



# City of Aumsville



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## AUMSVILLE CITY COUNCIL

### Minutes – June 11, 2018

Mayor Baugh called the meeting to order at 7:03 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon. Council present was: Mayor Robert Baugh, Jr., Councilors Gabe Clayton, Kevin Crawford, Brian Czarnik, Trina Lee, Della Seney, and Lorie Walters (arrived at 7:45 PM). City Administrator Ron Harding (CA Harding), Finance Officer Josh Hoyer (FO Hoyer), Public Works Director Steve Oslie (PW Director Oslie) and Executive Assistant Lora Hofmann (EA Hofmann) were also present.

Councilor Crawford made a motion to approve the agenda as presented. The motion was seconded by Councilor Czarnik. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, Crawford, Lee, and Seney. The motion passed unanimously.

#### **CONSENT AGENDA:**

The consent agenda was reviewed and Councilor Seney made a motion to pass the consent agenda. The motion was seconded by Councilor Lee. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, Crawford, Lee, and Seney. The motion passed unanimously.

#### **PUBLIC HEARINGS:**

The **STATE REVENUE SHARING HEARING** was opened at 7:05 PM. FO Hoyer gave the staff report, indicating that 100 percent of the revenue sharing has been designated for the Park Fund. Public Comments on the Proposed Park Fund's Use of State Shared Revenue were requested, and there were none. There was no discussion of other possible uses and the Public Hearing closed at 7:08 PM.

Council Decision: Councilor Seney made a motion to approve Resolution No. 08-18 A RESOLUTION CERTIFYING MUNICIPAL SERVICES. The motion was seconded by Councilor Crawford. Voting in favor of the motion were Mayor Baugh, Councilors Clayton, Crawford, Czarnik, Lee, and Seney. The motion passed unanimously.

Councilor Seney made a motion to approve Resolution No. 09-18 A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES. The motion was seconded by Councilor Clayton. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, Crawford, Lee, and Seney. The motion passed unanimously.

The **BUDGET HEARING for Fiscal Year 2018-2019** was opened at 7:09 PM. CA Harding and FO Hoyer gave the staff reports. The first proposed resolution was to renew the Reserve Funds. FO Hoyer explained that funds need to be reviewed every 10 years and a decision made

either to renew the funds or discontinue the funds; he then explained the need to reinstate the Storm Drain SDC Fund because there was a development that may be required to pay for storm water SDCs.

Councilor Czarnik made a motion to approve Resolution No. 11-18 A RESOLUTION RE-ESTABLISHING THE STORM DRAINAGE SYSTEM DEVELOPMENT CHARGE FUND.

Councilor Lee seconded. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, Crawford, Lee, and Seney. The motion passed unanimously.

CA Harding gave staff reports on the water and sewer utility rate increases. There was a decision in 2010 to institute automatic rate increases to occur in December each year. However, there was no increase in December 2017. It was postponed to align it to the start of the fiscal year. A proposed water increase of 5% is recommended and sewer increase of 3% is recommended. Council can increase the rate up to 6%.

FO Hoyer explained that there are some minor adjustments to the budget to reflect the latest financials and change the beginning cash balance. Budget Chair Harold White was in the audience and was agreeable to the minor changes. Jaime Pickering requested a copy of the budget and one was given to him.

There was no testimony, comments or questions and the Public Hearing closed at 7:19 PM.

Council Deliberations: Councilor Lee posed a question about the parameters for review of the Reserve Funds and it was affirmed. The city is required by budget law to review these types of funds and renew or close them every 10 years; the Budget Committee did a fund review per CA Harding. Councilor Czarnik asked if this was the process used previously to close the Storm SDC Fund and it was confirmed yes.

Councilor Czarnik asked if the utility rates are now going to be reviewed in July each year. CA Harding explained that the Ordinance will need to be amended, but first staff will need Council direction to move the rate review to July for this year. Councilor Lee asked for a clarification on the increase to water as to what was discussed last year and Councilor Seney affirmed that after the emergency action last year, the forecast indicated that a 5% increase would be needed for the 2018-19 Budget Year.

Council Decision:

Councilor Crawford made a motion to approve Resolution No. 10-18 A RESOLUTION CONTINUING THE RESERVE FUNDS IN THE CITY OF AUMSVILLE BUDGET. Councilor Czarnik seconded. Voting in favor of the motion were Mayor Baugh, Councilors Clayton, Crawford, Czarnik, Lee, and Seney. The motion passed unanimously.

