



City of Aumsville



595 Main St., Aumsville, OR 97325
Office (503) 749-2030 -- FAX: (503) 749-1852
Email: rharding@aumsville.us

AUMSVILLE CITY COUNCIL MEETING

Minutes – November 12, 2018

Mayor Baugh called the meeting to order at 7:01PM in the Chester Bridges Memorial Community Center, 555 Main Street, Aumsville, Oregon. Council present was: Mayor Robert Baugh, Jr., Councilors Gabe Clayton, Brian Czarnik, Della Seney, Larry Purdy, Gus Bedwell, and Jim Case. City Administrator Ron Harding (CA Harding), City Clerk Colleen Rogers (CC Rogers), and Public Works Director (PWD) Steve Oslie were also present.

Mayor Baugh asked Council to approve the agenda as presented. Councilor Purdy made a motion to approve the agenda as presented. Councilor Seney seconded. Voting in favor of the motion were Mayor Baugh, Councilors Bedwell, Clayton, Czarnik, Seney, Purdy, and Case. The motion passed unanimously.

PRESENTATIONS:

Mayor Baugh asked PWD Steve Oslie to come forward and present the 2018 City Employee of the Year award. He presented the award to PW Utility Maintenance Worker III, Matt Etzel. Director Oslie explained that Matt was selected to receive the award this year because he is always a team player and staff really appreciates working with him. He is always willing to do whatever needs to be done; from water/sewer to streets and helping with the parks. He has developed our water/sewer emergency response plans that are required by the state. He also is the Vice President of the Pacific NW Clean Water Association. We really appreciate all that he does.

Chief Schmitz presented Officer Ryan Bambrick with the Aumsville Police Department Employee of the Year award and Michael Jones Reserve Officer of the Year.

Chief Schmitz introduced Phil Wright, the newly hired 7th officer. Mayor Baugh administered the Oath of Office and welcomed him to the force. Chief Schmitz talked about the selection process and how Officer Wright was a reserve here in the past.

Corn Festival (CF) Board President Sonny Newson gave an update on the 2018 Corn Festival. He announced that they were able to contribute \$3000 back into the community this year by giving to various local charities. He introduced other board members that were present. CF President Newson stated that he was honored to have served on the board for the last 5 years. His plan was to stay on through the 50th Corn Festival celebration, and now it is time for him to step down. He also announced that at their November 5th CF Board meeting there were others

that have decided to step down from their board positions for personal reasons. One of the toughest parts of the 2018 festival was not having enough volunteers. It was one of the lowest volunteer turnouts in the history of the festival. This made it very hard on the ones that did come out to help. Many members are older and can't do a lot of the jobs that are needed. Unfortunately, it only left a handful of able-bodied folks to do all the work. He stated that unless they get some younger people to step up, there would be no festival in 2019. He explained that the planning is a year-round process. We will need people to step up in January. CF President Newson asked Council to reach out to their constituents and encourage them to join the planning process by becoming board members or general members. If they can't get the needed help the board will have to dissolve. Councilor Purdy asked when the Corn Festival Board would make that decision and Newson answered that it would depend on the turnout at the next meeting. Councilor Bedwell asked if any plans have been made for 2019 and CF President Newson answered that most things are moving forward with the exception of the purchase of corn. He explained that the farmer that has provided corn the last couple of years is no longer farming corn. CF President Newson will be checking with NORPAC cannery to find another farmer to take on our needs. He closed by thanking the council for allowing him to speak and if anyone has questions please contact City Clerk Rogers, liaison between CF and the City, or Mayor Baugh.

VISITORS: There were 48 people in the audience of this meeting. Three people asked to speak.

Jim Buchelman and John Hammil from the Salem Exchange Club addressed the council. Mr. Buchelman gave an overview of what the service organization represents. The organization has been serving communities like Aumsville since 1911. It is an organization that honors God, country, family, and community. They promote projects that help prevent child abuse, celebrate accomplishments of others, thank our veterans, help the homeless and working poor.

