



City of Aumsville

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AUMSVILLE CITY COUNCIL MEETING Minutes January 8, 2018

Mayor Baugh called the meeting to order at 7:01 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon. Council present were Mayor Robert Baugh, Jr., Councilors Brian Czarnik, Della Seney, Lorie Walters, Gabe Clayton, and Kevin Crawford. Council absent was Trina Lee. City Administrator Ron Harding (CA Harding), City Consultant Dave Kinney and City Clerk (CC) Colleen Rogers were also present.

PRESENTATIONS: NONE

Mayor Baugh informed Council of a change to agenda item #6; adding the ODOT Safe Routes to School Agreement. Councilor Seney motioned to approve the amendment to the agenda. Councilor Crawford seconded the motion. Voting for the motion were Mayor Baugh, Councilors Clayton, Crawford, Czarnik, Seney, and Walters. The motion passed unanimously.

VISITORS: Public Safety Fee Comments:

Derek Clevenger, Aumsville resident, asked these questions: why was the fee instated without getting citizen input, why do we need additional officers, and why not rely on other agencies. He believes that the intent was not stated properly in the Ordinance. It just states that the fees will go into the Police Fund, not specifically to the 6th and 7th officer positions and no assurance that it won't be raised in the future. CA Harding stated that the city has done community outreach to local businesses and neighborhoods. There was a public comment session at the November 13th and December 11th Council Meetings. The meetings were advertised in the newsletter, posted in various places around town, posted on the City's Facebook page and there was an article in the Stayton Mail. Each member of the council canvassed different areas talking to residents. There was discussion about social media comments. CA Harding responded that the Facebook comments were not the only consideration because we don't know who lives in the city or doesn't, and those on Facebook do not have those one on one contacts that each council member also has. The majority of citizens that have come in to city hall have been in support of the fee. Mr. Clevenger gave some call volume statistics and stated that he doesn't feel that the call volume in Aumsville warrants additional officers. CA Harding explained that having seven officers is not about call volume, it's about having 24/7 coverage. This has been a longstanding goal of the citizens and our police department. Mayor Baugh talked about the recent Turner incident where our officers were first on scene, and how important it is to have mutual agreement. He asked if

there was an incident in our town like Turner had, would you want to have local police respond in five minutes or wait for Marion County Sheriffs or mutual aid from another city. CA Harding stated that a mutual aid agreement between cities is standard and is as essential as having a dispatch service. It is especially important for the safety of officers who are responding to potentially dangerous situations. The Police Report that was mentioned in the July 2017 Council minutes was discussed and the context of the conversation clarified. It had to do with a concern that there had been an increase in crime and nothing to do with the fee. Council asked Chief Schmitz to put a report together comparing several past years to see if the concern was viable. CA Harding addressed Mr. Clevenger's concern about future raises to the fee. He stated that the forecast is for a 5 year period and reviewed annually. Council has the flexibility to decrease the fee if the fund creates an excess. Mr. Clevenger asked Council if it was determined more funds are needed, would Council consider taking the raise to a vote. He stated that he also read the May 2017 minutes and this issue was discussed then. CA Harding clarified that there was discussion about our 6th officer leaving, whether to re-fill the position, and the current status of the budget deficit. The vote process was discussed and CA Harding explained why the city didn't take it to the citizens for a vote. City Consultant Dave Kinney explained the ballot deadlines and how the process works. It is costly to put something on the ballot for special vote. It also doesn't provide a sustainable funding source, as it's expensive to get a new officer certified for duty and takes 12-18 months before they are able to patrol alone. If the funding passed the first time but didn't pass in a future cycle we would be training and funding officers for another agency. The city chose the least expensive way to sustain long term funding. CA Harding assured that the intent of the fee is to be strictly used for Police officers. Mr. Clevenger asked what will happen as costs go up. CA Harding explained that the fee was calculated with historical data, looking at five years. It will be reviewed annually and each year the city will look out to five years again. Previously the city only looked out one year and it made it difficult to have a clear picture of sustainability of funding budget items. With the new budget forecasting tool we are able to see budget shortfalls before they become a costly emergency. Mr. Clevenger stated that he doesn't agree with all of the answers to his questions, but he appreciated having them answered. CA Harding stated that he is happy to sit down and talk with him; and extended an invitation to everyone in the audience to stop by city hall if they have more questions.

