



City of Aumsville



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AUMSVILLE CITY COUNCIL REGULAR MEETING Minutes – August 13, 2018

Mayor Baugh called the meeting to order at 7:01 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon. Council present was: Mayor Robert Baugh, Jr., Councilors Gabe Clayton, Brian Czarnik, and Della Seney. City Administrator Ron Harding (CA Harding), City Clerk Colleen Rogers (CC Rogers), and City Consultant Dave Kinney were also present.

Councilor Seney made a motion to approve the agenda as presented. The motion was seconded by Councilor Clayton. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, and Seney. The motion passed unanimously.

PRESENTATION: NONE

VISITORS: There were 25 people in the audience of this meeting. No one requested time to speak.

CONSENT AGENDA: The consent agenda was reviewed and Councilor Czarnik made a motion to approve the consent agenda as presented. The motion was seconded by Councilor Seney. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, and Seney. The motion passed unanimously.

PUBLIC HEARING: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

Mayor Baugh explained that in his time on Council there have never been more than two applicants for an open position. With ten applicants we need to decide on a process at this meeting that will be fair to all who have applied. Council discussed the process they will use to select and appoint applicants to the three vacant Council seats. Councilor Seney made a motion to set the interviews at the August 27th Council meeting where applicants will be given 3-5 minutes to introduce themselves to Council in a private interview. Councilor Clayton seconded the motion. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, and Seney. The motion passed unanimously. Councilor Czarnik requested that each applicant be personally contacted to let them know about meeting and process on August 27th.

Council reviewed Resolution No. 16-18 A 2019 SPECIAL CITY ALLOTMENT GRANT. CA Harding

explained that ODOT recently opened another round of grant funds. We are applying for an additional grant that would be added to the grant funds from the last round. If awarded it will give the city enough money to overlay Michael Way. Councilor Czarnik made a motion to approve Resolution No. 16-18 as presented. The motion was seconded by Councilor Clayton. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, and Seney. The motion passed unanimously.

Council reviewed Resolution No. 17-18 A RESOLUTION REPEALING RESOLUTION NO. 13-95 A RESOLUTION INSTITUTING A WATER METER BOX DEPOSIT. CA Harding explained the history of the deposit and that its purpose no longer is relevant due to a new process that staff has put in place. Councilor Clayton made a motion to approve Resolution No. 17-18 as presented. The motion was seconded by Councilor Seney. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, and Seney. The motion passed unanimously.

Council reviewed the Tower Well Contract Change Order #2. CA Harding explained that the well had to be drilled deeper than originally planned, resulting in additional cost to the contractor. The new well is producing more than double the amount of water than the old one; with test pumps. The city will need to install a new water line and pump before the new well can be brought online. Councilor Seney made a motion to approve Change Order #2-Drilling the New Tower Well (Westerberg Drilling Contract) in the amount of \$1,231.80, bringing the total contract to \$134,658.02. The motion was seconded by Councilor Czarnik. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, and Seney. The motion passed unanimously.

Council reviewed the Staff Report regarding the purchase of two new police vehicles. CA Harding explained that the city has been leasing cars through the State Motor Pool. When we first started leasing from the state it was about \$280 per vehicle. They have increased the monthly lease to more than \$1300 per vehicle, depending on miles driven. The city was recently awarded 35% grant funds from USDA toward the purchase of the vehicles and the necessary equipment. The city could finance vehicles, but we have enough available funds with the grants to be able to purchase them and save the ongoing finance cost. The total cost for two 2019 Ford Explorers is \$77,612.48. The USDA grant will cover \$27,164.37, leaving \$50,448.11 to be paid by the city. Any equipment leased vehicles owned by the city will be transferred over to the new vehicles where possible. CA Harding answered several questions from the audience. Mayor Baugh asked for a motion from Council. CA Harding reminded Council to include in their motion a 7% contingency for added equipment of change in year model if needed. Councilor Seney made a motion to approve the purchase of the two 2019 Ford Explorers and install necessary equipment with a 7% contingency fund to be added as required for equipment, for a total of \$77,612.48. The motion was seconded by Councilor Czarnik. Voting in favor of the motion were Mayor Baugh, Councilors Czarnik, Clayton, and Seney. The motion passed unanimously.

CITY ADMINISTRATOR REPORT

League of Oregon Cities Conference – CA Harding reminded Council to let CC Rogers know if they are planning to go to the conference. Mayor Baugh stated that he would like new councilors to be able to attend the conference.

