



# City of Aumsville

595 Main Street • Aumsville, Oregon 97325  
website: [www.aumsville.us](http://www.aumsville.us)  
Phone 503-749-2030 • Fax 503-749-1852

## ACC Visioning Meeting Minutes September 25, 2017

Mayor Baugh called the meeting to order at 7:00 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon.

Council present were Mayor Robert Baugh, Jr., Councilors Brian Czarnik, Della Seney, Lorie Walters, Gabe Clayton, Kevin Crawford, and Trina Lee. City Administrator Ron Harding (CA Harding), Aumsville Police Chief Richard Schmitz, Public Works Director Steve Oslie, Finance Officer Josh Hoyer (FO Hoyer), and City Clerk Colleen Rogers (CC Rogers) were also present.

**AGENDA APPROVAL:** Councilor Seney made a motion to accept the agenda as written. Councilor Clayton seconded; voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters, and Mayor Baugh. Motion passed unanimously.

**CONSENT AGENDA:** Council received the September 6, 2017 through September 11, 2017 Check Registers, the September 11, 2017 Aumsville City Council Meeting Minutes. Councilor Seney made a motion to approve the Consent Agenda as presented. Councilor Czarnik seconded; voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters, and Mayor Baugh. Motion passed unanimously.

**OLD BUSINESS:** Evaluation of Public Safety Staffing Level – Chief Schmitz and FO Hoyer presented a 5-year financial forecast for sustainable funding of the 6<sup>th</sup> officer position. He and Chief Schmitz explained the options for funding; implement a Public Safety Fee or put it out to the public for a tax levee. A service fee could be added at any time to each household utility bill. If Council chooses the levee path it would not be until the May 2018 ballot. To file for a levee it would cost the city \$2.00 per registered voter; approximately \$4000 just to get it on the ballot, with no guarantee that it would pass. If passed it would be required to go back to the voters every four years. One of the difficulties is a special election requires a 50% voter turn out and a 50% majority. On average only 32% of Aumsville voters Vote. So this fact alone makes it impossible to have a successful levee. The council could wait until a general election next year but that doesn't provide a solution even if the levee prevailed for a year and a half. The problem with the police fund will continue to compound and if we are not successful the cost to our community would increase because of the time delays.

Councilor Crawford asked how we can reach out to the community with the idea of public safety fees. Chief Schmitz stated that he will get input from the 25 cities across the state have already implemented a service fee to see how they promoted the fees. There was discussion about police coverage and the need for the 6<sup>th</sup> officer. The chief said public safety fees are the

trend that cities are moving to in order to maintain their police departments, because property taxes do not increase in the state of Oregon, cities are either doing away with their police departments or implementing a public safety fee. Chief Schmitz talked about Marion County Sheriff backup service and how they only respond if it is a life threatening event. They will not respond to property crimes.

Mayor Baugh stated that over several years the community has consistently said they want 24 hr coverage and the City needs to find a way to meet that benchmark.

Council discussed the timing of educating the community and implementing a public safety fee. CA Harding stated that we would place an ad in newsletter and hold a public hearing to get public input. Chief Schmitz stated that he spoke to other Police Chiefs around the area to get input about how their citizens took the added service fee. They told him that most people are in support of the fee and feel that their safety is worth paying extra for.

CA Harding asked Council if they want to fill the vacant officer position immediately; and do they support hiring from within our existing ranks. Chief Schmitz explained that he has a qualified reserve officer that he would like to hire and it was discussed. Council then discussed the future needs of the department and hiring a seventh officer. A seventh officer would allow 24/7 coverage to be more consistent. Chief Schmitz stated how difficult it is to maintain a full schedule and also allow for vacation time, sick leave, and training. We have one officer off with an injury, one in training, and one vacancy; which means we only have three officers and the reserves that we can schedule at this time. CA Harding said that we can proceed under the assumption that we will implement a fee, but if one is not implemented the police budget would not be sustainable and we would have to look at reducing our expenses.

Council consensus was for CA Harding to fill the vacant officer position from within our existing ranks immediately; research and calculate 2018-2019 Budget proposal for seventh officer to be hired in July 2018; and move forward with implementation of a Public Safety Service fee. Staff will prepare an ordinance for a public safety fee and recommendations on timing for it to be implemented. FO Hoyer will use the forecasting tool to determine the amount of the fee and bring back to Council for discussion and approval. Mayor, Council and the Chief should start facilitating the conversation with our community and using the newsletter as a way to communicate to the general public.

Council convened at 8:08 PM reconvened at 8:15 PM

**VISIONING/GOALS DISCUSSION:** Topic: Water System Update – Public Works Director Oslie presented an update of our water system. CA Harding was directed by council to review reevaluate and justify the city's water system plan and recommend the priority over the next five years. This presentation was the completion of that task, participating in the evaluation was City Engineer Jim Shuette, Public Works Director Steve Oslie and CA Harding. CA Harding referred Council to page 7 of the Vision Document and said our presentation will first focus on understanding our system, evaluating the most critical needs and recommend five or so priorities. Director Oslie Explained the water system schematic and how the water flows from the wells to the filters at the million gallon reservoir, through the chlorination station and on to the tower reservoir and distribution.

