



# City of Aumsville

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## AUMSVILLE CITY COUNCIL

### MEETING Minutes March 26, 2018

Mayor Baugh called the meeting to order at 7:01 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon. Council present were Mayor Robert Baugh, Jr., Councilors Brian Czarnik, Della Seney, Lorie Walters, Gabe Clayton, Kevin Crawford, and Trina Lee. City Administrator Ron Harding (CA Harding), and City Clerk Colleen Rogers (CC Rogers) were also present.

**Agenda Approval:** Councilor Crawford made a motion to approve the agenda as presented. Councilor Seney seconded; Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters and Mayor Baugh. The motion passed unanimously.

**VISITORS:** Aumsville resident Jim Wallace addressed Council. He stated that he has been working with CC Rogers to bring music to the new bandstand in Porter-Boone Park. He wanted to talk to Council about who is responsible for liability. CA Harding stated that it is the responsibility of the organizer of the event. Mr. Wallace asked if it could be a city event and be covered under the city's umbrella. CA Harding stated that the city is glad to see the bandstand being used, but doesn't have the resources to take on another event. Mr. Wallace was also concerned about there not being any railing for safety reasons. City staff has a plan to put railing up and will work it in as they have time.

Anthony Behrens, 1995 Woodland Way, Salem addressed Council. He wanted to introduce himself and let Council know that he is running for Marion County Circuit Judge and is attending all the Marion County cities' council meetings.

Mayor Baugh thanked both visitors for being there and commended their interest in the city.

#### **CONSENT AGENDA:**

Council reviewed the February 27 through March 15, 2018 Check registers and the March 12<sup>th</sup> Aumsville City Council Meeting Minutes. Councilor Lee motioned to approve the consent agenda as presented. Councilor Seney seconded. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters, and Mayor Baugh. The motion passed unanimously.

**NEW BUSINESS: None**

## **VISIONING/WORK SESSION:**

The work session started with an exercise on Council procedures; the proper process making a motion, and the steps to complete it. There was discussion about the exercise and CA Harding said that he will bring this type of exercise process to Council a few times a year to build confidence in the process when making motions.

Council revisited the 5 Council Goals that were set in place last year; going over the objectives reviewing progress.

Goal #1 – Provide and maintain municipal facilities and infrastructure to support current operations and growth. The objectives were discussed.

- Objective 1.3 to complete franchise fee agreements was completed and will be purged from the list.
- Objective 1.4 CA Harding will continue to evaluate Marion County Ponds and Public Works facilities.

Goal #2 – Support and encourage community involvement to create a sense of community and enhance livability. Consensus was to lower the priority level on:

- Objective 2.3 Advocate for effective CARTS (transit) service to the city. We have been successful in keeping and even improving the service. CA Harding is now the chair of the committee and will be able to advocate for our community.
- Objective 2.4 Clarify smoking and tobacco use in public facilities including parks has been addressed and will be purged from the list.
- Objective 2.5 Regarding development of community events. CA Harding reported that the event planning committee is working well and the upcoming Easter event is ready to go. Christmas in the park was a success and the committee will plan to do it again this year.
- Objective 2.6 Larger Community Center needs were discussed and might be met with the possibility of the acquisition of the Marion County Shops. We will look into grants for economic development to develop the property.

Goal #3 – Create an environment to attract, retain and grow businesses.

- Objective 3.1 Expansion of the Urban Growth Boundary (UGB) The initial step of soil testing of property in the direction of growth have been done. The soils are the same to the east and west, so the city could expand either direction.
- Objective 3.2 Mitigate railroad issues to meet needs of the city. CA Harding gave Council an update on the last report and stated that it reflects the concerns of the city.
- Objective 3.4 Review ordinances and practices to ensure consistency with the goal of attracting, retaining and growing businesses. CA Harding stated that staff has applied for a grant to be able to do a complete update of our ordinances. We are starting to see more interest in our commercial and industrial zones.

Goal #4 Ensure a safe and prepared environment for citizens and businesses.

- Objective 4.1 Determine where City's assets and needs are in case of an emergency. Currently working on an emergency asset survey of outside entities

that can be added to the current inventory list.

- Objective 4.2 Emergency preparedness information to the community. An Aumsville CERT team has been started and they are working on getting the word out to the community at this time. They also have scheduled community training sessions in April.

Goal #5 Provide city services that are responsive to citizens and demonstrate good stewardship.

- Objective 5.1 Update/improve city hall computer systems. This project is underway.
- Objective 5.2 Develop long-range financial plans. CA Harding stated that the creation of our forecasting tool has been a huge step for long-range planning and feels that the city is heading in the right direction.

### **GOOD OF THE ORDER:**

City Administrator's Report: CA Harding asked Council for direction regarding a City owned well site that has been leased to an adjacent property owner. The lessee has fallen behind on the lease payments due to hardship. CA Harding asked Council how they would like him to handle the situation moving forward. The well site is not being used and hasn't been for a long time. The lessee is currently working on clearing personal items from the site and has requested to still be able to access his shop from the city property. Council suggested that we give him a letter granting access to the building, not a formal easement. Council discussed how to address the past due lease payments. CA Harding stated that his biggest concern is to protect the well head. Council consensus was to have CA Harding research more options and bring it back to Council. Councilor Lee commented that they look at the issue holistically and be as fair as possible in the situation. Councilor Seney stated that the city should fence off the actual well area and minimize well access for liability.

CA Harding announced that the new rail study has been released. The first draft didn't put the city in a favorable light. They didn't use the current information that CA Harding provided. But the good news is that they finally listened and changed the report as per our request. The final draft shows a more accurate view of our concerns.

The Corn Festival planning committee met at city hall last week to talk about the upcoming 50<sup>th</sup> year celebration. A local business owner is interested in doing a beer garden/street dance outside of his establishment. The committee discussed the logistics of blocking off a public street; safety was the biggest concern. One option that they talked about was for him to move the event to his parking lot and not block the street. CA Harding stated that staff will be developing a policy for these types of events and it was discussed. Council consensus was that they want to be reasonable and fair in allowing these types of events, but still protect the citizens. Council asked CA Harding to go forward with research and creating a policy for large gatherings within the city limits.

Mayor Baugh recessed the regular meeting at 8:25 PM.

### **EXECUTIVE SESSION: Labor Negotiations**

Council entered into an Executive Session at 8:34 PM under the authority of ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Any executive session discussion is off the record; matters

discussed cannot be disclosed.

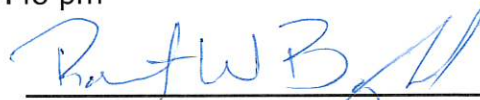
Mayor Baugh closed the Executive Session and called the regular meeting back to order at 9:42 PM.

**Executive Session Outcome:**

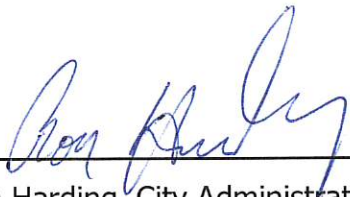
Councilor Czarnik made a motion to accept staff proposal as presented, except for changing the salary survey to be performed every 3 years, rather than two. Discussion followed. CA Harding explained that the salary surveys are labor-intensive and time consuming. The results are not much different from 2 to 3 years and would save a lot of staff time and resources. Council was concerned about the lack of stability with a verbal agreement of 3 years.

Councilor Clayton seconded the motion; voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, Seney, Walters, and Mayor Baugh. The motion passed unanimously.

The meeting adjourned without objection at 9:48 pm



Robert W. Baugh, Jr., Mayor



Ron Harding, City Administrator