



City of Aumsville

595 Main Street • Aumsville, Oregon 97325

website: www.aumsville.us

Phone 503-749-2030 • Fax 503-749-1852

ACC Visioning Meeting Minutes October 23, 2017

Mayor Baugh called the meeting to order at 7:00 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon.

Council present were Mayor Robert Baugh, Jr., Councilors Gabe Clayton, Kevin Crawford, Trina Lee, Della Seney, and Lorie Walters. Council absent was Brian Czarnik. City Administrator Ron Harding (CA Harding), Chief Richard Schmitz, and City Clerk Colleen Rogers (CC Rogers) were also present.

CONSENT AGENDA: Council received the October 13, 2017 Check Registers, the October 9, 2017 Aumsville City Council Meeting Minutes. Councilor Seney made a motion to approve the Consent Agenda as presented. Councilor Lee seconded; voting for the motion were Councilors Clayton, Crawford, Lee, Seney, Walters, and Mayor Baugh. Motion passed unanimously.

Public Safety Fee Review: Council received a copy of an article that will be published in the November newsletter regarding the proposed public safety fee. CA Harding suggested that we schedule a Public Hearing in November and December to give the public ample opportunity to discuss the need behind the fee and make sure our community is supportive of this direction. He went over the budget forecast model with Council explaining that the council has various options and each option has a cost associated with it. The council also needs to decide if the police fund should operate with some cushion or if our policy is just zero out the fund each year. Council inquired about possible budget cuts instead of having to add the fee to utility bills. CA Harding explained that the budget is already tight in all departments; we have already made cuts where it was responsible to do so, any further cuts would impact other departments and result in declining services elsewhere. But in many cases it would have to cut into personnel that just can't be cut because their functions are critical. The goal of the fee is to provide sustainable funding for our sixth officer, one option council is exploring is adding a seventh officer in order to consistently achieve 24/7 coverage. With six officers it is rarely possible to achieve this and if someone is sick or on vacation it is impossible. After a lengthy discussion Council decided to wait until after we've had a Public Hearing and get citizen feedback to make a decision about the dollar amount of the fee.

Council inquired about the number of reserve officers that the city can have. Chief Schmitz stated that we can have up to ten reserves and each can do 20 hours per month service and it was discussed. Chief Schmitz explained that reserves are not always available when a shift needs covered. Council discussed Marion County Sheriff's assistance when our officers are not available. It is hard to rely on Marion County response; depending on the nature of the

call and whether they have an officer in the area that is available to respond.

Safest City announcement: Aumsville has moved up from 13th to 4th Safest City in Oregon. Chief Schmitz stated that he attributes this to the fact that Aumsville has always made the Police Department a priority and having a fully staffed department means we do not have to wait on other jurisdictions to respond.

Police Department Manual Update: The manual has been completed with the Lexipol policy updates. Sgt. Flowers has currently begun implementing with officers. The updated manual does not come to council for approval but this one is a project listed on the council activities and project list so staff wanted to let them know it was complete.

Chief Schmitz announced that he is looking at a possible purchase of a used patrol car from the City of Keizer. This will give the department a third patrol car and it would save on mileage on the leased cars. CA Harding said he has authorized the purchase of the car because it's a good deal and would give us some flexibility in resolving our issue with the cost of motor pool vehicles. The cost of these vehicles is increasing at a rate that would make them unaffordable in the near future so we have applied for a USDA grant to try and purchase two new vehicles. If we get the full grant and can find the matching funds we could then decide if we keep this used car in our inventory or we could always sell it. Either way the city will be ahead.

Council received a draft Tree City USA Ordinance. Council consensus was that this is a good program for Aumsville and instructed staff to go forward with it. This will include celebrating Arbor Day in the city each year and having a tree planting and preservation program. Consensus was that these are programs that would be good for our community.

Council received a draft Business License Ordinance. CA Harding explained that this ordinance will be combining business, home occupation, peddlers and transient licenses all into one ordinance. He stated that there would be no fee for commercial business or home business license at this time, and the major change would be businesses would now receive a printed license and it would need to be reviewed each year. This will assist the city in knowing who has an active business and who no longer has business. There will be a charge of \$50 for a Peddler's License that would be good for 30 days because these are businesses that require back ground checks and sale persons go into homes in the community to sell their merchandise. Staff will prepare both ordinances for legal review and bring back to Council for approval.

