



City of Aumsville

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ACC Meeting Minutes

July 24, 2017

Mayor Baugh called the meeting to order at 7:03 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon.

Council present were Mayor Robert Baugh, Jr., Councilors Brian Czarnik, Della Seney, Lorie Walters, Gabe Clayton, Kevin Crawford, and Trina Lee. City Administrator Ron Harding (CA Harding), and City Clerk Colleen Rogers (CC Rogers) were also present.

CONSENT AGENDA: Council received the July 10, 2017 through July 14, 2017 Check Registers, the July 10, 2017 Aumsville City Council Meeting Minutes. Councilor Czarnik made a motion to approve the Consent Agenda as presented. Councilor Seney seconded; voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters, and Mayor Baugh. Motion passed unanimously.

NEW BUSINESS:

Approval of Resolution 10-17 A 2018 SPECIAL CITY ALLOTMENT. CA Harding explained that the city has applied for a grant from ODOT to continue repair work on Michael Way and this resolution is part of the requirements. Councilor Lee asked if we would wait for the funding before starting the work. CA Harding stated that we would not be able to do any work without the grant funds. Councilor Crawford motioned to approve Resolution No. 10-17, Councilor Czarnik seconded; voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters, and Mayor Baugh, and the motion passed unanimously.

Approval of Resolution 11-17 A RESOLUTION MAKING 2017-2018 BUDGET APPROPRIATION TRANSFERS. CA Harding explained the reason for this resolution is a housekeeping issue to correct a budgeting error to match what was approved by the budget committee and Council. \$2500.00 was approved for IT services out of the water fund however in the final printed budget this line item was blank and then funds by default transferred to the contingency line item. The resolution just corrects that error. Councilor Seney motioned to approve Resolution No. 11-17, Councilor Clayton seconded; voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters, and Mayor Baugh, and the motion passed unanimously.

VISIONING/GOALS DISCUSSION:

Storm Water facilities and long term care responsibility was the topic for discussion. Council talked about the need for additional facilities as new developments come in and

who is responsible for installation and upkeep. The developers are responsible for building/creating the facility, but there will be ongoing maintenance. This will create more work for staff if the city maintains it. Council looked at different ways of funding the additional staffing and maintenance costs. CA Harding explained three options of dealing with the costs; an assessment, requiring new developments to create a Home Owners Association (HOA) and collect through dues. This option would increase cost to home owners because they would need to also have operation and administration cost. The second option is to have the city charge a special assessment for storm water maintenance just to the property owners in the new development; this would show up on their utility bills as a special assessment monthly. And the third option was to absorb the costs of maintaining these facilities into our current system and spread that cost out to everyone through utility rates. He then asked Council for guidance on how to move forward with the current development agreements.

This discussion pertained to the Flowers developments on the east side of town as well as the large apartment complex on the west side of town. Included in the approval of their application was a condition giving the city the option to create a contract or agreement allowing the city to recover these ongoing costs, if the city chooses to. Mayor Baugh was concerned that this may just be another way to collect fees. CA Harding responded that the work will need to be completed and if we do not collect targeted fees from new growth that means that everyone will pay for the cost within the utility rate structure. The council asked questions about why we have not assessed these fees before. CA Harding responded that we really have not had these storm water facilities required before like this, other than Highberger ditch. In that case property owners own to the middle of the ditch and no one is maintaining it. The city cannot always get access to portions of the ditch. Council also asked about storm water system development charges (SDCs). CA Harding responded that SDCs cannot be used for ongoing maintenance, only projects that accommodate growth by new construction or modification of current facilities.

CA Harding explained that this is simply a policy question for Council, should we continue to pay for this expense as a whole or target these expenses to the development that uses the service?

Councilor Lee stated that she doesn't feel that an across the board rate increase would be good at this time. Councilor Lee then made a motion that we, as a policy decision, take responsibility for retention ponds and that the assessment go to new homeowners and land owners that will be utilizing them. Councilor Crawford seconded. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters, and opposed was Mayor Baugh. The motion passed.

Water System Loss: Public Works Department has been tracking monthly distribution water loss; actual pumped vs. billed. They reported an estimated 17% loss over the last four months. This adds up to millions of gallons of unaccounted for water usage. There was discussion of ways to tighten up the system including evaluating our Water System Plan, adding hydrant locks and leak detection. The current Water System Plan estimates the city needs additional improvements by 2018. If we tighten up the system we can prolong that for a while. CA Harding would like to include some projects to

save some of that water.

Police Department Annual Report: Chief Schmitz' report shows that overall call volume has stayed relatively steady over the past four years. Crime rate decreased in 2016 by 2%. He will continue to track trends but seems to be holding steady. Mutual aid to other nearby cities accounts for about 25% of our calls. The report was well received by Council and they commended Chief Schmitz for his work. CA Harding will ask for a breakdown by timeframe as well, to be used as a tool for staffing and scheduling.

Council Nametags: Councilor Czarnik presented some designs for new nametags and asked for input and it was discussed. Council will need more time to review designs. CC Rogers will order a temporary nametag for Mayor Baugh to wear during the upcoming Mayors Conference. Logo branding will be a topic for next month's visioning meeting.

GOOD OF THE ORDER: Council expectations in the event of an emergency during the August 21st Eclipse event was discussed. The city has no organized event planned, but has prepared for additional people in town. Extra port-a-potties have been ordered for the park to handle the possible crowd. Most of the council will be in town that day and will help as needed. The police, fire, public works and administration departments have planned for worst case scenarios and will be prioritizing public safety issues only during that weekend. We will be assisting fire agencies as needed in Marion County.

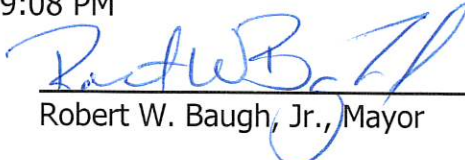
Councilor Walters left at 9:01 PM

CORRESPONDENCE: Council received a copy of the Interagency Eclipse Meeting Notes - July 13, 2017.

The meeting adjourned without objection at 9:08 PM



Ron Harding, City Administrator



Robert W. Baugh, Jr., Mayor