Jamie Pickering, Aumsville resident, voiced his concerns about people not being able to pay their water bills and doesn't think it should be a priority on the payment. CA Harding explained the reasoning behind the collection process decision. Mr. Pickering asked Council if they had a contingency plan when people get their water turned off. CA Harding responded that we do the best we can to work with people to keep from turning services off. Staff did extensive research to determine the least expensive way to collect the fees and keep it at its lowest point. Mr. Pickering stated from his perspective it is a forced tax. He asked Council to put the fee on hold until the community has a chance to give input. He doesn't feel that the city made enough effort to communicate this out to the community. CA Harding said that we provide more community communication methods than are required by law. Our newsletter goes to every home. Not everyone uses all methods of communication; as an example a lot of people do not use social media, some people don't take the local paper, so it's a matter of trying to get the information out in a cost effective media.

Scott Bradley, Aumsville business owner, pointed out that the finance impact on the community is only if we hire the 7th officer. He stated that he was also told that the fee would not be a priority and then when it was passed it was. He doesn't feel that we need additional officers and we should have enough with five to cover 24/7. He talked about a poll that he launched on Facebook. Says the city does not want the fee, the City Council does.

Ken Oakes, owner of Aumsville Gas, wanted to bring attention to an issue with Aumsville businesses. He was told that an existing business is going to have to move their company to Salem because they can't expand in Aumsville. Mr. Oakes encouraged Council to engage with the company and find a resolution to the situation. The business is a good customer of his and if the business does relocate he will lose revenue and so will other businesses in town. He passed a letter out to Council. He asked Council to work with businesses to help them be successful. He also urged them to review and update the development ordinances to be more accommodating to businesses. Council thanked him for coming to them with the issue and will take his comments into consideration as they move forward. CA Harding asked Mr. Oakes if he felt the city had provided him good resources, information and interactions in his latest business venture. Mr. Oakes responded that he was satisfied with the level of service so far.

Charles Husband, Aumsville resident, feels that the city needs to re-evaluate the newsletter as the main communication of these important matters. He feels it is not a reliable source. He is concerned that his water will get turned off and then how will he get it turned back on. Mayor Baugh asked what Council can do to help. Mr. Husband replied; find the funds somewhere else and don't add to the utility bills. CA Harding stated that the city has made many budget adjustments and cut back where ever possible. But we have an aging system and we have to have budget line items to cover unexpected repairs. He said they tightened the belt and cut back on deferred maintenance to be able to end the year healthy. Mr. Husband asked why we need a 7th officer when most of the time he sees on-duty officers sitting at Porter-Boone park or out on Hwy. 22. CA Harding explained that we receive revenue from the State Police for the Hwy. 22 patrol and typically Chief Schmitz utilizes reserve officers for this while we have an on-duty, paid officer inside the city. Many times officers will park at different places to watch traffic or be a presence at a park where we may be having issues.

Denyc Boles, Salem, Marion County Commission candidate running for Jodi Hack's position, has lived in this House District most of her life. She came to introduce herself and get a feel for what is happening at the local level in the district. She feels that paying attention to what's happening in your community is really important. She commends the council and community members who have participated for the healthy discussion.

Mr. Clevenger suggested that Council put this on the 2018 November ballot; make this current fee ordinance temporary until it is put to the vote of the people.

Councilor Crawford stated that his decision was not made lightly. He gave a lot of attention and effort to the matter; canvassing his neighborhood and talking to people at local restaurants and other places around town. The overall feedback was in favor of the

coverage and the fee. He voted yes because we need 24/7 coverage and the fact that Marion County will not respond to certain calls. Councilor Walters talked about the county response issues too. Councilor Clayton stated that he has talked to a lot of people and unfortunately from the conversation he's had, those against the fee are the minority. He understands their concerns, but he has to vote for the majority of the community.

Councilor Czarnik said he lost sleep and researched this issue extensively. He asked; is it unpopular by some? Yes, but I know we need it. Not having the coverage has impacts and sometimes those impacts are not measurable. The city is looking at growing and when encouraging new business, they ask about police coverage.