Councilor Clayton made a motion to approve Resolution No. 12-18 A RESOLUTION TO APPROVE THE DELAY OF THE AUTOMATIC UTILITY RATE INCREASE FROM DECEMBER 2017 TO JULY 1, 2018 AND SETTING THE WATER RATE INCREASE TO 5% ABOVE THE PREVIOUS YEAR'S RATES. Councilor Crawford seconded. Voting in favor of the motion were Mayor Baugh, Councilors Clayton, Crawford, Czarnik, Lee, and Seney. The motion passed unanimously.

Councilor Seney made a motion to approve Resolution No. 13-18 A RESOLUTION TO APPROVE THE DELAY OF THE AUTOMATIC UTILITY RATE INCREASE FROM DECEMBER 2017 TO JULY 1, 2018 AND SETTING THE SEWER RATE INCREASE TO 3% ABOVE THE PREVIOUS YEAR'S RATES. Councilor Crawford seconded. Voting in favor of the motion were Mayor Baugh, Councilors Clayton, Crawford, Czarnik, Lee, and Seney. The motion passed unanimously.

Councilor Lee made a motion to approve Resolution 14-18 Adopting the 2018-2019 Fiscal Year Budget in the amount of \$9,940,349, as presented, and to levy taxes at the permanent rate of \$3.6327 per \$1,000 of assessed value. Councilor Czarnik seconded. Voting in favor of the motion were Mayor Baugh, Councilors Clayton, Crawford, Czarnik, Lee, and Seney. The motion passed unanimously.

Councilor Seney made a motion to approve Resolution No. 15-18 A RESOLUTION EXTENDING THE CITY OF AUMSVILLE'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF AUMSVILLE POLICY YEAR 2018-19. Councilor Crawford seconded. Voting in favor of the motion were Mayor Baugh, Councilors Clayton, Crawford, Czarnik, Lee, and Seney. The motion passed unanimously.

**OLD BUSINESS:** Second Reading of Ordinance No. 664 by title only: AMENDING ORDINANCE NO. 323 RELATING TO LAND USE AND DEVELOPMENT - Sections 1.00 (Definitions), 5.00 (RS – Residential Single Family) & 6.00 (RM – Residential Multi-Family) Regarding Accessory Dwelling Units.

Staff report: CA Harding explained that the state legislature has required that all cities adopt rules allowing Accessory Dwelling Units. The only change to the recommendation from the planning commission was to add wording that says "whichever is less" between 50% of the original dwelling unit or 800 square feet. Councilor Crawford inquired about the SDC charges and CA Harding explained ADUs would be required to pay water and sewer SDCs; the same as a developer is required to pay an SDC on apartment units. Steve was asked about the stress to the system with added ADUs that haven't been planned when putting in pipes. Steve Oslie said that he doesn't expect a flood of ADUs and doesn't see an issue, but confirmed we did not factor a higher density into the capital facility plans.

Councilor Czarnik made a motion to approve by title only Ordinance No. 664: AMENDING ORDINANCE NO. 323 RELATING TO LAND USE AND DEVELOPMENT - Sections 1.00 (Definitions), 5.00 (RS – Residential Single Family) & 6.00 (RM – Residential Multi-Family) Regarding Accessory Dwelling Units. Councilor Crawford seconded. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, and Seney. Mayor Baugh opposed. Motion Carried.

Councilor Lee made a motion to adopt by title only Ordinance No. 664: AMENDING ORDINANCE NO. 323 RELATING TO LAND USE AND DEVELOPMENT - Sections 1.00 (Definitions), 5.00 (RS – Residential Single Family) & 6.00 (RM – Residential Multi-Family) Regarding Accessory Dwelling Units. Councilor Clayton seconded. Voting for the motion were Councilors Clayton, Crawford, Czarnik, Lee, and Seney. Mayor Baugh opposed. Motion carried.

#### **NEW BUSINESS: none**

#### **CITY ADMINISTRATOR REPORT:**

Our city was chosen to be a presenter at the League of Oregon Cities annual conference to showcase our financial forecasting model.

Wildwood Park construction is progressing and the park should open by next Tuesday, June 19th.