Mr. Hammil said that he had met CA Harding at a meeting and during a conversation was told that Aumsville doesn't have any service clubs; i.e. Lions Club, Rotary, etc. and suggested that an Exchange Club might be a good fit for Aumsville. They have held several meetings in Aumsville to see if there would be any interest from the community. So far it has been a low turnout. Mr. Hammil encouraged everyone who is interested in finding out more about the club to attend the next meeting on Tuesday at 5:30PM at Neufeldt's.

CA Harding commented that even though we don't have a club locally the Salem club has adopted our city and has been helping with some of our needs. By opening a local club, we can design the projects to more directly meet the needs of our community. He feels this is a good opportunity for our community. If you can't make the Tuesday meeting there will be another on December 11th in the community center.

Ramona Hudson, Aumsville resident, thanked the mayor and council for their decision to hire the 7th officer. She also thanked Corn Festival President Newson for stepping up five years ago. She appreciates those who have been serving the city government or as staff for a long time. They bring wisdom to the decision-making process and she hopes the new officials will appreciate them as well.

Autumn Smiley addressed the council to give an update on her Veteran's Day event that she

organized at Marian Estates in Sublimity. She stated that the event was well attended, and she thanked Councilors Case and Bedwell for being there. She also thanked CA Harding and Mayor Baugh for helping to promote the event. Councilor Bedwell stated that he was honored to attend and encouraged Miss Smiley to continue with these kinds of events.

CONSENT AGENDA: Council reviewed the October 22-31, 2018 check registers and the October 22, 2018 Council meeting minutes. Councilor Seney made a motion to approve the consent agenda as presented. The motion was seconded by Councilor Purdy. Voting in favor of the motion were Mayor Baugh, Councilors Case, Clayton, Czarnik, Purdy, and Seney. The motion passed unanimously.

PUBLIC HEARING: NONE

OLD BUSINESS: NONE

NEW BUSINESS: Council received Aumsville Planning Commission's (APC) recommendation to reappoint Commissioners Russ Snow and Dan Kluver. Councilor Bedwell moved to approve the reappointment of Commissioners Russ Snow and Dan Kluver to the Aumsville Planning Commission for a two-year term ending 12/31/2020 and Councilor Czarnik seconded. Voting in favor of the motion were Mayor Baugh, Councilors Case, Clayton, Czarnik, Purdy, and Seney. The motion passed unanimously.

Discussion about legal services. CA Harding explained that the city is at a place that we need more specialized legal counsel. Our current city attorney recently took a six month leave of absence. During that time, we have been using a larger firm that the city had used in the past for specialty issues. He stated that it has been helpful to work with a firm that is current on city issues and laws and it is very important that we have a firm that is going to respond in a timely manner for Council to be able to act on issues quickly. CA Harding asked Council, during this time of transition, if they thought it would be a good time to compare available services from other firms who may want to be qualified legal counsel for the city. CA Harding also asked if so, how the council wants the process to take place. CA Harding could speak with a couple of prospective providers and bring a recommendation back to Council. The city council would need to take a formal action to appoint a new city attorney if they choose to do that. CA Harding wanted to make sure Council did not take the discussion as a criticism of our current city attorney, only that as the city grows our needs change and he wants to make sure Council understands they have the ability to make changes as well. Council asked CA Harding to get informal proposals from a couple of firms or individuals and bring them back to Council with a recommendation. He will bring his findings back to Council.

Council received Chief Schmitz' Police Department monthly report; there was no discussion.

They also received PWD Osie's monthly report. It was noted that PW staff found and fixed two significant water leaks in our system. Before the repairs we were losing 17% of the city's water output. They plan to do another report to see what the loss is now that the leaks have been repaired.

CITY ADMINISTRATOR REPORT:

CA Harding reported that the installation of the new IT servers and Microsoft software conversion is largely complete. There are still a few things to work out, but overall it went very

well.

CA Harding reported that a community committee was formed with Council's approval to re-write language within the police service fee ordinance related to the way the fee will be collected for non-payment. The work is now complete and is under legal review. He stated that the process worked very well, and he feels that they remedied concerns that the community brought forward earlier this year. This will come back to Council for approval.