Councilor Seney talked to people in four different areas of town and put a lot of time into her decision. From her conversations with the public and those that have come to the meetings the response was mostly that people didn't like the fee, but wanted the coverage so they were willing to pay it. Council put a lot of time into their decision.

Mayor Baugh asked council to consider Mr. Clevenger's request to bring this to a vote on the November ballot.

Break at 9:06 to 9:17 PM

CONSENT AGENDA:

Council reviewed the November 15, 2017 through December 29, 2017 Check Registers and the December 11, 2017 Aumsville City Council Meeting Minutes. Councilor Seney motioned to approve the consent agenda as presented and Councilor Czarnik seconded the motion. Voting for the motion were Mayor Baugh and Councilors Clayton, Crawford, Czarnik, Seney, and Walters. The motion passed unanimously.

OLD BUSINESS: Park Master Plan

Discussion: Dave Kinney, City Consultant, gave a brief overview of the Aumsville Parks Master Plan (PMP). He stated that once the PMP is adopted he will update Parks SDCs and bring back to Council. His recommendation to Council is to adopt the plan.

Public Comment: NONE

Review and Approval of Resolution No. 1-18 A RESOLUTION ADOPTING THE CITY OF AUMSVILLE PARKS MASTER PLAN. Councilor Czarnik made a motion to approve Resolution No. 1-18 as presented. Councilor Seney seconded. Voting for the motion were Mayor Baugh and Councilors Clayton, Crawford, Czarnik, Seney, and Walters. The motion passed unanimously.

ODOT Agreement "Safe Routes to School": CA Harding reviewed the history of the project. He commented that a negative of the agreement is if the bid comes in higher than the agreement budget, the city would have to come up with the additional funds. The city would go out for bid and would have right of refusal if costs were too high.

Dave Kinney, who served as the interim city administrator, commended staff for their ability

to get the agreement with ODOT; as the project has been on the books since 2011. He said it's been a difficult process and it is nice to see it come to a resolution.

Councilor Walters moved to approve the ODOT Agreement as presented; Councilor Czarnik seconded. Voting for the motion were Mayor Baugh and Councilors Clayton, Czarnik, Seney, and Walters. Councilor Crawford was unavailable. The motion carried.

Committee Appointments:

Council discussed the Aumsville Planning Commission (APC) appointments and reviewed the applicants. CA Harding cited the APC rules for members living outside the city limits, confirming that a person that owns a business within the city limits is eligible to serve on the Planning Commission even if they live outside the city limits. Councilor Crawford moved that Council re-appoint Commissioner Vicky Barber and appoint Russ Snow and Tom Youmans to the Commission. Councilor Walters seconded the motion. Voting for the motion were Mayor Baugh and Councilors Clayton, Crawford, Seney, and Walters. Voting against the motion was Councilor Czarnik. The motion carried.

Tree Board appointments: Council consensus was to appoint the APC members to the board for the interim. Councilor Czarnik motioned to appoint the Planning Commission to serve as the interim Tree Board until the city recruits board members in accordance with Ordinance No. 661. Councilor Clayton seconded the motion. Voting for the motion were Mayor Baugh, Councilors Clayton, Crawford, Czarnik, Seney and Walters. The motion passed unanimously.

Budget Committee appointments were tabled to the next meeting to gather more information.

NEW BUSINESS: On November 13, 2017 the city council approved Resolution 14-17 setting new fee schedules. After that time, the court staff, including the judge, commented that they wanted to add and clarify some of the court-related charges. This information was not previously available. Councilor Czarnik questioned the legality of the interpreter charge and it was discussed. CA Harding explained that staff researched what other cities were charging for the service, but would double check and report back on any discrepancies.

Review and Approval of Resolution No. 2-18 A RESOLUTION ESTABLISHING UPDATED CITY SERVICE FEES AND PUBLIC RECORDS/INFORMATION REQUEST POLICY. Councilor Crawford made a motion to approve Resolution No. 2-18 as presented. Councilor Czarnik seconded. Voting for the motion were Mayor Baugh and Councilors Clayton, Crawford, Czarnik, Seney, and Walters. The motion passed unanimously

ANNUAL SDC Report: CA Harding reviewed the report with Council. Mayor Baugh would like to see this form presented to the Budget Committee. More growth coming soon will help build SDC funds.