Council received a draft City Fees resolution updating the public records and it was discussed. It was suggested to add verbiage to the records request section to outline the fee and process. Staff will research and add the proper wording, then bring back to Council for approval.

NEW BUSINESS:

First Reading of Ord. No. 658; an ORDINANCE ANNEXING A 1.00+/- ACRE PARCEL WHICH IS CONTIGUOUS WITH THE CURRENT CITY LIMITS OF THE CITY OF AUMSVILLE WITHOUT AN ELECTION OF THE PEOPLE AND REZONING THE 1.00+/- ACRE PARCEL AT 569 N. 11TH STREET IN AUMSVILLE, OREGON TO A SINGEL FAMILY RESIDENTIAL (RS) ZONE.

Councilor Seney moved to approve the first reading by title only of Ordinance No. 658, Councilor Clayton seconded; voting for the motion were Councilors Clayton, Lee, Seney, Walters, and Mayor Baugh; Councilor Crawford was out of the room. The motion carried.

Second reading by title only of Ordinance No. 658. Councilor Seney motioned to approve the 2nd reading of Ord. No. 658, Councilor Lee seconded voting for the motion were Councilors Clayton, Crawford, Lee, Seney, Walters, and Mayor Baugh, and the motion passed unanimously.

Councilor Seney motioned to adopt Ord. No. 658, by title only. Councilor Walters seconded; voting for the motion were Councilors Clayton, Crawford, Lee, Seney, Walters, and Mayor Baugh, and the motion passed unanimously.

GOOD OF THE ORDER:

Council received a message from Chief Schmitz that Aumsville officers will be participating in the "Beard Up, No Shave November" fundraiser to raise money to fight prostate cancer. Officers pledged to not shave during the month of November. They are planning a contest for best beard at the end and will share photos and info with the community. Council was in full support of their participation

There was a Payroll/bank glitch with the last payroll ACH payments. There was a failure in the bank's system and staff did not get paid when they should have. Our Bank is willing to work with any staff who incurred charges as a result of this glitch and help them receive a credit any charges that staff may have incurred.

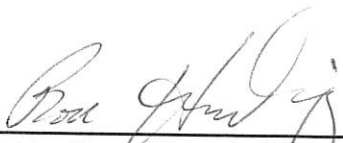
CA Harding and FO Hoyer have been asked to conduct a training session for Mid-Valley Council of Governments (MVCOG) on the new forecast model developed for Aumsville. They will be showing how the model works, how to build a model and the benefits we have experienced from the model.

CA Harding met with the Railroad feasibility Study people and let them know what the issues are with the city. He asked them to consider the negative impacts of rail service to Aumsville as well as any positive impacts that other communities may see. He specifically stated that the cost of prosperity on one community shouldn't come at the expense of another community.

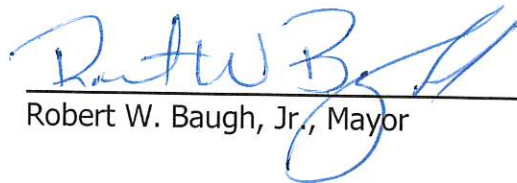
CA Harding explained that the Flowers Meadows subdivision is moving faster than expected and the storm water facilities for the development need to be built sooner than planned. He stated that we needed to determine who would care for the facilities long term and who is responsible for the cost and it was discussed. The discussion included concern for the need of a neighborhood park in the development area. Council previously directed CA Harding to research a new ordinance on how to target Storm Water fees to select developments, Ca Harding has done that but said this could not be completed or finalized for some time; the timing is not working out unless we hold up this development and that wouldn't be fair to the developer. So He has looked for an alternative option that would provide the city an offset for the care of these facilities. CA Harding presented Council with a Memorandum of Understanding (MOU) between the City of Aumsville and developer Jerry Flowers. He stated that he and Mr. Flowers met to discuss some possible options; the MOU being the result of that meeting. The City will purchase an additional improved lot located in the Flowers Meadows Subdivision for fair market value for development of a pocket park. Mr. Flowers will purchase the park equipment and a picnic shelter that Public Works staff will install on the

acquired property. Council consensus was to accept the MOU to purchase a lot for and existing pocket park (not to exceed) \$88,500, with the stipulation that Jerry Flowers will donate to the city for the playground equipment (not to exceed) \$20,000. At the end the city will have a completed park on the east side of our community.

The meeting adjourned without objection at 9:05 PM.



Ron Harding, City Administrator



Robert W. Baugh, Jr., Mayor