



City of Aumsville



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AUMSVILLE CITY COUNCIL REGULAR MEETING Minutes – September 10, 2018

Mayor Baugh called the meeting to order at 7:01 PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon. Council present was: Mayor Robert Baugh, Jr., Councilors Gabe Clayton, Brian Czarnik, Della Seney, Gus Bedwell, Larry Purdy, and Jim Case. City Administrator Ron Harding (CA Harding), City Clerk Colleen Rogers (CC Rogers) and Public Works Director Steve Osie were also present.

PRESENTATION: Mayor Baugh swore in newly appointed councilors Gus Bedwell, Larry Purdy, and Jim Case. He welcomed them to their seats at the council table.

Mayor Baugh then read into the record a Proclamation Honoring Volunteers and Establishing Volunteer Recognition Week. Declaring the week of September 9th through September 15th, 2018 be designated as "Volunteer Recognition Week."

VISITORS: There were 23 people in the audience of this meeting. No one requested time to speak.

CONSENT AGENDA: Council reviewed the August 29-31, 2018 bills paid and the August 27th, 2018 Council meeting minutes. Councilor Seney made a motion to approve the consent agenda as presented. The motion was seconded by Councilor Czarnik. Voting in favor of the motion were Mayor Baugh, Councilors Clayton, Czarnik, Seney, Bedwell, Purdy, and Case. The motion passed unanimously.

PUBLIC HEARING: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

Council reviewed the Safe Routes to School Contract. Engineer Peter Olson of Keller and Associates is the project manager and was present to share the background of the project. The project began with a grant application in late 2009 and then in 2012 the grant was awarded, and the city entered an agreement with ODOT. The design work and environmental permitting was completed, then the project was put on hold because the city didn't have enough funds to complete the project. Engineer Keller company suggested that the city negotiate a change in the process with ODOT. The State and City decided to de-federalize the project to make it a more financially feasible project. They finalized a Local Agency Agreement earlier this year

making the City of Aumsville the lead on the project.

Engineer Olsen explained the current situation. The project was finally bid out and closed on August 8th, 2018. Four bids ranging from \$362k to \$465k were received. He explained that North Santiam Paving was the lowest responsive bidder at \$362,179. The city has approximately \$306k to spend on the project. They talked to ODOT to see if there were any more funds available and there were none. The city will be responsible for anything costs over the amount of grant funds. The project team has discussed with North Santiam Paving the option of awarding the contract, then negotiating a change order to reduce the scope of the project to bring it down to the budgeted amount, but keep safety a priority. Councilor Czarnik asked about the new student drop off configuration and it was discussed. Councilor Case stated that this looks like a good plan. Councilor Purdy made a motion to direct staff to approve the Notice of Award to North Santiam Paving for the sidewalk project in the amount of \$362,179; And direct staff to negotiate a change order reducing the scope of the project (removing Project Areas 1 and 5), therefore reducing the overall construction cost to \$272k and allow the budget to reflect a 5% construction contingency. Councilor Seney seconded the motion. Voting in favor of the motion were Mayor Baugh and Councilors Clayton, Czarnik, Seney, Bedwell, Purdy, and Case. The motion passed unanimously.

Council reviewed Resolution No. 18-18 A RESOLUTION AUTHORIZING AND SUPPORTING THE CITY OF AUMSVILLE APPLICATION TO THE USDA RURAL DEVELOPMENT WATER AND ENVIRONMENTAL PROGRAM. Council previously approved staff to apply for this grant. CA Harding explained that this resolution of support from Council will complete our grant application. We don't know if we will be awarded the grant money, but there is a pool of funds we would like to go after. If awarded, the city will use the funds as a means of providing much needed Water Tower Well maintenance, and acquisition of an emergency generator for the Million Gallon Reservoir. Staff is requesting Council support to move forward with the application. Councilor Czarnik made a motion to approve Resolution No. 18-18 as presented. The motion was seconded by Councilor Bedwell. Voting in favor of the motion were Mayor Baugh, Councilors Clayton, Czarnik, Seney, Bedwell, Purdy, and Case. The motion passed unanimously.

CITY ADMINISTRATOR REPORT

Council received Chief Schmitz' Monthly Police Report and Public Works Director Steve Osie's Monthly Report. Mayor Baugh explained that the reports are for information purposes, and he encouraged Council to ask questions about any of the reports if something isn't clear to them.

Council also received the August 15, 2018 Staff Team Meeting notes and the June 21, 2018 Aumsville Planning Commission Meeting Minutes. These notes are given to Council to keep them in the loop on staff activities and issues.

CA Harding announced that he met with the new councilors for an 4 hour orientation last week and it was a pleasure to meet with them.

MAYOR AND COUNCILORS: Mayor Baugh addressed the new council members and explained some of the commissions that they may want to be part of. Councilors are encouraged to be involved in areas such as the Corn Festival, local and regional transportation, Parks and Recreation Commission (PARC), attend the local Exchange Group meeting at Neufeldt's once a month, etc. This item on the agenda is intended for Council reports from any

meetings or events that they have attended or participated in that would be beneficial to the city.

Councilor Seney attended the Mid-Willamette Valley Area Commission on Transportation (MVACT). They covered use of round-a-bouts to slow traffic down and why they are effective. She reported that projects turned in last year are now being scoped to find the costs.

Councilor Clayton reported that the Corn Festival was a success and all volunteers survived. There is a great need for more volunteers. It was a lot of work the day of the festival and the number of volunteers were down. Makes it hard on those that do come to help.

City Staff will hold their first "All Things Christmas" planning meeting Thursday, September 2nd at 1:30 PM. The group will go over last year's holiday events (Santa's Visit, and the joint efforts of Christmas in the Park and the Fire Department's hot dog event) and start the planning for this year.


Councilor Czarnik is the Program Manager for the Aumsville Citizen Emergency Response Team (CERT). He explained the program briefly for new Councilors. They meet monthly and in October they will hold classes for certification. He told them they are developing a Vulnerable Citizens list and an asset inventory list. He would be happy to answer any questions they have, just give him a call anytime.

GOOD OF THE ORDER: CA Harding announced that he is working on scheduling a Mid-Valley Council of Governments (MVCOG) General Council Training for the October or November meeting and also a training with the Secretary of State on Election Law at a later meeting.

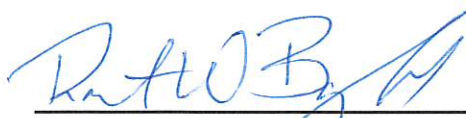
Brian suggested that council meet ahead of the league of Oregon cities conference to decide which classes sessions to take in order to get the most information to bring back to the city.

EXECUTIVE SESSION: NONE

The meeting adjourned without objection at 7:58 PM



Ron Harding, City Administrator



Robert W. Baugh, Jr., Mayor