



# City of Aumsville

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## AUMSVILLE CITY COUNCIL MEETING Minutes

**April 24, 2017**

Council Chair Della Seney called the meeting to order at 7:04 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon.

Council present were Councilors Brian Czarnik, Della Seney, Trina Lee, Gabe Clayton, Kevin Crawford, and Mayor Robert Baugh, Jr. by phone. City Administrator Ron Harding (CA Harding) and City Clerk Colleen Rogers (CC Rogers) were also present. Council absent was Lorie Walters.

**CONSENT AGENDA:** Council reviewed the April 6, 2017 through April 14, 2017 Check Registers and the March 27, 2017 and April 10, 2017 Aumsville City Council Meeting Minutes. Councilor Seney gave a correction to the March 27<sup>th</sup> minutes; she was present but not listed in any of the voting action. She stated that she voted positive on all action items at that meeting. She also added a correction to the April 10<sup>th</sup> minutes. She had announced the 20<sup>th</sup> anniversary of MWAC and it was listed at 25<sup>th</sup> anniversary. Councilor Czarnik made a motion to approve the Consent Agenda with corrections to minutes. Councilor Lee seconded the motion. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, and Mayor Baugh. The motion passed unanimously.

**RESOLUTIONS:** Council considered RESOLUTION NO. 02-17; A RESOLUTION UPDATING DEVELOPMENT APPLICATION FEES. CA Harding reviewed the staff report with Council and it was discussed. He explained that the city is not trying to make money on these fees, we just need to cover our increased costs. Councilor Lee made a motion to adopt Resolution No. 02-17 as presented and seconded by Councilor Clayton; voting in favor of the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, and Mayor Baugh. The motion passed unanimously.

### **CITY ADMINISTRATOR REPORT:**

**Budget:** CA Harding stated that he and Finance Officer Hoyer have been consumed with the budget process the last couple of weeks.

**Newsletter:** We've been trying different things by adding color and a different look to the front page. City hall has received some positive feedback from residents. Staff is researching ways to save money on printing.

**Michael Way:** CA Harding reported that an unstable sub-base has caused substantial damage to roadway. Public Works has been monitoring the situation and working on a solution.

**Spring Clean-up:** There was positive community participation. Residents filled 2 large dumpsters. CA Harding stated that staff may look at expanding the program next year.

**Foreclosed Homes:** Council received correspondence regarding a foreclosed home on Willamette Street. CA Harding investigated and found the house is currently being repaired and readied for market. Staff will write a letter of response to the concerned citizen letting them know his findings. No Council action is needed at this time.

**Development:** CA Harding announced that we have had seen an increased interest in development and applications. This is in addition to the already busy workloads for our staff. We have found it necessary to outsource some of the work to Mid-Valley Council of Governments (MVCOG). He reported some changes in the way MVCOG is charging for City Planner services and how the cost for processing land use applications is increasing. CA Harding is planning to put a system in place to monitor costs on a monthly basis to help keep costs under control.

**Dollar General:** Building Permits will be issued this week. We should start seeing some construction soon.

**Request for Living Quarters:** We received a request from a resident in Aumsville to allow a family member/care giver to live in a recreational vehicle next to the home for one year. Our codes do not allow this in residential zones. However, it does give the flexibility for the city administrator to grant permission under special circumstances up to six months. After investigating the circumstance CA Harding granted them a temporary 60 day approval to stay in an RV at the residence.

**TAC for Urban Growth Boundary:** The MVCOG has informed us that work is complete on this project and they are ready to present the findings at a meeting in May. The city needs this report so that we can move forward with our application to expand our Urban Growth Boundary.

## **COUNCIL GOALS AND VISIONING CONTINUED:**

CA Harding has added the Mission and Goal statement at the beginning of Vision document. He suggested Council look at the objectives and priorities to see if they are in line with their thinking. CA Harding explained the process used to prioritize the projects listed in the objectives.

