902	143,000	3,410,200	8,511,802

The fire department called and said they had very little pressure at one of the fire hydrants. Turned out that the steamer port hook up had a bent cover for the outlet. We don't know if it was a manufacturing defect or someone damaged it after it was installed, so we are evaluating going with a different style of fitting.

We are expecting our SCADA system upgrade this month. This will help us in better monitoring with what is happening in the water system as in reservoir levels and flow monitoring.

Sewer: The effluent discharge season to Beaver Creek has ended and the flow shut down. We ended the year with the water levels down where we like to be.

Streets: Not much going on here, just waiting for the Michael Way overlay project to get started.

Parks: Since the parks are closed not a lot going on here either. The garbage still needs to be checked and emptied often. People are out and about walking around the pathway. Mowing is still going on as the weather allows.

Our yearly Tree City USA, Sister City, Gervis, tree exchange, will be planted at Highberger Park this week. The Ginko tree that was donated to the city by DeSantis Landscapes has been planted in Tower Park. This was to be a tree raffled off at the Peace Tree dedication.

General: The city hall reception area makeover is coming along. Working there when distancing will allow. Paint, Formica, and carpet work should be done this week.

The city map is being updated with our utilities more accurately placed on the map.

A lot of people are out building sheds and fences and I have been answering many calls to look over their projects.