Summer program plans are going great. The city is supporting volunteers that have taken over the day camp and staff is working on the plans for three family day events.

CA Harding reminded Council about the Salem Exchange Service Club lunch.

He gave a quick synopsis of all of the grants the city has received, or have applied for, and updated Council about the water advisory in Salem and Turner; we are giving them water from our wells.

An IT contract is being executed with the City of Keizer.

The annual Volunteer Picnic is scheduled for Sunday, September 8<sup>th</sup> at 1 PM in Porter-Boone Park.

Council reviewed a request from a person who asked for a fee waiver and wanted to do a booth in a city park. Council was uncomfortable allowing for-profit business to set up in the park. City staff recommended directing the person to our Saturday Market or Corn Festival.

Council received Chief Schmitz' monthly Police report, Public Works' monthly report, the May 3, 2018 Planning Commission Meeting Minutes, and the May 16, 2018 Staff Team Meeting notes.

**MAYOR AND COUNCILORS REPORTS:** Mayor Baugh talked about the officer-involved shooting and let Council know that as much public information as can be shared has been shared. SB 111 sets the parameters for how it is handled and the State Police are conducting the investigation.

**GOOD OF THE ORDER:** Councilor Seney stated that it is time for the City Administrator's annual review and she handed out the forms, asking Council for confidential responses before next meeting. She gave an update on the Mid-Willamette Transportation committee and reported that there is a big project on Cordon Rd. because of Amazon's new structures. Also, there is supposed to be more of a push towards mass transit from the State Transportation committee. Some regions and cities are being encouraged to do more transit; it was discussed.

Councilor Clayton gave a Corn Festival update: there will be a new layout setup this year. He said it is exciting to see the design changes and he is having fun assisting this year. He is looking for feedback from Council after the Corn Festival about the changes. Councilor Crawford volunteered to be parade announcer.

Councilor Walters asked about a letter she received about endorsing National Organization Council insurance plan and it was discussed.

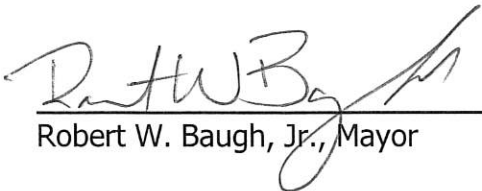
Mayor Baugh commended Councilor Czarnik for his service through CERT. Councilor Czarnik updated Council on their actions during the water restrictions in surrounding cities. He stated that the regular CERT meeting in July is about building a 72-hour kit and the public is going to be encouraged to attend. Councilor Walters asked about the draining of the dam and when it might happen and it was discussed. Councilor Lee said at work they had a report from the State's Emergency Management Committee after the recent problems dealing with water issues and they indicated there is a need for 250,000 gallons per day for all in Salem alone. There was discussion of a possible long-term plan. CA Harding said that surrounding city managers got together and all cities with uncontaminated water stepped up to provide water. Mayor Baugh commended Public Works for their efforts to calm Aumsville residents after the OEM message. Public Works Director Oslie talked about the benefit of not using Salem water, and why Aumsville flushes lines to keep water clean.

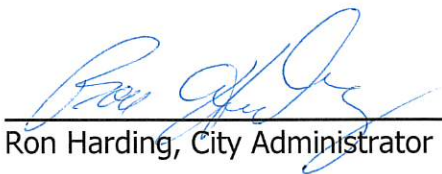
Councilor Lee reported that we have a new officer starting in the middle of June, filling the recently vacated sixth officer position. The new officer used to be a reserve and has been working in Lincoln City while living in Aumsville and is excited to be able to work here again. The seventh officer applications are going forward with written and oral interviews. It is on the

next council meeting's calendar to introduce the new 6<sup>th</sup> officer.

Mayor Baugh brought up Harold's attendance at the upcoming Oregon Mayor's Association conference. He wonders if council would like to sponsor his attendance. Councilor Seney made a motion to pay for Harold's attendance to the OMA Conference. Councilor Crawford seconded. Voting in favor of the motion were Mayor Baugh, Councilors Clayton, Crawford, Czarnik, Lee, Seney and Walters. The motion passed unanimously.

The meeting adjourned without objection at 8:18 PM

  
Robert W. Baugh, Jr., Mayor

  
Ron Harding, City Administrator