



City of Aumsville

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ACC Visioning Meeting Minutes January 22, 2018

Mayor Baugh called the meeting to order at 7:03 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon.

Council present were Mayor Robert Baugh, Jr., Councilors Gabe Clayton, Kevin Crawford, Brian Czarnik, Trina Lee, Della Seney, and Lorie Walters. City Administrator Ron Harding (CA Harding), Chief Richard Schmitz, Public Works Director Steve Oslie, City Engineer Jim Schuette, and City Clerk Colleen Rogers (CC Rogers) were also present.

Mayor Baugh asked Council if there are any changes or correction to the agenda. Councilor Crawford made a motion to amend the numbering as there are two item #4s. and properly renumber. Councilor Clayton seconded the motion; voting for the motion were Councilors Clayton, Crawford, Lee, Seney, Walters, and Mayor Baugh. The motion passed unanimously.

VISITORS: Public Comment

Derek Clevenger, Aumsville resident, stated that at the last meeting he asked Council if they would consider putting the Public Safety Fee to a vote of the citizens on the November ballot. Since that meeting he has gathered approximately 500 signatures on an online petition. He told Council that he has verified that 280 of the signatures are people from Aumsville. He stated that he understands that to get this issue on the council agenda, it must be submitted by a council member. He asked Council to consider his request to place this on the February 12th meeting agenda as an action item.

Jaime Pickering, Aumsville resident, stated that he was at the meeting to support Mr. Clevenger and the petition. He also would like to see it voted on.

Mayor Baugh asked if there was anyone else that would like to speak; there were none. He thanked the audience and then gave Council the opportunity to comment or move on to the rest of the agenda. Consensus was to move to the next agenda item.

CONSENT AGENDA: Council received the January 5, 2018 through January 12, 2018 check registers, the January 8, 2018 Aumsville City Council Meeting Minutes. Councilor Czarnik made a motion to approve the Consent Agenda as presented. Councilor Seney seconded; voting for the motion were Councilors Clayton, Crawford, Seney, Walters, and Mayor Baugh. Councilor Lee abstained. The motion carried.

BUDGET COMMITTEE APPOINTMENTS:

Council reviewed the five citizens that were interested in the four available positions on the 2018 Budget Committee:

- Laura Bridges has been on the Budget Committee for nine years.
- Joel Mathias has been on the Budget Committee since 1971.
- Royce Marlin. Councilor Seney stated that he has been in the area for many years and has served on the Aumsville Fire Department.
- Kim Ferguson has served on City Council in the past.
- Karla Willmschen has experience in budgeting and would like to be on the Budget Committee.

Councilor Crawford made a motion to appoint Laura Bridges, Joel Mathias, Kim Ferguson, and Karla Willmschen to the Budget Committee. Councilor Lee seconded; voting for the motion were Councilors Clayton, Crawford, Lee, Seney, Walters, and Mayor Baugh. The motion passed unanimously.

VISIONING: Annual Streets Inventory and Evaluation

City Engineer Jim Schuette of JMS Engineering and Public Works Director Steve Oslie presented the city's Annual Street Evaluation. They handed out a spreadsheet of the street inventory that listed the streets, when they were put in, their current condition, and the cost of needed maintenance. Director Oslie pointed out that Aumsville has 13.71 miles of streets.

Public Works staff has started upgrading the older stop signs throughout the city to meet the new requirements. Council asked about a timeline for street upgrades. Director Oslie stated that they are in the process of prioritizing projects. He also explained that in an effort to save money they look at coordinating other utility projects that can be done at the same time. One example was Del Mar between the railroad tracks and 1st Street. They also need to replace some piping that goes under the Street. They will combine the projects to avoid having to do repairs to the street twice.

Engineer Schuette asked Council how aggressive they want the list of needed street maintenance addressed. There was concern about where the money would come from for the projects. CA Harding stated that we have applied for a small city allotment grant and is confident that it will be awarded. The city will have to get more aggressive in the search for specialized funding pools and grants to apply for in order to meet some of the ongoing needs for road repairs.

CA Harding reported that the last Transportation Plan was completed in 2009. Staff will do an in-house update to meet the conditions that have changed. He stated that keeping on top of maintenance is the best value for the community. We need to take advantage of all grant opportunities that are available.