Director Oslie explained that steel and asbestos cement (AC) pipe materials represent 20%

(18.4K feet) of total lines and the oldest pipes in the water distribution system. The city is experiencing a 17% unaccounted water use. These pipes are porous could be contributing to this water loss. He would like to replace steel and asbestos cement pipe as soon as possible but calculates AC pipe replacement costs are \$100 per foot. It would take 18 years if 1000 feet a year were replaced @ \$100,000, plus service line replacement costs. That's over \$1.8 million! The replacement plan should give higher priority to replacing lines that are located along high traffic streets like 5<sup>th</sup>, 11<sup>th</sup> Street and Del Mar Dr. Right now we do not have anything budgeted for replacing this pipe. The staff recommendation is to look for any opportunity to be able to fund one time projects or ongoing projects to get some of these old lines replaced.

Water supply and demand: current wells are decreasing in output, some will need to be re-drilled or replaced. We have water rights for 1169 GPM but we are only pumping 800 GPM. More importantly these water rights must be taken from the wells they have been permitted to come from. So if a well has a water right for 350 GPM but the well can only pump 250 GPM we cannot just take more water from a different source. The other issue is acquiring new water rights. The city is required to get a water right from the state to be able to service water to our community. CA Harding is looking into transferring some of these rights to different wells to be able to pump our full water right limit. By 2019 we will need to add more water rights, distribution, and storage capacity to meet the demands of a growing population.

Aumsville currently has two storage reservoirs; the 1M gallon ground level reservoir and the 100,000 gallon tower reservoir. At peak usage times we utilize all but 42,000 gallons of our current storage capacity. Major repairs and maintenance are needed on the 1M gallon reservoir. The reservoir will be off-line 45 days during maintenance and repairs, costing an estimated \$360,000. The tower reservoir would be the only storage for the city supply of water; a tenth of the capacity needed. Director Oslie recommends that the city look at adding another reservoir. It will make it possible to take the 1M gallon reservoir off-line for repairs and prepare for future growth. The new reservoir will also provide the capacity and fire flows needed for future growth.

Director Oslie explained that they do not have power backup at the 1M gallon reservoir. If power goes out for a lengthy period of time, the city would run out of water. We could get the water into the reservoir but would have no way to pump it out for distribution. Estimated project cost for a new stand-by emergency generator is \$192,634.00

Tower reservoir: Currently approximately \$50,000 in revenue is generated annually from the rental space on the top of the reservoir.

Need to determine if this overhead reservoir is going to withstand earthquake forces: we need to analyze when full and when empty. This information will help make decision to continue to use or take the tower off line. Even if the analysis warrants taking the tower off line doesn't mean the city would remove the tower it may just be a matter of doing minor structural repairs and it may be more cost effective to leave it in place and construct a new ground reservoir. Staff would conduct a cost benefit analysis as part of this work to determine the best direction.

Director Oslie commented that the estimated cost for structural analysis is \$ 30,000.00. The previous analysis outcome was to spend \$1.7 million to perform seismic upgrades to the water



tower. We need a second opinion before spending that kind of money. We also want to know what the analysis of the tower is if it was empty and if the cost of a new .750 mg reservoir be more cost effective at an estimated cost of \$1,257,112.

The lists of priority project that need to be completed are as follows: This does not include projects that may have already been funded or new items that emerge as they pop up.

Priority	Water System Improvements--Summary of Costs:	
1	Re-Coating 1 MG Reservoir Interior	\$ 360,250.00
2	Emergency Generator @ 1 MG Reservoir	\$ 192,634.00
3	Re-drilling Well (Boone #1)	\$ 445,768.80
4	Looping Water Line 11th St to Olney Street	\$ 396,585.00
5	New 0.750 MG Reservoir & Booster Station	\$ 1,257,112.40
<b>Total Estimated Cost for All Projects:</b>		<b>\$ 2,652,350.20</b>

CA Harding announced that next month's visioning topic will be the Sewer System.

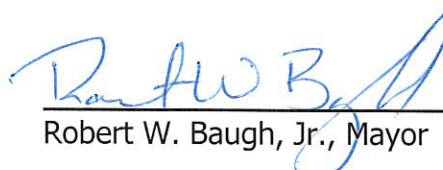
**GOOD OF THE ORDER:** CA Harding announced that the city was awarded an OPRD Wildwood park grant to fund a restroom building and other upgrades. He also stated that he hopes to finalize the Park Master Plan next month with City Consultant Dave Kinney.

"Christmas in the Park": city staff event planning committee met recently to plan for the holiday season. They have decided to move the Christmas tree lighting ceremony to Porter-Boone Park this year. Mayor Baugh encouraged councilors to help with the toy drive.

City staff is working on our city business licenses and redoing license certificates. Licenses will have to be renewed each year. Peddler licenses will have photo ID; we are still working on the details.

The meeting adjourned without objection at 10:50 PM.

  
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 Ron Harding, City Administrator

  
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 Robert W. Baugh, Jr., Mayor