CITY ADMINISTRATOR'S REPORT - City Administrator's Discussion Items

DOJ opinion regarding city services: Department of Justice (DOJ) opinion on contracted services for government agencies: Recently, the League of Oregon Cities (LOC) met with representatives from the Oregon Building Codes Division (BCD) and DOJ to discuss the issue of local building inspection programs that are completely run by a third-party vendor, such as our city's program. LOC and Mid-Willamette Valley Council of Governments (MWVCOG) are keeping close track of this issue. It could affect our ability to keep our current city attorney, engineer, and judge. They may require cities to hire strictly through government agencies.

Just a heads up on what might be coming.

Council Retreat dates: CA Harding asked Council to consider scheduling this year's retreat by the end of February. He explained that they will take the previous year's goals and expand on them, further defining our vision and developing some project goals. Council concurred on February 24th for the all day work session. CA Harding will have more details for Council at a future meeting.

Black Dot: As council recalls Black Dot wireless is a subcontracted organization that seeks to get communication leases lowered. They have approached the city several times before and our response has been not to re-negotiate existing leases per city councils direction. In the beginning, they were representing AT&T only. Now it appears they are also representing T-mobile as well and looking to get others. This may result in an increase in risk of losing the leases. Council understands and provided no change in direction.

Updated financials: The city revenues and expenditures are on target with our forecast tool. Land Use Planning services are over budget due to increased activities. The overage is typically charged out to the developer so we should see an increase on the revenue side of the development as well.

Audit: Our annual audit report will be coming a little later than normal this year as the auditor fell behind and we had to file for an extension. City council raised the question of going out for proposals to see if our current auditor is still competitive. They discussed the annual audit presentation and wanted to know if we were really getting a check-and-balance perspective. CA Harding suggests putting an RFP out to other prospective auditors for future audits. He gave kudos to Finance Officer Hoyer for being so organized working with the auditor's.

Budget committee update: We sent the letters out to our budget committee members regarding the changes this year with the public safety fee, as directed by Council. We are building our budget calendar now and should have it completed by the end of the month outlining key dates.

Direct mail for public safety fee: In an effort to keep our citizens informed about the Public Safety Fee, a letter was sent to every home within the city. Administrative Assistant Hofmann personally called all manufactured home parks and apartment owner/managers with one meter serving multiple units to let them know ahead of time for their billing purposes. The response was thankfulness for the "heads up". CA Harding stated the cost was around \$900.00 to mail the letter and we really do not have the budget to continue direct mailing.

Council received Chief Schmitz' and Director Osie's Monthly Report. There was no discussion.

MAYOR/COUNCIL REPORTS AND INITIATIVES – Mayor Baugh attended the Mayors Association Christmas dinner and gave Council an overview of the topics discussed.

Councilor Czarnik will be attending a CERT "Train the Trainer" class and a CERT Managers Class. He would like to see the city participate in a County-wide FEMA Exercise. The 3-day live exercise will take place mid-July.

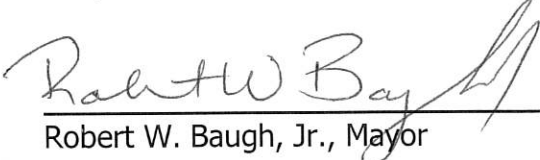
PARC Fund – Councilor Walters reported that United Way pulled their funding and backed out of our grant agreement half-way through the 2017 program, leaving us with a \$1700 shortage. We are planning a Spaghetti Dinner Fundraiser in March to help offset the deficit. Changes to the program are necessary for the future and it was discussed.

Business Association: Council is still looking for someone to take the lead to get a local Business Association started. CA Harding suggested using Stayton/Sublimity Chamber. Councilor Crawford will check with them. CA Harding talked about how a business association could assist the city in addressing some of the business related ordinance issues that they have been dealing with lately.

The meeting adjourned without objection at 11:46 pm



Ron Harding, City Administrator



Robert W. Baugh, Jr., Mayor