### **OBJECTIVES:**

#### **Goal #1 – Provide and maintain municipal facilities and infrastructure to support current operations and growth.**

- 1.1 The difficulty with the water system is that circumstances could change and may change the priority of a project. The painting of the water tower is a good example.
- 1.2 Staff is working on securing funding for street repairs through different avenues.
- 1.3 He reported that he has met with a franchise attorney to help with completion of the Communication Franchise Fee agreement, as well as an internal audit of the reporting and it was discussed.

- 1.4 Acquisition of the Aumsville Ponds and Marion County Public Works facility on Main St. is listed on a 3 year priority list. The ponds come with some significant cost and there is concern about contaminated soil at the Main St. county facility.

**Goal #2 – Support and encourage community involvement to create a sense of community and enhance livability.**

- 2.1 CA Harding would like Council to have a discussion about what their vision is for the city. It was suggested to have a special meeting/workshop to put together a plan. Staff is currently working with Dollar General to put conduit under sidewalks for future decorative street lights if Council decides to go that direction.
- 2.2 Public Works staff is in the process of taking an inventory of abandoned houses in the city. There are also homes in disrepair that have people living in them. We may want to look at adopting changes to our nuisance ordinance to deal with these issues.
- 2.3 Advocating for effective CARTS transit service is listed as an ongoing priority. CA Harding is on the Special Funding committee and will be presenting to the Cherrriots Board.
- 2.4 Discussed at last meeting, no update.
- 2.5 Community Events Committee is working on this goal. CA Harding suggested having a mechanism in place and clear vision from Council on types of events that are best for our community.
- 2.6 Evaluating the need for a larger community center/facility is a 3-5 year priority.
- 2.7 No discussion on this objective.

**Goal #3 – Create an environment to attract, retain and grow businesses.**

- 3.1 Expansion of UGB growth is a 2-3 year priority. There is a new process that the State is implementing. Aumsville may be a tester for this new process as we move forward.
- 3.2 Railroad issues have been on the plate for a while. CA Harding plans to step up the city's involvement and get resolution in the next 3 to 5 years. He plans to develop a statement of the historical issues the city has experienced with the railroad.
- 3.3 Acquiring high speed internet for the city and how to consider future development as a way to attract businesses was discussed.
- 3.4 Reviewing ordinances and practices is an ongoing priority.

**Goal #4 – Ensure a safe and prepared environment for citizens and businesses.**

- 4.1 Asset inventory and needs assessment may be longer than a one year project. CA Harding explained that he would class this as a 2 year plan.
- 4.2 Emergency preparedness information to citizens is ongoing and is being addressed by the Emergency Management Board.
- 4.3 This is also part of the Emergency Management Boards discussions.

**Goal #5 – Provide City Services that are responsive to citizens and demonstrate good stewardship.**

- 5.1 City Hall IT upgrades is a number 1 priority.
- 5.2 Long range financial plan – ongoing development of better financial policies and plans. Everything we do to improve the system will help us develop a better financial position as time goes on.

**Discussion:** CA Harding requested council feedback regarding the priority ratings and if they are in line with what they are thinking.

Councilor Czarnik suggested changing the key to priority ratings and it was discussed.

Mayor Baugh was concerned that council not lose sight of projects that are in the existing vision plan. CA Harding explained that a lot of the items in the vision plan are attainable and some require extensive financial planning. He will systematically go through the Vision Plan to re-evaluate project priorities and costs, then report back to Council at a future visioning session.

Council convened into Executive Session at 8:45 PM.

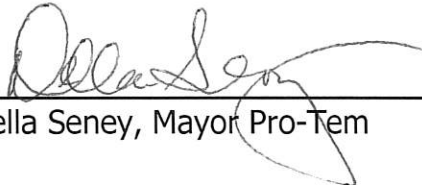
**EXECUTIVE SESSION:** Council Chair Seney opened the Executive Session under the authority of ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. This session was recorded.

Council reconvened to the Open Meeting at 9:18 PM.

Executive Session Outcome: Council had no action items from the Executive Session.

**The meeting Adjourned at 9:19 PM without objection.**

  
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Ron Harding, City Administrator

  
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Della Seney, Mayor Pro-Tem