



City of Aumsville

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AUMSVILLE CITY COUNCIL MEETING Minutes March 12, 2018

Mayor Baugh called the meeting to order at 7:01 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon. Council present were Mayor Robert Baugh, Jr., Councilors Brian Czarnik, Della Seney, Lorie Walters, Gabe Clayton, Kevin Crawford, and Trina Lee. City Administrator Ron Harding (CA Harding), and City Clerk Colleen Rogers were also present.

Agenda Approval: Councilor Lee made a motion to approve the agenda as presented. Councilor Seney seconded. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters and Mayor Baugh. The motion passed unanimously.

PRESENTATIONS: Annual Financial Audit – City Auditors Grove, Mueller, & Swank, PC. Tom Glogau gave an overview of the city's 2016-2017 Annual Financial Audit. He explained how the city has met or exceeded national benchmarks in our overall financial condition. There was no new debt in the last year and it appears the debt ratio is improving.

Mayor Baugh asked if there are enough checks and balances in place to safeguard the city from staff or vendor fraud. Mr. Glogau stated that their auditors are required to ask what safeguards are in place and how effective are they. He commented that auditors did not find any issues with the processes that are in place. Their auditors monitor compliance by using national auditing standards and State of Oregon Standards of the Oregon statutes. CA Harding said that cities that experience this kind of fraud or dishonesty are usually those without the resources to provide internal controls. Aumsville has internal controls in place that provide checks and balances.

CA Harding stated that staff has been working on financial policy manual updates for Council to approve. They will present it at a future Council meeting.

VISITORS: There were two citizens who did not wish to address the council. They came only to observe the meeting. Mayor Baugh thanked them for being there and commended their interest in the city.

CONSENT AGENDA:

Council reviewed the February 26th through February 28th, 2018 Check registers, the February 26th Aumsville City Council Meeting Minutes and a Council letter of support of the Aumsville Development Ordinance Revision grant application for lottery dollars. Councilor Czarnik motioned to approve the consent agenda as presented. Councilor Crawford seconded. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters, and Mayor Baugh. The motion passed unanimously.

PUBLIC HEARING: Amendment to the Aumsville Development Ordinance No. 323; Section 10.00 ID-Interchange Development Zone

Mayor Baugh opened the Public Hearing at 7:26 PM.

Preliminary Matters/Declaration of Interests: There were no objections to notice; no objections to jurisdiction and no conflict of interest.

Staff Report: City Planner Lisa Brosnan reviewed the amendments with Council. She thanked CA Harding for bringing this to her to make good changes. Aumsville Planning Commission (APC) recommended approval at the January 18, 2018 meeting. Most changes had to do with outright uses in the ID Zone. She explained that conditional uses would require additional review. They cleaned up the language and removed some language that was no longer in practice. Ms. Brosnan drew Council's attention to the findings and options on page 4 of the Staff Report.

There was no Proponent, Opponent or General Testimony

Questions from Council: Councilor Crawford asked if there has been anyone interested in the land. CA Harding stated that there has been, which is what got staff looking into the zoning. The Planning Commission was concerned that an adult business could open in the ID zone and asked for the city planner to address this for Council. Ms. Brosnan stated that this type of business will be subject to additional conditional use criteria and review by APC but that Oregon planning law does not allow the city to outlaw a specific business. Currently we do not have those codes in place but could include them in our code update plan later this year.

Staff Summary: Based on the findings, Staff concludes that the proposed amendments comply with the applicable decision criteria. Staff recommends that Council adopt the finding as presented in the staff report and approve the Development Ordinance amendments as presented in Exhibit A.

The Public Hearing was closed at 7:46 PM.

Council Deliberations: Councilor Lee asked about neighboring cities. Councilor Crawford asked if an adult business could come into this zone. CA Harding stated that there should be a separate section to address these types of businesses. Councilor Czarnik feels it should be sooner than later. Council concurred that it should be addressed at a later date.

Mayor Baugh gave the first Reading of Ordinance No. 663 AN ORDINANCE AMENDING ORDINANCE NO. 323 THE DEVELOPMENT ORDINANCE. Councilor Czarnik made a motion to approve the first reading of Ordinance No. 663 by title only. Councilor Seney

seconded. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters and Mayor Baugh. The motion passed unanimously.

Councilor Seney motioned to approve the second reading of Ordinance No. 663 by title only and Councilor Crawford seconded the motion. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters and Mayor Baugh. The motion passed unanimously.

Councilor Seney motioned to adopt Ordinance No. 663 and Councilor Lee seconded the motion. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters and Mayor Baugh. The motion passed unanimously.

OLD BUSINESS: none

NEW BUSINESS: Council reviewed Resolution No. 5-18 A RESOLUTION ESTABLISHING APPROPRIATIONS WITHIN A NEW CAPITAL PROJECTS FUND FOR THE EXPENDITURE OF A SPECIFIC PURPOSE GRANT FROM THE OREGON DEPARTMENT OF TRANSPORTATION'S (ODOT) SAFE ROUTES TO SCHOOL PROGRAM. CA Harding explained that this is a supplemental amendment. He suggests that the city put money into a standalone fund to make tracking cleaner and easier. Funds in the amount of \$306,170.61 will be expected from the grant. The city will receive \$229,627.00 in advance and submit vouchers for remaining funds as the project progresses. Councilor Crawford asked what the project funds will cover. CA Harding stated that it will cover storm water retention, sidewalks, and expanded drop off spot for parents to deliver children to school. Councilor Seney added that this will make it much safer for the kids walking to school. Councilor Seney made a motion to approve Resolution No. 5-18 as presented by staff. Councilor Czarnik seconded. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters and Mayor Baugh. The motion passed unanimously.

CITY ADMINISTRATOR'S REPORT:

CA Harding gave an update on the CARTS Bus schedule; they are adding a trip on non-holiday Saturdays for the 2019 service change on the canyon routes. CA Harding was elected Chair of the STFAC board and they will be awarding grants in April for the 5310 grant money.

Service Clubs: CA Harding has met with the Exchange Club out of Salem. They are looking at starting groups in some of the smaller cities. Their club specifically helps with fundraising for youth activities. They were going to talk to their board about starting a group in Aumsville.

CA Harding recalled a legislative bill that was passed allowing Accessory Dwelling Units (ADU) in Single Family zones. He stated that we have not made the ordinance change as yet. We had planned to make this update when we redo Development Ord. No. 323 later this year; however, the timing will not work. Staff will begin the updates for the ADU that will need to be in effect by July.

Council received Chief Schmitz' Police and PW Director Oslie's monthly reports. There were no comments.

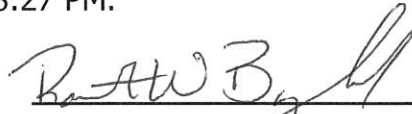
MAYOR'S/COUNCIL REPORTS AND INITIATIVES

Councilor Czarnik updated Council regarding the recent Aumsville CERT Team meeting. They had eight attendees and have schedule their first training session.

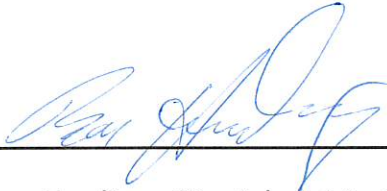
Councilor Walters shared that there might be renewed interest in the PARC program. A local resident might take the lead; paring down the events and most likely would not include meals.

Councilor Clayton attended the Corn Festival 50th Anniversary planning meeting. He stated that they are planning a rubber duck drop race in Mill Creek and other really fun activities.

The meeting adjourned without objection at 8:27 PM.



Robert W. Baugh, Jr., Mayor



Ron Harding, City Administrator