CA Harding stated that he has seen an increasing need for minor site development reviews. He explained that the code cites that anyone building an accessory building higher than 15ft are required to enter site development review; the cost is \$1200.00. A simple variance is \$600 and is cost prohibitive to most citizens wanting to do something minor on their property. These minor reviews are done in-house without the need of contract planners. The current ordinance doesn't allow flexibility on the fees. He added that when we re-write the code this will be addressed; but in the meantime, he would like direction from Council to allow him flexibility in assessing a cost for these minor applications. Councilor Purdy stated that he supports giving the city administrator flexibility to lower the fees. Councilor Bedwell agreed that flexibility is the key. Councilor Seney said that it makes more sense that the fee would be cost recovery and not a flat fee. Councilor Purdy made a motion that Council grant CA Harding the flexibility to adjust the application fees for minor site development review. Councilor Bedwell seconded. Voting in favor of the motion were Mayor Baugh, Councilors Case, Clayton, Czarnik, Purdy, and Seney. The motion passed unanimously.

The Staff Event Committee met last week and finalized the plans for this year's Christmas in the Park event. It is free to attend and will be held at Porter-Boone Park. We are preparing for a larger crowd this year. Staff will be walking in Sublimity Light Parade on Dec. 1st at 6pm to advertise our event the following weekend on December 8th.

CA Harding presented Council with copies of updated results from the recent communication survey. He stated that there is a lot of good feedback that may prove useful in the future.

We have our consultant on board and we are ready to get started on the code review. We will kick off the process with a Town Hall style Visioning Meeting the 1st week of December. Citizens will be invited to participate in this process. This will be an idea meeting to find out what people like or don't like and what do they want to see for the future of our city. Info gathered at this meeting will help with the code revision as well as feed into a vision plan.

CA Harding stated that the Exchange Club meeting attendance has been 3 to 4 people and not always the same people. He stated that we are nearing the point where we need to step up and commit to starting our own chapter or we stand the chance of the Salem group giving up and moving on.

Council members and Mayor Elect Clevenger have been signed up for the LOC training "Elected Essentials" on January 23, 2019 in Keizer. It should be very beneficial to the council. CA Harding will also provide an in-house orientation for new elected officials.

Mayor and Council reports:

Councilor Czarnik reported that the Aumsville CERT has completed a 2nd CERT class, with 2 people becoming CERT officers.

Councilor Bedwell announced that he was able to take a tour with Public Works Director Osie and was impressed with the facilities and the amount of work that Director Osie and his staff are responsible for.

Councilor Clayton reported that the recent Corn Festival meeting was discouraging but understands that life happens to all of us and encouraged people in the audience to step up and help.

Councilor Seney reported on Mid-Willamette Valley Area Commission on Transportation (MWACT) meeting that she attended. She stated that the committee will be reviewing regional projects that they will be voting on for the next biennium.

Mayor Baugh closed the public meeting at 8:10 PM


EXECUTIVE SESSION: Council entered into an Executive Session at 8:15 PM under the authority of ORS 192-660(2)(e), to carry on negotiations under ORS chapter 293 deliberation with persons designated by the governing body to negotiate real property transactions; and (f) to consider information or records that are exempt by law from public inspection. Information update only, there will be no decisions made.

This was an executive session and the discussion was off the record, matters discussed are not to be disclosed. No decision was made in this Executive Session.

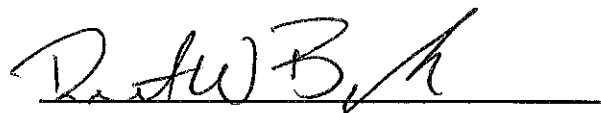
Mayor Baugh closed the Executive Session at 8:36 PM and reconvened the public meeting at 8:38 PM

Executive outcome: There was no further discussion or decision made after the Executive Session.

The meeting adjourned without objection at 8:39PM



Ron Harding, City Administrator



Robert W. Baugh, Jr., Mayor