Director Oslie announced that he will be presenting the Storm Water Drainage presentation at the February vision meeting.

City Administrator's Annual Report. CA Harding presented a slide show that reviewed the 2017 Council Goals and completed projects by department. He also listed the projects that are still in process. Overall most of the council objectives were met for 2017.

Parks and Recreation: the new Porter-Boone stage was completed, adopted an updated Park Master Plan, acquired Highberger Park addition, and was awarded a \$75K grant for Wildwood Restrooms and expansion. PARC exceeded \$3000 in grants and donations for non-summer program events. We hosted various successful park events. The city is actively engaging Marion County on feasibility and proposal for Porter-Boone Public Works shops. Staff is currently pursuing a grant to purchase a 23 acre community or regional park property.

CA Harding explained that there is ongoing communication regarding the Aumsville Ponds. There is not a lot of benefit for the city to take it on. He explained there are many restrictions, making it difficult to make any benefit. CA Harding would like to open discussion with Marion County about a partnership agreement to allow the city to organize a group to assist in cleaning the Ponds area up for better utilization by area residents. It was suggested that we could have volunteer crews; such as, community service workers, Boy Scouts, etc.

Administrative Department: Among some of the accomplishments for city hall staff was our Budget Forecast Tool. Finance Officer Josh Hoyer did a great job putting this valuable tool together and it has proved to be a valuable asset for planning the future. We also negotiated several successful contracts this past year with net benefits to the city. Staff negotiated a transfer of the summer children's program to the school district. The city will still sponsor some special programs in the park; such as a Saturday camping fair, like the one we put on last year.

Planning and Development: Participating in a \$400K block grant with neighboring cities for housing rehabilitation. If the application is approved the city would provide \$1,000.00 in match along with the other participating cities. The grant will focus on manufactured home rehabilitation. We welcomed the completion of the Dollar General Store on Main St. and we've added three new residential subdivisions.

Police Department: The department has purchased a used patrol car to help offset vehicle lease fees to the State Motor Pool. They gained a \$300 savings for December by using the newly purchased vehicle instead of the leased car. In 2017 they updated their Municipal Court Software that has been helpful in collecting and tracking delinquent fines; formed an Emergency Management Board, passed LEADS audit, and completed many other projects throughout the year. They are still dealing with ventilation issues in the evidence room. We have installed a change in code enforcement; Director Oslie will begin the process of enforcement up to the point of citation, when it will be turned over to Chief Schmitz. The process is still in the test stages.

Public Works Department: conducted a leak detection test and found two fairly major leaks, which now need to be fixed. The last report was at 17% lost water. By finding and fixing these leaks it should lower the lost water count significantly. Michael Way street improvements were completed. The Highberger ditch maintenance issues were discussed. New Tower Park well is currently being drilled. Ongoing maintenance issues with the Tower water storage were discussed.

Council recessed from 8:55 to 9:10 PM

CA Harding handed out a two-page "white paper" developed by Marion County to address some of the issues with the state's new simplified UGB expansion process. He recounted some of the issues with the "simplified" method of calculating the city's need to expand their urban growth boundaries. The hand out explained the process specifically for Aumsville and Turner. He let Council know that the city now has a plan for moving forward as discussed by Council earlier this year, but also hopes that this memo will help facilitate some changes at the state level in modifying the current process to eliminate some of the issues with the simplified method.

City Administrator's Report: With the school district taking over the children's summer program, CA Harding has dedicated 100 hours per year of Administrative Assistant Lora Hofmann's time to pursue grants and fundraising for summer programs. The school district will hire a staff person, coordinate volunteers, and provide food. The city will organize special events like backyard camping, city carnival for kids, etc.


GOOD OF THE ORDER: Councilor Lee reminded Council that the Legislative session starts in two weeks and urged her fellow council members to follow bills that could affect our city.

Councilor Czarnik asked Council to reconsider the fee for interpretive services for court appearances. He would like to have it removed from our fee schedule. Staff will research and bring information back to Council.

The meeting adjourned without objection at 10:16 PM.



Ron Harding, City Administrator



Robert W. Baugh, Jr., Mayor

Trina M. Lee, Mayor Pro-tem