Upgrades to the existing side of Wildwood Park are done. Public Works will now move over to the new portion of the park. Director Oslie reported that Blazer Industries has donated two concrete picnic tables for the park.

CA Harding reported that there has been an increase in the Cascade School construction tax; this tax is on all new construction that is added in the city. The fee increased from \$1.26 to \$1.30 per sf on residential units and \$0.63 to \$0.65 per sf on new commercial construction effective July 1, 2018.

Black-Dot Wireless has contacted us on behalf of T-Mobile asking for a reduction in their rent. Council has previously established their position on this; to give no reduction, no negotiations, and let the contract continue as is until it expires. CA Harding asked Council if there is a change in their position, and if so he would need authorization to negotiate the terms of the contract.

Financial workshop – Hanna Morrell, a member of the Exchange Club, is offering to provide free financial literacy workshops to our community during the month of September. Several of their members will be volunteering at the Corn Festival.

Safe Routes to School bids came in above budget. This was expected as the project was approved in 2009 and has been held up by ODOT's process. The city has requested additional funds from ODOT. CA Harding gave a brief history of the project and stated that it should be completed by the end of the year.

Parks System Development (SDC) Proposed Changes – Dave Kinney gave an overview of the changes that he recommends. He has updated the Parks SDC resolution methodology. A Public Hearing is scheduled for October 8th, 2018. He explained the options that Council will be looking at and Council discussed different ways to acquire the recommended amount of park land. CA Harding stated that currently we pay for additional park property; one recommendation is to require new development to donate park property. He said that the way the code is written the city would have to pay retail price for park land in developments. This is an option Council may consider along with increasing the amount of the park SDCs to line up with the new park master plan passed this year. The city is required to provide a 90-day notice, by law, to developers before it can increase the SDC and that's why the hearing is scheduled for October. Mr. Kinney will return at the October hearing and provide a full staff report along with options for the council to consider.

Council received Chief Schmitz' Monthly Police Report and Public Works Director Steve Oslie's Monthly Report. Director Oslie reported that the new playground chips are not working out, so we are still looking for better chips that have softer edges. The current ones are rough, and we've received a few complaints of kids getting scratched from them. Public Works Director Oslie stated that they are looking for better chips that they will spread over the top of the old ones.

Council also received the July 10, 2018 Staff Team Meeting notes

CA Harding reported that the city is applying for a couple of grants for water system projects. There is a pool of money that became available through USDA. The difficulty is providing the city's match as we really do not have a funding source for matching funds other than our budgeted reserves.

MAYOR AND COUNCILORS:

Mayor Baugh attended a Marion County Fair Elected Officials event, 27 elected officials as well as State Representatives were in attendance. He also attended the Mayors Conference in Florence. There were 67 mayors from across the state. He visited and was impressed by the

Florence sewer system.

Mayor Baugh read into the record a Proclamation recognizing the 175th anniversary of the founding of Marion County.

Councilor Seney reported that there was no transportation meeting in July to report on.

Councilor Clayton gave an update on the Corn Festival. He reported that there are a lot of new things this year and it should be fun. They are going to have better signage too.

Councilor Czarnik reported the he and the CERT Team will be in the parade and have a booth at the festival as well. He also reported the they will hold trainings on Wednesdays and Thursdays in October and on November 1st. A practical exercise will be scheduled for next summer.

GOOD OF THE ORDER: Angelica Ceja asked Council about the possibility of hiring a bi-lingual officer and it was discussed. The recent League of Cities Bulletin had an article about an FCC ruling that CA Harding encouraged Council to read the article regarding FCC franchise rules and regulations.

Mayor Baugh closed the public meeting at 8:15 PM

EXECUTIVE SESSION: Council exited the community center to conduct the executive session in the conference room of City Hall. 8:15pm

Council reconvened from the Executive Session and Mayor Baugh opened the public meeting at 9:24 PM.

There was a request from the audience to reword the title of item #10 on the agenda to clarify who can bring Other Business before the council.

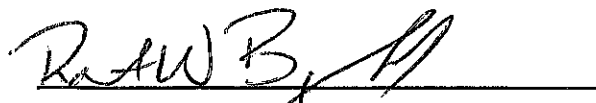
Council was asked to delay the deadline to apply for the November election by a few days based on the conflict with the council position appointments. CA Harding stated that they would look at the dates, but he didn't think it would be possible. We have to adhere to the Secretary of States rules and deadlines.

Executive Outcome: There was no further discussion and no decisions made.

The meeting adjourned without objection at 9:38 PM



Ron Harding, City Administrator



Robert W. Baugh, Jr., Mayor